

STARLAND COUNTY

COUNCIL MEETING, APRIL 22nd, 2020

A regular meeting of the Council of Starland County was held via ZOOM video conference on Wednesday, April 22nd, 2020, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: Murray Marshall, John Rew and Jackie Watts
Staff: CAO Shirley Bremer
Assistant CAO Matthew Kreke
IT/GIS Coordinator Jason Carlson
Finance Manager Judy Fazekas

C20-093
Approval of
Minutes

[C20-093] MOVED BY COUNCILLOR MARSHALL

that the minutes of the April 8th, 2020 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

C20-094
Approval of
Minutes

[C20-094] MOVED BY COUNCILLOR WATTS

that the minutes of the March 25th, 2020 regular meeting of the Council of Starland County be approved, as circulated.

CARRIED UNANIMOUSLY.

2019 Expenditure
and Revenue
Report

Finance Manager Judy Fazekas reviewed with Council variance report on 2019 expenditures and revenues. Starland County had a \$1,000,000.00 operating surplus over budget projections which was largely due to decreased costs for goods and contracted services. However due to provisions for bad debts related to additional oil and gas companies not paying their taxes and the acceleration of depreciation over capital replacement a draw on the surplus will still be required.

Financial
Statement
Presentation

At 9:45 a.m. Jeff Faupel of Endeavor Chartered Accountants attended the meeting and presented a copy of the 2019 Audited Financial Statement.

Departure

At 10:25 a.m. Jeff Faupel departed the meeting.

C20-095
Audited Financial
Statements

[C20-095] MOVED BY COUNCILLOR WATTS

that Starland County's Audit Committee approve the 2019 Audited Financial Statements as prepared by Endeavor Chartered Accountants, and authorized the release of the information found therein.

CARRIED UNANIMOUSLY.

C20-096
Operating
Reserves

[C20-096] MOVED BY DEPUTY REEVE SARGENT

that \$1,050,000.00 be transferred from restricted reserves to cover the cost of capital expenditures in 2019.

CARRIED UNANIMOUSLY.

Attendance and
PW Report

At 10:30 a.m. Public Works Supervisor Ken Menage and Shop Foreman Gary Collins attended the meeting. PW Supervisor Ken Menage reviewed the PW Report with Council. Highlights of his report included the following:

- The PW Crew have been steaming culverts, repairing roads, removing snow and cleaning the shop.
- The Shop Crew have been working on approximately 21 pieces of equipment and performed 4 CVIPs.
- Gradermen have been blading roads when conditions are good.
- Ken has been doing bridge inspections, working on the 2020 budget, land acquisition and attending meetings.

Pressure Washer System

Shop Foreman Gary Collins has been soliciting additional quotes for the pressure wash system however they have been late coming back. He is requesting that the decision be delayed until the next meeting so that he can properly review the late quotes.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Duct work and framing is now ongoing at the new building with the interiors progressing at a satisfactory pace. The Council meeting table design has been agreed upon and Shirley and IT/GIS Coordinator Jason Carlson reviewed office plug ins and data ports on a recent walkthrough.
- Dust control will have to be advertised soon for the spring season however a budget for this service will have to be agreed upon.
- One new case of Covid-19 has been confirmed in Special Areas so there are now a number of cases around the Starland County though none confirmed in it so far.
- The Starland County Municipal Accountability Review has been delayed from May 20th to July 21st.
- We wish our Payroll Administrator Sherry Griffith a speedy recovery and expect her back sometime after May 4th.

Attendance and MS Report

At 11:00 a.m. Municipal Services Manager Glen Riep and Agricultural Fieldman Alan Hampton attended the meeting. Glen reviewed his MS report with Council. Highlights of the report included:

- The chief medical officer of Alberta has stated that she is cautiously optimistic of how the province has been able to respond to the Covid-19 pandemic however with several large outbreaks this enthusiasm has been tempered.
- Currently we are concerned about tourists coming out for the May long weekend now that the weather has turned. All around the province there exists a risk of transmission from the high-risk centres like Calgary to the lower risk rural areas.
- Starland County has had several employees tested who have been self-isolated because of flu-like symptoms with all of those tested so far coming back negative. Starland County is in an enviable position to combat the pandemic and we will continue to monitor staff and the community.
- At the beginning of the pandemic we had experienced a water break on the Craigmyle North line branching off the main transmission line. It was another poor installation that resulted in corrosion and failure.
- The Government of Alberta has issued a fire ban in all provincial parks and banned all ATV's in those same areas. We currently have several outstanding fire permits in the County that will expire before the end of the week. We are looking to implement a fire restriction rather than a fire ban.

