

STARLAND COUNTY

COUNCIL MEETING, MARCH 11th, 2020

A regular meeting of the Council of Starland County was held in the Administration Building, Morrin, Alberta, on Wednesday, March 11th, 2020, commencing at 9:00 a.m.

Attendance	Present:	Reeve:	Steve Wannstrom
		Deputy Reeve:	Bob Sargent
		Councillors:	Murray Marshall, and Jackie Watts
		Staff:	CAO Bremer
			Assistant CAO Matthew Kreke
<u>C20-054</u> Approval of Minutes		<u>[C20-054] MOVED BY COUNCILLOR MARSHALL</u>	
		that the minutes of the February 26 th , 2020 regular meeting of the Council of Starland County be approved.	
			CARRIED UNANIMOUSLY.
Accounts Checked		Deputy Reeve Sargent and Councillor Watts checked accounts with Administrative Assistant Laya Montgomery.	
<u>C20-055</u> Accounts		<u>[C20-055] MOVED BY DEPUTY REEVE SARGENT</u>	
		that accounts (cheque no. 50443 to 50521 inclusive) totalling \$1,067,554.82 be approved for payment.	
			CARRIED UNANIMOUSLY.
CAO Report		Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:	
		<ul style="list-style-type: none">• The new building is progressing once again. From our last meeting the plumbing has been roughed in with the floor being poured as well. Additionally following the approval of the last change order Werner from Eagle Builders believes that we are now locked into a final price. While the natural gas hookup has delayed things they will be attempting to make up time once they start on the interiors.• Shirley is looking for direction on filling the Director of FCSS position. Currently there is no one to direct the summer fun program or to provide seniors programming. Council advised that we should be budgeting for an hourly employee to fill this roll.• Shirley will be setting up a landowner meeting with people along the Walker Road project. Agreements have to be signed before road construction can proceed this spring.	
New Generator		Starland County purchased a generator from Enviro Tekno for \$32,000.00 plus GST. Starland County will be responsible for the transport and set up of the unit for which PW Supervisor Ken Menage will be getting quotes.	
RMA Conference		Council was issued a copy of the final agenda for the Spring Rural Municipalities Association of Alberta Conference. Additionally meetings have been scheduled with the Minister of Municipal Affairs and the RCMP Commanding Officer.	
Joint Meeting		CAO Bremer is looking for agenda items for the joint meeting between the County of Paintearth, County of Stettler, Starland County and the Special Areas Board. Currently tax recovery will be the primary item of discussion.	

Drumheller
Seniors
Foundation

Glenda Youngberg of the Drumheller and District Seniors Foundation has requested that Starland County pass a motion supporting the DDSF in proposal to renovate the Sunshine Lodge using funds from extending their current loan maturities.

C20-056
**DDSF Renovation
Project**

[C20-056] MOVED BY DEPUTY REEVE SARGENT

that Starland County support the Drumheller and District Seniors Foundation in their proposal to renovate the Sunshine Lodge and extend their current loan maturities from 10 to 20 years in order to finance the project.

CARRIED UNANIMOUSLY.

Apogee Delegation

At 10:00 a.m. Suzanne Baden and Greg Kaiser of Apogee Petroleum attended the meeting to discuss the potential purchase of some of the Trident bankruptcy properties. Currently they are looking for County support in reducing the tax bill in order to secure financing.

Departure

At 11:00 a.m. the Apogee Delegation departed the meeting.

PW Delegation

At 11:01 a.m. Public Works Supervisor Ken Menage and Shop Foreman Gary Collins attended the meeting. Gary presented a quote for a new shop scan tool.

C20-057
**Scan Tool
Purchase**

[C20-057] MOVED BY DEPUTY REEVE SARGENT

that Starland County purchase a new scan tool from Snap-On Diagnostics for \$15,700.00 plus GST.

CARRIED UNANIMOUSLY.

Departure

At 11:15 a.m. Gary departed from the meeting.

