

# STARLAND COUNTY

## COUNCIL MEETING, SEPTEMBER 23<sup>rd</sup>, 2020

---

A regular meeting of the Council of Starland County was held at the Administration Office in Morrin, Alberta on Wednesday, September 23<sup>rd</sup>, 2020, commencing at 9:00 a.m.

### Attendance

Present: Reeve: Steve Wannstrom  
Deputy Reeve: Bob Sargent  
Councillors: Murray Marshall, John Rew and Jackie Watts  
Staff: CAO Shirley Bremer  
Assistant CAO Matthew Kreke

### C20-196 Approval of Minutes

#### **[C20-196] MOVED BY COUNCILLOR MARSHALL**

that the minutes of the September 9<sup>th</sup>, 2020 regular meeting of the Council of Starland County be approved as amended.

**CARRIED UNANIMOUSLY.**

### Accounts

Councillor Rew and Deputy Reeve Sargent checked accounts with Administrative Assistant Laya Montgomery.

### C20-197 Accounts

#### **[C20-197] MOVED BY DEPUTY REEVE SARGENT**

that accounts (cheque no. 51237 to 51334 inclusive) totalling \$472,969.86 be approved for payment.

**CARRIED UNANIMOUSLY.**

### CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- The application has now been submitted for the Municipal Stimulus Program with the replacement of the portion of the CLV Waterline coming out of Drumheller. Over time this project will greatly reduce the cost of operating the line.
- Cody Schatz has now completed his contract with the County in regards to producing a video, photographs and aerial photos throughout the County. The goal with the video was to showcase Starland County and everything that makes us who we are.
- On Monday, September 21<sup>st</sup> Shirley and Councillor Marshall attended the new Delia School Ground-breaking Ceremony. Work has commenced on this project with a projection of approximately 18 months projected for construction. Murray presented the Delia School Enhancement Society with the first two years of funding committed by the County.

### Attendance and PW Report

At 9:15 a.m. PW Supervisor Ken Menage attended the meeting and reviewed the PW Report with Council. Highlights of his report included the following:

- The PW Crew has been hauling and placing pit run, hauling scrap metal, doing sign work, and gravelling Division 2 and 5.
- The Shop Crew have been working on approximately 27 pieces of equipment and driving trucks and helping with labour projects.
- Gradersmen have been blading roads and working the re-gravel program as well as checking crowns and signs on rain days.
- Ken has been working on the McLaren Dam, moving from the old shop, and working on deficiencies in the new building.
- A further update on possible issues with the McLaren Dam

indicated that the leaks observed currently have been around for over 20 years so any move to repair it may cause damage where there is no problem.

Departure At 9:45 a.m. Ken departed from the meeting.

CRMA District 2 Zone Meeting The next CRMA District 2 Zone Meeting will be held via Zoom videoconference on Friday, October 2<sup>nd</sup>, at 10:00 a.m. Pre-registration will be required before September 24<sup>th</sup> for in person and zoom videoconference attendance.

Ambulance Dispatch Administration has drafted a letter to the Minister of Health outlining Starland County concerns with the proposed centralization of AHS Dispatch. Currently Starland County is served by Red Deer Dispatch which is being closed.

**C20-198**  
**Letter of Support**

**[C20-198] MOVED BY COUNCILLOR WATTS**

**that Starland County send a letter to the Minister of Health Tyler Shandro opposing the removal of ambulance dispatch services from Red Deer.**

**CARRIED UNANIMOUSLY.**

RMA Fall Convention The annual fall convention of the Rural Municipalities of Alberta will be held via videoconference on November 4<sup>th</sup> and 5<sup>th</sup>. There will be opportunities to hold meetings with new Minister of Municipal Affairs Donna Allard.

Pine Cliff Delegation Presentation At 10:00 a.m. Lochlin McLellan, Alan MacDonald, Phil Hodge and Terry McNeill of Pine Cliff Energy attended the meeting and presented on the challenging situation for gas producers in Starland County. They are requesting a schedule of 12 equal tax payments over the next twelve months in order to better manage their cashflow. They are also requesting that the County waive all penalties and interest on amounts owing. They have agreements of this kind with 8 other Alberta municipalities. Council will be rendering a decision shortly.

