

STARLAND COUNTY COUNCIL MEETING, MAY 27th, 2020

A regular meeting of the Council of Starland County was held via ZOOM video conference on Wednesday, May 27th, 2020, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: Murray Marshall, John Rew and Jackie Watts
Staff: CAO Shirley Bremer
Assistant CAO Matthew Kreke
IT/GIS Coordinator Jason Carlson

C20-114
**Approval of
Minutes**

[C20-114] MOVED BY COUNCILLOR WATTS

that the minutes of the May 13th, 2020 regular meeting of the Council of Starland County be approved as amended.

CARRIED UNANIMOUSLY.

Financial
Statements

Council was presented with the monthly financial statement for the month of April 2020.

C20-115
**Financial
Statements**

[C20-115] MOVED BY COUNCILLOR MARSHALL

that the month end financial statement for the month of April, 2020 be approved as presented.

CARRIED UNANIMOUSLY.

Accounts Checked

Councillor Watts and Councillor Marshall checked accounts with Administrative Assistant Laya Montgomery.

C20-116
Accounts

[C20-116] MOVED BY COUNCILLOR WATTS

that accounts (cheque no. 50638 to 50748 inclusive) totalling \$1,680,956.28 be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Eagle Builders are moving right along and are trying to get us in by the end of July. As of last week they were drywalling and taping the last section. Painting of the exterior is also underway and down spouts will be installed after the exterior painting is completed.
- The RMA are undertaking some research related to the 35% reduction on shallow gas assessment and its impact on municipal education requisition shortfalls. They heard from a few members that the fall in assessment is not being reflected in an equal fall in the requisition which is leading to a need for higher ASFF mill rates.
- The recent rainfall was a blessing to our farming community and also for the fire suppression needed within Starland County. We have now lifted the fire restrictions that were in place allowing for permitted burns once again.

Camp Reservations Canada Delegation At 9:30 a.m. Keith Leong and Renee Anseeuw of Camp Reservations Canada along with MS Manager Glen Riep attended the meeting. Keith gave a presentation on the use of their online system for taking campsite bookings by credit card. The system allows municipalities to take bookings over the internet whereby the fee for the service is paid by the camper within the fee. The system requires staff to monitor sites for system complaint use and will require that staff have internet access to confirm bookings. Council expressed concerns as to whether this was the right time to begin this kind of service and no action will be taken at this time.

Departure At 10:00 a.m. Keith and Renee departed from the meeting.

MS Report Municipal Services Manager Glen Riep reviewed his MS report with Council. Highlights of the report included:

- Glen has received a request from a landowner for Starland County to purchase a holding tank for his property which would be paid off over time on his monthly water bill. After purchasing the property the landowner discovered that the water hook-up was never installed with a proper cistern and pressure pump system by the previous landowner.
- When the replacement Craigmyle Fire Pump was installed earlier there were some piping alignment issues noted at the time. Even with these issues the piping and joints have remained intact with no leaks noted at this time. Glen is recommending that while no issues are being noted at this time we should hold off on spending the \$2,000.00 to \$5,000.00 it would take to realign the system.
- The relaunch program for Starland County with respect to the recreation sites was estimated earlier in the pandemic with a proposed date of June 1st. This date is coming up quickly and is not practical at this time given the current restriction and health guidelines as set forth by Alberta Health.
- We have had a couple of our fire departments rescue or command vehicles breakdown including the Rumsey bus and were able to locate a couple of options to replace the unit. One is an already converted 2001 GMC bus and one is a passenger bus which will require some modifications.

C20-117
Agreement

[C20-117] MOVED BY REEVE WANNSTROM

that Starland County purchase a constant pressure water supply system with holding tank for Matt Paproski of Starland County and that the cost of this system be added to the water bill on terms to be determined by Administration through an agreement.

CARRIED UNANIMOUSLY.

C20-118
Bus Purchase

[C20-118] MOVED BY DEPUTY REEVE SARGENT

that Starland County purchase a 2001 GMC Bus from Northern Sunrise County for \$9,400.00 and a 2015 Savana Bus from M & A Used Truck Sales for \$14,500.00.

CARRIED UNANIMOUSLY.

McLaren Dam Glen is researching the structural issues related to the McLaren Dam. Currently there are concerns that the Dam will fail due to damage around the outflow pipe leading to excessive erosion. Once an appropriate fix has been established this information will be included in a letter to MLA Nate Horner with an appropriate course of action to fix the problem.

Departure At 11:05 a.m. Glen departed from the meeting.

