

STARLAND COUNTY

COUNCIL MEETING, JUNE 22nd, 2016



A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, June 22nd, 2016, commencing at 9:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Murray Marshall, Bob Sargent and Steven Wannstrom
Staff: CAO R. Rawlusyk
Special Projects Manager M. Kreke
Recording Secretary S. Bremer

C16-107 Approval of Minutes

[C16-107] MOVED BY COUNCILLOR MARSHALL

that the minutes of the June 8th, 2016 regular meeting of the Council of Starland County be approved.



CARRIED UNANIMOUSLY.

Accounts Checked

Deputy Reeve Avramenko and Councillor Wannstrom checked accounts with Administrative Assistant Kory Bremer.

C16-108 Approval of Accounts

[C16-108] MOVED BY COUNCILLOR WANNSTROM

that accounts (cheque no. 42894 to 42986 inclusive) totalling \$283,576.15, be approved for payment.



CARRIED UNANIMOUSLY.

Financial Statement

Council reviewed the Starland County monthly financial statement for the month ending May 31st, 2016.

C16-109 Approval of Financial Statement

[C16-109] MOVED BY DEPUTY REEVE AVRAMENKO

that the Monthly Financial Statement for the month ending May 31st, 2016 be approved as reviewed.



CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following:

- The new Rumsey Rowley History Book was unveiled at a dinner and ceremony held on June 10th in Rumsey. Ross noted that it was a good evening and that the book is very well done.
- The purchase of the Morrin Sub CN Rail property is ongoing, however, he noted that the transfer is almost complete now. In preparation of future development, he has obtained a proposal from MPE Engineering to prepare a site plan, drainage plan and contours of the rail right-of-way adjacent to Morrin and specifically focussing on our future shop property. They will also prepare a servicing plan that would outline the best method and costs of fully servicing this property.
- Farmer's Gravel Days are set for July 4th - 6th.
- Our Statistical Information Report (SIR) is presently being prepared for submission to Municipal Affairs prior to July 1st.
- Ross noted that the proposed amendments to the MGA are not as extensive as may have been expected. We will need to work on our long term capital plans and develop some intermunicipal agreements, but other than that, it doesn't appear that it will affect us to any major degree.



- The 2016 tax and assessment notices are presently being prepared and will be mailed prior to June 30th. Property assessments can be appealed within the first 60 days after the notices have been mailed, which gives ratepayers until August 29th to appeal if they so desire. As usual, taxes are due by September 30th, 2016 to pay without penalty.
- We purchased some recycled asphalt material from the Highway 9 paving project. This product is presently being stored in the County yard and we have advertised it for sale to the public at \$10.00/yard, with a limit of 100 cubic yards per person.
- Ross is a member of the judging panel for the Minister's Awards for Municipal Excellence.
- Ross met with Bruce Hertz, Vice President with ERM, a company that specializes in emergency management, crisis communications and health and safety policy management.
- We will need to look at a different date for the Annual Staff BBQ, as Rowley is not available for us to book on July 22nd.
- Welcome to Chris Peoples, our new Health and Safety Officer who started on June 20th. Chris brings a great deal of relevant experience and training to Starland County.

Attendance of
PWS Pratt and
PW Report

At 10:00 p.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Crews installed new culverts and rip ends of culverts on Range Road 21-1 north on Twp Road 32-4.
- Work was completed in Rumsey, building a pad by the dug out and also padding clay and squeezing the water to the north on the east side of Rumsey.
- They re-decked the low boy trailer so it would pass the CVIP inspection.
- Millings were hauled to the county compound from the Highway 9 project.
- Buck assisted the Village of Morrin with the Genie to fix the vent on the Morrin Arena.
- Unit 704 is still waiting for repairs at Glovers in Drumheller. It was towed there on May 3rd.
- 46 miles of the gravel program have been completed plus 1 mile of add on's.
- The new water truck should be here on June 27th.

