

# STARLAND COUNTY COUNCIL MEETING, FEBRUARY 11<sup>TH</sup>, 2015

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A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, February 11<sup>th</sup>, 2015, commencing at 9:00 a.m.

## Attendance

Present: Reeve: Barrie Hoover  
Deputy Reeve: Allen Avramenko  
Councillors: Murray Marshall, Bob Sargent and  
Steven Wannstrom  
Staff: CAO R. Rawlusk  
Recording Secretary S. Bremer

## C15-023 Approval of Minutes

**[C15-023] MOVED BY COUNCILLOR WANNSTROM**

**that the minutes of the January 28<sup>th</sup>, 2015 regular meeting of the Council of Starland County be approved as amended.**

**CARRIED UNANIMOUSLY.**

## Accounts Checked

Councillors Marshall and Sargent checked accounts with Administrative Assistant Laya Montgomery.

## C15-024 Approval of Accounts

**[C15-024] MOVED BY COUNCILLOR MARSHALL**

**that accounts (cheque no. 40140 to 40233 inclusive) totalling \$377,424.94, be approved for payment.**

**CARRIED UNANIMOUSLY.**

## CAO Report

Chief Administrative Officer Ross Rawlusk reviewed his CAO Report with Council. Highlights of his report are as follows:

- Craigmyle is hosting their 100<sup>th</sup> Anniversary from July 17<sup>th</sup> to 19<sup>th</sup>, 2015. The County has a long list of requests that we will need to work on to clean up the Hamlet as much as possible. This includes finishing the community park, installing a new sign that the committee purchased, upgrading roads as well as the general clean-up items.
- The AAMDC Spring Convention will be held from March 16<sup>th</sup> to 18<sup>th</sup>, 2015 in Edmonton at the Shaw Conference Centre in Edmonton. The agenda is now available and kicks off with the Municipal Trade Show on the 16<sup>th</sup> at 11:30 a.m. The Mayor's / Reeve's meeting will be held at 3:30 p.m. on the Monday. The Insurance Reciprocal Annual General Meetings will also be held on the first day of the Convention.
- The next phase of the Municipal Government Act review has commenced. Municipal Affairs identified 8 key themes which include: Provincial-Municipal relations, Accountability and Transparency, Governance, Viability, Regional Decision Making, Revenues, Property Assessment and Taxation and Managing Growth.
- The Province of Alberta has introduced a new online survey which asks Albertans to identify spending reductions and revenue opportunities to address the financial challenges caused by low oil prices.
- The County has engaged Nichols Applied Management to complete an Organizational Review of the County and its operations. This review is to have an independent look at our structure, position descriptions, reporting relationships and service levels as well as an analysis of bench marking to other municipalities similar in size.

- Ross noted that we will have an opportunity to meet with the Commanding Officer of "K" Division, A/Comm. Marianne Ryan, and her Senior Management Team at the Spring Convention. If we have any specific policing issues to discuss, we need to provide them to Corporal Kevin Charles in Drumheller.
- Ross has received a few requests from the Motion Picture Industry for permission to film on County property in the spring of 2015. As we have had several requests in previous years, Ross has been researching some policies that could guide how we deal with the filming industry. As some items have the potential of causing issues, such as closing roads during busy seasons or using pyrotechnics to simulate fire during dry season, Ross is preparing a discussion document on this issue with the possibility of a permit system, which he will review with Council in the near future.
- New West Geomatics has completed all the survey requirements for the CLV Water System. The only outstanding items relate to the solar installation and Jordan is working on trying to get those problems fixed.
- Dorothy has been doing some work to identify the original school districts within Starland County. Many of these original districts are signed to designate the location of the original school and we think it would be a good idea to complete the signing of these sites.
- Ross suggested appointing Shirley to the Municipal Planning Commission as a member, to add an additional member to this committee.