PW Report

PW Supervisor Ken Menage reviewed the PW Report with Council. Highlights of his report included the following:

- The PW Crew have been repairing and installing signs, rigging up steamer units and plowing and sanding roads.
- The Shop Crew have been working on approximately 30 pieces of equipment, performed 4 CVIPs while Gary has helped with the outlet structure for McLaren Dam.
- Gradermen have been blading roads when conditions are good.
- Ken has been planning the Walker Road, working on a gravel pit application and doing interviews for the new Road Crew Foreman and seasonal labourers.
- Ken has solicited hauling bids for the new generator with Craigmyle Oilfield Services being the cheapest.

C20-058
**Generator
Hauling**

[C20-058] MOVED BY DEPUTY REEVE SARGENT

that Starland County contract with Craigmyle Oilfield Services for hauling services related to the new generator for approximately \$4,568.00.

CARRIED UNANIMOUSLY.

Departed

At 11:35 a.m. Ken departed from the meeting.

Tax Incentive

Council was presented with a draft version of Bylaw 1151, the Tax Incentive Bylaw. The Bylaw allows the County to enter into tax deferral and exemption agreements for certain classes of property based on an application process. This power was granted recently by the Conservative government under Section 364.2 of the Municipal Government Act, RSA

2000, c M-26 and is used to incentivize the creation of new development in the County. The process established under Bylaw would see the application reviewed and accepted or denied by Council. Following an acceptance the tax incentive agreement would be drafted by administration outlining the terms and conditions of the reduction or deferral.

C20-059
Bylaw 1151-
Motion to
Establish

[C20-059] MOVED BY DEPUTY REEVE SARGENT

that Bylaw 1151, a Tax Incentive Bylaw for the purposes set out in Section 364.2 of the Municipal Government Act, RSA 2000, c M-26, be established.

MOTION CARRIED.

C20-060
Bylaw 1151-
1st Reading

[C20-060] MOVED BY COUNCILLOR WATTS

that Bylaw 1151, a Tax Incentive Bylaw for the purposes set out in Section 364.2 of the Municipal Government Act, RSA 2000, c M-26, be given first reading.

MOTION CARRIED.

C20-061
Bylaw 1151-
2nd Reading

[C20-061] MOVED BY COUNCILLOR MARSHALL

that Bylaw 1151, a Tax Incentive Bylaw for the purposes set out in Section 364.2 of the Municipal Government Act, RSA 2000, c M-26, be given second reading.

MOTION CARRIED.

C20-062
Bylaw 1151-
Motion to Have
3rd Reading

[C20-062] MOVED BY DEPUTY REEVE SARGENT

that Bylaw 1151, a Tax Incentive Bylaw for the purposes set out in Section 364.2 of the Municipal Government Act, RSA 2000, c M-26, be presented for third reading at this meeting.

CARRIED UNANIMOUSLY.

C20-063
Bylaw 1151-
3rd and Final
Reading

[C20-063] MOVED BY COUNCILLOR WATTS

that Bylaw 1151, a Tax Incentive Bylaw for the purposes set out in Section 364.2 of the Municipal Government Act, RSA 2000, c M-26, be given third and final reading and finally passed.

MOTION CARRIED.

Amending Bylaw
1152

Council was presented with a draft copy of Bylaw 1152, and amending Bylaw for Bylaw 1134, the Emergency Management Agency Bylaw. The amendments include changes to the numbers needed for quorum and guidelines for meeting frequency.

C20-064
Bylaw 1152-
Motion to
Establish

[C20-064] MOVED BY COUNCILLOR WATTS

that Bylaw 1152, for the purpose of amending Emergency Management Agency Bylaw 1134, be established.

CARRIED UNANIMOUSLY.

C20-065
Bylaw 1152-
1st Reading

[C20-065] MOVED BY DEPUTY REEVE SARGENT

that Bylaw 1152, for the purpose of amending Emergency Management Agency Bylaw 1134, be given first reading.

CARRIED UNANIMOUSLY.

C20-066
Bylaw 1152-
2nd Reading

[C20-066] MOVED BY COUNCILLOR MARSHALL

that Bylaw 1152, for the purpose of amending Emergency Management Agency Bylaw 1134, be given second reading.

CARRIED UNANIMOUSLY.