2015 Rural Road
Study

CAO Rawluyk gave a brief overview of the Starland County 2015 Rural Road Study which was prepared by Stantec Consulting Ltd. This report is intended to be used as a planning tool for the County to determine annual road upgrade requirements and the associated costs.

Departure of
PWS Pratt

At 10:40 a.m., Public Works Supervisor Pratt departed from the meeting.

Attendance of
H & S Officer,
Chris Peoples

At 10:45 a.m., Chris Peoples, Health and Safety Officer, attended the meeting briefly to meet the Council members.

Attendance of
Manager Riep and
Municipal Services
Report

At 10:50 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- Crews have been busy with landscaping and drainage at the Starland Recreation Area, watering trees, water cistern pump repairs at the river, landscaping and plot repairs in the cemeteries, mower maintenance and repairs, pumping out meter pits, and daily water system monitoring and testing.
- The Recreation crew is busy with mowing. Most of the cemeteries have been done 3 times and they are working on the recreation

sites and the hamlet properties.

- The hydro seeding completed in the Craigmyle Cemetery worked very well last summer with a great catch of grass. They are now using the hydro seeder to seed over many of the burial plots as well.
- The Annual Fire Appreciation BBQ is scheduled for the evening of July 14th at the Starland Recreation Area. He is planning to distribute the long service awards to all the members in attendance from 5 years up to 35 years of service.
- They encountered some electrical issues at the CLV water station. They lost power to the station on the weekend and were not alerted to the issue and it resulted in the station operating on the battery backup supply for nearly 12 hours. They are currently looking at installing controls and monitors to indicate the power, transition during similar events.
- He has received 7 solar applications for roof top units and is expecting a number of ground mount applications as well. The developer or applicant is under the name of Dendra Electric out of Calgary.
- Glen discussed the "Ryan Savory Memorial Fishing Derby". He is proposing that the County host this event on August 20th at the Michichi Reservoir. This is the 22nd Anniversary of this event and the second year the County has hosted it.

C16-109
Approval of
Fishing Derby

[C16-109] MOVED BY COUNCILLOR WANNSTROM

that Starland County host the 22nd Annual Ryan Savory Memorial Fishing Derby on Saturday, August 20th, 2016 at the Michichi Reservoir; that prizes be given out for 1st, 2nd and 3rd in the amounts of \$300.00, \$200.00 and \$100.00 respectively, as well as a Shimano Rod & Reel for the catch closest to 1 lb. 2 oz., plus children's prizes; and that free hotdogs and pop be served for all participants.

CARRIED UNANIMOUSLY.

Morrin Bridge
Replacement
Project

CAO Rawlusyk discussed the Morrin Bridge Replacement Project with Council. He noted that they are presently preparing the environmental report for application to the appropriate environmental agencies for the boat launch construction and Starland County will be listed as the owner and the Environmental Coordinator handling any questions that come back. In addition, they will be decommissioning the existing rest stop buildings. They noted that if the County would like to salvage and reinstall the existing buildings somewhere else, we would be expected to manage this work ourselves. They would like these buildings removed this fall prior to them putting out the contract for the bridge contractor.

Departure of
Manager Riep

At 11:30 a.m., Manager Riep departed from the meeting.

Gas Tax Funding

Correspondence was received from Alberta Municipal Affairs, confirming that Starland County's 2016 Gas Tax Funding (GTF) allocation is \$111,654.00.

Bill 21:
Modernized MGA

A Member Bulletin was received from Alberta Association of Municipal Districts and Counties in regards to an update on Bill 21: Modernized Municipal Government Act. Several consultation sessions have been hosted throughout the province. In addition, the AAMDC prepared a guide to the new MGA as well as a workbook for members to complete. This workbook is intended to allow members to provide feedback on specific issues raised in the MGA.

