

STARLAND COUNTY

COUNCIL MEETING, MAY 23rd, 2018

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, May 23rd, 2018, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: Jackie Watts, John Rew and Murray Marshall
Staff: CAO Shirley Bremer
Assistant CAO Matthew Kreke

C18-074
Approval of Minutes

[C18-074] MOVED BY COUNCILLOR MARSHALL

that the minutes of the April 25th, 2018 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

C18-075
Monthly Financial Statements

[C18-075] MOVED BY COUNCILLOR WATTS

that the Financial Statements for April 2018 be approved as submitted.

CARRIED UNANIMOUSLY.

Accounts Checked

Councillor Watts and Councillor Marshall checked accounts with Administrative Assistant Laya Montgomery.

C18-076
Accounts

[C18-076] MOVED BY COUNCILLOR WATTS

that accounts (cheque no. 46633 to 46727 inclusive) totalling \$497,909.17 be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- The Starland County 2018 Municipal Budget is now ready and will be presented for ratification at today's meeting. This budget shows the first year over year increase in assessment since 2015 and hopefully represents a turning point in the local economy.
- Shirley and Judy attended the 2018 SLGM Leadership workshop in Kananaskis from May 14th to 18th. Major topics covered included asset management and FOIP implications of the new municipal government act.
- On May 3rd Public Works Supervisor Al Pratt tendered his resignation after 28 years of service to the County. Assistant Public Works Supervisors Doug Finkbiner and Colby Black will be filling in until a new Public Works Supervisor can be found.
- The Starland County Safety Day was held in the Morrin community hall on May 11th with presentations from Drumheller Rural Crime Watch and the Department of Transportation.

C18-077
Offer to Purchase

[C18-077] MOVED BY COUNCILLOR REW

that Starland County make an offer to purchase Lot 22, Block 2, Plan 7030 AW in the Hamlet of Craigmyle for a purchase price of \$4,000.00 plus GST.

CARRIED UNANIMOUSLY.

Councillor Benefits Jay Garbutt of Sun Life Financial put together a cost proposal for Councillor group insurance benefits similar to those provided to Starland County staff. The proposal would add extended health and dental benefits if approved. Council also requested administration draft a policy that would provide Councillors with a health spending account similar to the policy now in place for permanent employees.

ICP Grant Agreement An approval letter and grant amendment agreement was received from the Government of Alberta covering the extension of funds allocated under the 2016 Intermunicipal Collaboration Grant for Infrastructure and planning studies for the Village of Morrin Railway Lands. The amending agreement will allow unspent funds to be directed to site specific developments related to the County's Public Works site.

C18-078
Grant
Amendment

[C18-078] MOVED BY DEPUTY REEVE SARGENT

that Starland County approve the Amending Conditional Grant Agreement with the Government of Alberta to the 2016 Intermunicipal Collaboration Grant for planning and infrastructure studies in the Village of Morrin.

CARRIED UNANIMOUSLY.

Canada Summer Jobs Notice was received from the Government of Canada that Starland County has been approved for Canada Summer Jobs funding for two summer student positions.

PW Report At 10:00 a.m. Assistant Public Works Supervisor Colby Black attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- The PW crew has been pumping water at the Rumsey Lagoon, doing sign installations, hauling product to graders, fixing pot holes and hauling equipment.
- Gary and Kevin have been doing regular maintenance of the County's heavy-duty equipment and CVIPs as required. Thomas has been working on the Road Crew's equipment.
- Buck continues with regular maintenance on the county light duty fleet and CVIPs as required.
- Graders have been maintaining gravel roads, fixing soft spots and washouts on back roads.
- Colby has been going through old files, working with Sharon on gravel tickets and MG-30, talking with salesmen, doing quotes and meeting with Councillors about issues.

Dust Control CAO Bremer reviewed with Council a copy of all currently planned dust control applications along with a historical summary of dust control applications along with payments made and outstanding. Starland County currently does dust control applications at various locations around the County with the intention of lessening the impacts from industry and County operations. The list will be updated to reflect current County conditions and agreements.

