

# STARLAND COUNTY

## COUNCIL MEETING, APRIL 25<sup>th</sup>, 2018

---

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, April 25<sup>th</sup>, 2018, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom  
Deputy Reeve: Bob Sargent  
Councillors: Jackie Watts, John Rew and Murray Marshall  
Staff: CAO Shirley Bremer  
Assistant CAO Matthew Kreke

**C18-062**  
**Approval of Minutes**

**[C18-062] MOVED BY COUNCILLOR MARSHALL**

that the minutes of the April 11<sup>th</sup>, 2018 regular meeting of the Council of Starland County be approved.

**CARRIED UNANIMOUSLY.**

**C18-063**  
**Monthly Financial Statements**

**[C18-063] MOVED BY COUNCILLOR WATTS**

that the Financial Statements for December 2017, January 2018, February 2018 and March 2018 be approved as submitted.

**CARRIED UNANIMOUSLY.**

Accounts Checked

Deputy Reeve Sargent and Councillor Rew checked accounts with Administrative Assistant Laya Montgomery.

**C18-064**  
**Accounts**

**[C18-064] MOVED BY DEPUTY REEVE SARGENT**

that accounts (cheque no. 46569 to 46632 inclusive) totalling \$659,397.02 be approved for payment.

**CARRIED UNANIMOUSLY.**

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Starland County crews have been busy this past week and through the weekend as the warmer weather has started the spring melt. Starland has experienced flooding in some areas, where roads were temporarily closed until culverts could be cleared allowing the water through. Many other counties are also experiencing flooding with overland flood watches issued in Kneehill County and Rosebud.
- A meeting was held with PLRD staff at the Starland office on April 12<sup>th</sup>. PLRD is looking for ways to partner with Starland County on the new school development in Delia and discussions are ongoing.
- Shirley and Matthew met with Justin Hill of Palliser Regional Municipal Services to discuss ongoing initiatives with the organization. Topics included the shared ACP grant that Starland has partial claim to and issues related to gravel pile surveys.
- Staff are working diligently to comply with the National Safety Codes requirements which Starland County was recently made subject to. Starland will be audited again in the upcoming months and all files, records and training will have to be up to date by then.

- PW Report                      At 9:35 a.m. Public Works Supervisor Al Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:
- The Public Works crew has been hydro-vaccing, trenching, putting up temporary signs, hauling material to the gradermen, and taking snow equipment off the plow trucks.
  - Gary, Kevin and Thomas have been doing CVIPs, taking the wings of the graders and regular maintenance on the heavy duty equipment.
  - Buck continues with regular maintenance on the county light duty fleet and CVIPs on the Rec Crew fleet.
  - Gradermen have started blading on gravel roads which are drying up quickly.
  - Al has been meeting with ratepayers, checking on heavy truck complaints, making up gravel maps, new employee orientations and doing general paperwork.
- AT Delegation                At 10:00 a.m. Craig Siewert and Gordon Wilton of Alberta Transportation attended the meeting and discussed with Council a proposal for Starland County to take over road surface maintenance on provincial gravel highways within Starland County. Sections of Highway 849 and 576 are being considered.
- Departure                      At 10:55 a.m. the delegation from Alberta Transportation departed from the meeting.
- Olds College                      The Olds College Heavy Equipment Operator course is looking to partner with Starland County to bring their program to the Starland Area. The College is looking to run the program in the Courtney-Handhills Pit.
- C18-065**                        **[C18-065] MOVED BY COUNCILLOR REW**
- Olds College**
- that Starland County enter into an agreement with Olds College for the operation of the Olds College Heavy Equipment Operator course in the Courtney Handhills Pit located in Starland County.**
- CARRIED UNANIMOUSLY.**
- Craigmyle Land Offer        Brent Olmstead of Craigmyle is offering two lots for purchase to Starland County in the Hamlet of Craigmyle. The lots for offer may interfere with parking Starland County heavy equipment in the adjacent lot purchased for equipment storage.
- Departure                      At 11:15 a.m. Al departed from the meeting.
- Attendance of Manager Riep & Municipal Services Report        At 11:20 a.m., Municipal Services Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:
- During the pressure and flushing of the distribution main at the Munson Truck Fill a leak was found on the supply line. The failure was a result of improper completion and securing of the connection by the contractor. Ongoing work on programming the station and excavating soft spots around the Firehall and Truckfill is currently underway.
  - The CLV Booster Station was flooded earlier during the recent spring melt on the 13<sup>th</sup> of the month. The Booster Station is located in Drumheller near the Carillion site and is prone to flooding. As this issue has happened before Glen is looking at various option for a long term fix including building a new above grade building on an adjacent property.
  - Glen has evaluated options for backup power generation at the Munson Truck Fill. Options include potentially linking to the Munson Fire Hall back-up generator or installing a back-up

generator in the truck as a stand-alone option.