Canada Post

CAO Rawluyk reviewed a statement from the Minister of Public Services and Procurement, Judy M. Foote, on the review of Canada Post. This statement announced an independent review of Canada Post. In addition, correspondence was received from the Canadian Union of Postal Workers asking municipalities to ensure that their views are submitted to provide input into this review. The AAMDC also forwarded a Member Bulletin on this matter and provided mailing and shipping dates for various types of mail to ensure delivery prior to the looming strike proposed by Canada Post.

Community Futures
Big Country
Presentation

At 1:30 p.m., Brock Harrington, General Manager of Community Futures Big Country, attended the meeting. He provided an update on the Community Futures Big Country activities as well as projects and programs that they are presently working on. One project that they are hosting this summer includes an entrepreneurship camp for youth in Delia and Drumheller. In addition, Brock made a presentation on various economic development opportunities that would be suitable for our local communities. At 2:15 p.m., Mr. Harrington departed from the meeting.

Alberta Solar Co-op

Jordan Webber made a presentation to Council on the Alberta Solar Co-op Offer of PPA to Starland County. He outlined the mission statement of the Co-op being, that they would offer Albertans the choice to invest in local community owned renewable energy. The values for the County would be to support local economy, tax revenue, power price stability and enable the County to source energy and green attributes locally. Stakeholders would be able to invest in multiples of \$5,000.00, with a maximum investment of 30% of the total value of the company. They are presently negotiating with landowner, Wade Howard, for a 25 year lease on the SE 9-30-20-VV4M, where the 2 MW solar farm would be placed. Council discussed this opportunity at great length, weighing the pros and cons of this investment.

C16-110
Motion to proceed
with research on
Solar Farm
Opportunity

[C16-110] MOVED BY REEVE HOOVER

that Starland County proceed to investigate and research further this solar farm opportunity by having our lawyers review the contract and also consult with the Minister of Municipal Affairs office as to the legalities involved.

MOTION CARRIED.

Committee
Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council
Communications

Council Communications:

- i) Alberta Municipal Affairs re: Asset Management and Planning for Future Infrastructure Needs
- ii) Alberta Municipal Affairs re: “Advisory Aspects”
- iii) Roadata re: “The Roadata Focus”
- iv) Alberta Association of Municipal Districts and Counties
 - Member Bulletin - Update - Municipal Compliance with Federal Wastewater Regulations
 - Contact Newsletter (2 issues)

C16-111
Motion to go
“in-camera”

[C16-111] MOVED BY COUNCILLOR WANNSTROM

that Council go “in-camera” to discuss personnel issues.

CARRIED UNANIMOUSLY.

C16-112

Motion to resume regular meeting

[C16-112] MOVED BY COUNCILLOR WANNSTROM

that the regular meeting of Council be resumed.

CARRIED UNANIMOUSLY.

C16-113

Approval of Wage and Salary Negotiation Items

[C16-113] MOVED BY DEPUTY REEVE AVRAMENKO

that the following items be approved for the 2015, 2016 & 2017 Wage and Salary Negotiations, subject to ratification by the Staff Personnel Committee: (These items are further described in the 2015/2016/2017 Wage & Salary Memorandum of Agreement)

1) *Cost of Living Allowance:*

A 2.0% Cost of Living Allowance for 2016, retroactive to January 1st, 2016 for all permanent employees; and on January 1st, 2017 a cost of living increase based on the November to November Cost of Living index for all permanent employees;

2) *Employee Assistance Program:*

The Employee Assistance Program will be implemented to help deal with a wide range of personal and work-related issues and will be added to the benefits program administered by the County's benefit provider;

3) *Group Insurance Benefit Coverage:*

The County will increase its coverage of group insurance benefits from 85% to 90% coverage. In addition, this coverage may be extended to employees retiring, up to the age of 65 that meet the criteria as outlined in the Personnel Policy, as part of their retirement package;