C15-025  
Appointment of  
S. Bremer to MPC

[C15-025] MOVED BY COUNCILLOR MARSHALL

that **Shirley Bremer be appointed to the Municipal Planning Commission.**

Attendance of  
PWS Pratt &  
PW Report

**CARRIED UNANIMOUSLY.**

At 10:15 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights included the following:

- Crews have been busy cutting trees and firewood.
- Also plowing snow on the light oil roads and in the hamlets.
- The one Primrose Lane sign that is left was removed and given to Shelley (Primrose) Hodge.
- They are still hauling sand from Moench's Pit to Courtney Handhills Pit, as well as one load back to the County yard at the end of each day.
- A couple of public works crew were operating the graders, some for cross training and some to fill in for grademen that are off for sickness or a day off.
- Mechanics are doing regular maintenance and repairs.
- Kevin Devaleriola has applied for his first year Heavy Duty technician course.
- Brenda has been preparing for the road meeting with Roadata, with regards to a County Road Use Agreement, floatation tires, multi-trip tracking, etc. She is also working on unsightly premises in Craigmyle and dealing with complaints.
- The grademen have been plowing their roads, hauling sand and trying to burn a couple of brush piles around the County.
- Al met with Barry Hill from In-Line Contracting on February 6<sup>th</sup>, 2015. In-Line Contracting was awarded the contract for BF70535.

Stantec Consulting Meeting Review

Stantec Consulting Ltd. representatives met with CAO Rawlusk, Public Works Supervisor Pratt, Assistant CAO Bremer and Special Projects Manager Kreke on Thursday, February 5<sup>th</sup>, 2015. They provided a list of bridge engineering assessments needed and CAO Rawlusk requested an estimate of engineering costs for each project. They also provided an updated list of bridge maintenance recommendations. Other issues were also discussed, including Stantec's preparation of road construction property plats and the Road Study.

Departure of PWS Pratt

At 11:35 a.m., Public Works Supervisor Pratt departed from the meeting.

MGA Review

Alberta Municipal Affairs forwarded their document on the Municipal Government Act Review entitled, "*Emerging Themes: A Summary of Municipal Partner and Stakeholder Considerations*". CAO Rawlusk reviewed the eight themes noted therein and discussed the highlights of each theme with Council. In addition, he reviewed the summary of input and identified issues developed by KPMG for Alberta Municipal Affairs.

Craigmyle Historic Foundation re: Homecoming

Correspondence was received from the Craigmyle Historic Foundation Beautification Committee, with regards to their upcoming Homecoming Event. Ross reviewed a draft of his response letter, outlining the proposed work the County has planned for Craigmyle, as well as a general time line of when this work is planned.

Organizational Review

CAO Rawlusk reviewed the Councillor Interview Schedule, with regards to the Organizational Review being undertaken for Starland County by Nichols Applied Management. He also reviewed a letter which will be going out to all County Staff as well as the Agreement between the County and Nichols Applied Management. Jeff Bellinger on behalf of Nichols Applied Management has already commenced interviews and hopes to have his report complete by the end of March.

PRMS re: Time Extension for R. Tober Application

Correspondence was received from Palliser Regional Municipal Services. They received a "Request for Subdivision Time Extension" from Ron Tober (Edwards G.C. Holdings Ltd.), requesting an additional year to meet the requirements of the proposed subdivision on the SW 1/4 14-31-17-W4M.

C15-026  
Approval of Subdivision Time Extension

[C15-026] MOVED BY COUNCILLOR WANNSTROM

that Starland County Council approve a Subdivision Time Extension on the proposed subdivision on the SW 1/4 14-31-17-W4M for Mr. Ron Tober (Edwards G.C. Holdings Ltd.); that this extension is granted to allow time for the satisfactory inspection of the private sewage disposal system by an authorized safety codes officer; and that this extension be for one year, until February 19, 2016.

Norlie Road Water Act Application

**MOTION CARRIED.**

Correspondence was received from Alberta Environment and Sustainable Resource Development with regards to the Water Act Application No. 00334877, for the Norlie Road. This application was deemed incomplete, wherein the Ecoplan submitted was deficient. They noted that this application has now been closed. However, we are welcome to reapply at a later date when the information requested is available.