Departure At 10:35 a.m. the delegation from Pine Cliff departed from the Meeting.

MAP Review CAO Bremer reviewed with Council the results and action plan associated with the recently completed MAP review. Several changes to policies, procedures as well as Bylaws will be required to bring Starland County up to full compliance. While the issues identified are not mission critical it will be good for Starland County to be utilizing best practice in all areas.

**C20-199**  
**Motion to Designate Office Location**

**[C20-199] MOVED BY COUNCILLOR MARSHALL**

**that Starland County designate 217 North Railway Avenue in Morrin, Alberta as the place for the Starland County Municipal Office as per Section 204 of the Municipal Government Act of Alberta.**

**CARRIED UNANIMOUSLY.**

Attendance and MS Report At 11:10 a.m. MS Manager Glen Riep attended the meeting and reviewed the MS report with Council. Highlights of the report included:

- Staff have completed all of the cleaning up of the vegetation and grass around all our water valve sites, flushing hydrants and air valves and started operation checks on hydrants and valves in preparation for the fall flush and hydrant maintenance program. Several hydrants were found not to be working and will require replacement.
- The installation of the Haul-AI bin at the Rumsey transfer station has started this week and should be completed by the end of the week.

- The fire status in the County has been amended to Advisory Level to restrict all controlled burning until after the crop is mostly completed. This does not impact campfires or those type of uses.
- Glen received a letter from the NRCP with notice of decision by the board for the application of a dairy barn or Confined Feeding Operation proposed by the Hutterian Brethren of Starland County. Concerns raised in Starland County's MDP were deemed to be not submissible.

Departure At 12:05 p.m. Glen departed from the meeting.

Policy 120-1 CAO Bremer review with Council Policy 120-1, Employee Use of Municipal Vehicles, Equipment and Facilities. The policy sets out the conditions whereby staff may use County assets for their own benefit. Administration are proposing revisions to bring the policy in line with current practice. Council will take more time to review.

**C20-200**  
**Motion to**  
**Proceed**  
**Closed Session**

**[C20-200] MOVED BY COUNCILLOR REW**

**that under the exemption granted by Section 16, Division 2, Part 1 and 2 of the Freedom of Information and Protection of Personal Privacy Act Reeve Wannstrom, Deputy Reeve Sargent and Councillors Watts, Rew and Marshall along with Staff Bremer and Kreke proceed with the meeting in Closed Session at 1:59 p.m.**

**CARRIED UNANIMOUSLY.**

Attendance At 2:00 p.m. Suzanne Baden and Greg Kaiser of Apogee Petroleum attended the meeting.

Departure At 2:40 p.m. the delegation from Apogee Petroleum departed from the meeting.

**C20-201**  
**Motion to**  
**Proceed Out of**  
**Closed Session**

**[C20-201] MOVED BY COUNCILLOR REW**

**that the meeting proceed out of Closed Session at 2:45 p.m.**

**CARRIED UNANIMOUSLY.**

Prairie Provident Tax Proposal Council was provided with a copy of a tax payment proposal from Prairie Provident Resources. The proposal is to make 5 equal payments beginning on October 31<sup>st</sup> with the typical penalty for late payment to be waived by Council. Formal agreements will have to be signed for this agreement to have effect.

Christmas Party Administration is requesting County funding for a Christmas staff event of some kind. Currently there is no budget for such an event however funds could be reallocated from another purpose.

**C20-202**  
**Christmas**  
**Party**

**[C20-202] MOVED BY COUNCILLOR REW**

**that Starland County provide up to \$1,000.00 for a staff Christmas event to be organized by Human Resources.**

**CARRIED UNANIMOUSLY.**

Alarm Upgrades Administration has put together a quote for upgrading the budgeted Fire Alarm system to add a panic button system for the front desk as well as extra sirens in case of fire. The upgrades, which were recommended by the safety committee will be approximately \$5,000.00 over budget.

