

STARLAND COUNTY

COUNCIL MEETING, MARCH 24th, 2021

A regular meeting of the Council of Starland County was held via Zoom Videoconference on Wednesday, March 24th, 2021, commencing at 9:00 a.m.

Attendance Present: Deputy Reeve: Bob Sargent
Councillors: Murray Marshall, John Rew and Jackie Watts
Absent: Reeve Wannstrom
Staff: CAO Shirley Bremer
Assistant CAO Matthew Kreke

C21-093
Agenda
Approval

[C21-093] MOVED BY COUNCILLOR MARSHALL

that the agenda for the March 24th, 2021 meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

C21-094
Approval of
Minutes

[C21-094] MOVED BY COUNCILLOR WATTS

that the minutes of the March 10th, 2021 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts

Accounts will be delayed until the April 14th meeting.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Starland got word from the Minister of Agriculture and Forestry that the Resource Management Activities funding in the amount of \$30,000 was approved for years 2020 to 2024. This is in addition to our Legislative Activities funding which we already received for 2020 in the amount of \$123,907.21.
- AEP is requiring that Starland take action on the remediation requirements for the old bulk fuel station located on the CN Right-of-Way just south of our office, either in the remediation of the entire area affected or at a minimum to comply with AEP's requirement to submit a Remedial Action Plan (RAP) to address the residual soil contamination to the south of the former garage building. In order to submit the needed documentation to AEP, additional assessment is recommended in the area of residual soil impact. This will include doing a One-Call, completing up to nine boreholes to a depth of approximately 4.5m to delineate the remaining extent of soil impact between the previous remedial excavation to the south of the former garage. Up to 30 soil samples will be submitted for laboratory analysis. Depending on results of the investigation, delineation achieved and as preferred by Starland County, either a Risk Management Plan (RMP) or a RAP will be completed. The estimate of costs involved for this investigation and remedial action or risk management plan is approximately \$41,000.00.
- Late last year Starland sent a Letter of Support to Palliser Regional Municipal Services for their application for funding under the Alberta Community Partnership Program (ACP). They just received word that they were successful in securing \$160,000 under the Intermunicipal Collaboration component of the 2020/21 ACP in support of their Enhancement Project.

Land Lease Tenders The tender period for a five year cash lease for the lands located on W ½ 12-29-17-W4 has closed and 9 tenders were received.

C21-095
Land Lease
Tender
Acceptance

[C21-095] MOVED BY COUNCILLOR MARSHALL

that Starland County accept the highest offered price of \$90.98 per acre for a five year cash lease for the lands located on W ½ 12-29-17-W4 from Duane and Kathy Christensen.

CARRIED UNANIMOUSLY.

Council
Procedural Bylaw

Edits to Procedural Bylaw No. 1168 were made by Assistant CAO Kreke based on the comments received from Council during the March 10th Council Meeting. The Bylaw has also been reformatted and is ready for approval from Council.

C21-096
Bylaw 1168-
Meeting
Procedural Bylaw

[C21-096] MOVED BY COUNCILLOR WATTS

that Bylaw 1168, for the purpose of establishing procedures for Council, Council Committees and other bodies established by Council, be established.

CARRIED UNANIMOUSLY.

C21-097
Bylaw 1168-
1st Reading

[C21-097] MOVED BY COUNCILLOR MARSHALL

that Bylaw 1168, for the purpose of establishing procedures for Council, Council Committees and other bodies established by Council, be given first reading.

CARRIED UNANIMOUSLY.

C21-098
Bylaw 1168-
2nd Reading

[C21-098] MOVED BY COUNCILLOR REW

that Bylaw 1168, for the purpose of establishing procedures for Council, Council Committees and other bodies established by Council, be given second reading.

CARRIED UNANIMOUSLY.

C21-099
Bylaw 1163-
Motion to Have
3rd Reading

[C21-099] MOVED BY COUNCILLOR WATTS

that Bylaw 1168 be presented for third reading at this meeting.

CARRIED UNANIMOUSLY.

C21-100
Bylaw 1168-
3rd and Final
Reading

[C21-100] MOVED BY DEPUTY REEVE SARGENT

that Bylaw 1168, for the purpose of establishing procedures for Council, Council Committees and other bodies established by Council, be given third reading and finally passed.

CARRIED UNANIMOUSLY.

Kneehill County
Letter of Support

Communication was received from Kneehill County that they are supporting Starland County's efforts to sign an operational lease with the Government of Alberta for the Tolman Area Campground and has now passed a motion permitting Starland County to operate Tolman West Campground within the boundaries of Kneehill County.