4) *Health and Wellness Policy:*

The previous Health and Wellness Policy will be rescinded and replaced with a new Self-Directed Health and Wellness Policy. Each full-time permanent employee will be allowed \$500.00 per year to be used towards memberships in health related activities, exercise equipment, or to cover expenses for dental or eye wear not covered by the Group Insurance coverage. The CAO will review each claim and recommend approval if warranted;

5) *Merit Allocations:*

Council agrees to pay an amount of \$88,000.00 for 2015 merit increases and \$90,000.00 for 2016 merit increases, both to be retroactive to January 1st, 2016; and a budget of \$92,000.00 for 2017 merit increases with any adjustments made to be effective as of January 1st, 2017; and that the CAO will determine the merit increase based on evaluations completed for each employee by their immediate supervisor.

CARRIED UNANIMOUSLY.

C16-114

Waiver of Camping Fees & Caretaker Compensation

[C16-114] MOVED BY COUNCILLOR SARGENT

that the new Health and Safety Officer, Christopher Peoples, be allowed to camp at the Michichi Dam Recreation Area free of charge for the next three months until he secures a more permanent residence to live in; and that the caretaker of the Michichi Dam Recreation Area be allowed the normal percentage he would receive if payment for the camping site was made.

CARRIED UNANIMOUSLY.

Accounts

Accounts - see prior motion.

ACKLANDS-GRAINGER INC.	CK# 42894	\$	705.37
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 42895		1,618.40
ADVANCED COOLANT TECHNOLOGIES	CK# 42896		1,432.58
AIR LIQUIDE CANADA HEAD OFFICE	CK# 42897		327.81
AAMDC	CK# 42898		36,052.53
ALTAGAS UTILITIES INC.	CK# 42899		404.85
ATCO ELECTRIC LTD.	CK# 42900		35.14
AVRAMENKO, ALLEN	CK# 42901		267.26
BARRON, FRANCIS	CK# 42902		1,209.00
BIG COUNTRY GAS CO-OP	CK# 42903		166.87
BIG COUNTRY GRAPHICS & PRINTING	CK# 42904		174.55
BIG SKY CALL CENTERS INC.	CK# 42905		331.80
BREMER, KORY	CK# 42906		21.84
BREMER, SHIRLEY	CK# 42907		51.24
BROOKS INDUSTRIAL METALS LTD.	CK# 42908		127.04
BURT, EDWIN L.	CK# 42909		150.00
CALON, DARA	CK# 42910		114.36
CENTRAL REGION AAAF	CK# 42911		200.00
CERVUS AG EQUIPMENT LP	CK# 42912		1,459.58
CHRIST THE REDEEMER C.S.R.D. #3	CK# 42913		3,927.17
CUMMINS WESTERN CANADA	CK# 42914		1,845.78
DEVALERIOLA, CHERYL	CK# 42915		1,853.50
DRUM WIRELESS LTD.	CK# 42916		2,530.77
DRUMHELLER SOLID WASTE	CK# 42917		746.55
DRUMHELLER CO-OP LTD.	CK# 42918		3,349.62
DRUMHELLER EQUIPMENT SALES	CK# 42919		4,483.23
EARL'S AIR-CONDITIONING	CK# 42920		728.70
EAST CENTRAL GAS CO-OP LTD.	CK# 42921		159.48
ECS SAFETY SERVICES LTD.	CK# 42922		215.78
FOURNIER, SPENCER	CK# 42923		31.46
GANGSTER ENTERPRISES	CK# 42924		2,052.75
GREYHOUND COURIER EXPRESS	CK# 42925		66.30
GWYNN, DOROTHY	CK# 42926		92.00
H & H HUXTED ENT. LTD.	CK# 42927		184.38
HAZELTON, JON L.	CK# 42928		126.00
HKRWS	CK# 42929		206.12
HERD, IAN	CK# 42930		201.00
HI-WAY 9 EXPRESS LTD.	CK# 42931		246.50
HOOVER, JANICE	CK# 42932		75.00
FRESON BROS. DRUMHELLER	CK# 42933		879.68
KAIZEN LAB	CK# 42934		1,101.45
KELTECH COMMUNICATIONS INC.	CK# 42935		1,365.00
KNEEHILL COUNTY	CK# 42936		1,707.02
LAPP	CK# 42937		23,704.78
MARKES EXPEDITING	CK# 42938		527.10
MARSHALL, MURRAY	CK# 42939		463.92
MONTGOMERY, KELLY	CK# 42940		136.08
MORRIN FIREBALLS MINOR BASEBALL	CK# 42941		800.00
MORROW, KENNETH	CK# 42942		210.00
MPE ENGINEERING LTD.	CK# 42943		779.63
NAPA AUTO PARTS DRUMHELLER	CK# 42944		48.70
NELSON, CODY	CK# 42945		126.00
NEU MUEHL HUTTERIAN BRETHERN	CK# 42946		315.00
NEW WEST GEOMATICS	CK# 42947		4,324.63
OASIS CARWASH	CK# 42948		140.08
PEOPLES, CHRIS	CK# 42949		24.45
PREMA MIDALTA	CK# 42950		229.71
R & J FLOWER CENTRE	CK# 42951		112.35
RECEIVER GENERAL	CK# 42952		82,834.21
RIEP, GLEN	CK# 42953		263.95
ROUGH MEADOW MANAGEMENT INC.	CK# 42954		6,833.82
ROWE, DIANA	CK# 42955		413.90
ROWELL, WAYNE	CK# 42956		126.00