**C20-203**  
**Fire Alarm and**  
**Other Alarm**  
**Upgrades**

**[C20-203] MOVED BY COUNCILLOR REW**

**that Starland County contract with Phase 3 Security of Ponoka, Alberta to install a fire and alarm system for \$12,852.00 plus GST.**

**CARRIED UNANIMOUSLY.**

Council Committees All councillors present reported briefly on the committees to which they are appointed.

Council Communications Council Communications:

- i) Marigold Library System re: 2021 Budget Estimates and Marigold Report
- ii) Rural Municipalities of Alberta
  - Contact Newsletter (2 Issues)

Accounts Accounts - see prior motion.

ACKLANDS-GRAINGER INC.	CK# 51237	70.77
ALBERTA ONE-CALL CORPORATION	CK# 51238	50.40
ATCO STRUCTURES & LOGISTICS LTD.	CK# 51239	60,480.00
C. SCHATZ PHOTOGRAPHY	CK# 51240	200.00
CRAIGMYLE VOLUNTEER FIRE	CK# 51241	1,000.00
DAVIDSON, DARCY	CK# 51242	1,000.00
DRUMHELLER SOLID WASTE	CK# 51243	233.76
GOVERNMENT FINANCE OFFICERS	CK# 51244	183.75
HENRY KROEGER REGIONAL WATER	CK# 51245	197.67
KIEMELE, LANCE	CK# 51246	1,000.00
LAPP	CK# 51247	20,441.20
MARTIN, KEITH	CK# 51248	1,000.00
MICHICHI VOLUNTEER FIRE	CK# 51249	1,000.00
OLMSTEAD, BRENT	CK# 51250	1,000.00
RECEIVER GENERAL OF CANADA	CK# 51251	40,198.37
RUMSEY VOLUNTEER FIRE BRIGADE	CK# 51252	1,000.00
STETTLER TELEPHONE ANSWERING	CK# 51253	367.50
STEVENS, DALLAS	CK# 51254	1,000.00
TELUS	CK# 51255	2,009.93
TELUS MOBILITY INC.	CK# 51256	204.56
VILLAGE OF DELIA	CK# 51257	9,800.00
VILLAGE OF MORRIN	CK# 51258	9,800.00
VILLAGE OF MUNSON	CK# 51259	4,200.00
WANNSTROM, STEVE	CK# 51260	1,000.00
<b>Sub-Total:</b>	<b>\$</b>	<b>157,437.91</b>

ACKLANDS-GRAINGER INC.	CK# 51261	565.30
ATB FINANCIAL MASTERCARD	CK# 51262	1,645.72
DELIA SCHOOL ENHANCEMENT	CK# 51263	100,000.00
DIRECTDIAL.COM	CK# 51264	33,007.22
GARRY'S WELDING AND SUPPLIES	CK# 51265	1,050.00
HODGE BROTHERS TRUCKING LTD.	CK# 51266	1,266.89
HODGE, ROGER	CK# 51267	554.26
MPE ENGINEERING LTD.	CK# 51268	4,616.86
STANTEC CONSULTING LTD.	CK# 51269	5,566.24
TELUS	CK# 51270	69.66
TELUS MOBILITY INC.	CK# 51271	2,831.78
TOWN OF DRUMHELLER	CK# 51272	2,015.33
ULINE	CK# 51273	139.86
UNITED RENTALS OF CANADA INC.	CK# 51274	643.04
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 51275	121.56
<b>Sub-Total:</b>	<b>\$</b>	<b>154,093.72</b>

A.H. GRADER SERVICE LTD.	CK# 51276	14,553.00
ACKLANDS-GRAINGER INC.	CK# 51277	1,039.74
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 51278	934.71
AIR LIQUIDE CANADA INC.	CK# 51279	661.75
ALTAGAS UTILITIES INC.	CK# 51280	1,126.06

