

STARLAND COUNTY

COUNCIL MEETING, OCTOBER 14th, 2020

A regular meeting of the Council of Starland County was held at the Administration Office in Morrin, Alberta on Wednesday, October 14th, 2020, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom
Deputy Reeve: Bob Sargent
Councillors: Murray Marshall, John Rew and Jackie Watts
Staff: CAO Shirley Bremer
Assistant CAO Matthew Kreke

C20-205
Approval of Minutes

[C20-205] MOVED BY COUNCILLOR MARSHALL

that the minutes of the September 23rd, 2020 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts

Councillor Watts and Councillor Marshall checked accounts with Inventory Coordinator Sharon Coles.

C20-206
Accounts

[C20-206] MOVED BY COUNCILLOR WATTS

that accounts (cheque no. 51335 to 51409 inclusive) totalling \$248,590.61 be approved for payment.

CARRIED UNANIMOUSLY.

Financial Statements

Council was presented with the monthly financial statement for the month of September 2020.

C20-207
Financial Statements

[C20-207] MOVED BY COUNCILLOR WATTS

that the month end financial statement for the month of September 2020 be approved as presented.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- The final day for tax collection without penalty was September 30th and overall taxes levied were \$13,093,902.29 with \$5,836,479.65 outstanding as of October 1st. Much of this is held by 9 oil and gas companies with several entering into tax repayment agreements.
- Our Annual Organizational Meeting will be held on October 28th and Shirley has included a copy of the Council Committee Members List for Council review. Starland will need to find more members-at-large for SDAB and ARB Boards.
- The Municipal Operating Support Transfer program is how municipalities will receive the operating funding announced on July 17th, 2020 as part of the Safe Restart Agreement between Alberta and the Government of Canada. Starland County is eligible for \$214,201.00 to cover expenses associated with the pandemic.

RCMP Presentation

At 9:35 a.m. Sgt. Eddie Bourque of the Drumheller RCMP detachment attended the meeting and gave an update on the operations of the detachment. At the present time they are satisfied with their staff

compliment of officers and currently there is a 42% decrease in criminal code offences when compared to the same period last year.

Departure

At 10:15 a.m. Sgt. Bourque departed from the meeting.

Attendance and
PW Report

At 10:30 a.m. PW Supervisor Ken Menage attended the meeting and reviewed the PW Report with Council. Highlights of his report included the following:

- The PW Crew has been hauling and placing pit run, moving to the new shop, doing sign work and fixing potholes on the Craigmyle Resource road.
- The Shop Crew have been working on approximately 29 pieces of equipment and driving trucks and helping with labour projects.
- Gradermen have been blading roads and working on some dirt roads.
- Ken has been working on the new yard parking plan, the Morton Pit application and working with the fencing contractor.
- The contract grader operator is looking to renew his contract with Starland County for five years at an increased rate. Ken will look into either renewing or retendering.

Policy 120-1

CAO Bremer continued her review with Council of Policy 120-1, Employee Use of Municipal Vehicles, Equipment and Facilities. The policy sets out the conditions whereby staff may use County assets for their own benefit. Administration are proposing revisions to bring the policy in line with current practice. Council advised that Section 2 be amended to clarify that staff must pay for use of all equipment.

C20-208
Policy 120-1

[C20-208] MOVED BY COUNCILLOR REW

that Starland County amend Policy 120-1 by incorporating the revisions suggested by administration and clarifying section 2.

CARRIED UNANIMOUSLY.

Old Public Works
Office

Previously employees were using a converted weigh scale office building for office space which is now unnecessary as more office space is available in the new shop/office. Plans need to be made to either sell or repurpose the building.

C20-209
**Public Works
Office Tender**

[C20-209] MOVED BY COUNCILLOR MARSHALL

that Starland County offer for tender the portable Public Works office building in the spring, noting that neither the high tender nor any tender may be accepted.

CARRIED UNANIMOUSLY.

Departure

At 11:28 a.m. Ken departed from the meeting.

