

# STARLAND COUNTY

## COUNCIL MEETING, JANUARY 10<sup>th</sup>, 2018

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, January 10<sup>th</sup>, 2018, commencing at 9:30 a.m.

### Attendance

Present: Reeve: Steve Wannstrom  
Deputy Reeve: Bob Sargent  
Councillors: Jackie Watts, John Rew and Murray Marshall  
Staff: CAO Shirley Bremer  
Assistant CAO Matthew Kreke

### PW Report

At 9:40 a.m. Public Works Supervisor Al Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- The Public Works crew has finished the house demo in Michichi and hauled top soil to the empty lots, finished up inventory, did plowing and sanding on County roads and continued with tree cutting.
- Gary, Kevin and Thomas have been doing regular maintenance on the heavy duty equipment and begun the annual CVIPs.
- Buck continues with regular maintenance on the county light duty fleet and has begun the annual CVIPs for light vehicles.
- Brenda is now off of work on an indefinite medical leave.
- Al has been working on the 5 year capital plan, checking Division 2 hills, doing road data rig calls, collecting equipment hours and handling general office paperwork.

### C18-001 AAMDC Spring Convention

#### [C18-001] MOVED BY COUNCILLOR WATTS

that all Councillors and designated staff be authorized to attend the 2018 AADMC Spring Conference and Trade Show held in the Shaw Conference Centre in Edmonton from March 19<sup>th</sup> to 21<sup>st</sup>, 2018 and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

### C18-002 Bridge Tender Award

#### [C18-002] MOVED BY COUNCILLOR MARSHALL

that the contract for reconstruction of Bridge File 71779 be awarded to Unsurpassable Construction Ltd. of Didsbury, Alberta for a total of \$283,008.21 excluding GST.

CARRIED UNANIMOUSLY.

### Road Grading Tender

Assistant CAO Kreke reviewed with Council options for tendering the road grading contract for Division 2. The objective is to have a contractor in place by the spring grading season.

### Departure

At 10:30 a.m. Al Pratt departed from the meeting.

### C18-003 Approval of Minutes

#### [C18-003] MOVED BY COUNCILLOR MARSHALL

that the minutes of the December 13<sup>th</sup>, 2017 regular meeting of the Council of Starland County be approved as amended.

CARRIED UNANIMOUSLY.

Attendance of  
Manager Riep  
& Municipal  
Services Report

At 10:45 a.m., Municipal Services Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- The Munson Truck Fill Station is currently at a standstill while Glen awaits some design plans for the station from MPE Engineering for the electrical and mechanical. The pumps have now been ordered and should be delivered in February.
- The issuance of fire permits has been reinstated after being banned over the holidays. Cold weather and new snow pack have led to better conditions.
- Glen will be applying to the Safety Codes Council to amend our Fire Quality Management Plan to hand over inspection of flammable liquid storage facilities to the Petroleum Tank Management Association of Alberta.
- Several changes to our Land Use Bylaw will need to be made as a result of the new Municipal Government Act in relation to development timelines. An amendment bylaw will be needed for these changes.

**C18-004**  
Introduce Bylaw  
1129

**[C18-004] MOVED BY COUNCILLOR MARSHALL**

that Bylaw 1129, a Bylaw to amend Land Use Bylaw 1125 in order to comply with the new provisions of Section 9(3) and Section 12(4) of the revised Municipal Government Act, be introduced.

**CARRIED UNANIMOUSLY.**

**C18-005**  
Bylaw 1129 –  
First Reading

**[C18-005] MOVED BY COUNCILLOR WATTS**

that Bylaw 1129, a Bylaw to amend Land Use Bylaw 1125 be given first reading.

**CARRIED UNANIMOUSLY.**

**C18-006**  
Public Hearing  
Date

**[C18-006] MOVED BY DEPUTY REEVE SARGENT**

that a public hearing for Bylaw 1129 be set for February 28<sup>th</sup>, 2018 at 2:00 p.m. in Starland County Council Chambers.

**CARRIED UNANIMOUSLY.**

Offer to Purchase

An offer to purchase Lot 10, Block 3, Plan 2232BA in the Hamlet of Michichi was received from Suzan Ilsley. Administration will be negotiating with Suzan over the coming weeks.

RCMP Delegation

At 11:10 a.m. Staff Sargent Kevin Charles of the Drumheller RCMP attended the meeting and reviewed with Council a copy of the November Crime Statistics Report. Additionally he went over a few messages he would like Councillors to take back to their constituents.

Departure

At 11:40 a.m. Glen and Staff Sargent Kevin Charles departed from the meeting.

Accounts Checked

Councillor Rew and Deputy Reeve Sargent checked accounts with Administrative Assistant Laya Montgomery.

**C18-007**  
Accounts

**[C18-007] MOVED BY DEPUTY REEVE SARGENT**

that accounts (cheque no. 46023 to 46168 inclusive) totalling \$1,836,810.47, be approved for payment.