Attendance and
PW Report

At 11:06 a.m. PW Supervisor Ken Menage attended the meeting and reviewed the PW Report with Council. Highlights of his report included the following:

- The PW Crew have been hauling and placing pit run, building approaches and doing sign replacements.
- The Shop Crew have been working on approximately 28 pieces of equipment and performed 1 CVIP.
- Gradermen have been repairing roads from spring runoff and blading roads.
- Ken has been working on the gravel pit application, updating the bridge matrix, finishing road inspections and doing a re-gravel map.
- The internal gravel operations have been going well with five trucks.

Change Orders

Eagle Builders has submitted 4 potential change orders. IT/GIS Coordinator Jason Carlson recommended the approval of surge protection in the new office/shop as well as the installation of a new data rack to accommodate the 911 system in the server room which otherwise would have to be located in the laundry room. The third change order relates to the sealing in the parts room from the shop mezzanine. Council advised that the job could likely be done cheaper by a third party at a later date. The fourth change order is required to accommodate the pressure washing system from Pumps and Pressure. The original design did not have venting designed for 2 boilers and the new design will require some upgrades.

C20-119
Surge
Suppression
Change Order

[C20-119] MOVED BY REEVE WANNSTROM

that Starland County approve Change Order #13 for the installation of surge protection provided by Eagle Builders for \$5,419.70 plus GST.

CARRIED UNANIMOUSLY.

C20-120
Server Rack
Change Order

[C20-120] MOVED BY COUNCILLOR WATTS

that Starland County approve Change Order #15 for the installation of an upgraded data rack provided by Eagle Builders for \$1,650.00 plus GST.

CARRIED UNANIMOUSLY.

C20-121
Venting Change
Order

[C20-121] MOVED BY COUNCILLOR WATTS

that Starland County approve a change order for the installation of additional pressure washer venting provided by Eagle Builders for \$1,900.00 plus GST.

CARRIED UNANIMOUSLY.

Departure

At 11:30 a.m. Ken departed from the meeting.

NRCB Application

Letters of concern from County Residents were received regarding the proposed Confined Feeding Operation to be located in Division 4. The concerns with this development and an updated letter to the Natural Resource Conservation Board have been presented to Council. As proposed the development does not conform with the Starland County Municipal Development Plan and Council would like the NRCB to take this into account when deciding on the application from the Hutterian Brethren Church of Starland.

Aura Tax Incentive Term Sheet Assistant CAO Kreke reviewed with Council a copy of a term sheet created by Brownlee Law in regards to the proposed Aura Power Tax Incentive Agreement. The term sheet outlines the processes by which Starland County's deferred taxes would be secured against an interest in the actual development. The term sheet has been forwarded to Aura Power for review by their legal team.

Municipal Affairs Update Two updates were received from Municipal Affairs. The first confirmed Starland County's funding allocations for its 2020 MSI Capital and Operating Grants. The second provided an update to the conference call between Starland and Stettler Counties and Municipal Affairs on March 31st, 2020. While no specific actions have been taken to address Starland and Stettler's concerns the concerns have been noted by Minister Madu.

RMA Insurance The Rural Municipalities of Alberta will be hosting their Genesis Reciprocal Insurance Exchange on the morning of June 5, 2020 at 9:00 a.m. through a webinar format.

Community Futures Funding As part of the Federal Government's response to the Covid-19 Pandemic Community Futures Big Country will now have access to additional funding in order to support small business.

HALO Air Ambulance Administration has drafted a letter in support of the HALO Air Ambulance Service which services much of Southeast Alberta around Medicine Hat with air ambulance service. Due to the economic downturn community funding has dried up for this organization which is now requesting funding from the Provincial Government.

C20-122
HALO Air Support Letter **[C20-122] MOVED BY COUNCILLOR MARSHALL**
that Starland County send a letter of support to Minister Tyler Shandro of Alberta Health in support of funding for HALO Air Ambulance.

CARRIED UNANIMOUSLY.

Crime Statistics Council was issued with a copy of the monthly crime statistics for the Drumheller area. Statistics were largely unchanged year over year.

Marigold Library The Marigold Library has released a number of reports to Starland County including a system profile brochure and a number of information sheets. Additionally the 2021-2022 requisition was issued.

C20-123
Marigold Requisition **[C20-123] MOVED BY COUNCILLOR WATTS**
that Starland County approve the requisition rates for the 2021-2022 calendar year for the Marigold Library as submitted.

CARRIED UNANIMOUSLY.