Insurance Final
Proof of Loss

Council was presented with the final Fire Proof Of Loss statement covering the fire at the old administration building. The total claim amounted to \$4,755,187.79.

Attendance and
MS Report

At 11:30 a.m. MS Manager Glen Riep attended the meeting and reviewed the MS report with Council. Highlights of the report included:

- Glen's crew has completed reclamation work on Pat Murray's property for the area that was excavated during the earlier water repair. It required mostly spreading and levelling of topsoil and discing the impacted areas.
- Glen has been working with the developers on the Raptor's Ridge development as they have started doing a geotechnical review of

the property. The issue that has come forth is in regard to the pipeline alignment and the location of the existing pipeline. The section on the waterline that crosses the property to be developed is not on the registered plan and the location of the lines hindered by a lack of working tracer wire. They will have to daylight some of the line to make sure it is not damaged during development.

- The annual cemetery clean-up is ongoing with staff working on the removal of some of the concrete covers and landscaping the plots and clearing brush and debris.
- Fall windup is underway for recreation maintenance and decommissioning of the irrigation lines and all the water systems need to be done as the colder weather is now upon us.

Ambulance Dispatch

Administration has drafted a letter to the Minister of Health outlining Starland County concerns with the proposed centralization of AHS Dispatch. Currently Starland County is served by Red Deer AHS Dispatch which is being closed.

RMA Fall Convention

The annual fall convention of the Rural Municipalities of Alberta will be held via videoconference on November 3rd and 4th. There will be opportunities to hold meetings with the new Minister of Municipal Affairs Tracy Allard.

Fire Invoice

Jirka Kaplan of Bearspaw Petroleum submitted a letter to Starland County requesting a review of the fire invoice they received from the Munson Fire Department for a fire they put out on their right of way on the SW-20-29-19-W4 for \$2,200.00 on October 2nd, 2020. No motion was made to modify the invoice.

Departure

At 12:10 p.m. Glen departed from the meeting.

Tax Payment Plans

Assistant CAO Kreke reviewed with Council copies of draft tax payment agreement between Starland County and three oil and gas companies. The agreement provides for terms whereby late payment penalties would be waived provided that the companies adhere to pre-approved payment plans. The agreement would cover all 2020 taxes and run through October of 2021.

C20-210
Tax Payment Agreement

[C20-210] MOVED BY COUNCILLOR WATTS

that Starland County enter into a Tax Payment Agreement with Prairie Provident Resources of Calgary, Alberta, that allows for 2020 taxes to be paid as per Schedule B of the agreement and includes a waiver of all penalties associated with late payment of taxes should the terms of the agreement be met.

CARRIED UNANIMOUSLY.

C20-211
Tax Payment Agreement

[C20-211] MOVED BY COUNCILLOR REW

that Starland County enter into a Tax Payment Agreement with Pine Cliff Energy of Calgary, Alberta, that allows for 2020 taxes to be paid as per Schedule B of the agreement and includes a waiver of all penalties associated with late payment of taxes should the terms of the agreement be met.

CARRIED UNANIMOUSLY.

C20-212
Tax Payment Agreement

[C20-212] MOVED BY COUNCILLOR MARSHALL

that Starland County enter into a Tax Payment Agreement with Apogee Petroleum of Calgary, Alberta, that allows for 2020 taxes to be paid as per Schedule B of the agreement and includes a waiver of all penalties associated with late payment of taxes should the terms of the agreement be met.

CARRIED UNANIMOUSLY.

MOST Program The Government of Canada and Government of Alberta have partnered to offer the Municipal Operating Support Transfer Program to municipalities that have incurred significant extra costs or lost revenue due to the Covid-19 Pandemic. Starland County is eligible for \$214,201.00 and administration will be submitting an application by the end of the month.

C20-213
Most Program
MOU

[C20-213] MOVED BY DEPTY REEVE SARGENT

that Starland County enter into a Memorandum of Understanding with the Governments of Alberta and Canada as per the terms required under the Municipal Operating Support Transfer Program.

