

# STARLAND COUNTY

## COUNCIL MEETING, JUNE 24<sup>th</sup>, 2020

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A regular meeting of the Council of Starland County was held via ZOOM video conference on Wednesday, June 24<sup>th</sup>, 2020, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom  
Deputy Reeve: Bob Sargent  
Councillors: Murray Marshall, John Rew and Jackie Watts  
Staff: CAO Shirley Bremer  
Assistant CAO Matthew Kreke  
IT/GIS Coordinator Jason Carlson

**C20-151**  
**Approval of Minutes**

**[C20-151] MOVED BY COUNCILLOR WATTS**

that the minutes of the June 10<sup>th</sup>, 2020 regular meeting of the Council of Starland County be approved as amended.

**CARRIED UNANIMOUSLY.**

Accounts

Councillors Rew and Deputy Reeve Sargent checked accounts with Administrative Assistant Laya Montgomery.

**C20-152**  
**Accounts**

**[C20-152] MOVED BY DEPUTY REEVE SARGENT**

that accounts (cheque no. 50749 to 50861 inclusive) totalling \$449,573.93 be approved for payment.

**CARRIED UNANIMOUSLY.**

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Eagle Builders has once again noted that everything is going well and right on schedule with our new facility. Site work has commenced and the drainage ditch is nearly complete. Additionally the generator has now been transported to the yard and is ready for installation.
- Shirley has met with representatives of ATB to discuss the future of the branch located within Starland County's office. They indicated that ATB was considering closing the branch which would be negative to the area as Mountain View Credit Union has recently also pulled out of Morrin. Shirley will continue to push for the branch to remain and for an adequate amount of staff be trained to run the branch.
- As heavy spring rains have begun to have an impact on cemetery maintenance we are looking to re-allocate some of the funds to be used for cemetery upgrades into hiring some seasonal staff to help with maintenance.

Attendance and PW Report

At 9:35 a.m. PW Supervisor Ken Menage attended the meeting and reviewed the PW Report with Council. Highlights of his report included the following:

- The PW Crew have been hauling and placing pit run, doing culvert repairs, re-gravelling and installing no trespassing signs.
- The Shop Crew have been working on approximately 24 pieces of equipment and driving trucks and helping out with labour projects.
- Gradermen have been blading roads and working the re-gravel program.

- Ken has been working on the gravel pit application, planning the road move, doing bridge inspections and attending meetings.
- Ken has received two options for the repair of Bridge File 8323. The first option of replacement is being recommended with an estimated price of \$180,000.00.

**C20-153**  
**Bridge**  
**Repair**

**[C20-153] MOVED BY COUNCILLOR REW**

**that Starland County move to replace the bridge girders on Bridge File 8323 and that tenders be solicited for the work.**

**CARRIED UNANIMOUSLY.**

Morton Pit  
Archaeological  
Assessment

At 9:50 a.m. Meghan Porter of Stantec Consulting attended the meeting and gave a presentation on the archaeological study performed on the Morton Gravel Pit as per the terms of the gravel pit application. The study found instances of artifacts which may require additional study and excavation. The option exists to reduce the gravel pit footprint in order to avoid the noted areas but this would require them to broaden the study area for an additional \$24,294.36.

Departure

At 10:15 a.m. Meghan departed from the meeting.

**C20-154**  
**Expanded**  
**Archaeological**  
**Study**

**[C20-154] MOVED BY DEPUTY REEVE SARGENT**

**that Starland County contract with Stantec Consulting of Red Deer, Alberta to perform additional archaeological survey work on the Morton North Gravel Pit for \$24,294.36.**

**MOTION CARRIED.**

Damage Claim

CAO Bremer provided an update on a damage claim submitted by Sharpe Farms of Starland County for combine damage that the claimant believes was sustained due to placement of rocks in the claimants field as a result of road construction operations on Range Road 21-1 by Starland County. The claim is for \$8,633.21. Currently the claim has been sent to RMA Insurance and administration is waiting for their determination.

Departure

At 10:30 a.m. Ken departed from the meeting.

EOEP Course

Councillors were notified that because of strong demand the Elected Officials Education Program Course, Council's Role in Public Engagement, they were unable to be registered. New dates have been issued in case councillors would like to register for a later date.

