

# STARLAND COUNTY

## COUNCIL MEETING, JUNE 29<sup>th</sup>, 2017

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A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Thursday, June 29<sup>th</sup>, 2017, commencing at 9:10 a.m.

Attendance Present: Reeve: Barrie Hoover  
Deputy Reeve: Allen Avramenko  
Councillors: Steve Wannstrom, Bob Sargent and Murray Marshall  
Staff: CAO Shirley Bremer  
Legislative Services Manager Kreke

**C17-121**  
**Approval of Minutes**

**[C17-121] MOVED BY COUNCILLOR MARSHALL**

**that the minutes of the June 14<sup>th</sup>, 2017 regular meeting of the Council of Starland County be approved.**

**CARRIED UNANIMOUSLY.**

Accounts Checked Councillor Marshall and Councillor Sargent checked accounts with Administrative Assistant Laya Montgomery.

**C17-122**  
**Accounts**

**[C17-122] MOVED BY COUNCILLOR MARSHALL**

**that accounts (cheque no. 45012 to 45097 inclusive) totalling \$344,689.74, be approved for payment.**

**CARRIED UNANIMOUSLY.**

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Staff have been busy over the last month preparing the 2017 Tax and Assessment Notices for mailing to county ratepayers. Property assessments can be appealed anytime within the first 60 days after the notices have been mailed. An information bulletin is included with the notices and we are pleased to see that a number of ratepayers are already paying their taxes for the year.
- A general staff safety meeting was held on June 28<sup>th</sup> with the presentation focusing on a number of safety issues that have been repeatedly cropping up including non-use of PPE and complaints of county trucks speeding. The meeting was combined with a benefits plan update for full-time staff which included more information on the new Employee Assistance Program.
- Work on the Munson Hall Site has been progressing nicely with new gravel work and landscaping nearing completion. Water drainage issues are still being worked out on the east side of the property but work should be completed in early July.
- Canada celebrates its 150<sup>th</sup> birthday this weekend and celebrations are planned throughout the nation.
- A list of trucks and equipment that are to be sold through a sealed tender has been prepared and included in the Council packages.
- The annual County BBQ was held on Friday, June 23<sup>rd</sup> with a number of long service awards being awarded.

C17-123  
Tender List

[C17-123] MOVED BY COUNCILLOR MARSHALL

that the equipment list as submitted by Administration be offered for sale by sealed tender and that the period for accepting tenders will close on July 24<sup>th</sup>.

**CARRIED UNANIMOUSLY.**

C17-124  
Right of Entry

[C17-124] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County pay \$500.00 to the East Central Heritage Society for right of entry on their lands affected by the Rumsey water pumping operations.

**CARRIED UNANIMOUSLY.**

Burfield Culvert

An addendum was received from Stantec Consulting to the Burfield Culvert tender document which amended the finish time to October 15<sup>th</sup> from September 15<sup>th</sup>.

Departure

At 10:15 Councillor Wannstrom departed from the meeting.

C17-125  
Culvert Tender  
Amendment

[C17-125] MOVED BY COUNCILLOR MARSHALL

that Starland County amend the terms of the Burfield Culvert Replacement tender documents to change the completion date to October 15<sup>th</sup> from September 15<sup>th</sup>.

**CARRIED UNANIMOUSLY.**

Arrival

At 10:22 a.m. Councillor Wannstrom attended the meeting.

STIP

Notice was received from Alberta Transportation that our application for funding for Bridge File 8593 was rejected.

Disaster Mitigation  
Program

In 2014 the Government of Canada earmarked \$200 million over five years to establish the National Disaster Mitigation Program (NDMP). The NDMP is a federal-provincial grant program which funds local flood planning, mapping and mitigation proposals.

SAEWA

The Southern Alberta Energy from Waste Association (SAEWA) in partnership with the Town of Coaldale has been awarded \$173,250.00 by the Federation of Canadian Municipalities Green Municipal Fund. The grant will allow SAEWA to evaluate potential locations for an energy-from-waste facility in southern Alberta.

Peace Officer  
Contract

CAO Bremer reviewed with Council a draft contract extension for Peace Officer services with Brenda Gallagher. The contract extends the current terms for an additional year.

C17-126  
Peace Officer  
Contract

[C17-126] MOVED BY COUNCILLOR SARGENT

that Starland County contract with Brenda Gallagher for Peace Officer Services as per the terms of the contract presented.

**CARRIED UNANIMOUSLY.**

Attendance of MS  
Manager Riep and  
the MS Report

At 11:05 a.m. Municipal Services Manager Riep attended the meeting and presented the Municipal Services Report. Highlights of his report included the following:

- Glen has been working on arranging for the various components of the Munson Truck Fill. We will be using a boring company in order to install 600m of HDPE pipe from the connection point east of Munson to the Truck Fill site. He is also arranging for a pre-cast concrete water tank with the building to be tendered separately.