Update for Ratepayers CAO Bremer reviewed with Council a copy of a draft update for Starland County Ratepayers as to the plans of Starland County to deal with the fallout from the Covid-19 Pandemic. Council would like a passage about campground closures and would like the document to be circulated in several different mediums such as the internet, newsletter and newspaper.

Attendance and Budget At 1:15 p.m. Finance Manager Judy Fazekas attended the meeting and reviewed with Council a copy of the 2020 Operating and Capital Budgets. Overall this year will see major reductions in program and capital spending in order to account for the potential for a substantial rise in bad debts expense related to the oil and gas sector. The budget plans for a capital surplus of \$50,000.00 however with the final cost of the new/office shop and the final tax collection rate unknown this surplus is extremely uncertain.

C20-124
Adoption of
Operating Budget

[C20-124] MOVED BY COUNCILLOR WATTS

Moved that as per Section 242(1) of the Municipal Government Act, Starland County Council adopt the 2020 Operational Budget in the amount of \$14,674,653.00 as reviewed.

CARRIED UNANIMOUSLY.

C20-125
Adoption of
Capital Budget

[C20-125] MOVED BY DEPUTY REEVE SARGENT

Moved that as per Section 245 of the Municipal Government Act, Starland County Council adopt the 2020 Capital Budget in the amount of \$5,749,160.00.

CARRIED UNANIMOUSLY.

C20-126
Bylaw 1154 –
Motion to
Establish

[C20-126] MOVED BY COUNCILLOR REW

Moved that Property Taxation Bylaw 1154 be introduced in accordance with Section 353(1) of the Municipal Government Act, being Chapter M-26.1, for the 2020 Municipal Budget Year, authorizing the Chief Administrative Officer to levy on the assessed value of all assessed property shown on the assessment roll; and that as per Section 354(3) of the Municipal Government Act, being Chapter M-26.1, a split taxation rate will be levied on the various assessment classes, generating the following taxation rates:

Starland County Municipal Levy:

Residential	5.0535
Farmland	13.2129
Non-Residential	18.9050
Machinery & Equipment	18.9050

Alberta School Foundation Fund:

Residential & Farmland	2.6007
Non-Residential	4.7044

Christ the Redeemer C.S.R.D. No. 3:

Residential & Farmland	2.6007
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Drumheller Seniors Foundation: 0.6375

Designated Industrial Property: 0.0760

CARRIED UNANIMOUSLY.

C20-127
Bylaw 1154 –
1st Reading

[C20-127] MOVED BY COUNCILLOR MARSHALL

Moved that Bylaw No. 1154, the 2020 Property Taxation Bylaw for Starland County be given First Reading.

CARRIED UNANIMOUSLY.

C20-128
Bylaw 1154 –
2st Reading

[C20-128] MOVED BY COUNCILLOR REW

Moved that Bylaw No. 1154 be given Second Reading.

CARRIED UNANIMOUSLY.

C20-129
Bylaw 1154 –
Motion to Have 3rd
Reading

[C20-129] MOVED BY DEPUTY REEVE SARGENT

Moved that Bylaw No. 1154 be presented for Third Reading at this meeting.

CARRIED UNANIMOUSLY.

C20-130
Bylaw 1154 –
3rd Reading

[C20-130] MOVED BY REEVE WANNSTROM

Moved that Bylaw No. 1154, the 2020 Property Taxation Bylaw for Starland County, be given Third and Final Reading and finally passed.

CARRIED UNANIMOUSLY.

C20-131
ASFF
Requisition
Payment

[C20-131] MOVED BY COUNCILLOR WATTS

Moved that Starland County Council approve the requisitions from the Alberta School Foundation Fund (ASFF) in the amount of Two Million, One Hundred Twenty Eight Thousand and Eighty Eight Dollars and Seventy Cents, and the opted out school board, Christ the Redeemer Catholic Separate Regional Division No. 3 in the amount of Sixteen Thousand, Four Hundred and Seventy Nine Dollars and One Cent; and that the instalments be paid as due.

CARRIED UNANIMOUSLY.

Council
Committees

All councillors present reported briefly on the committees to which they are appointed.

C20-132
Motion to
Proceed
In-Camera

[C20-132] MOVED BY COUNCILLOR REW

that under the exemption granted by Section 17, Division 2, Part 1 of the Freedom of Information and Protection of Personal Privacy Act Reeve Wannstrom, Deputy Reeve Sargent and Councillors Watts, Rew and Marshall along with Staff Bremer and Kreke proceed with the meeting In-Camera at 2:45 p.m.

CARRIED UNANIMOUSLY.