Morrin School

A thank you letter was received from the Friends of Morrin School Council for the donation from Starland County. Starland now has naming rights to the library and the donation will be advertised.

New Office/Shop  
Construction

We received 3 quotes for window coverings with the lowest tender being from Made in the Shade of Drumheller for \$13,809.20. This bid has been accepted and work will start once Eagle Builders allows. We have also received a quote for the new council table from Ponoka Cabinet Makers for \$20,674.50 which is in line with earlier estimates.

Peace Officer  
Review

Notice was received from Alberta Justice and Solicitor General that following the completion of an audit of Starland County's Peace Officer Program earlier this year it has been determined that Starland County's program is in full compliance with all legislation and regulations.

FGTF Allocation

Notice was received from Alberta Municipal Affairs that Starland County will receive \$118,179.00 for this year Federal Gas Tax Fund allocation.

RMA Updates

The Rural Municipalities of Alberta has provided updates on the new police costing model being implemented this year. As part of the new funding the

RCMP has hired new administrative staff some of which will be posted in rural detachments. Additionally the government has announced that all Enhanced Rural Policing positions will remain however they will now be funded by the province.

Attendance and  
MS Report

At 11:00 a.m. Municipal Services Manager Glen Riep attended the meeting and reviewed his MS report with Council. Highlights of the report included:

- The new water service to Carol Kashuba's property was directionally drilled into the site and the connection of the service to the water main will be completed following the arrival of some ordered shoring equipment.
- The recreation crew has been busy getting the campgrounds up and running. With the Covid-19 restrictions in place new controls have been installed including new signage around playgrounds and washrooms. The washrooms at Michichi Dam will remain closed until the new restrictions are amended.
- Dillon Consulting has been in contact with Glen regarding the Michichi Solar Project. The project is still going ahead however due to the Covid-19 situation the project timing has been delayed.

Departure

At 12:00 p.m. Glen departed from the meeting.

Bylaw 1156

A draft of Bylaw 1156, a bylaw which adopts an Intermunicipal Collaboration Framework between Starland County and the Town of Drumheller was presented to Council. The document provides a list of separately and jointly provided services and sets up a process for future discussions on joint service provision and funding.

**C20-155**  
**Bylaw 1156 –**  
**Motion to**  
**Establish**

**[C20-155] MOVED BY COUNCILLOR WATTS**

**that Bylaw No. 1156, to adopt an Intermunicipal Collaboration Framework between Starland County and the Town of Drumheller, be established.**

**CARRIED UNANIMOUSLY.**

**C20-156**  
**Bylaw 1156 –**  
**1<sup>st</sup> Reading**

**[C20-156] MOVED BY COUNCILLOR MARSHALL**

**that Bylaw No. 1156 be given First Reading.**

**CARRIED UNANIMOUSLY.**

**C20-157**  
**Bylaw 1156 –**  
**2<sup>st</sup> Reading**

**[C20-157] MOVED BY DEPUTY REEVE SARGENT**

**that Bylaw No. 1156 be given Second Reading.**

**CARRIED UNANIMOUSLY.**

**C20-158**  
**Bylaw 1156 –**  
**Motion to Have 3<sup>rd</sup>**  
**Reading**

**[C20-158] MOVED BY COUNCILLOR REW**

**that Bylaw No. 1156 be presented for Third Reading at this meeting.**

**CARRIED UNANIMOUSLY.**

**C20-159**  
**Bylaw 1156 –**  
**3<sup>rd</sup> Reading**

**[C20-159] MOVED BY REEVE WANNSTROM**

**that Bylaw No. 1156, to adopt an Intermunicipal Collaboration Framework between Starland County and the Town of Drumheller, be given Third and Final Reading and finally passed.**

**CARRIED UNANIMOUSLY.**

Long Term

CAO Bremer informed Council of the employees and councillors who are

Service Awards due their long-term service awards this year. As the awards would normally be given out at the summer barbeque and there is no barbeque this year a new time and venue will be needed for the awards. Council indicated that a council meeting at the new facility might be a good time.

Council Committees All councillors present reported briefly on the committees to which they are appointed.