- The Utilities crew has been investigating possible water leaks on the Morning Glory water system. They have been meeting with members to locate leaks and arrange for locates and expose line for repairs.
- The summer crew is keeping busy mowing in all areas of the county. With the long weekend approaching there is extra demands on the crew to hit all the areas and get the campgrounds ready.
- The Fire Protection Committee met last week and reviewed the past year's operations and expenses from each of the municipalities.

Craigmyle Fire  
Hall Proposal

CAO Bremer discussed with Council an offer for sale from Brent Olmstead for several properties located in Craigmyle. One site in particular could potentially be useful as a Fire Hall for the Craigmyle Fire Department. CAO Bremer will discuss this offer further with Mr. Olmstead and Council will review it further at a future meeting.

**C17-127**  
**Michichi Dam  
Fishing Derby**

**[C17-127] MOVED BY REEVE HOOVER**

**that the Michichi Dam Fishing Derby is to be held on August 26<sup>th</sup>, 2017 with Starland County managing the event.**

**CARRIED UNANIMOUSLY.**

Attendance and  
Tender Opening

At 1:50 p.m. PW Supervisor Pratt and Caitlin Woods of Stantec Consulting attended the meeting. At 2:00 p.m. Caitlin reviewed with Council the tender prices received for re-construction of the Burfield Culvert.

**C17-128**  
**Tender Award**

**[C17-128] MOVED BY COUNCILLOR WANNSTROM**

**that Starland County contract with Unsurpassable Construction out of Mountain View County for construction of the Burfield Culvert for a total price of \$166,909.64.**

**CARRIED UNANIMOUSLY.**

Departure

At 2:20 p.m. Caitlin Woods departed from the meeting.

PW Report

Public Works Supervisor Al Pratt reviewed his Public Works Report with Council. Highlights of his report included the following:

- The Public Works crew has now been pumping water at Rumsey for the last 29 days, they are continuing work on the Munson Community Hall and have torn down the old Rumsey skating rink shack.
- Grader Operators have been maintaining their roads and working with Colleena on the gravel program.
- Gary, Kevin and Thomas have been doing regular maintenance on the heavy duty equipment and CVIPs.
- Buck continues with regular maintenance on the county light duty fleet and CVIPs.
- Brenda has been doing road use agreements for service rigs, bylaw complaints and has been in discussion with Marquee for drilling in July.
- Al has been monitoring the Burfield Culvert, meeting with the spare grader man and gravel haulers on the Airport Hill as well as Jay Miller from Lear Construction at the Munson Fire Hall.

Damage Claim

Kristal Stornebrink has submitted a claim for damage to her tire from debris left on the county road north of the Village of Morrin. She is requesting \$325.51.

**C17-129  
Damage Claim**

**[C17-129] MOVED BY COUNCILLOR SARGENT**

that Starland County reimburse Kristal Stornebrink \$325.51 for the replacement of a tire damaged on a gravel road north of Morrin.

**MOTION DEFEATED.**

**C17-130  
Appointment of  
Assistant CAO  
and Signing  
Authority**

**[C17-130] MOVED BY COUNCILLOR SARGENT**

that Matthew Kreke be appointed as the Assistant C.A.O. of Starland County; and that the signing authorizations be amended to include Assistant CAO Matthew Kreke as a signing authority for Starland County.

**CARRIED UNANIMOUSLY.**

Committee  
Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Departure

At 3:10 p.m. Councillor Avramenko departed from the meeting.

Council  
Communications

Council Communications:

- i) Alberta Culture & Tourism re: 2020 Alberta Summer Games
- ii) Alberta Association of Municipal Districts and Counties re:
  - Contact News Letter (2 Issues)

Accounts

Accounts - see prior motion.

ROWE, DIANA	CK# 45012	273.03
<b>Sub-Total:</b>		<b>\$ 273.03</b>
A&D HARPER TIRE (1979) LTD.	CK# 45013	933.87
AC&C SAFETY SOLUTIONS INC	CK# 45014	840.00
ACCU-FLO METER SERVICE LTD.	CK# 45015	260.40
ACKLANDS-GRAINGER INC.	CK# 45016	338.39
ACTIVE GLASS	CK# 45017	610.00
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 45018	21,472.09
AAMDC	CK# 45019	33,527.84
AAPO	CK# 45020	350.00
ALLIED DISTRIBUTORS DRUM LTD.	CK# 45021	1,126.33
ALTAGAS UTILITIES INC.	CK# 45022	458.45
AVRAMENKO, ALLEN	CK# 45023	268.85
BADLANDS COMMUNITY FACILITY	CK# 45024	1,000.00
BAR W PETROLEUM & ELECTRIC LTD.	CK# 45025	177.24
BARRON, FRANCIS	CK# 45026	916.50
BENOIT, PELAGIOUS P.	CK# 45027	819.20
BROWN, ARNOLD E.	CK# 45028	300.00
BURFIELD, NINA	CK# 45029	1,270.00
BURT, EDWIN L.	CK# 45030	150.00
CERVUS AG EQUIPMENT LP	CK# 45031	1,133.05
CINTAS CANADA LIMITED	CK# 45032	501.01
CLEARTECH INDUSTRIES INC.	CK# 45033	517.44
CONSOLIDATED CIVIL ENFORCEMENT	CK# 45034	698.25
COUNTRY COOKERS	CK# 45035	2,433.90
CUMMINS WESTERN CANADA	CK# 45036	2,682.74
DEVALERIOLA, CHERYL	CK# 45037	1,538.00
DRUM WIRELESS LTD.	CK# 45038	547.05
DRUMHELLER CHRYSLER LTD.	CK# 45039	439.99
DRUMHELLER CO-OP LTD.	CK# 45040	1,502.45
DRUMHELLER EQUIPMENT SALES	CK# 45041	9,073.60
EAST CENTRAL GAS CO-OP LTD.	CK# 45042	213.70
ECS SAFETY SERVICES LTD.	CK# 45043	71.93

