

# STARLAND COUNTY

## COUNCIL MEETING, NOVEMBER 15<sup>TH</sup>, 2018

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A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Thursday, November 15<sup>th</sup>, 2018, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom  
Deputy Reeve: Bob Sargent  
Councillors: Murray Marshall, Jackie Watts, John Rew  
Staff: CAO Shirley Bremer  
Assistant CAO Matthew Kreke

**C18-189**  
**Approval of  
Minutes**

**[C18-189] MOVED BY COUNCILLOR WATTS**

that the minutes of the October 24<sup>th</sup>, 2018 regular meeting of the Council of Starland County be approved.

**CARRIED UNANIMOUSLY.**

**C18-190**  
**Approval of  
Minutes**

**[C18-190] MOVED BY DEPUTY REEVE SARGENT**

that the minutes of the October 24<sup>th</sup>, 2018 Organizational Meeting of the Council of Starland County be approved.

**CARRIED UNANIMOUSLY.**

Accounts Checked

Councillor Marshall and Councillor Watts checked accounts with Administrative Assistant Laya Montgomery.

**C18-191**  
**Accounts**

**[C18-191] MOVED BY COUNCILLOR MARSHALL**

that accounts (cheque no. 47673 to 47915 inclusive) totalling \$754,761.03 be approved for payment.

**CARRIED UNANIMOUSLY.**

**C18-192**  
**Financial  
Statements**

**[C18-192] MOVED BY COUNCILLOR MARSHALL**

that the financial statements for month ending October, 2018 be approved as submitted.

**CARRIED UNANIMOUSLY.**

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- The RMA fall convention gets underway the week of November 19<sup>th</sup> with councillors booked into councillor education sessions on the Monday and the regular conference beginning on Tuesday.
- Confusion continues over the insurance response to our request for a replacement cost offer. It is still Council's decision as to whether to rebuild on the site or to rebuild elsewhere. A final number is expected shortly.
- A copy of Bill 23, An Act to Renew Local Democracy in Alberta would make it easier for municipalities and school boards to get big money out of elections has been released following substantial consultation.
- Talks have taken place with the Town of Drumheller with regards to the Drumheller Airport. They are looking for a way to work together to fund the maintenance of the airport.

PW Report At 10:00 a.m. Public Works Supervisor Ken Menage attended the meeting and reviewed the Public Works Report with Council. Highlights of his report included the following:

- The PW crew have been spot gravelling, hauling clay to the Ducks Unlimited dam site, working on the public works shop site, starting culvert work and putting up snow fence.
- The Shop crew have been doing regular maintenance on the County's heavy/light duty equipment.
- Gradermen have been maintaining gravel roads.
- Ken has been coordinating work on the new building site, coordinating the Craigmyle road project, attending meetings and doing personnel evaluations.

Equipment Sales Results were received from the Ritchie Brothers auction for this year's sales. Overall staff are happy with the results and they are in line with budget estimates.

Wetland Approvals Starland County received notice from Ducks Unlimited that our water act approval for the Sharpe Road construction project has been granted on condition of payment to Ducks Unlimited of \$10,175.00 for wetland mitigation.

Departure At 11:25 a.m. Ken departed from the meeting.

**C18-193**  
**On-Call Policy**

**[C18-193] MOVED BY COUNCILLOR WATTS**

**that Starland County amend the On-Call Policy Section in the Personnel Policy, changing the daily on-call reimbursement rate from 3 hours of overtime pay to 1.5 hours of overtime pay per day for any Public Works and/or Utility personnel that have been identified to be on-call by the Chief Administrative Officer; that employees who reside in or near to Starland County be utilized as much as possible as the on-call personnel identified to work on-call so as to be closer to the County yard and equipment; that a log be kept of all call-outs, including the type of call-out, equipment used, date, time and length of time called out; that when any person working on-call is actually called out to work, that they will record their actual hours of work and will paid these hours at overtime rates in addition to their 1.5 hours of standby on-call time; and that any person performing these on-call duties are required to be fit and able to work if needed, carry a cell phone so they can be accessed easily.**

**CARRIED UNANIMOUSLY.**

Municipal Services Report At 1.00 p.m. Municipal Services Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- The installation, programming and training for the new remote meter reader unit has been completed and is in operation. The early evaluation on the new unit is very positive as the reads were collected in a much shorter time than with the old unit.
- Radio Frequency licencing is soon to be completed which will allow Starland to proceed with the repeater station on the Special Areas tower site.
- Glen has been working with MPE and Collicutt Energy to upgrade the Morrin water plant for the supply and installation of the new generator which will provide backup power to keep the Village and County systems running during a power outage.
- Work has begun on installing the Morning Glory Water Association water connection that would provide water from the Munson truck fill from the Starland System.