Council Communications: Council Communications:  
i) Prairie Land Public School Division re: Board Highlights  
ii) Rural Municipalities of Alberta  
• Contact Newsletter (2 Issues)

Accounts Accounts - see prior motion.

A.H. GRADER SERVICE LTD.	CK# 50749	9,996.00
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 50750	403.93
AIR LIQUIDE CANADA INC.	CK# 50751	273.59
ALTAGAS UTILITIES INC.	CK# 50752	3,229.32
AUTO VALUE PARTS – DRUMHELLER	CK# 50753	841.36
AWARE 360 LTD.	CK# 50754	1,795.50
BIG COUNTRY GAS CO-OP	CK# 50755	155.09
BLACK, COLBY	CK# 50756	100.00
BURT, EDWIN L.	CK# 50757	150.00
CERVUS AG EQUIPMENT LP	CK# 50758	408.44
DIGITAL CONNECTION INC.	CK# 50759	463.67
DIGITEX CANADA INC.	CK# 50760	7.23
DRIVE PRODUCTS	CK# 50761	626.96
DRUMHELLER CHRYSLER	CK# 50762	176.40
EAST CENTRAL GAS CO-OP LTD.	CK# 50763	411.54
ENDRESS & HAUSER	CK# 50764	4,982.15
ENMAX	CK# 50765	16,168.77
FOURLANE FORD SALES LTD.	CK# 50766	276.41
GANGSTER ENTERPRISES	CK# 50767	656.25
GARRY'S WELDING AND SUPPLIES	CK# 50768	99.22
INTERSTATE BILLING SERVICE, INC.	CK# 50769	143.46
HI-WAY 9 EXPRESS LTD.	CK# 50770	300.68
KREKE, MATTHEW	CK# 50771	146.95
LAPP	CK# 50772	22,148.07
LOOMIS EXPRESS	CK# 50773	117.49
MARSHALL, GINO	CK# 50774	157.50
MARSHALL, MURRAY	CK# 50775	257.00
MONTGOMERY, LAYA	CK# 50776	57.00
MUNSON FIREFIGHTERS ASSOCIATION	CK# 50777	278.83
NETAGO	CK# 50778	640.00
NEW WEST FREIGHTLINER INC-RD	CK# 50779	49.22
RECEIVER GENERAL OF CANADA	CK# 50780	48,922.09
RIEP, GLEN	CK# 50781	177.55
RMA FUEL	CK# 50782	6,593.20
STANTEC CONSULTING LTD.	CK# 50783	10,166.80
TAQA NORTH	CK# 50784	21.00
TELUS COMMUNICATIONS INC.	CK# 50785	296.60
TELUS MOBILITY INC.	CK# 50786	1,477.70
TOWN OF DRUMHELLER	CK# 50787	955.67
WANNSTROM, STEVE	CK# 50788	257.00
WATER PURE & SIMPLE	CK# 50789	63.00
WATTS, JACKIE	CK# 50790	257.00
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 50791	2,172.66
WOLF, TRACY	CK# 50792	1,305.00
1325856 ALBERTA LTD.	CK# 50793	225.00