2015 Tax Sale

At 2:00 p.m., the meeting was recessed to allow time for the 2015 Tax Sale. Lot 14, Block 1, Plan 273 CH (Hamlet of Craigmyle) was offered for sale, with an upset bid of \$19,600.00 plus GST. As no one attended the sale, nor were any bids received, Starland County will proceed with the transfer of the title into the name of "Starland County".

Approval of Grant  
re: Fire Services &  
Emergency  
Preparedness  
Program

Correspondence was received from Alberta Municipal Affairs, advising that our municipality's grant application under the 2014/15 Fire Services and Emergency Preparedness Program was approved and we will be awarded a total grant of \$17,500.00 to carry out training as outlined in the conditional grant agreement under Schedule A.

C15-027  
Conditional Grant  
Agreement re:  
Fire Services &  
Emergency  
Preparedness  
Program

[C15-027] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County enter into a Conditional Grant Agreement with Her Majesty The Queen, under the 2014/2015 Fire Services and Emergency Preparedness Program; and that the Reeve and Chief Administrative Officer be authorized to sign this Agreement on behalf of Starland County.

**CARRIED UNANIMOUSLY.**

Hanna Medical  
Properties re:  
Physician  
Requisition

Hanna Medical Properties forwarded a requisition request to Starland County for their Physician Requisition for 2015-2016. This requisition is based on 190 Starland County residents at a unit price of \$32.15 each, for a total of \$6,108.50.

C15-028  
Approval to Pay  
Hanna Medical  
Properties  
Physician  
Requisition

[C15-028] MOVED BY COUNCILLOR MARSHALL

that Starland County approve the requisition received from Hanna Medical Properties for the 2015-2016 Physician Requisition, in the amount of \$6,108.50 (190 x \$32.15/person).

**MOTION CARRIED.**

Tax Recovery  
Properties  
transferred to  
Starland County

Correspondence was received from Alberta Environment and Sustainable Resource Development, advising that the titles for two more Tax Recovery lands have now been transferred to Starland County. These properties are described as follows:

- 1) SE 1/4 35-30-16-W4M
- 2) SW 1/4 06-31-15-W4M

Council discussed the future use of this property and whether we should lease or sell this property. Previously, the tenants leased this property from the Province as Crown Grazing property. Council suggested that we should advertise this property for lease as well as the previously transferred lands from AESRD, allowing the present lessees the *Right of Last Refusal*.

C15-029  
Motion to offer  
tax recovery lands  
for lease

[C15-029] MOVED BY COUNCILLOR MARSHALL

that Starland County offer the Tax Recovery lands received from Alberta Environment and Sustainable Resource Development for lease; that the cow/calf capacity unit be determined for each parcel of land; that the present lessees be notified of the County's intention to advertise for the lease of these parcels, with the highest tender to be accepted; and that the present lessees be given *last right of refusal* to submit the highest tender.

**MOTION CARRIED.**

AAMDC Strategic  
Direction  
Document

A Member Bulletin was received from the AAMDC advising that they have now released a draft Strategic Direction document. The purpose of the document is to establish an updated vision and mission for the association, as well as values, roles, and strategic priorities that will best position the AAMDC to continue to serve the needs of its members in the future.

Amateur Team  
Grant Request

A request for Amateur Team Grant funding was received from the Rumsey Agricultural Society, for the Junior Curling Program. They have 28 curlers enrolled in their program this year.

C15-030 MOVED BY DEPUTY REEVE AVRAMENKO

Approval of  
Amateur Team  
Grant Funding

that Starland County Council approve Amateur Team Grant funding for the Rumsey Agricultural Society Junior Curling Program in the amount of \$1,400.00 (28 participants at \$50.00 each).