**C18-194**  
**RUSA**  
**Conference**

**[C18-194] MOVED BY COUNCILLOR WATTS**

that Glen Riep and Danielle Tremblay be authorized to attend the 2018 Rural Utilities Safety Association Conference in Red Deer from December 3<sup>rd</sup> to 6<sup>th</sup> and that registration and expenses be paid.

**CARRIED UNANIMOUSLY.**

Vicinia Planning

At 1:30 p.m. Liz Armitage of Vicinia Planning and Engagement attended the meeting and reviewed with Council their plan for completing the contracted IDPs and ICF's between Starland County and its three villages. Updates on the schedule and process for public meetings will be forthcoming as they are still gathering preliminary data.

Departure

At 2:15 p.m. Liz departed from the meeting.

Morning Glory  
Water Agreement

Assistant CAO Kreke reviewed with a council a draft copy of a water supply agreement between Starland County and the Morning Glory Water Association. The agreement covers the terms of the provision of water to the Association by the County and will need to be ratified by both parties before proceeding with water supply.

**C18-195**  
**Morning Glory**  
**Water Connection**

**[C18-195] MOVED BY COUNCILLOR WATTS**

that Starland County enter into an agreement with the Morning Glory Water Association for the provision of water supply services as per the terms of the Water Supply Agreement presented by Administration.

**CARRIED UNANIMOUSLY.**

**C18-196**  
**Land Purchase**

**[C18-196] MOVED BY DEPUTY REEVE SARGENT**

that Starland County purchase Plan 7410041; Lot 1 in the Town of Drumheller for \$65,000 from John Shoff.

**CARRIED UNANIMOUSLY**

Departure

At 2.55 p.m. Glen departed from the meeting.

RMA Conference  
Information

Councillors were presented with final agendas and information for the upcoming Rural Municipalities of Alberta Conference as well as summaries and recommendations for the 24 resolutions going to the delegates for a vote.

Committee List

Council was given an updated 2018/2019 committee list based on the results of the October 24<sup>th</sup> Organizational Meeting.

**C18-197**  
**2019 Tax Sale**

**[C18-197] MOVED BY COUNCILLOR WATTS**

that the 2019 Starland County Tax Sale be set for February 13<sup>th</sup>, 2019 at 2:00 p.m. in the Starland County Council Chambers and that this sale be advertised in the Alberta Gazette on December 31<sup>st</sup>, 2018.

**CARRIED UNANIMOUSLY**

Departure

At 3:40 p.m. Councillor Rew departed from the meeting.

Travel Drumheller

Travel Drumheller is once again providing opportunities to advertise in the 2019 issue of the Travel Drumheller Exploration Guide. Starland County typically advertises in this magazine.

**C18-198**  
**Advertisement**

**[C18-198] MOVED BY REEVE WANNSTROM**

that Starland County purchase two full page ads in the Travel Drumheller 2019 Exploration Guide for \$5,600.00 less a discount of 15% for a total of \$4,760.00 plus GST.

**CARRIED UNANIMOUSLY**

Arrival At 3:50 p.m. Councillor Rew re-joined the meeting.

Budget Update At 3:52 p.m. Finance Manager Judy Fazekas attended the meeting and reviewed with Council a copy of the third quarter budget report.

Departure At 4:15 p.m. Judy departed from the meeting.

Tyrrell Museum Stakeholder Committee The Royal Tyrrell Museum is looking for interested parties to join their Museum Stakeholders Committee to provide input on future developments to the museum.

**C18-199**  
**Motion to go In-Camera**

**[C18-199] MOVED BY COUNCILLOR WATTS**

that under the exemption granted by Section 17, Division 2, Part 1 of the Freedom of Information and Protection of Personal Privacy Act Reeve Wannstrom, Deputy Reeve Sargent, Councillors Watts, Rew and Marshall proceed with the meeting In-Camera at 4:20 p.m.

**CARRIED UNANIMOUSLY.**

Arrival At 4:30 p.m. staff Bremer and Kreke joined the In-Camera session.

**C18-200**  
**Motion to come out of In-Camera**

**[C18-200] MOVED BY COUNCILLOR WATTS**

that the meeting proceed out of In-Camera at 5:00 p.m.

**CARRIED UNANIMOUSLY.**

Committee Reports Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications Council Communications:

- i) Drumheller RCMP Detachment re: Mayor's Report for September 2018
- ii) Palliser Regional Municipal Services re: Minutes of Board of Director's Meeting August 22, 2018.
- iii) PLRD re: Board of Trustees Meeting November 6, 2018
- iv) Canadian Badlands re: Board Meeting Minutes October 3, 2018
- ii) Insight into Government (3 Issues)
- iii) Rural Municipalities of Alberta
  - Contact Newsletter (3 Issues)

Accounts Accounts - see prior motion.

