

# STARLAND COUNTY

## COUNCIL MEETING, NOVEMBER 28<sup>TH</sup>, 2018

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A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, November 28<sup>th</sup>, 2018, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom  
Deputy Reeve: Bob Sargent  
Councillors: Murray Marshall, John Rew  
Absent: Jackie Watts  
Staff: CAO Shirley Bremer  
Assistant CAO Matthew Kreke

**C18-202**  
**Approval of**  
**Minutes**

**[C18-202] MOVED BY COUNCILLOR MARSHALL**

**that the minutes of the November 15<sup>th</sup>, 2018 regular meeting of the Council of Starland County be approved.**

**CARRIED UNANIMOUSLY.**

Accounts Checked Councillor Rew and Deputy Reeve Sargent checked accounts with Administrative Assistant Laya Montgomery.

**C18-203**  
**Accounts**

**[C18-203] MOVED BY DEPUTY REEVE SARGENT**

**that accounts (cheque no. 47916 to 47988 inclusive) totalling \$882,865.43 be approved for payment.**

**CARRIED UNANIMOUSLY.**

CAO Report Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Shirley attended the Fall RMA Convention the week of November 19<sup>th</sup>. While the EOEP education session was not well done the keynote speaker and mayors and reeves' meeting contained very interesting information.
- The Building Committee met again with representatives from MPE Engineering and began the process of developing a building design going over such matters as square footage, offices, parts rooms and IT equipment. The finished site will also require drainage alteration that will be tendered along with the building itself.
- After further discussions with RMA Insurance representatives, we have agreed to move forward on the demolition of our old Administration Building. This clears the way to proceed with the joint building on the new site.
- Some of our recovered records are ready to be delivered to us however we are short of space to keep them. Early ideas include some of the C-can containers we have in the yard.

AEMA Stakeholder Summit Council was given a copy of the agenda for the upcoming Alberta Emergency Management Stakeholders Summit. Among the issues to be discussed is a draft copy of the *Emergency Management Amendment Act* which is proposing a number of changes to the existing legislation in areas including evacuation, roles and responsibilities and emergency management plans.

PW Report At 10:00 a.m. Public Works Supervisor Ken Menage attended the meeting and reviewed the Public Works Report with Council. Highlights of his report included the following:

- The PW Crew have completed the Dam project and are working

on snow fence, development of the new building site, helping out with inventory and repairing culverts.

- The Shop crew have been doing regular maintenance on the County's heavy/light duty equipment.
- Gradersmen have been maintaining gravel roads and plowing snow ridges.
- Ken has been coordinating work on the new building site, attending the RMA conference, planning the Sharpe and Munson West Roads and working on personnel evaluations.

Departure At 11:25 a.m. Ken departed from the meeting.

Wage and Salary Negotiations CAO Bremer reviewed with Council a copy of the agreement that resulted from the recent wage and salary negotiations with staff.

**C18-204**  
**Wage and Salary Agreement**

**[C18-204] MOVED BY COUNCILLOR MARSHALL**

**that Starland County accept the wage and salary agreement for the period of 2018-2020 as presented by the Starland Wage and Salary Committee.**

**CARRIED UNANIMOUSLY.**

RMA Resolutions Council was given a copy of the Government of Alberta Responses to the RMA Spring 2018 Endorsed resolutions.

Emerging Trends Seminar The 2019 Brownlee LLP Emerging Trends Municipal Legal Seminar will be held in the Best Western Premier Calgary Plaza Hotel on Thursday, February 7<sup>th</sup>.

**C18-205**  
**Emerging Trends Legal Seminar**

**[C18-205] MOVED BY DEPUTY REEVE SARGENT**

**that all Councillors and designated staff wishing to attend the 2019 Brownlee LLP Emerging Trends in Municipal Law Seminar in Calgary on Thursday, February 7<sup>th</sup> be authorized to attend and that registration and expenses be paid.**

**CARRIED UNANIMOUSLY.**

Operational and Ice Plant Grants CAO Bremer reviewed with Council a draft copy of the 2018 Operational and Ice Plant Grants as prepared by administration. The grants help fund a portion of community group operating costs.

