

STARLAND COUNTY COUNCIL MEETING, OCTOBER 1ST, 2015

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Thursday, October 1st, 2015, commencing at 8:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Murray Marshall, Bob Sargent and Steven Wannstrom
Staff: CAO R. Rawlusk
Special Projects Manager M. Kreke
Recording Secretary S. Bremer

C15-148 Approval of Minutes

[C15-148] MOVED BY DEPUTY REEVE AVRAMENKO

that the minutes of the August 26th, 2015 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Financial Statement

Council reviewed the monthly financial statement for the month ending August 31st, 2015.

C15-149 Approval of Financial Statement

[C15-149] MOVED BY DEPUTY REEVE AVRAMENKO

that the monthly financial statement for the month ending August 31st, 2015, be approved as reviewed.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Ross Rawlusk reviewed his CAO Report with Council. Highlights of his report included the following:

- He discussed road conditions and drainage issues that were noted on various County roads and remedies to resolve these issues.
- The Red Deer River Watershed Alliance released the Phase 1: Water Quality Report which sets goals, targets and recommendations to improve surface and ground water in the Red Deer River Basin.
- Starland County was awarded the Alberta Municipal Affairs Award of Municipal Excellence in the "Innovation" category for the farm based solar program. This award was presented at the AUMA Conference on September 24th, 2015.
- On September 2nd, 2015, Ross attended the Public Open House associated with Alberta's Climate Change Advisory Panel in Edmonton.
- Ross discussed the County's Municipal Reserve Policy and noted that we are presently working with Palliser Regional Municipal Services to update this policy and include it in a new draft MDP. Also, he noted that we have been working on clarifying how this calculation is done and will be presenting some recommendations on how reserves are taken, calculated and collected.
- Ross attended the 2015 Alberta Rural Municipal Administrator's Annual Conference which was held in Wetaskiwin from September 9th - 11th. The main theme for the conference was municipal viability. He noted that Al Hoggan from Kneehill County is our new Zone Representative.
- Jordan is looking at moving forward with the Renewable Energy Investment Cooperative and is planning an open house meeting in this regard.
- Sherri Turpin, who was the architect on our office project, has now

formed a new partnership which is called Turpin Kong Architects Inc. She noted that she does all the design work for Scott Builders and is presently working on the Kneehill office building and the Stettler Public Works building.

- Crews are working on re-grading some of the worst portions of the Gartley Road. Once they are re-worked, heavily compacted and product applied to seal the surface, hopefully the surface will hold up better.
- New West Geomatics met with us to highlight some of the changes being made to the cemetery program we use. These updates will improve the program substantially and provide ample room to store all the information we have gathered in regards to each cemetery.
- Tax collection has been very busy as the deadline for penalty free payment was September 30th. The front office staff did a great job of handling customers and accepting payment.

Attendance of
PWS Pratt &
PW Report

At 9:20 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Crews have been working on back road issues;
- Hauling clay and pit run for soft spots on roads;
- Installing culverts and cleaning out culvert ends;
- Finning provided an orientation on the new graders and loader;
- Hamlet clean-up days are now complete;
- Crews have been cutting trees in Rumsey as well as cleaning out gutters;
- The new loader is now at the Scollard Pit and the old Case 821 is back in the yard;
- 174 miles of the gravel program are now complete as well as 43 miles of add-ons. There is approximately 30 miles to go;
- A new entrance card reader has now been installed in the shop;
- Capital I Industries did a mulcher demo on Twp. Rd. 31-4;
- Crews assisted in hauling materials and a grader to a rollover on Highway 56;
- The motor needs replacing in the 815 Cat Compactor and Finning has quoted a re-built motor installed at just over \$51,000.00;
- He discussed the issue of repairing the 1996 Mack water truck or looking at purchasing an used or new truck;
- The motor has ceased up in the hydrovac unit and AI is looking at renting-to-own a new unit;
- AI would like Council to consider ordering a mulcher and mower unit for next years capital budget.

C15-150
Approval of
2015 Repairs &
2016 Capital

[C15-150] MOVED BY COUNCILLOR MARSHALL

that Starland County Council approve the repairs as outlined for the 2003 815F Cat Compactor in the approximate amount of \$51,000.00; and also approve the following 2016 capital purchases:

- 1) A mulcher attachment in the approximate value of \$68,775.00;
- 2) A mower attachment in the approximate value of \$35,000.00;
- 3) A new water truck to replace the 1996 Mack water truck which was written off by our insurance adjusters due to damage incurred, with the 2008 water truck to be used by the road crew and the new water truck replacing the 2008 truck for use on the gravel haul and other projects;
- 4) A new hydrovac unit on a lease-to-own basis, commencing as soon as possible, with purchase in 2016.

Departure of
PWS Pratt

At 10:25 a.m., Public Works Supervisor Pratt departed from the meeting.

CARRIED UNANIMOUSLY.

