

STARLAND COUNTY

COUNCIL MEETING, AUGUST 19th, 2020

A regular meeting of the Council of Starland County was held at the New Administration Office in Morrin, Alberta on Wednesday, August 19th, 2020, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: Murray Marshall, John Rew and Jackie Watts
Staff: CAO Shirley Bremer
Assistant CAO Matthew Kreke

C20-174
Approval of Minutes

[C20-174] MOVED BY COUNCILLOR WATTS

that the minutes of the July 15th, 2020 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts

Councillor Rew and Deputy Reeve Sargent checked accounts with Administrative Assistant Laya Montgomery.

C20-175
Accounts

[C20-175] MOVED BY DEPUTY REEVE SARGENT

that accounts (cheque no. 508993 to 51157 inclusive) totalling \$2,355,227.90 be approved for payment.

CARRIED UNANIMOUSLY.

Financial Statements

Council was presented with the monthly financial statement for the month of July 2020.

C20-176
Financial Statements

[C20-176] MOVED BY COUNCILLOR MARSHALL

that the month end financial statement for the month of July 2020 be approved as presented.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Occupancy of the new building was taken as of July 30th, 2020. Staff started moving on August 4th and with the help of the ASB crew and the Recreation Crew we were able to get almost everything moved into the new office that day. IT Coordinator Jason Carlson was busy connecting all the phone and computer systems.
- The office has opened to the public on Monday, August 17th. We have signage in place, hand sanitizers, guiding barriers and sneeze shields. We have a lot of customers already and we have advertised in the Drumheller Mail as well as on our website and Facebook of our reopening.
- The MAP review with Municipal Affairs was done via Skype on July 21st which took almost two hours. For the most part we are on par with the legislated requirements, however some of our older bylaws will need to be updated, as well as a couple of resolutions which we were unable to locate due to the fire.

MS Report

Due to the absence of Municipal Services Manager Glen Riep, CAO Bremer reviewed the MS report with Council. Highlights of the report included:

- There was a major waterline break within the Starland Regional Water System that feeds all the west part of the County including the Villages of Munson and Morrin. The break was difficult to locate given the topography and heavy crops but was eventually located in Pat Murray's canola field on the 8" PVC line. Once repairs were completed all sections affected were flushed.
- Glen has received an application by Art and Louise Candy for a water service to their new acreage property located on the NE-6-30-20. There is an existing 6" line passing through the same parcel and the new service would come off this line and all work and materials is expected to be covered by the \$17,500.00 connection fee.
- The mowing program has remained steady with higher than normal rainfall for this time of year. The mowing is well under control as we now have expanded the mowing program to include the waste transfer sites, water stations and other properties throughout the County.

C20-177
Water Connection

[C20-177] MOVED BY REEVE WANNSTROM

that Starland County provide Art and Louise Candy with a potable water connection for \$17,500.00, plus any overages, as per the terms of Bylaw 1136, to their property located on the NE-6-30-20-W4.

CARRIED UNANIMOUSLY.

Ethelo Decisions

CAO Bremer inquired to Council as to their interest in pursuing a public consultation with Ethelo Decisions. Administration is looking for direction as there are many options provided and costs vary substantially.

C20-178
Public
Engagement
Contract

[C20-178] MOVED BY COUNCILLOR WATTS

that Starland County identify a public engagement process that is to be facilitated by Ethelo Decisions later this year.

MOTION CARRIED.

Michichi Solar
Project

An update was received from Samsung Renewable Energy with regards to their Michichi Solar Generation Facility. ATCO has withdrawn from the project as a partner and the project is now 100% owned by Samsung Renewables. The project is now expected to begin construction in the second quarter of 2021 with completion in 2022.

Attendance and
PW Report

At 10:00 a.m. PW Supervisor Ken Menage attended the meeting and reviewed the PW Report with Council. Highlights of his report included the following:

- The PW Crew has been hauling and placing pit run, doing culvert repairs and filling potholes on the Gartley road.
- The Shop Crew have been working on approximately 45 pieces of equipment and driving trucks and helping with labour projects.
- Graders have been blading roads and working the re-gravel program as well as reclaiming some roads in Division 5 to correct crown issues.
- Ken has been working on the new building site, moving from the old shop and attending a dam inspection with a provincial government inspector.