Morrin Water Plant Project

Glen reviewed with Council a breakdown of the cost components associated with the Morrin water treatment plant project. Substantial cost overruns took place due to a number of project changes made after the initial scope was agreed upon. As per Glen's breakdown the County would owe \$81,086.14 out of a total of \$213,442.98. This would be above the initial \$70,000.00 maximum Starland County budgeted for. Discussions will have to take place with the Village of Morrin to agree upon costs owed.

McLaren Dam Councillor Rew has submitted bills related to the freight and galvanizing of a steel grating that goes over the outlet to the McLaren Dam outlet pipe. Councillor Rew was never authorized to charge for freight related to delivering the steel to the galvanizing company so reimbursement would require a motion of Council.

C20-097
Expense
Reimbursement

[C20-097] MOVED BY DEPUTY REEVE SARGENT

that Starland County reimburse Councillor Rew \$4,070.93 for the cost associated with transporting a steel grating to and from Calgary for galvanizing which includes the cost of galvanizing and the cost of the grating.

Councillor Rew abstained from voting due to a conflict of interest.

CARRIED UNANIMOUSLY.

Municipal Affairs Updates

Municipal Affairs has released amendments to Ministerial Order MAG 014/20 which deals with various assessment-related timelines and makes important changes to clarify and shorten some of the original timeline extensions and to Ministerial Order MSD 036/20 which addresses non-assessment items from the original Ministerial Order.

RMA Resolution Session

The RMA will be holding its spring resolution session on April 24th, 2020 at 2:00 p.m. with details to be emailed 2 days prior. This will be the first teleconference resolution session in the association's history.

2019/2020 Assessment Comparison

Council was given a copy of the 2020/2019 assessment comparison for Starland County which is broken down by assessment code. Overall the County has seen a major drop in its reported assessment in 2020 with machinery and equipment and linear assets combining for over \$85 million in assessment declines.

Accounts Checked

Councillor Rew and Deputy Reeve Sargent checked accounts with Administrative Assistant Heather Flaman.

C20-098
Accounts

[C20-098] MOVED BY COUNCILLOR REW

that accounts (cheque no. 50522 to 50637 inclusive) totalling \$438,553.77 be approved for payment.

CARRIED UNANIMOUSLY.

C20-099
Motion to Proceed In-Camera

[C20-099] MOVED BY COUNCILLOR WATTS

that under the exemption granted by Section 17, Division 2, Part 1 of the Freedom of Information and Protection of Personal Privacy Act Reeve Wannstrom, Deputy Reeve Sargent and Councillors Watts, Rew and Marshall along with Staff Bremer, Fazekas, Menage, Hampton, Riep and Kreke proceed with the meeting In-Camera at 12:45 p.m.

CARRIED UNANIMOUSLY.

Departure

At 2:00 p.m. staff Fazekas, Menage, Hampton and Riep departed from the meeting.

C20-100
Motion to Proceed Out of In-Camera

[C20-100] MOVED BY COUNCILLOR REW

that the meeting proceed out of In-Camera at 3:15 p.m.

CARRIED UNANIMOUSLY.

C20-101
Stop On-Call
Service

[C20-101] MOVED BY COUNCILLOR WATTS

that Starland County cease providing on-call services after hours and will no longer require designated on-call employees be made available to respond to requests after hours.

CARRIED UNANIMOUSLY.

Council
Committees

All councillors present reported briefly on the committees to which they are appointed.

Council
Communications

Council Communications:

- i) Rural Municipalities of Alberta
 - Contact Newsletter (2 Issues)

Accounts

Accounts – see prior motion.