Attendance of
Manager Riep &
Municipal Services
Report

At 10:25 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- The campgrounds have slowed down considerably since the long weekend.
- They have been working at expanding the irrigation system at the river to improve their ability to water the area with less labor needed to move the pipes around.
- There was a major waterline failure on the main transmission line feeding the Starland Regional Water system. This repair took a considerable amount of time to repair and extra work was done to keep the failure from reoccurring using concrete blocks and cement to reinforce.
- He has been working with Theo to get a tender package together on some of the smaller water project connections. They plan to tender the work providing installation and connection of services with all materials supplied by the County.
- He attended the Western Canada Water Conference in Winnipeg in mid September.
- There was a rollover on Highway 56 last week which caused considerable concern due to the hazardous materials that were spilled and remained on the vehicle. The highway was closed down for an extended period while cleanup crews attended to the scene. Morrin and Rumsey fire departments both responded to the scene while Rumsey stayed on scene from the initial callout at 2:30 p.m. until after 12:00 a.m. and then were called back to the scene again by AENV the next morning during the recovery of the vehicle. On Friday they were onsite again from 10 a.m. until 5 p.m. before they were released from the incident. This is the fourth incident in the past few years in this vicinity and the fire department members expressed some concerns in regards to the expectations of their departments.
- A Pumper "A" course or an "Emergency Vehicle Training" course will be held later this month in cooperation with the Town of Drumheller. This is open for all fire departments within Starland County and the Town of Drumheller and is part of the training initiatives grant that was allocated.

2015 AEMA
Stakeholder
Summit

CAO Rawlусyk noted that the 2015 AEMA Stakeholder Summit is scheduled for November 30th and December 1st, 2015 at the Calgary Westin Hotel, Calgary, AB.

C15-151
Authorization to
attend 2015 AEMA
Stakeholder
Summit

[C15-151] MOVED BY COUNCILLOR MARSHALL

that authorization be granted for Manager Riep, Reeve Hoover, Councillors Sargent and Wannstrom and FCSS Coordinator Rowe to attend the 2015 AEMA Stakeholder Summit in Calgary, AB on November 30th and December 1st, 2015; and that registration and expenses be paid.

Departure of
Manager Riep

At 10:45 a.m., Manager Riep departed from the meeting.

Organizational
Meeting

CAO Rawlусyk outlined Section 192(1) of the Municipal Government Act in regards to the upcoming required Organizational Meeting of Council.

CARRIED UNANIMOUSLY.

C15-152

Motion to set date for 2015-2016 Organizational Meeting

[C15-152] MOVED BY COUNCILLOR WANNSTROM

that the Organizational Meeting of Starland County be held on Wednesday, October 28th, 2015, in the Starland County Administration Office, Morrin, AB, commencing at 9:00 a.m.

CARRIED UNANIMOUSLY.

R/S Grenville re: Request for Road Plan Closure

CAO Rawlusk reviewed a request received from Robert and Sandra Grenville. They have requested Council's consideration of closing a portion of an old road plan diversion in the SE 1/4 18-31-19-W4M, which has been replaced by a new road plan. CAO Rawlusk noted that New West Geomatics have prepared a quote for the survey requirements for Grenville's and also noted that all expenses incurred would be the responsibility of the purchaser.

C15-153

Motion to approve closure of a portion of Road Plan 1364 E.Z.

[C15-153] MOVED BY COUNCILLOR SARGENT

that Starland County Council approve the following resolution to close a portion of the old Road Plan 1364 E.Z. in the S.E. 1/4 18-31-19-W4M, with the intention of selling this portion of old roadway to the adjacent landowner, Robert and Sandra Grenville;

WHEREAS, a resolution is required for the purpose of closing to public travel and cancelling a public highway or portion thereof in accordance with Section 24, of the Municipal Government Act, Chapter M26 Revised Statutes of Alberta, 2000, as amended;

AND WHEREAS, the lands hereafter described and shown on the attached Schedule "A" are no longer required for public travel.

NOW THEREFORE BE IT RESOLVED that the Council of Starland County does hereby close the following described road, subject to rights of access granted by other legislation:

All that portion of road shown on Plan 0910846 lying southeasterly of a line drawn from statutory iron post R-4 to statutory iron post R-2 as shown on abandoned road Plan 1364 E.Z. containing 0.39 hectares (0.96 acres) more or less, as shown on the Attached Schedule "A".

CARRIED UNANIMOUSLY.

Amateur Team Grant Request

An Amateur Team Grant request was received from Extreme Sports Camps from Delia. They requested assistance with their annual volleyball camp expenses. They had 52 participants, with 34 being from within Starland County.

C15-154

Motion to award Amateur Team Grant - Extreme Sports Camp (Delia)

[C15-154] MOVED BY COUNCILLOR MARSHALL

that Starland County award the Delia Extreme Sports Camp an Amateur Team Grant in the amount of \$1,700.00 (34 x \$50.00) for the 2015 season.

MOTION CARRIED.