**CARRIED UNANIMOUSLY.**

Government of  
Canada re:  
National Disaster  
Mitigation Program

Chief Administrative Officer Rawlusyk reviewed the Government of Canada's announcement with regards to Disaster Mitigation Investments and the Modernization of the Disaster Financial Assistance Arrangements. The National Disaster Mitigation Program is to begin April 1<sup>st</sup>, 2015. It will reduce flood-related costs for all levels of government and contribute to establishing conditions for the introduction of a residential flood insurance market in Canada. This shift is towards a proactive disaster relief model that will better protect Canadians and their communities. The new program will help reduce flood-related costs for all levels of government and help protect Canadians in high-risk communities from the costs and heartache associated with reoccurring natural disasters. The FCM have responded to this announcement, expressing their concerns in this regard.

Committee Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council  
Communications

Council Communications:

i) Alberta Association of Municipal Districts and Counties re:

- Member Bulletin: Environment Canada Releases Amended Strategy for the Greater Sage-Grouse
- Contact Newsletter (1 issue)

Accounts

Accounts - see prior motion.

BIG COUNTRY GAS CO-OP	CK# 40140	\$	183.75
DIRECT ENERGY	CK# 40141		56.72
ENMAX	CK# 40142		9,862.36
NEW WEST GEOMATICS	CK# 40143		903.36
POTTI CORP.	CK# 40144		294.05
SRWA	CK# 40145		509.76
THE DRUMHELLER MAIL	CK# 40146		297.67

**Sub-Total:**

**\$ 12,107.67**

A&D HARPER TIRE LTD.	CK# 40147	\$	3,860.85
ACKLANDS-GRAINGER INC.	CK# 40148		843.08
ACTIVE GLASS	CK# 40149		240.98
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 40150		2,340.36
ALBERTA ANIMAL SERVICES	CK# 40151		1,155.00
AAMDC	CK# 40152		35,932.02
ALBERTA GOVERNMENT SERVICES	CK# 40153		25.00
ALBERTA ONE-CALL CORPORATION	CK# 40154		81.90
ALTAGAS UTILITIES INC.	CK# 40155		2,009.13
ATB FINANCIAL MASTERCARD	CK# 40156		181.78
AVRAMENKO, ALLEN	CK# 40157		1,998.85
BIG COUNTRY GAS CO-OP	CK# 40158		667.21
BIG SKY CALL CENTERS INC.	CK# 40159		331.80
BILLS FARM SUPPLIES	CK# 40160		730.29
BREMER, SHIRLEY J.	CK# 40161		38.70
BRIDGEMEN SERVICES LTD.	CK# 40162		76,650.00
CAMROSE & DISTRICT SUPPORT SERV.	CK# 40163		1,000.00
CIVIC SOLUTIONS INC.	CK# 40164		477.75
CLEARTECH INDUSTRIES INC.	CK# 40165		443.52
DEVALERIOLA, CHERYL	CK# 40166		1,512.00
DRUM WIRELESS LTD.	CK# 40167		636.25