A.H. GRADER SERVICE LTD. CK# 50522 12,568.50

Sub-Total: \$ 12,568.50

BRC GROUP CK# 50523 4,068.67

Sub-Total: \$ 4,068.67

A.H. GRADER SERVICE LTD.	CK# 50524	12,400.50
ACKLANDS-GRAINER INC.	CK# 50525	415.83
ACTIVE GLASS	CK# 50526	288.75
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 50527	740.80
AMHSA	CK# 50528	1,575.00
ALTAGAS UTILITIES INC.	CK# 50529	3,057.51
ATCO ELECTRIC LTD.	CK# 50530	24,675.13
AUTO VALUE PARTS – DRUMHELLER	CK# 50531	1,134.07
BEARCOM CANADA CORP.	CK# 50532	815.80
BERNIE & THE BOYS	CK# 50533	360.94
BIG COUNTRY GAS CO-OP	CK# 50534	601.68
BROWNLEE LLP	CK# 50535	9,172.85
BURT, EDWIN L.	CK# 50536	150.00
RECEIVER GENERAL	CK# 50537	2,640.00
CENTRAL ALBERTA HEAVY DUTY REP	CK# 50538	3,066.78
CERVUS AG EQUIPMENT LP	CK# 50539	120.49
CHRIST THE REDEEMER C.S.R.D #3	CK# 50540	4,285.94
COUNTY OF STETTLE	CK# 50541	472.50
DIGITEX CANADA INC.	CK# 50542	54.20
DRUMHELLER EQUIPMENT SALES	CK# 50543	981.60
EAST CENTRAL GAS CO-OP LTD.	CK# 50544	440.97
ECS SAFETY SERVICES LTD.	CK# 50545	101.33
ENMAX	CK# 50546	5,415.42
FLAMAN, HEATHER	CK# 50547	196.65
FRESON BROS DRUMHELLER	CK# 50548	88.54
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 50549	6,386.28
HENRY KROEGER REGIONAL WATER	CK# 50550	147.03
HI-WAY 9 EXPRESS LTD.	CK# 50551	384.32
HYDRODIG CANADA INC.	CK# 50552	3,675.00
LN LAND DEVELOPMENT TECH	CK# 50553	1,102.50
LAPP	CK# 50554	20,256.14
MARSHALL, MURRAY	CK# 50555	298.80
MLTAIKINS	CK# 50556	315.79
NETAGO	CK# 50557	320.00
PUROLATOR INC.	CK# 50558	207.61
RECEIVER GENERAL OF CANADA	CK# 50559	48,423.82
REW, JOHN	CK# 50560	4,600.32
RMA FUEL	CK# 50561	18,579.65
RMA INSURANCE	CK# 50562	140.08

RMA INSURANCE	CK# 50563	249.26
ROYAL CARETAKING SUPPLIES INC.	CK# 50564	93.45
SARGENT, ROBERT	CK# 50565	2,303.81
SNAP-ON TOOLS	CK# 50566	16,579.50
STANTEC CONSULTING LTD.	CK# 50567	50.00
TELUS COMMUNICATIONS INC.	CK# 50568	433.70
TELUS MOBILITY INC.	CK# 50569	295.13
VILLAGE OF DELIA	CK# 50570	357.00
WANNSTROM, STEVE	CK# 50571	268.88
WATER PURE & SIMPLE	CK# 50572	99.00
WATTS, JACKIE	CK# 50573	286.93
WELDCO-BEALES MFG. INC.	CK# 50574	722.17
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 50575	326.63
WOLF, TRACY	CK# 50576	1,305.00

Sub-Total: \$ 201,461.08

STARTEC REFRIGERATION SERVICES	CK# 50577	248.09
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Sub-Total: \$ 248.09

