

STARLAND COUNTY

COUNCIL MEETING, JANUARY 13th, 2021

A regular meeting of the Council of Starland County was held via Zoom Videoconference on Wednesday, January 13th, 2020, commencing at 9:10 a.m.

Attendance

Present: Reeve: Steve Wannstrom
 Deputy Reeve: Bob Sargent
 Councillors: Murray Marshall, John Rew and Jackie Watts
 Staff: CAO Shirley Bremer
 Assistant CAO Matthew Kreke

C21-001 Agenda Approval

[C21-001] MOVED BY COUNCILLOR REW

that the agenda for the January 13th, 2021 meeting of the Council of Starland County be approved as amended.

CARRIED UNANIMOUSLY.

C21-002 Approval of Minutes

[C21-002] MOVED BY COUNCILLOR WATTS

that the minutes of the December 16th, 2020 regular meeting of the Council of Starland County be approved as amended.

CARRIED UNANIMOUSLY.

Accounts

Councillor Rew and Deputy Reeve Sargent checked accounts with Administrative Assistant Laya Montgomery

C21-003 Accounts

[C21-003] MOVED BY COUNCILLOR REW

that accounts (cheque no. 51462 to 51772 inclusive) totalling \$1,788,982.79 be approved for payment.

CARRIED UNANIMOUSLY.

Financial Statements

Council was presented with a draft version of the monthly financial statement for the month of December 2020. Due to year end the complete statement will be available once numbers are finalized.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Shirley, Glen and Ken met virtually with Tracy Volker and Shahedul Amin from ATCO on Wednesday, January 6th to discuss items of concern including the Walker Road which is scheduled for a pole move early this spring. ATCO is also planning on implementing their street light replacement program in our Hamlets which update the lights to LEDs.
- The Division 2 grader contract is up for renewal in March. Further discussions with this contractor revealed that he agrees to remain under the current contract specifications which will allow us to renew the contact. An agreement will be prepared before March by Administration.
- Shirley spoke with Harold Johnsrude, the Official Administrator appointed by Municipal Affairs for the Village of Morrin. He has been put in place, in lieu of a Council, and will remain in this position until the election this fall. He would like to meet with the Reeve and the Councillor for Division 3 to discuss creating a more cooperative working relationship between the County and the Village.

- Attendance At 9:35 a.m. Finance Manager Fazekas attended the meeting.
- Community Survey Finance Manager Fazekas reviewed the proposed final draft of the community survey being put together by Ethelo Decisions. The plan is to post the survey online this week with the results being used for strategic planning purposes.
- Strategic Planning Consultant Finance Manager Fazekas reviewed with Council a copy of the proposal from the Bloom Centre for Municipal Education for strategic planning facilitation services for Starland County Council and its management group. The proposal envisions 2.5 full days of facilitation with a strategic plan deliverable at the end for a contract price of \$15,000.00 plus expenses. Finance Manager Fazekas will look to schedule the planning session for this spring.

C21-004
Strategic Planning Consultant

[C21-004] MOVED BY COUNCILLOR REW

that Starland County contract with the Bloom Centre for Municipal Education of Sherwood Park, Alberta for the provision of strategic planning consulting services for total cost of \$15,000.00 plus expenses.

CARRIED UNANIMOUSLY.

- Interim Budget Judy presented the slightly revised version of the 2021 Interim Operating Budget which included a tax increase to keep revenues in line with last year. Several other slight modifications were made but the document generally aligns with option 2 presented to Council at the December 16th, 2020 meeting. This budget will also require Council to pass a short-term borrowing bylaw.

C21-005
Interim Budget

[C21-005] MOVED BY COUNCILLOR WATTS

that the 2021 Interim Budget be passed as presented by Administration.

CARRIED UNANIMOUSLY.

C21-006
Federal Gas Tax

[C21-006] MOVED BY COUNCILLOR MARSHALL

that Starland County make application to the Federal Gas Tax Fund for funding for Bridge File 8593 in the amount of the estimated cost of \$303,000.00.

CARRIED UNANIMOUSLY.

- Gravel Truck Financing Council was presented with options for financing the proposed purchase of two highway tractors and two belly dumps for use in the internal financing of the gravel spreading program. Finance Manager Fazekas noted that the County can access excellent rates through both the short term and long-term debt markets. Decisions about the actual units to buy and their costs will be forthcoming from administration in the coming weeks.

- Departure At 11:00 a.m. Finance Manager Judy Fazekas departed the meeting.

- Fire Marshall Report Council was asked whether they had any concerns with the Fire Marshall Report which was submitted at the December 16th Council Meeting. No significant concerns were raised.

C21-007
Fire Marshall Report

[C21-007] MOVED BY COUNCILLOR WATTS

that Starland County accept the 2020 Fire Marshall's Report for Starland County as submitted by Fire Marshall Glen Riep.

CARRIED UNANIMOUSLY.