AAMDC re: 2015 Fall Convention

Correspondence was received from the AAMDC with regards to the upcoming 2015 Fall Convention. CAO Rawlusk advised that he has registered Council and Staff, as well as spouses that are attending. A Notice of Elections and Procedures for the AAMDC Board of Directors was also given to Council, noting that four of the seven seats on the Board will be up for election, including Director for District 2 (Central) and Vice-President.

Wheatland County
re: Support of
Funding Resolution

CAO Rawlusk reviewed a resolution with regards to "Continued Provincial Funding Support for Municipalities" which Wheatland County has requested Starland County's endorsement of.

C15-155
Motion to endorse
Wheatland County
Funding
Resolution

[C15-155] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County endorse the resolution on *Continued Provincial Funding Support for Municipalities* that Wheatland County will be putting forth at the Fall Zone 2 CAAMDC Meeting.

CARRIED UNANIMOUSLY.

AB Energy Minister
re: Promoting
Renewable
Resources

Correspondence was received from Hon. Margaret McCuaig-Boyd, Alberta Energy Minister, responding to Starland County's Letter of July 29th, 2015. She thanked Council for sharing information with regards to Starland County's role in promoting the development of renewable resources such as solar. Hon. McCuaig-Boyd regrets that her schedule does not permit her to meet with Starland, but suggested that we contact Andrew Buffin, Executive Director, Generation Wholesale and Technology Branch, Electricity and Sustainable Energy Division to discuss this issue further.

Records
Management
Proposal

Special Projects Manager Kreke reviewed the two submissions received for the Records Management RFP. He noted that both submissions are broadly in line with the budget for this project and upon hiring one of these consultants, we should then have the groundwork for the long term work of transitioning the County into a modern records management program.

C15-155
Motion for more
information re:
Records
Management
Proposal

[C15-155] MOVED BY COUNCILLOR SARGENT

that Manager Kreke clarify the proposal received from Norma Dalton Consulting, confirming costs involved with daily travel, accommodation and living expenses; and then present this information to Council at the next scheduled Council Meeting.

CARRIED UNANIMOUSLY.

Tender Options re:
Public Works Shop

CAO Rawlusk discussed the tender options for the new Public Works Shop. He noted that generally there are three main options for tendering out building construction services: Design-Bid-Build, Design-Build and Internal Construction Manager. As the County does not have the capacity to act as the prime contractor on a project of this scope, only the first two options will be considered.

AAMDC re: Annual
Membership

Correspondence was received from the AAMDC with regards to the 2015-2016 Annual Membership Enrollment. In addition to their aggregated business services offered, they also provide advocacy services, communications and organize various events/training sessions. Membership fees in the amount of \$7,423.00 are now due and payable.

Red Deer College
re: Letter of
Support

Correspondence was received from Red Deer College requesting Council's consideration of supporting the College's efforts in achieving degree-granting status and becoming a Polytechnic University.

C15-157
Letter of Support
re: Red Deer
College

[C15-157] MOVED BY COUNCILLOR SARGENT

that Starland County Council endorse and advocate with the Red Deer College in its request to the Government of Alberta for an immediate change in status to a Polytechnic University, by providing a Letter of Support in this regard.

CARRIED UNANIMOUSLY.

AAMDC
Submission re:
2015 Provincial
Budget

The Alberta Association of Municipal Districts and Counties provided a copy of the *AAMDC Submission: 2015 Provincial Budget* paper dated September 14, 2015 for Council's review. This submission identifies fiscal priority areas for rural municipalities and corresponding action items that the AAMDC hopes the Government of Alberta will consider when crafting the 2015 and 2016 provincial budget.

Red Deer River
Watershed Alliance
Integrated
Watershed
Management Plan

A Draft copy of the *Red Deer River Watershed Alliance Integrated Watershed Management Plan* was provided to Council for their review. This Plan (Phase One) presents a set of goals, targets and recommendations to improve or maintain surface water and groundwater quality in the Red Deer River Watershed in alignment with Alberta's *Water for Life Strategy*.

Assessment
Review Board
Training

CAO Rawlusk received an email with regards to upcoming Assessment Review Board Member and Clerk training sessions. Registration for ARB training courses will open the first week of November 2015. Courses will be offered from February to May 2016 at various locations across Alberta.

Committee
Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council
Communications

Council Communications:

- i) Cpl. Kevin Charles, Royal Canadian Mounted Police re: Appointment as Detachment Operations Supervisor in Brooks
- ii) Alberta Municipal Affairs re: "Municipal Government Act To Change How Municipalities Work Together"
- iii) Alberta Association of Municipal Districts and Counties
 - Member Bulletin re: Edmonton Waste Management Centre of Excellence Seeking Municipal Support
 - Member Bulletin re: Updated Listing of Surplus Agriculture Commodities and Pasture Lands for Rent or Lease Now Available
 - Contact Newsletter (3 issues)

C15-158
Adjournment

[C15-158] MOVED BY DEPUTY REEVE AVRAMENKO

that the meeting be adjourned at 12:00 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held Wednesday, October 14th, 2015, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.

Reeve:
J. Barrie Hoover

**Chief Administrative Officer:
Ross D. Rawlusk**