New Office/Shop
Change Orders

We have received several change orders from Eagle Builders. The first is for a forklift charger power outlet which would serve the new inventory forklift which has already been approved. The second is the final change order for the hauling of excess clay from the public works yard in which the work has already been performed. The third is for electrical work and parts

related to the hook-up of the new generator system, Council requested more quotes be received for this work. Three quotes were received for shelving for the new tool room. The first is from Westbow Systems and includes full installation, the second is from Adams Industrial Supplies, and the third is from Uline Shipping and both of these include only parts with assembly to be done by municipal forces. The final quote is from Aries Airflo of Red Deer for the installation of some air conditioning and ventilation in the mechanical room in order to facilitate the installation of some IT equipment that was not originally planned to be in the building.

C20-179
Gravel Trucking

[C20-179] MOVED BY REEVE WANNSTROM

that Starland County approved payment of \$76,036.50 to Eagle Builders for the hauling of excess clay material which resulted from the development of the new shop yard.

CARRIED UNANIMOUSLY.

C20-180
**Tool Room
Shelving**

[C20-180] MOVED BY COUNCILLOR MARSHALL

that Starland County purchase a tool room shelving system from Uline Shipping for \$1,845.00.

MOTION CARRIED.

C20-181
**Mechanical Room
HVAC**

[C20-181] MOVED BY DEPUTY REEVE SARGET

that Starland County contract with Aries Airflo of Red Deer for the installation of a ventilation system in the shop mechanical room to accommodate the IT equipment that needed to be housed there for \$2,150.00.

CARRIED UNANIMOUSLY.

**Hamlet Clean-up
Days**

This is the time of year that Starland County would generally organize the hamlet clean-up days however due to budget constraints the event will not be taking place.

Departure

At 11:25 a.m. Ken departed from the meeting.

**Assessment
Model Review**

Council was given copies of information packages being put together by the Rural Municipalities Association to be used in opposing the proposed changes to the oil and gas assessment system. The packages include information on the effect of depreciation on assessment and effect this will have on residents and other taxpayers. There is also a meeting scheduled for August 24th in Stettler with Municipal Affairs Minister Kacy Madu.

**CRMA Directors
Meeting**

The Central Rural Municipalities Association meeting scheduled for August 21st, 2020 from 10:00 a.m. to 12:00 p.m. will be held over ZOOM Videoconference.

**Municipal Stimulus
Program**

Assistant CAO Kreke reviewed with Council a copy of the program guidelines for the Municipal Stimulus Program. The grant is similar to the Municipal Sustainability Initiative however it does come with more restriction such as the inability of projects to be completed with municipal forces. The program also requires that municipalities enter in a Memorandum of Understanding with the provincial government. Administration has identified one possible project for the funding however Council would like more options that will be presented at the next Council Meeting.

C20-182
**Municipal
Stimulus
Program MOU**

[C20-182] MOVED BY COUNCILLOR REW

that Starland County enter into the Memorandum of Understanding required by the Government of Alberta for the provision of provincial stimulus funding under the Municipal Stimulus Program.

CARRIED UNANIMOUSLY.

Police Advisory Board

Council was given a copy of the mandate and terms of reference for the new Alberta Police Advisory Board. The Board is meant to give Municipalities a voice in setting police priorities.

Provincial Assessment Contract

During the transition to a provincially run assessment model for Machinery and Equipment Properties Starland County needed to enter into a Transitional Municipal Hybrid Contract. This agreement provided for funding to maintain assessment through a contractor while capacity was being built at the provincial level. As provincial capacity remains inadequate the agreement will have to be extended.

C20-183
Transitional Assessment Contract

[C20-183] MOVED BY COUNCILLOR WATTS

that Starland County extend the Transitional Municipal Hybrid Assessment Contract entered into for the years 2018-2020 through 2021 with the costs as per Schedule D of the agreement.

CARRIED UNANIMOUSLY.

Council Committees

All councillors present reported briefly on the committees to which they are appointed.