**CARRIED UNANIMOUSLY.**

CAO Report

Chief Administrative Officer Shirley Bremer reviewed her CAO Report with Council. Highlights of the report included the following:

- Alberta Employment Standards changes came into effect January 1<sup>st</sup> and include major new provisions regarding job-protected leave, overtime, holiday pay and new penalty systems for employers.
- The Alberta Government will be conducting a series of arena inspections around Alberta as a result of the ammonia leak in Fernie which killed three people.
- Jeff Faupel and his crew from Endeavor Chartered Accountants out of Hanna attended our office on December 14<sup>th</sup> and 15<sup>th</sup> to commence their preliminary audit of the County's 2017 Financial Statements. The Final Audit is scheduled for the week of April 3<sup>rd</sup>.
- Our new Financial Services Manager, Judy Fazekas, will start work on February 1<sup>st</sup>, 2018. Judy comes to us with many years of experience and her accounting credentials as well.

2018 Tax Sale

Council was presented with a copy of the 2018 Tax Sale property list. The value of the property up for sale will be reassessed to determine a fair value for the upset bid.

Councillor Pay Calculations

CAO Bremer reviewed with Council a copy of 2017 Councillor Salary Pay deductions that will appear on Council member T4s.

**C18-008**  
**Morrin Ag Society Sponsorship**

**[C18-008] MOVED BY REEVE WANNSTROM**

**that Starland County sponsor the lunch for the Morrin and District Agricultural Society Ag Info Day to be held in the Morrin Arena on February 13<sup>th</sup>, 2018.**

**CARRIED UNANIMOUSLY.**

Departure

At 2:20 p.m. Councillor Rew departed from the meeting.

2018 Cost of Living

Council was informed that the Alberta Consumer Price Index for November of 2017 was 2.5%. The November CPI is generally used to calculate Cost of Living Increases for Starland County employees.

**C18-009**  
**2018 Cost of Living**

**[C18-009] MOVED BY COUNCILLOR MARSHALL**

**that Starland County implement a 2.5% Cost of Living Adjustment for all full time Starland County Employees effective January 1<sup>st</sup>, 2018.**

**CARRIED UNANIMOUSLY.**

Councillor Rew Returned

Councillor Rew returned to the meeting at 2:25 p.m.

AAMDC Spring Convention

Hotel bookings and registrations for the 2018 AAMDC Spring Convention have been made. Councillors and employees that will be attending need to confirm.

CAAMDC Zone Meeting

The Central Alberta Association of Municipal Districts and Counties Spring Zone Meeting will be held in Balzac on February 2<sup>nd</sup>. The County of Paintearth is requesting that Starland County sponsor their resolution concerning Oil and Gas Industry style regulations for the renewable energy industry. Their concerns center around site remediation.

**C18-010**  
**County of**  
**Paintearth**  
**Resolution**

**[C18-010] MOVED BY REEVE WANNSTROM**

that Starland County second the resolution put forth by the County of Paintearth for the implementation of regulations for the Wind Energy Industry similar to those for the Oil and Gas Industry.

**CARRIED UNANIMOUSLY.**

Boat Launch  
Approval

Notice of approval was received from Alberta Environment and Parks authorizing the construction of a boat launch near the Morrin Bridge on the Red Deer River.

Tax Recovery  
Land

Assistant CAO Kreke reviewed with Council a template grazing lease agreement to be used for the lease of the 11 parcels of land given to the County by the Government of Alberta.

**C18-011**  
**Grazing Lease**  
**Agreements**

**[C18-011] MOVED BY COUNCILLOR WATTS**

that Administration be authorized to negotiate and enter into lease agreements with individuals and corporations affected by the Tax Recovery land transfer under the terms of the lease agreement and amounts presented to Council by Administration.

**CARRIED UNANIMOUSLY.**

PRMS AGM and  
Requisition

Draft minutes of the November Palliser Regional Municipal Services Annual General Meeting were received along with the 2018 requisition amount for Starland County in the amount of \$38,330.24.

**C18-012**  
**PRMS**  
**Requisition**

**[C18-012] MOVED BY DEPUTY REEVE SARGENT**

that Starland County approve payment of the 2018 Palliser Regional Municipal Services requisition in the amount of \$38,330.24.

**CARRIED UNANIMOUSLY.**

Drumheller and  
District Seniors  
Requisition

The Drumheller and District Seniors Requisition was received for the 2018 Calendar Year in the amount of \$415,965.50.

**C18-013**  
**DDSF**  
**Requisition**

**[C18-013] MOVED BY COUNCILLOR WATTS**

that Starland County approve payment of the Drumheller and District Seniors Foundation requisition in the amount of \$415,965.50.

**CARRIED UNANIMOUSLY.**

Hanna Medical  
Properties

The Hanna Medical Properties requisition was received for the 2018 Calendar Year in the amount of \$8,831.20. The requisition is based on the number of Starland County residents receiving medical services in Hanna identified in the last municipal census.