C20-067
Bylaw 1152-
Motion to Have
3rd Reading

[C20-067] MOVED BY REEVE WANNSTROM

that Bylaw 1152, for the purpose of amending Emergency Management Agency Bylaw 1134, be presented for third reading at this meeting.

CARRIED UNANIMOUSLY.

C20-068
Bylaw 1152-
3rd and Final
Reading

[C20-068] MOVED BY COUNCILLOR WATTS

that Bylaw 1152, for the purpose of amending Emergency Management Agency Bylaw 1134, be given third and final reading and finally passed.

CARRIED UNANIMOUSLY.

Special Areas
ICF

Council was presented with a draft copy of an Intermunicipal Collaboration Framework between Starland County and Special Areas. The document outlines the need for collaboration between the two municipalities and outlines the processes established to help both municipalities work together on existing and new programs and projects.

C20-069
Bylaw 1153-
Motion to
Establish

[C20-069] MOVED BY COUNCILLOR WATTS

that Bylaw 1153, for the purpose of enacting an Intermunicipal Collaboration Framework between the Special Areas and Starland County, be established.

CARRIED UNANIMOUSLY.

C20-070
Bylaw 1153-
1st Reading

[C20-070] MOVED BY DEPUTY REEVE SARGENT

that Bylaw 1153, for the purpose of enacting an Intermunicipal Collaboration Framework between the Special Areas and Starland County, be given first reading.

CARRIED UNANIMOUSLY.

C20-071
Bylaw 1153-
2nd Reading

[C20-071] MOVED BY COUNCILLOR MARSHALL

that Bylaw 1153, for the purpose of enacting an Intermunicipal Collaboration Framework between the Special Areas and Starland County, be given second reading.

CARRIED UNANIMOUSLY.

C20-072
Bylaw 1153-
Motion to Have
3rd Reading

[C20-072] MOVED BY REEVE WANNSTROM

that Bylaw 1153, for the purpose of enacting an Intermunicipal Collaboration Framework between the Special Areas and Starland County, be presented for third reading at this meeting.

CARRIED UNANIMOUSLY.

C20-073
Bylaw 1153-
3rd and Final
Reading

[C20-073] MOVED BY COUNCILLOR WATTS

that Bylaw 1153, for the purpose of enacting an Intermunicipal Collaboration Framework between the Special Areas and Starland County, be given third and final reading and finally passed.

CARRIED UNANIMOUSLY.

RMA Bulletin – Budget The RMA has issued a bulletin outlining the major changes in the provincial 2020-2021 budget. Major changes to municipal programs were detailed along with answers to municipal questions.

RMA Bulletin – Parks Changes The RMA has issued a bulletin outlining changes to the management of provincial parks system. Overall the province has identified 164 sites which are underutilised and proposed to be removed from the parks system. The government would like to enter into partnerships going forward for the management of these spaces.

Dog Enforcement Assistant CAO Kreke presented a copy of an updated agreement between Starland County and Old MacDonald Kennels of Ponoka for services related to enforcing the Dog Bylaw. The new contract would be for three years and includes a 5% increase in fees.

C20-074 **[C20-074] MOVED BY COUNCILLOR WATTS**

Dog Enforcement Contract **that Starland County enter into a contract with Old MacDonald Kennels of Ponoka, AB for provision of Dog Enforcement Services for a period of 3 years as per the terms of the agreement submitted by administration.**

CARRIED UNANIMOUSLY.

C20-075 **[C20-075] MOVED BY COUNCILLOR WATTS**

Adjourn Meeting **that the Council meeting be temporarily adjourned at 1:58 p.m. to allow for a public hearing on Bylaw 1150.**

CARRIED UNANIMOUSLY.

C20-076 **[C20-076] MOVED BY DEPUTY REEVE WANNSTROM**

Resume Meeting **that the Council meeting be resumed at 2:20 p.m.**

CARRIED UNANIMOUSLY.

C20-077 **[C20-077] MOVED BY COUNCILLOR MARSHALL**

Bylaw 1150-2nd Reading **that Bylaw 1150, for the purpose of enacting an Intermunicipal Development Plan between the Town of Drumheller and Starland County, be given second reading.**

CARRIED UNANIMOUSLY.