Council Communications

Council Communications:

- i) Edmonton Heritage Council re: Alberta Action Requested on investment in Alberta's Heritage Places
- ii) Orphan Well Association re: OWA Annual Report
- iii) Palliser Regional Municipal Services
 - 2019 Financial Statement
 - Board Minutes
- ii) Rural Municipalities of Alberta
 - Contact Newsletter (5 Issues)
 - President's Update June 2020 and July 2020
 - RMA Update for July 2020 for RMA Districts

C20-184
Motion to Proceed In-Camera

[C20-184] MOVED BY COUNCILLOR MARSHALL

that under the exemption granted by Section 17, Division 2, Part 4 of the Freedom of Information and Protection of Personal Privacy Act Reeve Wannstrom, Deputy Reeve Sargent and Councillors Watts, Rew and Marshall along with Staff Bremer and Kreke proceed with the meeting In-Camera at 2:05 p.m.

CARRIED UNANIMOUSLY.

C20-185
Motion to Proceed Out of In-Camera

[C20-185] MOVED BY DEPUTY REEVE SARGENT

that the meeting proceed out of In-Camera at 2:55 p.m.

CARRIED UNANIMOUSLY.

Accounts

Accounts - see prior motion.

HI-WAY 9 EXPRESS LTD.	CK# 50993	168.15
RMA TRADE	CK# 50994	5,773.53
TAQA NORTH	CK# 50995	21.00

Sub-Total: \$ 5,562.68

A.H. GRADER SERVICE LTD.	CK# 50996	11,833.50
ATCO ELECTRIC LTD.	CK# 50997	12,538.73

CERTIFIED LABORATORIES	CK# 50998	643.34
DRUMHELLER EQUIPMENT SALES	CK# 50999	147.00
GANGSTER ENTERPRISES	CK# 51000	1,140.30
GARRY'S WELDING AND SUPPLIES	CK# 51001	1,312.50
I.D. APPAREL	CK# 51002	57.65
LEVITT-SAFETY	CK# 51003	716.52
OASIS CARWASH & CONVENIENCE	CK# 51004	32.93
PEEVEY ELECTRIC LTD.	CK# 51005	10,952.07
PIONEER RESEARCH CORPORATION	CK# 51006	4,277.86
PRONGHORN CONTROLS	CK# 51007	141.75
TELUS	CK# 51008	222.48
TELUS MOBILITY INC.	CK# 51009	1,314.55
TKNT MECHANICAL LTD.	CK# 51010	223.13
UNIFIED ALLOYS	CK# 51011	924.35
WOLSELEY WATERWORKS	CK# 51012	1,820.53
Sub-Total:	\$	48,299.19
A.H. GRADER SERVICE LTD.	CK# 51013	13,303.50
ACKLANDS-GRAINER INC.	CK# 51014	370.03
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 51015	1,674.20
AIR LIQUIDE CANADA INC.	CK# 51016	375.23
ALBERTA FIRE CHIEF ASSOCIATION	CK# 51017	1,869.84
ALTAGAS UTILITIES INC.	CK# 51018	891.37
AUTO VALUE PARTS – DRUMHELLER	CK# 51019	1,156.79
BARRON, FRANCIS	CK# 51020	1,097.00
BURT, EDWIN L.	CK# 51021	150.00
CERVUS AG EQUIPMENT LP	CK# 51022	1,723.29
M.W.C. TRUCKING LTD.	CK# 51023	923.65
CHAMPION COMMERCIAL PRODUCTS	CK# 51024	1,638.57
CIMA CANADA INC.	CK# 51025	415.80
CLEARTECH INDUSTRIES INC.	CK# 51026	908.04
DAWN MEMORIALS	CK# 51027	1,092.00
DIGITEX CANADA INC.	CK# 51028	10.78
DIRECTDIAL.COM	CK# 51029	2,175.60
DJ DIRECTIONAL DRILLING LTD.	CK# 51030	1,470.00
DRUM WIRELESS LTD.	CK# 51031	78.12
EAGLE BUILDERS LP	CK# 51032	1,505,760.91
EAST CENTRAL GAS CO-OP LTD.	CK# 51033	233.63
ENMAX	CK# 51034	5,546.88
FRONTIER CONSTRUCTION PRODUCTS	CK# 51035	1,994.58
INTERSTATE BILLING SERVICE, INC.	CK# 51036	9,525.37
HI-WAY 9 EXPRESS LTD.	CK# 51037	171.70
HODGE BROTHERS TRUCKING LTD.	CK# 51038	15,346.46
HODGE, ROGER	CK# 51039	9,068.34
HYDRODIG CANADA INC.	CK# 51040	2,079.00
LAPP	CK# 51041	21,425.73
LOOMIS EXPRESS	CK# 51042	47.67
MADE IN THE SHADE BLINDS & MORE!	CK# 51043	15,119.90
MARSHALL, MURRAY	CK# 51044	3,821.75
NETAGO	CK# 51045	320.00
PEEVEY ELECTRIC LTD.	CK# 51046	222.34
PRAIRIE EVERGREENS LTD.	CK# 51047	880.00
PRIMROSE, BRAD	CK# 51048	7,366.06
PRONGHORN CONTROLS	CK# 51049	323.53
QUADROCK TRUCKING & EXCAVATING	CK# 51050	37.80
REALITY BYTES	CK# 51051	2,280.73
RECEIVER GENERAL OF CANADA	CK# 51052	47,795.61
RMA FUEL	CK# 51053	26,599.82
SHRED-IT INTERNATIONAL ULC	CK# 51054	415.19
STANTEC CONSULTING LTD.	CK# 51055	3,807.50
STARLAND REGIONAL WATER	CK# 51056	722.04
SUN LIFE ASSURANCE COMPANY	CK# 51057	32,855.42
TELUS	CK# 51058	281.03
THE CITY OF RED DEER	CK# 51059	7,253.56