CARRIED UNANIMOUSLY.

Emerging Trends Brownlee LLP will be hosting the annual Emerging Trends Law Seminar on Thursday, February 11th and Thursday, February 18th, 2021 from 8:30 a.m. to 3:30 p.m. via Zoom videoconference.

RMA Fall
Conference

The Rural Municipalities of Alberta will be holding their annual Fall Conference virtually on November 3rd and 4th. The conference still requires registration and numbers will have to be known for attending staff and councillors.

C20-214
RMA Registration

[C20-214] MOVED BY COUNCILLOR WATTS

that all Councillors and staff designated to attend the fall Rural Municipalities of Alberta video conference on November 3rd and 4th, 2020 be authorized to attend and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

C20-215
Council Meeting
Date Change

[C20-215] MOVED BY COUNCILLOR REW

that the regular meeting of the Council of Starland County scheduled for November 11th, 2020 be moved to November 10th.

CARRIED UNANIMOUSLY.

Policy 320-13-1

At the request of administration Council is asked to review and approve the rates noted for private land snow removal as per Policy 320-13-1. Currently ratepayers are charged \$50 for laneway plowing and \$120/hr for any additional plowing.

C20-216
Policy 320-13-1

[C20-216] MOVED BY DEPUTY REEVE SARGENT.

that Policy 320-13-1, Private Land Snow Removal, be approved as submitted by administration.

CARRIED UNANIMOUSLY.

Economic
Development
Presentation

At 2:00 p.m. Matthew Paproski attended the meeting and gave a presentation on using film and television to generate economic development in Starland County. He is the owner of Starland Studios and would like to work with Starland County to bring film and television to Starland County.

Departure

At 2:40 p.m. the Matthew Paproski departed from the meeting.

Council
Committees

All councillors present reported briefly on the committees to which they are appointed.

Council
Communications

Council Communications:

- i) Tolman Bridge Campground re: Formal Expression of Interest
- ii) P. Hoover re: Damage Claim Follow-up
- iii) Prairie Land Public School Division re: Board Highlight and Thank you
- iv) Palliser Regional Municipal Services re: Board of Directors' Meeting Minutes
- v) Rural Municipalities of Alberta
 - Contact Newsletter (3 Issues)

Accounts

Accounts - see prior motion.