C20-078 **[C20-078] MOVED BY DEPUTY REEVE SARGENT**

Bylaw 1150-3rd and Final Reading **that Bylaw 1150, for the purpose of enacting an Intermunicipal Development Plan between the Town of Drumheller and Starland County, be given third and final reading and finally passed.**

CARRIED UNANIMOUSLY.

GFOA Conference Finance Manager Judy Fazekas is requesting permission to attend the Government Finance Officers Association annual conference in Red Deer from June 7th to 10th. This conference would serve as the professional development required for Judy to keep her accounting accreditation.

C20-079 **[C20-079] MOVED BY COUNCILLOR WATTS**

GFOA Conference **that Finance Manager Judy Fazekas be authorized to attend the 2020 Government Finance Officers Conference in Red Deer, AB, from June**

7th to 10th and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

MISA Conference IT/GIS Coordinator Jason Carlson has requested that he be allowed to attend the Municipal Information Systems Association conference and trade show in Regina from April 27th to 29th. Jason is requesting that he be paid his regular wages while attending and that Starland County pay the registration while Jason would pay for all expenses.

C20-080

MISA Conference

[C20-080] MOVED BY DEPUTY REEVE SARGENT

that IT/GIS Coordinator Jason Carlson be authorized to attend the 2020 Municipal Information Systems Association Conference and Trade Show in Regina from April 27th to 29th and that registration be paid.

CARRIED UNANIMOUSLY.

FCM Contribution Sturgeon County is proposing that Alberta municipalities donate to the hosting of a hospitality suite and reception for the upcoming 2020 Federation of Canadian Municipalities Conference in Toronto.

2020 Assessment Council was given a copy of the 2020 assessment numbers for Starland County. The numbers show a substantial drop in assessment of over \$80 million.

Council Committees All councillors present reported briefly on the committees to which they are appointed.

Council Communications: Council Communications:

Council Communications

- i) Prairie Land School Division re: Board Highlights
- ii) Rural Municipalities of Alberta
 - President's Update
 - Contact Newsletter (2 Issues)

Accounts Accounts - see prior motion.

AMHSA	CK# 50443	990.10
DIGITAL CONNECTION OFFICE	CK# 50444	371.10
DIGITEX CANADA INC.	CK# 50445	42.03
DRUM WIRELESS LTD.	CK# 50446	94.50
PITNEYWORKS	CK# 50447	3,000.00
PRO COM MARKETING LTD.	CK# 50448	525.00
TELUS COMMUNICATIONS INC.	CK# 50449	142.93
TELUS MOBILITY INC.	CK# 50450	250.74
WATTS, JACKIE	CK# 50451	181.93

Sub-Total: \$ 5,598.33

EAGLE BUILDERS LP	CK# 50452	775,222.20
MPE ENGINEERING LTD.	CK# 50453	35,171.34
VICINIA PLANNING & ENGAGEMENT	CK# 50454	20,475.00