AUTO VALUE PARTS – DRUMHELLER	CK# 51281	443.51
BARRON, FRANCIS	CK# 51282	952.50
BEARCOM CANADA CORP.	CK# 51283	757.05
BIG COUNTRY GAS CO-OP	CK# 51284	196.47
BLACK, COLBY	CK# 51285	150.00
BORDER PAVING LTD.	CK# 51286	2,444.24
BREMER, SHIRLEY J.	CK# 51287	206.10
BURT, EDWIN L.	CK# 51288	150.00
C. SCHATZ PHOTOGRAPHY	CK# 51289	1,750.00
RECEIVER GENERAL	CK# 51290	2,520.00
CENTRAL ALBERTA HAY CENTRE	CK# 51291	279.66
CHRIST THE REDEEMER C.S.R.D #3	CK# 51292	3,438.92
CINTAS CANADA LIMITED	CK# 51293	1,817.36
CRAIGMYLE OILFIELD SERVICES LTD.	CK# 51294	3,392.55
DEVALERIOLA, KEVIN	CK# 51295	192.00
DRUMHELLER EQUIPMENT SALES	CK# 51296	1,646.92
EAST CENTRAL ALBERTA HERITAGE	CK# 51297	84.00
EAST CENTRAL GAS CO-OP LTD.	CK# 51298	182.28
ENMAX	CK# 51299	11,003.24
FAMILY & COMMUNITY SUPPORT	CK# 51300	346.00
FOURLANE FORD SALES LTD.	CK# 51301	66.41
HI-WAY 9 EXPRESS LTD.	CK# 51302	135.68
JERRY'S LOCK & KEY SERVICE	CK# 51303	20.98
KUHL TUF WEAR LTD.	CK# 51304	315.00
LAPP	CK# 51305	20,156.10
LOOMIS EXPRESS	CK# 51306	95.77
MARSHALL, MURRAY	CK# 51307	297.04
NETAGO	CK# 51308	320.00
NEW WEST FREIGHTLINER INC-RD	CK# 51309	34.43
OASIS CARWASH & CONVENIENCE	CK# 51310	39.77
PETERSON AUTO BODY LTD.	CK# 51311	322.49
PITNEYWORKS	CK# 51312	4,000.00
RECEIVER GENERAL OF CANADA	CK# 51313	40,144.10
REW, JOHN	CK# 51314	4,611.47
RMA FUEL	CK# 51315	18,935.55
SARGENT, ROBERT	CK# 51316	2,192.75
SHRED-IT INTERNATIONAL ULC	CK# 51317	257.33
SPATIAL TECHNOLOGIES (2017) INC.	CK# 51318	1,565.29
STANTEC CONSULTING LTD.	CK# 51319	2,341.93
TELUS	CK# 51320	245.99
THE FLAG SHOP	CK# 51321	1,204.13
TRINUS TECHNOLOGIES INC.	CK# 51322	472.53
UFA CO-OPERATIVE LIMITED	CK# 51323	229.41
VILLAGE OF DELIA	CK# 51324	347.00
WANNSTROM, STEVE	CK# 51325	268.38
WATER PURE & SIMPLE	CK# 51326	72.00
WATTS, JACKIE	CK# 51327	2,980.55
WESTERGARD MOTORS DRUMHELLER	CK# 51328	32.95
WESTERN CHEVROLET BUICK GMC	CK# 51329	94.45
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 51330	3,771.99
WIART DIRTWORK LTD.	CK# 51331	1,785.00
WOLF, TRACY	CK# 51332	1,305.00
WOLF, TRACY & MONTGOMERY, CINDY	CK# 51333	2,452.70
1325856 ALBERTA LTD.	CK# 51334	56.00

**Sub-Total: \$ 161,438.23**

**TOTAL: \$ 472,969.86**

**C20-204  
Adjournment**

**[C20-204] MOVED BY DEPUTY REEVE SARGENT**

**that the meeting be adjourned at 3:45 p.m.**

**CARRIED UNANIMOUSLY.**

***The next meeting of the Council of Starland County is to be held on Wednesday, October 14<sup>th</sup>, 2020, at the Starland County Administration Building in Morrin, Alberta, commencing at 9:00 a.m.***

---

**Reeve:  
Steve Wannstrom**

---

**Chief Administrative Officer:  
Shirley Bremer**