A.H. GRADER SERVICE LTD.	CK# 50578	9,775.50
A.P.I. ALARM INC.	CK# 50579	110.25
A&D HARPER TIRE (1979) LTD.	CK# 50580	519.54
ACKLANDS-GRAINGER INC.	CK# 50581	1,641.87
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 50582	1,846.53
AIR LIQUIDE CANADA INC.	CK# 50583	362.61
ALBERTA GOVERNMENT SERVICES	CK# 50584	20.00
ALBERTA ONE-CALL CORPORATION	CK# 50585	44.10
ATCO STRUCTURES & LOGISTICS LTD.	CK# 50586	20,632.50
AUTO VALUE PARTS – DRUMHELLER	CK# 50587	738.85
BEARCOM CANADA CORP.	CK# 50588	409.53
BIG COUNTRY GAS CO-OP	CK# 50589	470.59
CINTAS CANADA LIMITED	CK# 50590	359.06
CRAIGMYLE OILFIELD SERVICES LTD.	CK# 50591	4,070.93
D&M CONCRETE PRODUCTS LTD.	CK# 50592	4,483.50
DIGITEX CANADA INC.	CK# 50593	484.05
DRUMHELLER SOLID WASTE	CK# 50594	41.87
FOURLANE FORD SALES LTD.	CK# 50595	103.58
FRESON BROS DRUMHELLER	CK# 50596	81.64
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 50597	914.50
HENRY KROEGER REGIONAL WATER	CK# 50598	12,407.76
HI-WAY 9 EXPRESS LTD.	CK# 50599	563.42
HOTSY WATER BLAST	CK# 50600	441.00
KNEEHILL COUNTY	CK# 50601	204.35
LN LAND DEVELOPMENT TECH	CK# 50602	454.75
LAPP	CK# 50603	21,654.19
LOOMIS EXPRESS	CK# 50604	105.98
MARSHALL, MURRAY	CK# 50605	152.00
MORRIN FOODS	CK# 50606	116.22
MPE ENGINEERING LTD.	CK# 50607	1,945.65
RECEIVER GENERAL OF CANADA	CK# 50608	45,223.93
RIEP, GLEN	CK# 50609	1,049.89
RMA FUEL	CK# 50610	3,358.49
ROADATA SERVICES LTD.	CK# 50611	302.40
SEED CHECK TECHNOLOGIES INC.	CK# 50612	87.15
STANTEC CONSULTING LTD.	CK# 50613	1,365.00
STETTLER TELEPHONE ANSWERING	CK# 50614	367.50
STEWART, KIM	CK# 50615	45.00
SUN LIFE ASSURANCE COMPANY	CK# 50616	17,704.78
SUN LIFE ASSURANCE COMPANY	CK# 50617	155.93
TAQA NORTH	CK# 50618	21.00
TELUS COMMUNICATIONS INC.	CK# 50619	1,526.47
TELUS MOBILITY INC.	CK# 50620	1,247.44
THE DRUMHELLER MAIL	CK# 50621	382.20

TOWN OF DRUMHELLER	CK# 50622	2,083.71
TREMBLAY, DANIELLE	CK# 50623	1,188.50
TRINUS TECHNOLOGIES INC.	CK# 50624	1,391.04
VALLEN CANADA INC.	CK# 50625	8,290.71
VILLAGE OF MORRIN	CK# 50626	250.10
WANNSTROM, STEVE	CK# 50627	2,601.71
WATER PURE & SIMPLE	CK# 50628	72.00
WATTS, JACKIE	CK# 50629	152.00
WESTERGARD MOTORS DRUMHELLER	CK# 50630	1,794.81
WESTERN CHEVROLET BUICK GMC	CK# 50631	304.66
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 50632	839.15
WFR WHOLESALE FIRE & RESCUE LTD.	CK# 50633	515.55
WILD ROSE ASSESSMENT SERVICE	CK# 50634	9,537.50
WOLSELEY WATERWORKS	CK# 50635	128.45
WSH LABS (1992) LTD.	CK# 50636	1,638.00
	Sub-Total:	\$ 188,781.39
RMA TRADE	CK# 50637	31,426.04
	Sub-Total:	\$ 31,426.04
	TOTAL:	\$ 438,553.77

C20-102
Adjournment

[C20-102] MOVED BY DEPUTY REEVE SARGENT

that the meeting be adjourned at 3:45 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, May 13th, 2020, via ZOOM video conference, commencing at 9:00 a.m.

Reeve:
Steve Wannstrom

Chief Administrative Officer:
Shirley Bremer