SAMUEL PLUMBING & HEATING	CK# 42957	131.25
SARGENT, ROBERT	CK# 42958	481.56
SHARPE, GEORGE	CK# 42959	2,000.00
SHAW GMC	CK# 42960	424.84
SHRED-IT CALGARY	CK# 42961	194.57
SKYFIRE ENERGY INC.	CK# 42962	236.25
SPATIAL TECHNOLOGIES	CK# 42963	393.75
SPROUSE FIRE AND SAFETY CORP.	CK# 42964	130.16
STANTEC CONSULTING LTD.	CK# 42965	16,102.15
STARTEC REFRIGERATION SERVICES	CK# 42966	1,368.58
SUNTJENS, KATIE	CK# 42967	119.77
SYLOGIST LTD.	CK# 42968	370.13
TARIN RESOURCE SERVICES LTD.	CK# 42969	19,131.00
TELUS COMMUNICATIONS INC.	CK# 42970	249.58
TELUS MOBILITY INC.	CK# 42971	268.22
THE DRUMHELLER MAIL	CK# 42972	5,300.78
THE FLAG SHOP	CK# 42973	525.00
TOWN OF DRUMHELLER	CK# 42974	2,510.93
TURRIS COMMUNICATIONS LTD.	CK# 42975	270.22
TWO WHEEL VIEW BIKE	CK# 42976	250.00
VILLAGE OF DELIA	CK# 42977	872.80
WANNSTROM, STEVE	CK# 42978	4,897.18
WFR WHOLESale FIRE & RESCUE	CK# 42979	785.97
WILSON, JAMES & ANTOINETTE	CK# 42980	4,000.00
WOLF, SANDY	CK# 42981	550.00
WOLF, TRACY	CK# 42982	680.00
WOLSELEY WATERWORKS	CK# 42983	2,948.38
WURTH CANADA LIMITED	CK# 42984	2,877.91
ZIPPER, ALOIS A.	CK# 42985	42.00

Sub-Total:	\$	263,552.75
AAMDC	CK# 42986	\$ 20,023.40
Sub-Total:	\$	20,023.40
TOTAL:	\$	283,576.15

**C16-115
Adjournment**

IC16-115] MOVED BY COUNCILLOR MARSHALL

that the meeting be adjourned at 5:00 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held on Wednesday, July 13th, 2016 in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.



Reeve:
J. Barrie Hoover

Chief Administrative Officer:
Ross D. Rawlusk