Bridge Damage Damage was noted to Bridge File 7808. Collision damage to the guard rails was noted and will need to be repaired. While the specifics of the incident are not known it is anticipated repairs will be several thousand dollars.

Departure At 10:45 a.m. Colby departed from the meeting.

Attendance of Manager Riep & Municipal At 10:50 a.m., Municipal Services Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

Services Report

- The final works on the Munson Truck Fill Station should be wrapping up in the next week with the installation of the grey water holding tank. The programming of the truck fill pump and chlorine injection is to be done this Thursday by MPE. The tower mast was installed last week which required an auger pile to be driven into the subgrade to a depth of 40 feet below grade.
- The final grade work around the truck fill and fire station has improved substantially over the last couple of weeks. Extra gravel, packing and heat have caused the surface material to tighten up well.
- Glen plans to submit an application for damages incurred at the CLV Booster station as a result of the overland flooding we had this spring.
- Glen has received an application for the location of an internet tower to be installed on county property and the Michichi Truck Fill. The County would enter into a lease agreement with the applicant prior to development.

Departure

At 11:30 a.m. the Glen left the meeting.

Transportation Policies

CAO Bremer reviewed with Council draft changes to certain policies within the transportation policy book. These policies are typically reviewed every year as rates for items such as land acquisition and dust control need to be changed.

C18-079
Policy 120-1

[C18-079] MOVED BY COUNCILLOR REW

that Policy 120-1 be amended to include the Community Services Director in section 1.

CARRIED UNANIMOUSLY.

C18-080
Policy 120-2

[C18-080] MOVED BY COUNCILLOR REW

that Policy 120-2 be amended to change “Jubilee” to “RMA” where noted.

CARRIED UNANIMOUSLY.

C18-081
Policy 310-8

[C18-081] MOVED BY COUNCILLOR WATTS

that Policy 310-8 be amended to update payment amounts made to landowners for the removal and install of fence.

CARRIED UNANIMOUSLY.

C18-082
Policy 320-2

[C18-082] MOVED BY COUNCILLOR MARSHALL

that Policy 320-2 be amended to update the assessment multiplier as calculated by administration to reflect current market conditions.

CARRIED UNANIMOUSLY.

C18-083
Policy 320-5

[C18-083] MOVED BY COUNCILLOR WATTS

that Policy 320-5 be amended to update the example of prices charged on gravel sold over 100 cubic yards.

CARRIED UNANIMOUSLY.

2018 Budget and Taxation Bylaw

CAO Bremer reviewed with Council a draft copy of the 2018 Municipal Operating and Capital Budgets along with the 2018 Taxation Bylaw. Highlights of this year’s Budget include:

- 2018 marks the first year of Assessment growth in the last three years;
- Total tax rates will remain unchanged from last year with the exception of Machinery and Equipment rising 2.5%;
- Operational spending is down slightly from last year with the Capital Budget looking very similar to last year with the majority of expenditures going to the Munson Fire hall;
- Starland County continues to have no debt.

C18-084
Operating Budget

[C18-084] MOVED BY COUNCILLOR MARSHALL

that as per Section 242(1) of the Municipal Government Act, Starland County Council adopt the 2018 Operational Budget in the amount of \$14,498,265.00 as reviewed.

CARRIED UNANIMOUSLY.

C18-085
Capital Budget

[C18-085] MOVED BY DEPUTY REEVE SARGENT

that as per Section 245 of the Municipal Government Act, Starland County Council adopt the 2018 Capital Budget in the amount of \$4,099,879.00.

CARRIED UNANIMOUSLY.

C18-086
Property Taxation
Bylaw No. 1132

[C18-086] MOVED BY DEPUTY REEVE SARGENT

that Property Taxation Bylaw 1132 be introduced in accordance with Section 353(1) of the Municipal Government Act, being Chapter M-26.1, for the 2018 Municipal Budget Year, authorizing the Chief Administrative Officer to levy on the assessed value of all assessed property shown on the assessment roll; and that as per Section 354(3) of the Municipal Government Act, being Chapter M-26.1, a split taxation rate will be levied on the various assessment classes, generating the following taxation rates:

Starland County Municipal Levy:

Residential	3.8025
Farmland	11.3575
Non-Residential	16.8507
Machinery & Equipment	16.8507

Alberta School Foundation Fund:

Residential & Farmland	2.4408
Non-Residential	3.6804

Christ the Redeemer C.S.R.D. No. 3:

Residential & Farmland	2.4408
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Non- Collection Allowance Requisition:

Non-Collection Allowance	0.0332
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Drumheller Senior Foundation: 0.5573

Designated Industrial Property: 0.0342

CARRIED UNANIMOUSLY.