**Sub-Total: \$ 138,408.30**

TELUS COMMUNICATIONS INC.	CK# 50794	599.21
WARWICK PRINTING CO. LTD	CK# 50795	1,015.69
<b>Sub-Total:</b>	<b>\$</b>	<b>1,614.90</b>
RMA TRADE	CK# 50796	12,634.80
<b>Sub-Total:</b>	<b>\$</b>	<b>12,634.80</b>
A.H. GRADER SERVICE LTD.	CK# 50797	11,980.50
A.P.I. ALARM INC.	CK# 50798	220.50
ACKLANDS-GRAINGER INC.	CK# 50799	15.98
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 50800	524.58
AIR LIQUIDE CANADA INC.	CK# 50801	389.03
ALBERTA GOVERNMENT SERVICES	CK# 50802	256.00
ALBERTA ONE-CALL CORPORATION	CK# 50803	151.20
ALTA-WEST	CK# 50804	2,298.98
ATB FINANCIAL MASTERCARD	CK# 50805	4,115.19
ATCO STRUCTURES & LOGISTICS LTD.	CK# 50806	10,316.25
AUTO VALUE PARTS – DRUMHELLER	CK# 50807	996.68
BIG COUNTRY GAS CO-OP	CK# 50808	395.70
BORDER PAVING LTD.	CK# 50809	2,295.25
CERVUS AG EQUIPMENT LP	CK# 50810	395.72
CHAMPION COMMERCIAL PRODUCTS	CK# 50811	857.09
CIMA CANADA INC.	CK# 50812	623.70
CINTAS CANADA LIMITED	CK# 50813	82.95
CRAIGMYLE OILFIELD SERVICES LTD.	CK# 50814	3,320.10
DIGITEX CANADA INC.	CK# 50815	280.52
DRUMHELLER SOLID WASTE	CK# 50816	42,912.11
FAZEKAS, JUDITH W	CK# 50817	1,140.30
FOUNTAIN TIRE LTD.	CK# 50818	4,575.07
GFL ENVIRONMENTAL INC.	CK# 50819	252.00
INTERSTATE BILLING SERVICE, INC.	CK# 50820	231.87
HECK, BRIAN	CK# 50821	170.00
HENRY KROEGER REGIONAL WATER	CK# 50822	14,843.36
HI-WAY 9 EXPRESS LTD.	CK# 50823	439.42
HYDRO-VAC'S UNLIMITED SALES	CK# 50824	1,092.00
HYDRODIG CANADA INC.	CK# 50825	1,207.50
LEVITT-SAFETY	CK# 50826	421.36
LAPP	CK# 50827	22,148.07
LOOMIS EXPRESS	CK# 50828	225.60
M&A USED CARS	CK# 50829	13,656.56
MARSHALL, MURRAY	CK# 50830	450.80
MONSTER CONTROLS	CK# 50831	378.00
MORRIN FOODS	CK# 50832	155.97
OLD MACDONALD KENNELS	CK# 50833	620.55
PETERSON AUTO BODY LTD.	CK# 50834	3,296.88
PUMPS & PRESSURE INC.	CK# 50835	12,700.92
QUEST FABRICATION	CK# 50836	129.49
RECEIVER GENERAL OF CANADA	CK# 50837	47,174.49
RMA FUEL	CK# 50838	30,976.19
RMA INSURANCE	CK# 50839	39.14
ROADATA SERVICES LTD.	CK# 50840	15.76
SHARPE, KERRY	CK# 50841	147.20
STETTLER TELEPHONE ANSWERING	CK# 50842	367.50
SUN LIFE ASSURANCE COMPANY	CK# 50843	15,618.05
SUN LIFE ASSURANCE COMPANY	CK# 50844	155.93
TELUS COMMUNICATIONS INC.	CK# 50845	940.69
THE DRUMHELLER MAIL	CK# 50846	5,309.49
TOWN OF DRUMHELLER	CK# 50847	2,882.64
TRINUS TECHNOLOGIES INC.	CK# 50848	1,391.04
UNIFIED ALLOYS	CK# 50849	924.00
VALLEN CANADA INC.	CK# 50850	331.88
VILLAGE OF DELIA	CK# 50851	299.00
VILLAGE OF MORRIN	CK# 50852	250.10

WANNSTROM, STEVE	CK# 50853	2,821.19
WATER PURE & SIMPLE	CK# 50854	63.00
WATTS, JACKIE	CK# 50855	4,299.48
WEARPRO EQUIPMENT AND SUPPLY	CK# 50856	1,808.10
WESTERN CHEVROLET BUICK GMC	CK# 50857	81.34
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 50858	1,795.72
WIART DIRTWORK LTD.	CK# 50859	8,940.75
WILD ROSE ASSESSMENT SERVICE	CK# 50860	9,537.50
1325856 ALBERTA LTD.	CK# 50861	182.00

**Sub-Total: \$ 296,915.93**

**TOTAL: \$ 449,573.93**

**C20-160  
Adjournment**

**[C20-160] MOVED BY COUNCILLOR MARSHALL**

that the meeting be adjourned at 12:25 p.m.

**CARRIED UNANIMOUSLY.**

*The next meeting of the Council of Starland County is to be held on Wednesday, July 15<sup>th</sup>, 2020, at the Munson Fire Hall, commencing at 9:00 a.m.*

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**Reeve:  
Steve Wannstrom**

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**Chief Administrative Officer:  
Shirley Bremer**