C20-133
Motion to
Proceed Out of
In-Camera

[C20-133] MOVED BY COUNCILLOR MARSHALL

that the meeting proceed out of In-Camera at 3:05 p.m.

CARRIED UNANIMOUSLY.

C20-134
Morrin Water
Plant Assistance

[C20-134] MOVED BY COUNCILLOR MARSHALL

that Starland County provide to the Village of Morrin with water plant operations assistance and daily checks for 45 days on terms to be determined through agreement drafted by Starland County Administration.

CARRIED UNANIMOUSLY.

Council
Communications

Council Communications:

- i) Palliser Regional Municipal Services re: Update on Operations
- ii) FCSSAA News re: May 2020 Newsletters
- iii) Prairie Land Public School Division re: Board Highlights
- iv) Rural Municipalities of Alberta
 - Contact Newsletter (3 Issues)

Accounts

Accounts - see prior motion.

A.H. GRADER SERVICE LTD.	CK# 50638	6,100.50
ACKLANDS-GRAINER INC.	CK# 50639	1,755.07
AUTO VALUE PARTS – DRUMHELLER	CK# 50640	628.68
BRC GROUP	CK# 50641	102.05
BURT, EDWIN L.	CK# 50642	150.00
EAGLE BUILDERS LP	CK# 50643	83,351.97
EAST CENTRAL GAS CO-OP LTD.	CK# 50644	77.15

GLOVER INTERNATIONAL TRUCKS LTD.	CK# 50645	645.87
GOVERNMENT OF ALBERTA	CK# 50646	33.60
HI-WAY 9 EXPRESS LTD.	CK# 50647	103.61
JERRY'S LOCK & KEY SERVICE	CK# 50648	150.94
LAPP	CK# 50649	22,148.07
LOOMIS EXPRESS	CK# 50650	436.93
MARSHALL, MURRAY	CK# 50651	257.00
MLTAKINS	CK# 50652	118.13
OASIS CARWASH & CONVENIENCE	CK# 50653	18.02
RECEIVER GENERAL OF CANADA	CK# 50654	49,317.67
RMA FUEL	CK# 50655	480.95
RMA INSURANCE	CK# 50656	41.20
STANTEC CONSULTING LTD.	CK# 50657	5,822.52
TAQA NORTH	CK# 50658	21.00
THE PATCHMAN	CK# 50659	315.26
WANNSTROM, STEVE	CK# 50660	257.00
WATER PURE & SIMPLE	CK# 50661	54.00
WATTS, JACKIE	CK# 50662	257.00
WHEATLAND COUNTY COUNSELLING	CK# 50663	4,250.00
WFR WHOLESALE FIRE & RESCUE LTD.	CK# 50664	2,739.06
WOLF, TRACY	CK# 50665	1,305.00
WOLSELEY WATERWORKS	CK# 50666	480.42
Sub-Total:	\$	181,418.67
PUMPS & PRESSURE INC.	CK# 50667	6,838.95
Sub-Total:	\$	6,838.95
RMA TRADE	CK# 50668	5,373.90
Sub-Total:	\$	5,373.90
A.H. GRADER SERVICE LTD.	CK# 50669	16,831.50
A.P.I. ALARM INC.	CK# 50670	141.75
A&D HARPER TIRE (1979) LTD.	CK# 50671	1,832.54
ACCU-FLO METER SERVICE LTD.	CK# 50672	756.21
ACKLANDS-GRAINER INC.	CK# 50673	1,894.24
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 50674	2,206.29
AIR LIQUIDE CANADA INC.	CK# 50675	350.91
ALBERTA GOVERNMENT SERVICES	CK# 50676	400.00
ALBERTA ONE-CALL CORPORATION	CK# 50677	113.40
ALTAGAS UTILITIES INC.	CK# 50678	16,672.70
ATB FINANCIAL MASTERCARD	CK# 50679	15,798.29
ATCO ELECTRIC LTD.	CK# 50680	4,571.86
ATCO STRUCTURES & LOGISTICS LTD.	CK# 50681	10,316.25
AUTO VALUE PARTS – DRUMHELLER	CK# 50682	1,522.09
BIG COUNTRY GAS CO-OP	CK# 50683	203.55
BULECHOWSKY, SKYLER	CK# 50684	139.64
CHAMPION COMMERCIAL PRODUCTS	CK# 50685	1,078.98
CINTAS CANADA LIMITED	CK# 50686	197.50
CLEARTECH INDUSTRIES INC.	CK# 50687	760.20
DIGITEX CANADA INC.	CK# 50688	344.41
DIRECTDIAL.COM	CK# 50689	968.10
DRUMHELLER SOLID WASTE	CK# 50690	89.69
DRUMHELLER EQUIPMENT SALES	CK# 50691	185.71
EAGLE BUILDERS LP	CK# 50692	1,150,302.02
EAST CENTRAL GAS CO-OP LTD.	CK# 50693	387.25
ECOMPLIANCE MANAGEMENT	CK# 50694	10,500.00
ENDEAVOR CHARTERED ACCOUNT	CK# 50695	26,322.45
ENMAX	CK# 50696	6,464.85
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 50697	4,505.68
HENRY KROEGER REGIONAL WATER	CK# 50698	7,356.84
HI-WAY 9 EXPRESS LTD.	CK# 50699	152.85
HYDRODIG CANADA INC.	CK# 50700	2,761.50