- Rumsey has experienced its annual flood event. The sewage lift station is in direct risk of flooding and could be deactivated if the waters are able to crest the facilities manway into the pump tank.

Morning Glory Municipal Services Manager Riep prepared a summary of costs related to hooking the Morning Glory Water Association up to the new supply line feeding the Munson Truck Fill. Discussion with the group are ongoing.

Departure At 12:00 a.m. the Glen left the meeting.

Family Resource Worker Delegation At 1:35 p.m. Director of Community Services Diana Rowe and a delegation from the Prairie Land Regional School Division Family Resource Worker Program, including Norma Jean Minchau, Ellen Vanderkolk and Cayla Martin, attended the meeting a gave presentation outlining the activities and goals of the program. The workers primarily assist with child and family social development in the community. Currently Starland County contributes funding to PLRD in order to fund Family Resource Worker positions in the Delia and Morrin schools.

Departure At 2:20 p.m. the PLRD delegation left the meeting.

Departure At 2:30 p.m. the Diana left the meeting.

**C18-066**  
**FRW Grant**

**[C18-066] MOVED BY COUNCILLOR MARSHALL**

**that Starland County contribute \$40,000.00 to Prairie Land Regional School Division to help fund the Family Resource Worker Program in the Delia and Morrin Schools for 2018.**

**CARRIED UNANIMOUSLY.**

Spring RMA Highlights from the spring 2018 Rural Municipalities Association Conference were distributed to Council.

Fire Hall Catwalk A letter was received from Hank Brzezinski of BRZ Partnership Architecture in regards to the need for an additional cat-walk installation within the Munson Fire Hall to access equipment on the mezzanine. The letter acknowledges that there may have been design issues which resulted in the requirement for the cat-walk. As a gesture of good faith BRZ is willing to forego the rest of their fees in order to help defray the cost.

Road Closure CAO Bremer reviewed with Council an old request from Robert and Sandra Grenville. They had previously requested and received a motion to close a portion of an old road plan diversion in the SE ¼ 18-31-19-W4 which has been replaced by a new road plan. The request also included a plan for Starland County to sell the portion of closed road to Mr. Grenville so that the newly created parcel could meet municipal road setbacks for potential development. CAO Bremer advised that a new motion confirming the 2015 motion is required for a new application to Alberta Transportation.

**C18-067**  
**Motion to approve closure of a portion of Road Plan 1364 E.Z.**

**[C18-067] MOVED BY COUNCILLOR WATTS**

**that Starland County Council approve the following resolution to close a portion of the old Road Plan 1364 E.Z. in the S.E. ¼ 18-31-19-W4M, with the intention of selling this portion of old roadway to the adjacent landowner, Robert and Sandra Grenville;**

**WHEREAS, a resolution is required for the purpose of closing to public travel and cancelling a public highway or portion thereof in accordance with Section 24, of the Municipal Government Act, Chapter M26 Revised Statutes of Alberta, 2000, as amended;**

**AND WHEREAS, the lands hereafter described and shown on the attached Schedule "A" are no longer required for public travel.**

NOW THEREFORE BE IT RESOLVED that the Council of Starland County does hereby close the following described road, subject to rights of access granted by other legislation:

All that portion of road shown on Plan 0910846 lying southeasterly of a line drawn from statutory iron post R-4 to statutory iron post R-2 as shown on the abandoned road Plan 1364 E.Z. containing 0.36 hectares (0.96 acres) more or less, as shown on the Attached Schedule "A".

