

Access to Property Assessment Information

Under Section 299 of the [Municipal Government Act](#), an assessed person has the right to receive or see all assessment-related information about their own property, including;

- all documents, records and other information in respect of your property that the assessor has in their possession or under their control,
- key factors, components and variables of the valuation model used in preparing the assessment of your property, and
- any other information prescribed or otherwise described in the regulations.

Under Section 300 of the [Municipal Government Act](#), an assessed person has the right to receive a summary of information on properties similar to theirs, including;

- a description of the parcel of land and any improvements, to identify the type and use of the property
- the size of the parcel of land
- the age and size or measurement of any improvements,
- the key factors, components and variables of the valuation model applied in preparing the assessment of property, and
- any other information prescribed or otherwise described in the regulations.

Note: If a taxpayer believes that the information provided by the municipality does not meet the requirements set out in the *Municipal Government Act*, he/she may complete a [Compliance Review form](#) and forward it to the address on the form for review.

Key Principles:

- A taxpayer may request information from a municipality at any time during the year.
- Information available to a taxpayer must be accessible, transparent and complete while protecting confidentiality and privacy.
- A municipality must provide information if it is satisfied that necessary confidentiality will not be breached. A municipality cannot deny a request for assessment information as it is not subject to the *Freedom of Information and Protection of Privacy Act*.

For further information contact:

Alberta Municipal Affairs

Assessment Services Branch

15th Floor, Commerce Place

10155 – 102 Street

Edmonton, Alberta T5J 4L4

Telephone: (780) 422-1377

Fax: (780) 422-3110

You can reach Municipal Affairs toll-free by dialing 310-0000, then (780) 422-1377

Municipal Affairs: Access to Property Assessment Information

E-mail: lgsmail@gov.ab.ca

Also, visit our website at: <http://municipalaffairs.alberta.ca>