WANNSTROM, STEVE	CK# 51060	268.38
WATER PURE & SIMPLE	CK# 51061	81.00
WATTS, JACKIE	CK# 51062	1,944.65
WESTBOW SYSTEMS LTD.	CK# 51063	5,354.65
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 51064	2,801.87
WHEATLAND COUNTY COUNSELLING	CK# 51065	8,500.00
WFR WHOLESALE FIRE & RESCUE LTD.	CK# 51066	380.11
WIART DIRTWORK LTD.	CK# 51067	5,475.75
WOLF, TRACY	CK# 51068	1,305.00
WOLF, TRACY & MONTGOMERY, CINDY	CK# 51069	2,557.43
XYLEM CANADA COMPANY	CK# 51070	3,466.47
1325856 ALBERTA LTD.	CK# 51071	130.00
970734 AB LTD.	CK# 51072	520.46

Sub-Total: \$ 1,785,412.13

A.H. GRADER SERVICE LTD.	CK# 51073	9,040.50
GOVERNMENT OF ALBERTA	CK# 51074	372.75
LAPP	CK# 51075	20,441.20
LOOKER OFFICE EQUIPMENT	CK# 51076	148,082.70
MUNICIPAL INFORMATION NETWORK	CK# 51077	299.25
PUMPS & PRESSURE INC.	CK# 51078	44,205.00
RECEIVER GENERAL OF CANADA	CK# 51079	45,518.45
SUN LIFE ASSURANCE COMPANY	CK# 51080	151.20
TELUS	CK# 51081	100.13
TELUS MOBILITY INC.	CK# 51082	199.58
TOWN OF DRUMHELLER	CK# 51083	1,988.34
VILLAGE OF DELIA	CK# 51084	231.00
VILLAGE OF MORRIN	CK# 51085	250.10