**CARRIED UNANIMOUSLY.**

MPE Railway  
Lands Proposal

Assistant CAO Kreke reviewed with Council a copy of a project scope of work for the completion of a detailed site design for the recently purchased railway lands adjoining the public works shop site in the north of Morrin. Additionally the scope of work will cover the completion of a Request for Proposals Document that will be used for a Design-Build tender for completion of a New Public works shop in late 2018. It is anticipated that the cost of this work by MPE will be partially offset through the use of remaining grant funds received from the Alberta Community Partnership Grant received in 2016.

**C18-068**  
**MPE Scope of  
Work**

**[C18-068] MOVED BY DEPUTY REEVE SARGENT**

that Starland County contract with MPE Engineering of Calgary, Alberta for the completion of a detailed site design for the Public Works Shop lands located in the north of Morrin and for the completion of a Request for Proposals Package for a design-build tender for a new Public Works Shop.

**CARRIED UNANIMOUSLY.**

Amending Bylaw  
No. 1131

**C18-069**  
**Bylaw 1131 –  
Motion to  
Establish**

**[C18-069] MOVED BY COUNCILLOR WATTS**

that Bylaw 1131, a Bylaw to amend Land Use Bylaw 1125 in order to comply with the new provisions of Section 9(3) and Section 12(4) of the revised Municipal Government Act, be introduced.

**CARRIED UNANIMOUSLY.**

**C18-070**  
**Bylaw 1131 –  
Motion to  
Establish**

**[C18-070] MOVED BY COUNCILLOR MARSHALL**

that Bylaw 1131, a Bylaw to amend Land Use Bylaw 1125 be given first reading.

**CARRIED UNANIMOUSLY.**

**C18-071**  
**Motion to set  
Public Hearing**

**[C18-071] MOVED BY DEPUTY REEVE SARGENT**

that a public hearing for Bylaw 1131 be set for, 2018 at 2:00 p.m. in Starland County Council Chambers.

**CARRIED UNANIMOUSLY.**

Councillor Benefits  
Proposal

CAO Bremer reviewed with Council a proposal from Jay Garbutt of Sun Life Financial for the creation of a Councillor benefits program similar to the employee benefits program. The program would require the participation of all Councillors.

**C18-072**  
**Meeting  
Cancellation**

**[C18-072] MOVED BY COUNCILLOR WATTS**

that the regular meeting of the Council of Starland County scheduled

**for May 9<sup>th</sup> be cancelled.**

**CARRIED UNANIMOUSLY.**

Committee Reports Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications Council Communications:

- i) Drumheller RCMP re: Quarterly Report
- ii) East Central Alberta Heritage Society re: Newsletter
- iii) Insight Into Government – 2 Issues
- iv) Alberta Association of Municipal Districts and Counties:
  - Contact Newsletter (1 issue)

Accounts Accounts - see prior motion.

MARSHALL, MURRAY	CK# 46495	1,730.00
RIEP, GLEN	CK# 46496	4,325.92
SARGENT, ROBERT	CK# 46497	7,563.98
SUN LIFE ASSURANCE COMPANY	CK# 46498	165.38
TELUS COMMUNICATIONS INC.	CK# 46499	1,173.07
WANNSTROM, STEVE	CK# 46500	3,306.21
WATTS, JACKIE	CK# 46501	3,318.20