C18-087
1st Reading –
Bylaw No. 1132

[C18-087] MOVED BY COUNCILLOR WATTS

that Bylaw No. 1132, the 2018 Property Taxation Bylaw for Starland County be given First Reading.

CARRIED UNANIMOUSLY.

C18-088
2nd Reading –
Bylaw No. 1132

[C18-088] MOVED BY COUNCILLOR REW

that Bylaw No. 1132 be given Second Reading.

CARRIED UNANIMOUSLY.

C18-089
Motion to give
3rd Reading –
Bylaw No. 1132

[C18-089] MOVED BY MARSHALL

that Bylaw No. 1132 be presented for Third Reading at this meeting.

CARRIED UNANIMOUSLY.

C18-090
3rd Reading –
Bylaw No. 1132

[C18-090] MOVED BY REEVE WANNSTROM

that Bylaw No. 1132, the 2018 Property Taxation Bylaw for Starland County be given Third and Final Reading.

CARRIED UNANIMOUSLY.

C18-091
ASFF School
Requisition

[C18-091] MOVED BY DEPUTY REEVE SARGENT

that Starland County Council approve the requisitions from the Alberta School Foundation Fund (ASFF) in the amount of Two Million, Six Thousand, Six Hundred and Ninety-Two Dollars and Sixty Eight Cents and the opted out school board, Christ the Redeemer Catholic Separate Regional Division No. 3 in the amount of Sixteen Thousand, Sixty Six Dollars and Sixty Two Cents; and that the instalments be paid as due.

CARRIED UNANIMOUSLY.

10 Year Road
Program

Councillors were given an updated copy of the 10 year road construction program as per the revisions made at the recent annual road meeting.

2018 FCM
Conference

A draft agenda along with flight and hotel reservations were presented for the upcoming Federation of Canadian Municipalities Association meeting in Halifax.

C18-092
Motion to go In-
Camera

[C18-092] MOVED BY COUNCILLOR WATTS

that under the exemption granted by Section 17, Division 2, Part 1 of the Freedom of Information and Protection of Personal Privacy Act Reeve Wannstrom, Deputy Reeve Sargent, Councillors Watts, Rew and Marshall, and staff Bremer and Kreke proceed with the meeting In-Camera at 3:00 p.m.

CARRIED UNANIMOUSLY.

C18-093
Motion to come
out of In-Camera

[C18-093] MOVED BY DEPUTY REEVE SARGENT

that the meeting proceed out of In-Camera at 3:30 p.m.

CARRIED UNANIMOUSLY.

Land Owner Issues

Councillor Rew and Assistant CAO Kreke reviewed with Council an issue on the undeveloped road allowance Range Road 17-0 north of Township Road 33-0. The fencing off of the western boundary of the road allowance has resulted in a choke point whereby movement of machinery or livestock is constrained. While the fence itself has been erected on the proper surveyed lines a development on the eastern side of the road allowance which crosses into the road allowance is severely reducing the road allowance width. Councillor Rew will speak with the affected landowners about coming to an agreed upon resolution without involving County enforcement.

Public Works New Building Committee Assistant CAO Kreke notified Council of his intention to form a Public Works Building Committee to guide development of the upcoming Nnw Public Works Shop. He is requesting that two Councillors be named to the committee.

C18-094
Building
Committee
Appointment

[C18-094] MOVED BY COUNCILLOR MARSHALL

that Starland County appoint Councillor Rew and Councillor Watts to the Public Works Shop Building Committee.

CARRIED UNANIMOUSLY.

Starland Regional Water Authority Council was presented with a copy of the 2017 year end audited financial statements of the Starland Regional Water Authority. The statements noted a year end surplus of \$280,490.00.