Sub-Total: \$ 830,868.54

GOVERNMENT OF ALBERTA CK# 50455 43,900.50

Sub-Total: \$ 43,900.50

RMA TRADE CK# 50456 19,792.43

Sub-Total: \$ 19,792.43

A.P.I. ALARM INC. CK# 50457 220.50

ACKLANDS-GRAINER INC.	CK# 50458	1,779.61
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 50459	528.87
AIR LIQUIDE CANADA INC.	CK# 50460	361.94
ALBERTA GOVERNMENT SERVICES	CK# 50461	106.00
ALBERTA INSTITUTE FOR WILDLIFE	CK# 50462	223.66
ALBERTA INVASIVE SPECIES COUNCIL	CK# 50463	1,207.50
ALBERTA ONE-CALL CORPORATION	CK# 50464	37.80
ALTAGAS UTILITIES INC.	CK# 50465	34.27
ALTALIS LTD.	CK# 50466	1,077.30
ATB FINANCIAL MASTERCARD	CK# 50467	4,622.74
AUTO VALUE PARTS – DRUMHELLER	CK# 50468	779.56
AWARE 360 LTD.	CK# 50469	1,834.88
BERNIE & THE BOYS	CK# 50470	1,649.75
CERTIFIED LABORATORIES	CK# 50471	410.24
CIMA CANADA INC.	CK# 50472	207.90
CINTAS CANADA LIMITED	CK# 50473	471.44
DIGITEX CANADA INC.	CK# 50474	553.60
DRUMHELLER SOLID WASTE	CK# 50475	51.38
DRUMHELLER CHRYSLER	CK# 50476	3,214.21
DRUMHELLER EQUIPMENT SALES	CK# 50477	610.85
GREEN LINE HOSE & FITTINGS	CK# 50478	204.11
HECK, BRIAN	CK# 50479	170.00
HENRY KROEGER REGIONAL WATER	CK# 50480	6,925.40
HI-WAY 9 EXPRESS LTD.	CK# 50481	251.92
J-BALL ELECTRONICS INC	CK# 50482	13,242.03
LN LAND DEVELOPMENT TECH	CK# 50483	1,197.50
LOOMIS EXPRESS	CK# 50484	42.23
MARSHALL, MURRAY	CK# 50485	492.60
MONTGOMERY, LAYA	CK# 50486	28.50
MORRIN FOODS	CK# 50487	242.99
MPE ENGINEERING LTD.	CK# 50488	1,819.27
NEW WEST FREIGHTLINER INC-RD	CK# 50489	251.50
OASIS CARWASH & CONVENIENCE	CK# 50490	18.52
OLD MACDONALD KENNELS	CK# 50491	589.05
PEEVEY ELECTRIC LTD.	CK# 50492	2,870.06
PETTY CASH	CK# 50493	254.41
PUROLATOR INC.	CK# 50494	66.78
RECEIVER GENERAL OF CANADA	CK# 50495	45,927.44
RMA FUEL	CK# 50496	14,700.41
ROADATA SERVICES LTD.	CK# 50497	434.70
1858097 ALBERTA LTD.	CK# 50498	113.93
SEED CHECK TECHNOLOGIES INC.	CK# 50499	1,431.15
SHARPE, KERRY	CK# 50500	147.20
SLGM	CK# 50501	1,098.00
STANTEC CONSULTING LTD.	CK# 50502	5,613.58
STETTLER TELEPHONE ANSWERING	CK# 50503	367.50
STEWART, KIM	CK# 50504	125.00
SUN LIFE ASSURANCE COMPANY	CK# 50505	17,704.78
SUN LIFE ASSURANCE COMPANY	CK# 50506	155.93
TELUS COMMUNICATIONS INC.	CK# 50507	1,392.71
TELUS MOBILITY INC.	CK# 50508	1,285.02
THE DRUMHELLER MAIL	CK# 50509	6,022.44
TOWN OF DRUMHELLER	CK# 50510	1,331.56
TRINUS TECHNOLOGIES INC.	CK# 50511	1,391.04
VILLAGE OF MORRIN	CK# 50512	250.10
WANNSTROM, STEVE	CK# 50513	4,571.50
WATER PURE & SIMPLE	CK# 50514	72.00
WATTS, JACKIE	CK# 50515	2,857.80
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 50516	446.21
WILD ROSE ASSESSMENT SERVICE	CK# 50517	9,187.50
1121113 ALBERTA LTD	CK# 50518	425.25
1325856 ALBERTA LTD.	CK# 50519	14.00

Sub-Total: \$ 165,717.62

MONSTER CONTROLS	CK# 50520	1,341.67
SINCLAIR PLUMBING & HEATING LTD.	CK# 50521	335.73
Sub-Total:	\$	1,677.40
TOTAL:	\$	1,067,554.82

C20-081
Adjournment

[C20-081] MOVED BY COUNCILLOR WATTS

that the meeting be adjourned at 4:00 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, March 25th, 2020, in the Administration Building, Morrin, Alberta, commencing at 9:00 a.m.

Reeve:
Steve Wannstrom

Chief Administrative Officer:
Shirley Bremer