GARRY'S WELDING AND SUPPLIES	CK# 47673	196.35
GWYNN, DOROTHY	CK# 47674	3,100.00
IMAGE CRAFTER SIGNS INC.	CK# 47675	36.75
PETTY CASH	CK# 47676	81.13
TELUS COMMUNICATIONS INC.	CK# 47677	142.96

**Sub-Total: \$ 3,557.19**

CK# 47678 to 477796 printed in error		
A.H. GRADER SERVICE LTD.	CK# 47797	18,742.50
A.P.I. ALARM INC.	CK# 47798	141.75
A&D HARPER TIRE (1979) LTD.	CK# 47799	447.38
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 47800	1,497.49

AIR LIQUIDE CANADA HEAD OFFICE	CK# 47801	384.74
ALBERTA FIRE CHIEF ASSOCIATION	CK# 47802	3,360.00
ALBERTA GOVERNMENT SERVICES	CK# 47803	10.00
ALBERTA INVASIVE SPECIES COUNCIL	CK# 47804	626.00
AMHSA	CK# 47805	73.45
ALBERTA ONE-CALL CORPORATION	CK# 47806	88.20
ALLAN ROSS EXCAVATING INC.	CK# 47807	9,056.25
ALLIED DISTRIBUTORS DRUM LTD.	CK# 47808	4,505.27
ALLIED DISTRIBUTORS DRUM LTD.	CK# 47809	65.73
ATB FINANCIAL MASTERCARD	CK# 47810	12,323.29
ATCO STRUCTURES & LOGISTICS LTD.	CK# 47811	9,870.00
BELFOR (CANADA) INC.	CK# 47812	10,324.31
BIG COUNTRY GAS CO-OP	CK# 47813	382.53
BROWNLEE LLP	CK# 47814	501.32
BUFFALO VENTURES INC.	CK# 47815	5,589.50
CERVUS AG EQUIPMENT LP	CK# 47816	775.48
M.W.C. TRUCKING LTD.	CK# 47817	20,144.96
CINTAS CANADA LIMITED	CK# 47818	82.95
COUNTY OF STETTLER	CK# 47819	8,848.35
DELIA UNITED CHURCH	CK# 47820	500.00
DIGITEX CANADA INC.	CK# 47821	1,623.09
DR HYDROVAC	CK# 47822	8,379.01
DRUM WIRELESS LTD.	CK# 47823	2,081.53
DRUMHELLER SOLID WASTE	CK# 47824	243.27
DRUMHELLER EQUIPMENT SALES	CK# 47825	1,397.94
EAST CENTRAL GAS CO-OP LTD.	CK# 47826	198.00
ECS SAFETY SERVICES LTD.	CK# 47827	210.00
FAZEKAS, JUDITH W	CK# 47828	1,244.00
FORT GARRY INDUSTRIES LTD.	CK# 47829	197.51
FOURLANE FORD SALES LTD.	CK# 47830	66.41
FRESON BROS DRUMHELLER	CK# 47831	354.19
FRONTIER CONSTRUCTION	CK# 47832	14,218.68
GANGSTER ENTERPRISES	CK# 47833	963.90
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 47834	8,390.67
GREATWEST KENWORTH LTD.	CK# 47835	202.80
GRIDWORKS ENERGY GROUP	CK# 47836	10,250.59
HANNA BUILDING SUPPLIES	CK# 47837	13,226.37
HECK, BRIAN	CK# 47838	170.80
HENRY KROEGER REGIONAL WATER	CK# 47839	9,896.87
HI-WAY 9 EXPRESS LTD.	CK# 47840	1,214.99
HODGE BROTHERS TRUCKING LTD.	CK# 47841	62,935.22
HODGE, ROGER	CK# 47842	24,564.10
HOOVER, BARRIE	CK# 47843	769.40
HYDRODIG CANADA INC.	CK# 47844	5,512.50
IMAGE CRAFTER SIGNS INC.	CK# 47845	57.96
JACK FENCING	CK# 47846	18,629.63
JERRY'S LOCK & KEY SERVICE	CK# 47847	219.93
KINDERWATER, DUSTIN S	CK# 47848	2,240.45
KUDRAS, DARA	CK# 47849	927.80
KUHL TUF WEAR LTD.	CK# 47850	505.32
LN LAND DEVELOPMENT	CK# 47851	9,327.68
LAPP	CK# 47852	25,154.37
MARSHALL, MURRAY	CK# 47853	494.36
MARY LAMBERT PRODUCTIONS	CK# 47854	950.00
MORRIN AND DISTRICT AG SOCIETY	CK# 47855	200.00
MORRIN COMMUNITY HALL ASSOC	CK# 47856	1,200.00
MORRIN SCHOOL	CK# 47857	300.00
MORRISON, LILLIAN	CK# 47858	637.48
MPE ENGINEERING LTD.	CK# 47859	20,789.33
NAPA AUTO PARTS DRUMHELLER	CK# 47860	274.79
NORTH DRUM PLUMBING	CK# 47861	1,344.01
PETERSON AUTO BODY LTD.	CK# 47862	185.13
PETTY CASH	CK# 47863	144.76
PIONEER RESEARCH CORPORATION	CK# 47864	4,277.89
PRAIRIE LAND REGIONAL DIVISION	CK# 47865	13,333.00