Amateur Team Grant Requests Delia Minor Ball has requested a 2018 Amateur Team Grant for 60 registered participants and the Badlands Bucks & Bows is applying for 16 participants. The grant provides \$50 dollars per participant up to a maximum of \$2,000.00.

C18-095
Amateur Team
Grant

[C18-095] MOVED BY COUNCILLOR MARSHALL

that Starland County approve an amateur team grant of \$2,000.00 to the Delia Minor Ball Association.

CARRIED UNANIMOUSLY.

C18-096
Amateur Team
Grant

[C18-096] MOVED BY COUNCILLOR WATTS

that Starland County approve an amateur team grant of \$800.00 to the Badlands Bucks and Bows Club.

CARRIED UNANIMOUSLY.

Committee Reports Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications Council Communications:

- i) Alberta Transportation re: Notification of Highway and Bridge Construction Operations
- ii) Alberta Seniors and Housing re: Senior Week June 3rd to 9th, 2018
- iii) Alberta Rural Health Quarterly – Volume 2, Issue 1
- iv) Insight Into Government – 3 Issues
- v) Palliser Regional Municipal Services
 - Board Meeting Minutes – February 7th & April 3rd, 2018
- iv) Rural Municipalities of Alberta:
 - Contact Newsletter (3 issues)

Accounts Accounts - see prior motion.

ALTAGAS UTILITIES INC.	CK# 46633	56.75
ENMAX	CK# 46634	6,331.69
FAZEKAS, JUDITH W	CK# 46635	1,124.55
REW, JOHN	CK# 46636	1,695.54
RMA TRADE	CK# 46637	87,655.27

Sub-Total: \$ 96,863.80

A.H. GRADER SERVICE LTD.	CK# 46638	12,096.00
A.P.I. ALARM INC.	CK# 46639	110.25
A&D HARPER TIRE (1979) LTD.	CK# 46640	869.27