DRUMHELLER SOLID WASTE	CK# 40168	111.05
DRUMHELLER CHRYSLER LTD.	CK# 40169	1,732.85
DRUMHELLER RADIATOR & BATTERY	CK# 40170	344.40
ECS SAFETY SERVICES LTD.	CK# 40171	215.78
FINKBINER, WILLIAM A.	CK# 40172	31.97
GLENTEL INC.	CK# 40173	270.22
GLOVER INTERNATIONAL TRUCKS	CK# 40174	1,460.56
GREYHOUND COURIER EXPRESS	CK# 40175	47.81
GRIFFITH, CAYLE	CK# 40176	157.50
HANDHILLS AGGREGATE LTD.	CK# 40177	18,154.64
HI-WAY 9 EXPRESS LTD.	CK# 40178	295.39
HOOVER, BARRIE	CK# 40179	297.20
HOTSY CLEANING SYSTEMS	CK# 40180	108.30
I.G.A. DRUMHELLER	CK# 40181	441.74
IMAGE CRAFTER SIGNS INC.	CK# 40182	68.25
KELTECH COMMUNICATIONS INC.	CK# 40183	1,365.00
KIRCHNER MACHINE LIMITED	CK# 40184	72.62
KNEEHILL COUNTY	CK# 40185	1,223.68
LAPP	CK# 40186	24,174.34
LOOMIS EXPRESS	CK# 40187	111.06
M&M EXPRESS	CK# 40188	591.96
MARIGOLD LIBRARY SYSTEM	CK# 40189	18,618.29
MARSHALL, MURRAY	CK# 40190	2,293.60
MARTIN, CAYLA R.	CK# 40191	48.00
MORRIN FOODS	CK# 40192	680.34
NEW WEST GEOMATICS	CK# 40193	8,907.28
NORTHLAND RADIATOR SERVICE	CK# 40194	1,857.40
NOVA VBALL	CK# 40195	1,050.00
OASIS CARWASH	CK# 40196	124.99
PETERSON AUTO BODY LTD.	CK# 40197	446.63
PETTY CASH	CK# 40198	94.70
PRATT, LOGAN	CK# 40199	157.50
PRINTER WORLD INTERNATIONAL	CK# 40200	694.05
RECEIVER GENERAL	CK# 40201	41,526.44
ROADATA SERVICES LTD.	CK# 40202	409.50
SARGENT, ROBERT	CK# 40203	265.92
SCHOONDERBEEK, DENNIS	CK# 40204	157.50
SEED CHECK TECHNOLOGIES INC.	CK# 40205	117.60
SHAWNE EXCAVATING & TRUCKING	CK# 40206	47,579.67
SHRED-IT CALGARY	CK# 40207	167.53
SLGM	CK# 40208	1,647.00
STARTEC REFRIGERATION SERVICES	CK# 40209	436.54
SUN LIFE ASSURANCE COMPANY	CK# 40210	15,400.36
TAQA NORTH	CK# 40211	42.00
TELUS COMMUNICATIONS INC.	CK# 40212	1,528.68
TELUS MOBILITY INC.	CK# 40213	2,653.16
THE DRUMHELLER MAIL	CK# 40214	333.59
TOWN OF ECKVILLE	CK# 40215	200.00
TRINUS TECHNOLOGIES INC.	CK# 40216	1,179.94
TRIPLE A WELDING LTD.	CK# 40217	386.40
VILLAGE OF DELIA	CK# 40218	535.00
WANNSTROM, STEVE	CK# 40219	4,294.45
WARWICK PRINTING CO. LTD.	CK# 40220	178.50
WEARPRO EQUIPMENT & SUPPLY	CK# 40221	6,823.40
WESTERGARD MOTORS DRUMHELLER	CK# 40222	1,009.44
WESTERN CHEVROLET LTD.	CK# 40223	1,274.83
WILD ROSE ASSESSMENT SERVICE	CK# 40224	8,354.51
WOLSELEY WATERWORKS	CK# 40225	1,284.06
WONG, MILTON	CK# 40226	16.54
ZIPPER, ALOIS A.	CK# 40227	1,850.00
1325856 ALBERTA LTD.	CK# 40228	84.45
1589220 ALBERTA LTD.	CK# 40229	1,890.00

**Sub-Total:**

**\$ 359,032.58**

AAMDC	CK# 40230	\$	227.88
<b>Sub-Total:</b>			
BRANDT TRACTOR LTD.	CK# 40231	\$	94.65
RECEIVER GENERAL	CK# 40232		5,594.66
1121113 ALBERTA LTD.	CK# 40233		367.50
<b>Sub-Total:</b>			
		\$	<b>6,056.81</b>
<b>TOTAL:</b>			
		\$	<b>377,424.94</b>

C15-031  
Adjournment

[C15-031] MOVED BY COUNCILLOR SARGENT

that the meeting be adjourned at 3:50 p.m.

**CARRIED UNANIMOUSLY.**

*The next regular meeting of the Council of Starland County is to be held on Wednesday, February 25<sup>th</sup>, 2015, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.*

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Reeve:  
J. Barrie Hoover

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Chief Administrative Officer:  
Ross D. Rawlusk