**Sub-Total: \$ 21,582.76**

RMA TRADE	CK# 46502	8,051.62
-----------	-----------	----------

**Sub-Total: \$ 8,051.62**

ADAMS INDUSTRIAL SUPPLIES INC.	CK# 46503	89.94
ALBERTA ELEVATING DEVICES	CK# 46504	120.50
ALBERTA GOVERNMENT SERVICES	CK# 46505	272.00
AMHSA	CK# 46506	252.00
ALBERTA ONE-CALL CORPORATION	CK# 46507	6.30
ALLIED DISTRIBUTORS DRUM LTD.	CK# 46508	4,013.98
ATB FINANCIAL MASTERCARD	CK# 46509	7,374.86
AWARE 360 LTD.	CK# 46510	315.00
BIG SKY CALL CENTERS INC.	CK# 46511	372.66
BROOKS INDUSTRIAL METALS LTD.	CK# 46512	777.76
CERVUS AG EQUIPMENT LP	CK# 46513	1,028.92
CONTACT SAFETY SERVICE LTD.	CK# 46514	3,227.56
DR HYDROVAC	CK# 46515	3,769.51
DRUM WIRELESS LTD.	CK# 46516	743.51
DRUMHELLER SOLID WASTE	CK# 46517	47.94
DRUMHELLER CHRYSLER LTD.	CK# 46518	313.62
DRUMHELLER CO-OP LTD.	CK# 46519	1,987.12
ECS SAFETY SERVICES LTD.	CK# 46520	101.33
FARM SAFETY CENTRE	CK# 46521	595.00
FRESON BROS DRUMHELLER	CK# 46522	1,472.71
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 46523	555.49
HECK, BRIAN	CK# 46524	162.20
HENRY KROEGER REGIONAL WATER	CK# 46525	6,588.72
HI-WAY 9 EXPRESS LTD.	CK# 46526	301.09
IMAGE CRAFTER SIGNS INC.	CK# 46527	499.91
KASHUBA HEATING AND AIR	CK# 46528	2,172.45
LAPP	CK# 46529	26,100.73
LOOMIS EXPRESS	CK# 46530	594.88
MAGNIFIED TRAINING SERVICES LTD.	CK# 46531	1,260.00
MARSHALL, MURRAY	CK# 46532	5,732.08
MASSON, KYLE	CK# 46533	605.00
MORRIN FOODS	CK# 46534	337.83
PEOPLES, CHRISTOPHER G	CK# 46535	31.61
PETERSON AUTO BODY LTD.	CK# 46536	1,321.12
PRONGHORN CONTROLS	CK# 46537	1,391.46

QUADROCK TRUCKING & EXCAVATING	CK# 46538	189.00
RECEIVER GENERAL OF CANADA	CK# 46539	53,371.47
REW, JOHN	CK# 46540	3,500.76
RIEP, GLEN	CK# 46541	4,738.42
RMA FUEL	CK# 46542	35,146.35
ROADATA SERVICES LTD.	CK# 46543	2,313.15
1858097 ALBERTA LTD.	CK# 46544	81.38
SAMUEL PLUMBING & HEATING LTD.	CK# 46545	40.58
SARGENT, ROBERT	CK# 46546	433.01
SEED CHECK TECHNOLOGIES INC.	CK# 46547	551.25
SHARPE, KERRY	CK# 46548	139.88
STANTEC CONSULTING LTD.	CK# 46549	18,744.61
STARTEC REFRIGERATION	CK# 46550	739.66
SUN LIFE ASSURANCE COMPANY	CK# 46551	19,146.49
TELUS COMMUNICATIONS INC.	CK# 46552	209.65
THE DRUMHELLER MAIL	CK# 46553	3,300.45
TOWN OF DRUMHELLER	CK# 46554	2,139.81
TRINUS TECHNOLOGIES INC.	CK# 46555	1,386.21
TURRIS COMMUNICATIONS LTD.	CK# 46556	270.22
UFA CO-OPERATIVE LIMITED	CK# 46557	356.99
VALLEN CANADA INC.	CK# 46558	9,603.87
VILLAGE OF DELIA	CK# 46559	146.00
VILLAGE OF MORRIN	CK# 46560	240.10
WANNSTROM, STEVE	CK# 46561	413.13
WARWICK PRINTING CO. LTD	CK# 46562	933.45
WATER PURE & SIMPLE	CK# 46563	99.00
WATTS, JACKIE	CK# 46564	273.98
WILD ROSE ASSESSMENT SERVICE	CK# 46565	9,135.00
WJF INSTRUMENTATION (1990) LTD.	CK# 46566	7,413.00
WOLSELEY WATERWORKS	CK# 46567	12,836.73
1121113 ALBERTA LTD	CK# 46568	215.25

**Sub-Total: \$ 262,645.64**

**TOTAL: \$ 292,280.02**

**C18-073  
Adjournment**

**[C18-073] MOVED BY COUNCILLOR WATTS**

**that the meeting be adjourned at 4:10 p.m.**

**CARRIED UNANIMOUSLY.**

***The next meeting of the Council of Starland County is to be held on Wednesday, May 23<sup>d</sup>, 2018, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.***

---

**Reeve:  
Steven Wannstrom**

---

**Chief Administrative Officer:  
Shirley Bremer**