Sub-Total: \$ 1,785,412.13

A.H. GRADER SERVICE LTD.	CK# 51086	7,938.00
A.P.I. ALARM INC.	CK# 51087	110.25
A&D HARPER TIRE (1979) LTD.	CK# 51088	1,125.18
AAGAARD'S UPHOLSTERY	CK# 51089	84.00
ACKLANDS-GRAINER INC.	CK# 51090	23.35
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 51091	838.61
AGROMAX DISTRIBUTORS INC.	CK# 51092	16,740.00
AIR LIQUIDE CANADA INC.	CK# 51093	404.82
ALBERTA GOVERNMENT SERVICES	CK# 51094	10.00
ALTAGAS UTILITIES INC.	CK# 51095	50.16
ATB FINANCIAL MASTERCARD	CK# 51096	10,497.77
AUTO VALUE PARTS – DRUMHELLER	CK# 51097	865.59
BAR W PETROLEUM & ELECTRIC LTD.	CK# 51098	18,669.00
BARRON, FRANCIS	CK# 51099	967.50
BEARCOM CANADA CORP.	CK# 51100	4,097.27
BIG COUNTRY GAS CO-OP	CK# 51101	187.88
BURT, EDWIN L.	CK# 51102	150.00
CARLSON, JASON J	CK# 51103	161.52
CHAMPION COMMERCIAL PRODUCTS	CK# 51104	1,102.92
CINTAS CANADA LIMITED	CK# 51105	82.95
DIGITEX CANADA INC.	CK# 51106	452.67
DIRECTDIAL.COM	CK# 51107	412.34
DRUM WIRELESS LTD.	CK# 51108	126.00
DRUMHELLER SOLID WASTE	CK# 51109	1,012.68
DRUMHELLER CHRYSLER	CK# 51110	966.00
EAST CENTRAL GAS CO-OP LTD.	CK# 51111	36.66
FRANK FLAMAN SALES LTD.	CK# 51112	733.92
FOUNTAIN TIRE LTD.	CK# 51113	23.34
FOURLANE FORD SALES LTD.	CK# 51114	66.41
FRESON BROS DRUMHELLER	CK# 51115	77.77
INTERSTATE BILLING SERVICE, INC.	CK# 51116	2,383.68
HENRY KROEGER REGIONAL WATER	CK# 51117	9,550.62
HI-WAY 9 EXPRESS LTD.	CK# 51118	1,006.03

HODGE BROTHERS TRUCKING LTD.	CK# 51119	21,329.12
HODGE, ROGER	CK# 51120	9,407.40
IMAGE CRAFTER SIGNS INC.	CK# 51121	822.57
KNEEHILL COUNTY	CK# 51122	4,929.35
LOOMIS EXPRESS	CK# 51123	81.36
MARSHALL, MURRAY	CK# 51124	192.04
MORRIN FOODS	CK# 51125	63.00
OLD MACDONALD KENNELS	CK# 51126	1,241.10
PETERSON AUTO BODY LTD.	CK# 51127	544.76
PETTY CASH	CK# 51128	166.69
PRIMROSE, BRAD	CK# 51129	9,744.23
PUROLATOR INC.	CK# 51130	37.95
QUEST FABRICATION	CK# 51131	2,984.85
RMA FUEL	CK# 51132	27,834.78
RMA INSURANCE	CK# 51133	3,779.07
ROADATA SERVICES LTD.	CK# 51134	396.90
1858097 ALBERTA LTD.	CK# 51135	182.96
SAMUEL PLUMBING & HEATING LTD.	CK# 51136	126.00
SHARPE, KERRY	CK# 51137	146.56
SHRED-IT INTERNATIONAL ULC	CK# 51138	253.88
STANTEC CONSULTING LTD.	CK# 51139	20,016.28
STETTLER TELEPHONE ANSWERING	CK# 51140	367.50
TAQA NORTH	CK# 51141	21.00
TKNT MECHANICAL LTD.	CK# 51142	996.24
TROCHU MOTORS LTD.	CK# 51143	190.61
VALLEN CANADA INC.	CK# 51144	346.50
VESERIS	CK# 51145	11,996.00
WANNSTROM, STEVE	CK# 51146	3,945.24
WASTE MANAGEMENT OF CANADA	CK# 51147	278.16
WATER PURE & SIMPLE	CK# 51148	180.00
WATTS, JACKIE	CK# 51149	3,283.72
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 51150	2,065.84
WILD ROSE ASSESSMENT SERVICE	CK# 51151	9,537.50
WOLF, TRACY	CK# 51152	1,305.00
WOLF, TRACY & MONTGOMERY, CINDY	CK# 51153	1,913.28
WOLSELEY WATERWORKS	CK# 51154	2,437.49
XYLEM CANADA COMPANY	CK# 51156	9,374.89

Sub-Total: \$ 1,785,412.13

RMA TRADE CK# 51157 11,198.99

Sub-Total: \$ 11,198.99

TOTAL: \$ 2,355,227.90

**C20-186
Adjournment**

[C20-186] MOVED BY COUNCILLOR MARSHALL

that the meeting be adjourned at 3:05 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, September 9th, 2020, at the Starland County Administration Building in Morrin, Alberta, commencing at 9:00 a.m.

Reeve:
Steve Wannstrom

Chief Administrative Officer:

Shirley Bremer