O/A J.C. INDUSTRIES LTD.	CK# 50701	766.50
KLONDIKE CRANE INSPECTION LTD.	CK# 50702	3,485.48
LAPP	CK# 50703	22,148.07
MARSHALL, MURRAY	CK# 50704	4,548.52
MLTAIKINS	CK# 50705	118.13
MORRIN FIGURE SKATING CLUB	CK# 50706	1,450.00
MORRIN FOODS	CK# 50707	158.29
MUNSON FIREFIGHTERS	CK# 50708	345.35
OLD MACDONALD KENNELS	CK# 50709	1,209.60
PETERSON AUTO BODY LTD.	CK# 50710	991.70
PITNEYWORKS	CK# 50711	4,000.00
PRONGHORN CONTROLS	CK# 50712	1,336.68
PUROLATOR INC.	CK# 50713	37.83
RECEIVER GENERAL OF CANADA	CK# 50714	44,718.14
RMA FUEL	CK# 50715	24,006.65
RMA INSURANCE	CK# 50716	47.38
ROADATA SERVICES LTD.	CK# 50717	31.50
ROYAL CARETAKING SUPPLIES INC.	CK# 50718	724.37
1858097 ALBERTA LTD.	CK# 50719	103.69
SANITEC	CK# 50720	113.27
SHRED-IT INTERNATIONAL ULC	CK# 50721	300.04
STARLAND REGIONAL WATER	CK# 50722	10,568.68
STETTLER TELEPHONE ANSWERING	CK# 50723	367.50
SUN LIFE ASSURANCE COMPANY	CK# 50724	17,704.78
SUN LIFE ASSURANCE COMPANY	CK# 50725	155.93
TAQA NORTH	CK# 50726	21.00
TELUS COMMUNICATIONS INC.	CK# 50727	1,758.72
TELUS MOBILITY INC.	CK# 50728	222.34
THE CITY OF CALGARY	CK# 50729	340.20
THE DRUMHELLER MAIL	CK# 50730	1,013.02
THE FLAG SHOP	CK# 50731	1,403.64
TOWN OF DRUMHELLER	CK# 50732	2,092.70
TRINUS TECHNOLOGIES INC.	CK# 50733	1,429.10
VIKING CIVES LTD.	CK# 50734	379.74
VILLAGE OF DELIA	CK# 50735	1,246.00
VILLAGE OF MORRIN	CK# 50736	250.10
WANNSTROM, STEVE	CK# 50737	3,113.31
WARWICK PRINTING CO. LTD	CK# 50738	422.64
WATER PURE & SIMPLE	CK# 50739	155.00
WATTS, JACKIE	CK# 50740	2,292.21
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 50741	1,163.27
WILD ROSE ASSESSMENT SERVICE	CK# 50742	9,537.50
WOLSELEY WATERWORKS	CK# 50743	1,041.71
XYLEM CANADA COMPANY	CK# 50744	968.31
1121113 ALBERTA LTD	CK# 50745	196.88
1325856 ALBERTA LTD.	CK# 50746	14.00

Sub-Total: \$ 1,454,628.72

PUMPS & PRESSURE INC.	CK# 50747	10,052.79
RITCHIE BROS. AUCTIONEERS	CK# 50748	22,643.25

Sub-Total: \$ 32,696.04

TOTAL: \$ 1,690,956.28

C20-135
Adjournment

[C20-135] MOVED BY DEPUTY REEVE SARGENT

that the meeting be adjourned at 3:20 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, June 10th, 2020, via ZOOM video conference, commencing at 9:00 a.m.

Reeve:
Steve Wannstrom

Chief Administrative Officer:
Shirley Bremer