**C18-206**  
**2018 Operational and Ice Plant Grants**

**[C18-206] MOVED BY COUNCILLOR REW**

**that Starland County fund the Operational and Ice Plant Grant programs in the amounts of \$95,000.00 and \$38,000.00 respectively and that the funds be distributed as below:**

<b><u>Operational Grants</u></b>	
<b>Craigmyle Historic Society</b>	<b>\$ 1,354.96</b>
<b>Craigmyle Civic Centre</b>	<b>1,819.87</b>
<b>Delia &amp; District Ag Society</b>	<b>23,250.46</b>
<b>Delia &amp; District Comm. Assoc.</b>	<b>5,620.78</b>
<b>Delia &amp; District Hist. Society</b>	<b>4,185.07</b>
<b>Delia &amp; District Senior Citizens</b>	<b>2,718.50</b>
<b>Delia Curling Club</b>	<b>8,015.02</b>
<b>Delia Municipal Library Board</b>	<b>580.00</b>
<b>Morrin &amp; District Ag Society</b>	<b>17,034.02</b>
<b>Morrin Community Hall</b>	<b>4,112.67</b>
<b>Morrin Municipal Library</b>	<b>807.15</b>
<b>Munson &amp; Area Comm. Assoc.</b>	<b>2,315.36</b>
<b>Rowley Comm. Hall Assoc.</b>	<b>5,771.48</b>
<b>Rumsey &amp; District Ag Society</b>	<b>12,285.56</b>

Rumsey Drop-In Centre 1,505.26  
Verdant Valley Ag Society 3,623.84

**ICE Plant Grants**

Delia & District Ag Society \$ 16,622.77  
Morrin & District Ag Society 11,841.61  
Rumsey & District Ag Society 9,535.62

**CARRIED UNANIMOUSLY.**

CAO Evaluation As per Section 205.1 of the Municipal Government Act Council is required to perform a CAO Performance Evaluation annually. CAO Bremer presented Council with a copy of the evaluation form used by Starland County employees.

**C18-207**  
**Fire Bill**

**[C18-207] MOVED BY DEPUTY REEVE SARGENT**

that Starland County cancel invoice #17547 for ATCO Electric in the sum of \$600.00 plus \$9.00 of interest for a total of \$609.00.

**MOTION CARRIED.**

Committee Reports Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- ii) Insight into Government (1 Issue)
- iii) Rural Municipalities of Alberta
  - Contact Newsletter (1 Issue)

Accounts

Accounts - see prior motion.

ATCO ELECTRIC LTD.	CK# 47916	41.18
ATCO STRUCTURES & LOGISTICS LTD.	CK# 47917	186,889.50
BIG SKY CALL CENTERS INC.	CK# 47918	797.40
CHOICE OFFICE FURNITURE	CK# 47919	3,020.30
FRESON BROS DRUMHELLER	CK# 47920	419.76
HI-WAY 9 EXPRESS LTD.	CK# 47921	30.10
LOOMIS EXPRESS	CK# 47922	90.23
OASIS CARWASH & CONVENIENCE	CK# 47923	84.30
TELUS COMMUNICATIONS INC.	CK# 47924	190.14
WATER PURE & SIMPLE	CK# 47925	81.00

**Sub-Total: \$ 191,643.91**

A.H. GRADER SERVICE LTD.	CK# 47926	8,673.00
A&D HARPER TIRE (1979) LTD.	CK# 47927	2,022.83
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 47928	342.36
AIR LIQUIDE CANADA HEAD OFFICE	CK# 47929	105.07
ALLIED DISTRIBUTORS DRUM LTD.	CK# 47930	1,835.52
ALTAGAS UTILITIES INC.	CK# 47931	2,361.11
AWARE 360 LTD.	CK# 47932	2,247.00
BLACK, COLBY	CK# 47933	1,154.88
BREMER, SHIRLEY J.	CK# 47934	1,489.67
BURT, EDWIN L.	CK# 47935	150.00
CERVUS AG EQUIPMENT LP	CK# 47936	1,574.81
CINTAS CANADA LIMITED	CK# 47937	753.32
COMMUNITY FUTURES BIG COUNTRY	CK# 47938	500.00
DIGITAL CONNECTION OFFICE	CK# 47939	934.38
DIGITEX CANADA INC.	CK# 47940	1,294.60
DRUM WIRELESS LTD.	CK# 47941	1,305.26
DRUMHELLER CHRYSLER LTD.	CK# 47942	494.35
DRUMHELLER EQUIPMENT SALES	CK# 47943	531.99
DUCKS UNLIMITED CANADA	CK# 47944	10,683.75



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**Chief Administrative Officer:  
Shirley Bremer**