PRIMROSE, BRAD	CK# 47866	20,969.73
PRONGHORN CONTROLS	CK# 47867	5,804.65
PUROLATOR INC.	CK# 47868	56.03
RECEIVER GENERAL OF CANADA	CK# 47869	59,632.22
REG GALLAGHER TRUCKING	CK# 47870	4,116.00
RIEP, GLEN	CK# 47871	3,836.70
RMA FUEL	CK# 47872	85,336.24
ROADATA SERVICES LTD.	CK# 47873	189.00
ROBMAC ENTERPRISES LTD.	CK# 47874	19,933.39
ROWE, DIANA	CK# 47875	92.16
1858097 ALBERTA LTD.	CK# 47876	113.40
SAMUEL PLUMBING & HEATING LTD.	CK# 47877	225.75
SARGENT, ROBERT	CK# 47878	1,162.05
SHARPE, KERRY	CK# 47879	147.52
SHAW GMC CHEVROLET BUICK LTD.	CK# 47880	472.43
SOUTH REGION AAAF	CK# 47881	1,502.50
STANTEC CONSULTING LTD.	CK# 47882	4,025.99
STARLAND REGIONAL WATER	CK# 47883	10,831.68
STEWART, KIM	CK# 47884	200.00
SUN LIFE ASSURANCE COMPANY	CK# 47885	20,324.42
SUN LIFE ASSURANCE COMPANY	CK# 47886	165.38
SYLOGIST LTD.	CK# 47887	133.88
TELUS COMMUNICATIONS INC.	CK# 47888	1,262.11
TELUS MOBILITY INC.	CK# 47889	1,327.89
THE DRUMHELLER MAIL	CK# 47890	2,435.20
TKNT MECHANICAL LTD.	CK# 47891	1,038.03
TOWN OF DRUMHELLER	CK# 47892	1,584.87
TRINUS TECHNOLOGIES INC.	CK# 47893	8,467.10
TURRIS COMMUNICATIONS LTD.	CK# 47894	270.22
UFA CO-OPERATIVE LIMITED	CK# 47895	178.80
UNIFIED ALLOYS	CK# 47896	288.83
UNIVERSAL HANDLING EQUIPMENT	CK# 47897	3,273.90
UNSURPASSABLE CONSTRUCTION	CK# 47898	29,330.72
VILLAGE OF DELIA	CK# 47899	146.00
VILLAGE OF MORRIN	CK# 47900	450.10
VILLAGE OF MUNSON	CK# 47901	5,470.57
WANNSTROM, STEVE	CK# 47902	4,163.93
WASTE MANAGEMENT OF CANADA	CK# 47903	3,193.17
WATER PURE & SIMPLE	CK# 47904	45.00
WATTS, JACKIE	CK# 47905	2,767.96
WESTERGARD MOTORS DRUMHELLER	CK# 47906	635.21
WESTERN CHEVROLET BUICK GMC	CK# 47907	2,830.67
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 47908	1,623.12
WIART DIRTWORK LTD.	CK# 47909	11,492.25
WILD ROSE ASSESSMENT SERVICE	CK# 47910	9,135.00
WINGENBACK INC.	CK# 47911	5,075.44
WSH LABS (1992) LTD.	CK# 47912	3,213.00
1073581 ALBERTA LTD.	CK# 47913	23,652.94
1121113 ALBERTA LTD	CK# 47914	10,358.26
1325856 ALBERTA LTD.	CK# 47915	375.25

**Sub-Total: \$ 751,203.84**

**TOTAL: \$ 754,761.03**

**C18-201  
Adjournment**

**[C18-201] MOVED BY COUNCILLOR WATTS**

that the meeting be adjourned at 5:20 p.m.

**CARRIED UNANIMOUSLY.**

*The next meeting of the Council of Starland County is to be held on Thursday, November 28<sup>th</sup>, 2018, in the Administration Building, Morrin, Alberta, commencing at 9:00 a.m.*

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**Reeve:  
Steven Wannstrom**

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**Chief Administrative Officer:  
Shirley Bremer**