Municipal Affairs

Two pieces of communication were received from Municipal Affairs. The first is a response to Starland County's concerns about unpaid oil and gas property taxes. The letter stated that there is no solution coming forward or proposed at this time. The second communication was to notify Starland County of changes to the Disaster Recovery Program. The principal

change affecting Starland County is a move to 90/10 cost sharing rather than the program providing 100% funding.

Election Returning Officer Due to the resignation of Assistant CAO Kreke Starland County will require a new Election Returning Officer. CAO Bremer has offered to take on this responsibility.

C21-101
Returning Officer

[C21-101] MOVED BY COUNCILLOR WATTS

that Starland County appoint CAO Shirley Bremer as the Returning Officer for the 2021 Municipal Election.

CARRIED UNANIMOUSLY.

2021 Project List CAO Bremer reviewed with Council a list of Starland County projects for the 2021 year with projected costs and funding sources.

Seed Cleaning Plant Delegation At 9:45 a.m. Agricultural Fieldman Alan Hampton and Seed Cleaning Plant Board Member Cam Graham joined the meeting and gave an update on the status of the new seed cleaning plant. Agricultural Fieldman Hampton notified Council that fundraising was a bit short of where they needed to be and that financing on the terms originally envisioned was rejected. The Board is exploring several options in order to move forward and assistance from the County may be required though no official request has been made.

Departure At 10:35 a.m. Alan and Cam departed from the meeting.

Genesis Insurance AGM The Genesis Insurance Annual General Meeting will be held on April 8th, 2021 from 9:00-11:00 a.m. Starland County will need to have a proxy join the meeting on Starland County's behalf.

Dust Control Policy 320-15 Dust Control Policy 320-15 has been revised to update pricing for the application of either MG30 or CleanTRACK for residents and ratepayers of Starland County requesting it. Following advertisement of the service a determination will be made as to whether the dust control will be ordered which would be based on whether a whole truck load can be ordered.

C21-102
Policy 320-15 –
Dust Control
Policy

[C21-102] MOVED BY COUNCILLOR WATTS

that Starland County approve the amendments to Policy 320-15, the Dust Control Policy, as submitted by Administration.

CARRIED UNANIMOUSLY.

Road Use Policies Council was given a copy of Policy 320-6, Industrial/Commercial Truck Hauls Policy, and Policy 320-14, Annual Overweight Permit Policy, for review. These policies will be taken up at the next Council Meeting.

Annual Road Meeting The Starland County annual road meeting will be held on April 16th, 2021 at 9:00 a.m.

Council Committees All councillors present reported briefly on the committees to which they are appointed.

Departure At 10:45 a.m. Councillor Watts departed from the meeting.

Morrin Sod House Delegation At 10:50 a.m. Bill Montgomery, Bob Chambers, and Ken Devaleriola of the Morrin Sod House attended the meeting to offer a proposal to Starland County. They would like Starland County to allow them to develop a campsite on the railway line on the east side of the Village of Morrin. Starland County would then own the campsite but would contract with the Morrin Sod House Association for the operation of the site. The funds received by the Association would help fund the Association.

Departure At 11:30 a.m. the Morrin Sod House delegation departed from the meeting.

Council
Communications

Council Communications:

- i) Prairie Land Regional School Division re: Board Highlights
- iii) Rural Municipalities of Alberta
 - Contact Newsletter (2 Issues)

C21-103
Motion to
Proceed in
Closed Session

[C21-103] MOVED BY COUNCILLOR REW

that under the exemption granted by Section 17, Division 4 of the Freedom of Information and Protection of Personal Privacy Deputy Reeve Sargent and Councillor Rew and Marshall along with staff Bremer and Kreke proceed with the meeting in Closed Session at 11:35 a.m.

CARRIED UNANIMOUSLY.

C21-104
Motion to
Proceed Out of
Closed Session

[C21-104] MOVED BY COUNCILLOR MARSHALL

that the meeting proceed out of Closed Session at 11:50 a.m.

CARRIED UNANIMOUSLY.

C21-105
Personnel Policy
Amendment

[C21-105] MOVED BY COUNCILLOR MARSHALL

that Starland County amend the Personnel Policy as per the draft proposed by Council.

CARRIED UNANIMOUSLY.

C21-106
Adjournment

[C21-106] MOVED BY COUNCILLOR REW

that the meeting be adjourned at 11:55 a.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, April 14th, 2021, at the Starland County Administration Building, commencing at 9:00 a.m.

Deputy Reeve:
Bob Sargent

Chief Administrative Officer:
Shirley Bremer