**C18-014**  
**Hanna Medical**  
**Properties**  
**Requisition**

**[C18-014] MOVED BY COUNCILLOR MARSHALL**

that Starland County approve payment of the Hanna Medical Properties requisition in the amount of \$8,831.20.

**CARRIED UNANIMOUSLY.**

Interim Budget

CAO Bremer reviewed with Council a copy of the Interim 2018 Operating Budget. This budget is based on preliminary numbers and will be used to fund expenditures until a final budget is passed in the spring.

**C18-015**  
Interim Operating Budget

**[C18-015] MOVED BY COUNCILLOR WATTS**

that the 2018 Interim Operating Budget, as submitted by Administration, be approved as presented.

**CARRIED UNANIMOUSLY.**

**C18-016**  
Cancel Council Meeting

**[C18-016] MOVED BY COUNCILLOR REW**

that the regular meeting of the Council of Starland County scheduled for January 24<sup>th</sup>, 2018 be cancelled.

**CARRIED UNANIMOUSLY.**

Amateur Team Grant Request

An Amateur Team Grant application was received from the Rumsey Junior Curling Program. The group currently has 24 registered participants. The grant funds each application at \$50/participant to a maximum of \$2,000.

**C18-017**  
Amateur Team Grant

**[C18-017] MOVED BY DEPUTY REEVE SARGENT**

that Starland County approve a 2018 Amateur Team Grant payment to the Rumsey Junior Curling Program in the amount of \$1,200.00.

**CARRIED UNANIMOUSLY.**

**C18-018**  
Motion to go In-Camera

**[C18-018] MOVED BY COUNCILLOR MARSHALL**

that the meeting proceed In-Camera at 3:30 p.m.

**CARRIED UNANIMOUSLY.**

**C18-019**  
Motion to go out of In-Camera

**[C18-019] MOVED BY COUNCILLOR MARSHALL**

that the meeting proceed out of In-Camera at 3:50 p.m.

**CARRIED UNANIMOUSLY.**

Committee Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- i) Canadian Badlands re:
  - 2018 Annual Shareholder Levy
  - Board Meeting Minutes, November 30, 2017
- ii) Drumheller & District Chamber of Commerce
  - 2018 Membership
  - 2018 Sponsorship Opportunities
- iii) Marigold Library System re: Marigold Report
- iv) Insight Into Government – 2 Issues
- v) AAMDC re:
  - Member Bulletin – AAMDC Seeking Application for Charitable Gaming Model Committee
  - Contact Newsletter (3 issues)

Accounts

Accounts - see prior motion.

CRAIGMYLE CIVIC CENTRE SOCIETY	CK# 46023	1,827.00
CRAIGMYLE HISTORIC SOCIETY	CK# 46024	1,503.00
DELIA & DISTRICT COMMUNITY CEN	CK# 46025	6,180.00
DELIA & DISTRICT AG SOCIETY	CK# 46026	40,387.00
DELIA & DISTRICT SENIOR CITIZENS	CK# 46027	2,645.00
DELIA CURLING CLUB	CK# 46028	5,997.00
DELIA HISTORICAL SOCIETY	CK# 46029	4,496.00
DELIA MUNICIPAL LIBRARY BOARD	CK# 46030	643.00
MORRIN AND DISTRICT AG SOCIETY	CK# 46031	35,491.00





GLOVER INTERNATIONAL TRUCKS LTD.	CK# 46152	2,166.75
HECK, BRIAN	CK# 46153	161.80
LAPP	CK# 46154	25,397.30
MARSHALL, MURRAY	CK# 46155	185.48
MORRIN FOODS	CK# 46156	1,890.00
OLMSTEAD & SONS BUILDING MOVERS	CK# 46157	630.00
PRMS	CK# 46158	38,330.24
RECEIVER GENERAL OF CANADA	CK# 46159	37,560.44
RIEP, GLEN	CK# 46160	489.13
SARGENT, ROBERT	CK# 46161	166.39
SHARPE, KERRY	CK# 46162	139.72
SUN LIFE ASSURANCE COMPANY	CK# 46163	160.65
TRINUS TECHNOLOGIES INC.	CK# 46164	1,372.88
TURRIS COMMUNICATIONS LTD.	CK# 46165	270.22
WANNSTROM, STEVE	CK# 46166	156.50
WATTS, JACKIE	CK# 46167	173.98
WILD ROSE ASSESSMENT SERVICE	CK# 46168	9,135.00
<b>Sub-Total:</b>		<b>\$ 1,014,784.94</b>

**TOTAL: \$ 1,836,810.47**

**C18-020**  
**Adjournment**

**[C18-020] MOVED BY COUNCILLOR MARSHALL**

that the meeting be adjourned at 4:15 p.m.

**CARRIED UNANIMOUSLY.**

*The next meeting of the Council of Starland County is to be held on Wednesday, February 14<sup>th</sup>, 2018, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.*

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Reeve:  
Steven Wannstrom

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Chief Administrative Officer:  
Shirley Bremer