ACCU-FLO METER SERVICE LTD.	CK# 46641	1,549.80
ACTIVE GLASS	CK# 46642	441.61
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 46643	201.79
ALBERTA GOVERNMENT SERVICES	CK# 46644	472.00
ALBERTA NATIVE BEE COUNCIL	CK# 46645	765.50
ALBERTA ONE-CALL CORPORATION	CK# 46646	56.70
ALLIED DISTRIBUTORS DRUM LTD.	CK# 46647	3,522.41
ATB FINANCIAL MASTERCARD	CK# 46648	249.75
BIG COUNTRY GAS CO-OP	CK# 46649	528.29
BIG SKY CALL CENTERS INC.	CK# 46650	307.61
BULECHOWSKY, SKYLER	CK# 46651	1,367.09
CERVUS AG EQUIPMENT LP	CK# 46652	577.79
CHINOOK PUMPS LTD.	CK# 46653	497.45
CINTAS CANADA LIMITED	CK# 46654	3,422.03
CURTIS GEO SOLUTIONS INC.	CK# 46655	513.24
DRUM WIRELESS LTD.	CK# 46656	21.00
DRUMHELLER SOLID WASTE	CK# 46657	68.65
DRUMHELLER CHRYSLER LTD.	CK# 46658	5,121.02
WESTVIEW COOP	CK# 46659	524.82
DRUMHELLER DISTRICT 4-H	CK# 46660	1,000.00
DRUMHELLER EQUIPMENT SALES	CK# 46661	48.99
ECS SAFETY SERVICES LTD.	CK# 46662	709.28
ENDRESS & HAUSER	CK# 46663	3,525.81
FAZEKAS, JUDITH W	CK# 46664	856.80
GARRY'S WELDING AND SUPPLIES	CK# 46665	23,788.75
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 46666	490.89
GREATWEST KENWORTH LTD.	CK# 46667	3,630.10
GRIDWORKS ENERGY GROUP	CK# 46668	4,200.00
HAMPTON, ALAN W.	CK# 46669	131.25
HENRY KROEGER REGIONAL WATER	CK# 46670	9,114.81
HI-WAY 9 EXPRESS LTD.	CK# 46671	383.53
HYDRO-VAC'S UNLIMITED SALES	CK# 46672	68.10
HYDRODIG CANADA INC.	CK# 46673	1,078.88
O/A J.C. INDUSTRIES LTD.	CK# 46674	2,625.00
JENSEN, MICHELLE	CK# 46675	39.89
JERRY'S LOCK & KEY SERVICE	CK# 46676	135.44
JOHNSON, LEO G. & DONNA C.	CK# 46677	2,000.00
KAIZEN LAB	CK# 46678	2,651.78
KLONDIKE CRANE INSPECTION LTD.	CK# 46679	2,554.14
KUDRAS, DARA	CK# 46680	594.59
LIME DESIGN INC.	CK# 46681	9,450.00
LAPP	CK# 46682	26,136.58
LOOMIS EXPRESS	CK# 46683	1,167.55
MARSHALL, MURRAY	CK# 46684	285.92
MORRIN COMMUNITY HALL	CK# 46685	200.00
MORRIN FOODS	CK# 46686	231.58
MORRIN SCHOOL	CK# 46687	200.00
MPE ENGINEERING LTD.	CK# 46688	1,244.25
OLD MACDONALD KENNELS	CK# 46689	564.51
PANE MANAGEMENT WINDOW	CK# 46690	735.00
PETTY CASH	CK# 46691	399.36
PRATT, AL	CK# 46692	347.88
PRONGHORN CONTROLS	CK# 46693	125,799.89
RECEIVER GENERAL OF CANADA	CK# 46694	47,514.85
REW, JOHN	CK# 46695	284.99
RIEP, GLEN	CK# 46696	1,118.86
RMA FUEL	CK# 46697	22,199.37
ROADATA SERVICES LTD.	CK# 46698	31.50
ROWE, DIANA	CK# 46699	658.18
SANITEC	CK# 46700	971.41
SARGENT, ROBERT	CK# 46701	266.62
STARLAND REGIONAL WATER	CK# 46702	995.56
SUN LIFE ASSURANCE	CK# 46703	18,576.04
SUN LIFE ASSURANCE	CK# 46704	165.38
TELUS COMMUNICATIONS INC.	CK# 46705	1,178.59

THE DRUMHELLER MAIL	CK# 46706	186.38
TKNT MECHANICAL LTD.	CK# 46707	1,044.75
TOWN OF DRUMHELLER	CK# 46708	1,795.42
TRINUS TECHNOLOGIES INC.	CK# 46709	2,186.84
TURRIS COMMUNICATIONS LTD.	CK# 46710	270.22
UFA CO-OPERATIVE LIMITED	CK# 46711	363.04
UNIFIED ALLOYS	CK# 46712	7,916.35
UNITED RENTALS OF CANADA INC.	CK# 46713	1,173.24
VILLAGE OF DELIA	CK# 46714	138.00
VILLAGE OF MORRIN	CK# 46715	740.10
VILLAGE OF MUNSON	CK# 46716	1,100.00
WANNSTROM, STEVE	CK# 46717	6,648.82
WATER PURE & SIMPLE	CK# 46718	163.00
WATTS, JACKIE	CK# 46719	2,160.84
WHITESTAR PERMACULTURE	CK# 46720	250.00
WFR WHOLESALE FIRE & RESCUE LTD.	CK# 46721	5,123.21
WILD ROSE ASSESSMENT SERVICE	CK# 46722	9,135.00
WILD WEST BADLANDS TOURS	CK# 46723	1,249.50
WOLSELEY WATERWORKS	CK# 46724	3,267.35
WSH LABS (1992) LTD.	CK# 46725	378.00
1325856 ALBERTA LTD.	CK# 46726	249.90
4IMPRINT INC.	CK# 46727	1,869.44

Sub-Total: \$ 401,045.37

TOTAL: \$ 497,909.17

**C18-097
Adjournment**

[C18-097] MOVED BY COUNCILLOR WATTS

that the meeting be adjourned at 6:10 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, June 13th, 2018, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.

**Reeve:
Steven Wannstrom**

**Chief Administrative Officer:
Shirley Bremer**