ENMAX	CK# 45044	8,132.77
FALCAN INDUSTRIES LTD.	CK# 45045	1,129.81
FREIGHTLINER OF RED DEER INC.	CK# 45046	166.97
GARRY'S WELDING AND SUPPLIES	CK# 45047	190.77
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 45048	421.28
H. KAHL CONSTRUCTION LTD.	CK# 45049	500.00
HAMPTON, THOMAS M.	CK# 45050	500.00
HEARING & HEALTH CONSERVATION	CK# 45051	2,873.00
HI-WAY 9 EXPRESS LTD.	CK# 45052	377.17
HOOVER, BARRIE	CK# 45053	494.40
HYDRO-VAC'S UNLIMITED SALES	CK# 45054	79.17
IMAGE CRAFTER SIGNS INC.	CK# 45055	72.45
IRELAND, KENNETH	CK# 45056	1,000.00
KASHUBA, CAROL	CK# 45057	500.00
KNEEHILL SOIL SERVICES	CK# 45058	612.00
KORTECH CALCIUM SERVICES LTD.	CK# 45059	41,592.85
KUHL TUF WEAR LTD.	CK# 45060	157.50
LAPP	CK# 45061	28,228.66
M&M ELECTRIC	CK# 45062	137.03
MARSHALL, MURRAY	CK# 45063	284.60
MEYER, SHERRY	CK# 45064	70.00
MORROW, KENNETH J.	CK# 45065	75.00
MUNSON AND AREA COMMUNITY	CK# 45066	100.00
PETTY CASH	CK# 45067	309.20
PITNEYWORKS	CK# 45068	5,000.00
PREMA MIDALTA	CK# 45069	101.94
PRIMROSE, TIMOTHY & L. BETTY	CK# 45070	500.00
PURULATOR COURIER LTD.	CK# 45071	34.74
RECEIVER GENERAL OF CANADA	CK# 45072	63,659.07
RIEP, GLEN	CK# 45073	642.50
ROWLEY COMMUNITY HALL ASSOC	CK# 45074	262.00
SARGENT, ROBERT	CK# 45075	431.86
SHRED-IT INTERNATIONAL ULC	CK# 45076	213.81
STANGER, LINDA	CK# 45077	1,270.00
STANTEC CONSULTING LTD.	CK# 45078	12,563.78
STEEN, MICHAEL L. & PATRICIA	CK# 45079	500.00
TELUS COMMUNICATIONS INC.	CK# 45080	741.10
TELUS MOBILITY INC.	CK# 45081	241.85
THE DRUMHELLER MAIL	CK# 45082	767.53
TREMBLAY, COLIN	CK# 45083	147.60
TRINUS TECHNOLOGIES INC.	CK# 45084	39,777.41
UNIVAR CANADA LTD.	CK# 45085	14,708.11
VILLAGE OF MORRIN	CK# 45086	945.37
VILLAGE OF MUNSON	CK# 45087	630.00
WANNSTROM, STEVE	CK# 45088	156.25
WARWICK PRINTING CO. LTD	CK# 45089	393.75
WATER PURE & SIMPLE	CK# 45090	100.00
WEARPRO EQUIPMENT	CK# 45091	17,989.13
WHITE, SHARON	CK# 45092	744.80
WOLF, TRACY	CK# 45093	1,230.00
WSH LABS (1992) LTD.	CK# 45094	2,131.50
XYLEM CANADA COMPANY	CK# 45095	1,669.06
ZIPPER, ALOIS A.	CK# 45096	42.00
4IMPRINT INC.	CK# 45097	2,917.68

**Sub-Total: \$ 344,689.74**

**TOTAL: \$ 344,962.77**

C17-131  
Adjournment

[C17-131] MOVED BY COUNCILLOR WANNSTROM

that the meeting be adjourned at 3:20 p.m.

CARRIED UNANIMOUSLY.

*The next meeting of the Council of Starland County is to be held on Thursday, July 26<sup>th</sup>, 2017, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m*

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Reeve:  
J. Barrie Hoover

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Chief Administrative Officer:  
Shirley Bremer