A.H. GRADER SERVICE LTD.	CK# 51335	17,640.00
A&D HARPER TIRE (1979) LTD.	CK# 51336	1,892.73
ACKLANDS-GRAINER INC.	CK# 51337	391.59
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 51338	249.45
AIR LIQUIDE CANADA INC.	CK# 51339	411.35
ALBERTA GOVERNMENT SERVICES	CK# 51340	286.00
ALBERTA ONE-CALL CORPORATION	CK# 51341	59.85
ATB FINANCIAL MASTERCARD	CK# 51342	6,692.27
ATCO STRUCTURES & LOGISTICS LTD.	CK# 51343	1,238.13
AUTO VALUE PARTS – DRUMHELLER	CK# 51344	802.03
AUTO-QUIP	CK# 51345	31.50
BIG COUNTRY GAS CO-OP	CK# 51346	157.50
BROWNLEE LLP	CK# 51347	3,031.61
CANADA POST CORPORATION	CK# 51348	10.09
CENTRAL ALBERTA HAY CENTRE	CK# 51349	228.43
CHAMPION COMMERCIAL PRODUCTS	CK# 51350	2,160.84
CINTAS CANADA LIMITED	CK# 51351	82.95
CLEARTECH INDUSTRIES INC.	CK# 51352	739.20
CSE GROUP OF COMPANIES	CK# 51353	444.15
DIGITEX CANADA INC.	CK# 51354	431.66
DIRECTDIAL.COM	CK# 51355	2,073.42
DRUMHELLER SOLID WASTE	CK# 51356	127.82
DRUMHELLER CHRYSLER	CK# 51357	121.80
DRUMHELLER EQUIPMENT SALES	CK# 51358	1,649.68
DRUMHELLER REGISTRIES	CK# 51359	28.00
ETHELO DECISIONS INC.	CK# 51360	2,993.00
FOUNTAIN TIRE LTD.	CK# 51361	6,070.56
FRONTIER POWER PRODUCTS LTD.	CK# 51362	226.93
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 51363	1,667.62
HECK, BRIAN	CK# 51364	169.60
HENRY KROEGER REGIONAL WATER	CK# 51365	9,403.34
HI-WAY 9 EXPRESS LTD.	CK# 51366	853.84
HODGE, ROGER	CK# 51367	14,584.04
IMAGE CRAFTER SIGNS INC.	CK# 51368	971.39
KUHL TUF WEAR LTD.	CK# 51369	157.49
LAPP	CK# 51370	20,441.20
LOOMIS EXPRESS	CK# 51371	116.85
MARSHALL, MURRAY	CK# 51372	465.40
MORRIN FOODS	CK# 51373	42.00
NEW WEST FREIGHTLINER INC-RD	CK# 51374	62.75
OLD MACDONALD KENNELS	CK# 51375	620.55
OLIVER IRRIGATION	CK# 51376	139.91
PRIMROSE, BRAD	CK# 51377	13,475.79
PUROLATOR INC.	CK# 51378	61.44
RECEIVER GENERAL OF CANADA	CK# 51379	36,710.87
RMA FUEL	CK# 51380	29,790.10
ROADATA SERVICES LTD.	CK# 51381	422.11
ROWE, LYLE	CK# 51382	500.00
ROYAL CARETAKING SUPPLIES INC.	CK# 51383	630.88
1858097 ALBERTA LTD.	CK# 51384	34.13
SHARPE, KERRY	CK# 51385	147.04
SHIPPERS SUPPLY ULC.	CK# 51386	2,651.25

STETTLER TELEPHONE ANSWERING	CK# 51387	367.50
SUN LIFE ASSURANCE COMPANY	CK# 51388	17,769.31
SUN LIFE ASSURANCE COMPANY	CK# 51389	146.48
TANAS CONCRETE INDUSTRIES LTD.	CK# 51390	929.93
TAQA NORTH	CK# 51391	21.00
TELUS	CK# 51392	2,618.40
TELUS MOBILITY INC.	CK# 51393	1,266.25
THE DRUMHELLER MAIL	CK# 51394	823.20
TOWN OF DRUMHELLER	CK# 51395	2,105.30
TROCHU MOTORS LTD.	CK# 51396	1,053.26
VILLAGE OF MORRIN	CK# 51397	250.10
WANNSTROM, STEVE	CK# 51398	2,429.22
WASTE MANAGEMENT OF CANADA	CK# 51399	293.78
WATER PURE & SIMPLE	CK# 51400	71.00
WATTS, JACKIE	CK# 51401	442.28
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 51402	1,738.42
WFR WHOLESALE FIRE & RESCUE LTD.	CK# 51403	180.66
WILD ROSE ASSESSMENT SERVICE	CK# 51404	9,537.50
WOLF, TRACY	CK# 51405	1,866.85
WOLF, TRACY & MONTGOMERY, CINDY	CK# 51406	480.00
WSH LABS (1992) LTD.	CK# 51407	1,260.00
1121113 ALBERTA LTD	CK# 51408	118.13
	Sub-Total:	\$ 230,160.70
RMA TRADE	CK# 51409	18,429.91
	Sub-Total:	\$ 18,429.91
	TOTAL:	\$ 248,590.61

C20-217
Adjournment

[C20-217] MOVED BY DEPUTY REEVE SARGENT

that the meeting be adjourned at 3:30 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, October 28th, 2020, at the Starland County Administration Building in Morrin, Alberta, commencing immediately following the conclusion of the 2020 Annual Organizational Meeting..

Reeve:
Steve Wannstrom

Chief Administrative Officer:
Shirley Bremer