Brownlee Emerging Trends	Council was presented with the agenda for the February 11 th , 2021 Brownlee Law Emerging Trends in Municipal Law seminar. Major topics include tax incentives and water drainage.
Netago Tower	Local internet service provider Netago has recently been awarded funding from the Government of Canada's Universal Broadband Fund Rapid Response Stream. The funds will be used to construct a new tower in the Handhills area of Starland County which is required due to the termination of the contract for their current tower location. Netago is requesting Starland County assistance in permitting for this new infrastructure.
Assessment Contract	On January 4 th , 2021 Starland County received notice from Municipal Affairs that the contract for the Assessment of Designated Industrial Properties signed in 2018 and extended through 2021 will be terminated effective July 4 th , 2021. No reason was given for the early termination of this contract.
Municipal Measurement Index	The Government of Alberta has released a Municipal Measurement Index meant to allow interested parties to compare municipalities using key financial categories such as tax rates, revenue, expenses and debt.
Departure	At 11:10 Councillor Marshall departed from the meeting.
RMA Member Survey	CAO Bremer along with Council filled out the recently distributed RMA member survey on Board Governance. Major themes of the survey included membership, structure, board compensation and roles and responsibilities.
Attendance	At 1:15 p.m. Councillor Marshall returned to the meeting.
Facility-Based Continuing Care Survey	As part of the Province of Alberta's ongoing review of the facility-based continuing care system all stakeholders have been requested to answer a survey about the current functioning of the continuing care system in Alberta. CAO Bremer and Council filled out the survey together.
Land Tender	Starland County is now accepting tenders for an agricultural lease for the West Half of 12-29-17-W4. The lease is for a five year term and tenders must be submitted by February 5 th , 2021.
Seed Cleaning Plant	The Starland Seed Cleaning Plant Ltd. group is close to coming to a final investment decision at their February 11 th , 2021 meeting and Councillor Marshall has asked if there could be a Starland County in-kind contribution. This would take the form of earth work and gravel. Additionally, the County may have a role, due to its ownership stake, in the clean-up of the old seed cleaning plant located in Delia. More information is required from their before committing any County resources.
Legal Fees	A bill was received from Brownlee LLP in the amount of \$1,199.53 for the provision of legal consulting services for a private Council matter. This is an unbudgeted expense which requires Council approval.
<u>C21-008</u> Brownlee LLP Legal Advice	<u>[C21-008] MOVED BY COUNCILLOR REW</u> that Starland County pay Invoice #509444 in the amount of \$1,199.53 to Brownlee LLP to cover the cost of Council related legal confidential matters.
	CARRIED UNANIMOUSLY.
Municipal Affairs Meeting	Municipal Affairs is requesting that any municipalities interested in meeting to discuss concerns at the spring RMA Convention notify the department soon. CAO Bremer will be booking a meeting and will let Council know of the date and time.

Council Committees All councillors present reported briefly on the committees to which they are appointed.

Council Communications Council Communications:

- i) HKRWSC re: 2021 Water Rates
- ii) Wheatland County Counselling Inc. re: Subsidized Counselling Program Report to Starland County for December 2020
- iii) Alberta Municipal Affairs re: Open Letter to the Residents of the Village of Morrin
- iv) Starland County 2020 Year in Review for Drumheller Mail and Drumheller Online
- v) Drumheller Area Health Foundation re: Thank You
- vi) Municipal Governance re: Covid-19 Pandemic Frequently Asked Questions (2 Issues)
- vii) PLRD re: Contact Newsletter Board Highlights
- viii) Rural Municipalities of Alberta
 - Contact Newsletter (2 Issues)
 - Message from RMA President
- ix) Drumheller District Seniors Foundation re: 2021 Requisition

C21-009
Motion to Proceed Closed Session

[C21-009] MOVED BY COUNCILLOR REW

that under the exemption granted by Section 17, Division 4 of the Freedom of Information and Protection of Personal Privacy Act Reeve Wannstrom, Deputy Reeve Sargent and Councillors Watts, Rew and Marshall along with staff Bremer and Kreke, proceed with the meeting in Closed Session at 3:10 p.m.

CARRIED UNANIMOUSLY.

Departure Shirley and Matthew departed the meeting at 3:40 p.m.

C21-010
Motion to Proceed Out of Closed Session

[C21-010] MOVED BY COUNCILLOR MARSHALL

that the meeting proceed out of Closed Session at 7:08 p.m.

CARRIED UNANIMOUSLY.

Accounts Accounts - see prior motion.

CANADIAN NATURAL RESOURCES	CK# 51462	38,151.29
Sub-Total:	\$	38,151.29
BIG COUNTRY GAS CO-OP	CK# 51520	419.44
LAPP	CK# 51521	21,071.28
RECEIVER GENERAL OF CANADA	CK# 51522	34,004.76
Sub-Total:	\$	55,495.48
RMA TRADE	CK# 51523	11,777.76
Sub-Total:	\$	11,777.76
A.H. GRADER SERVICE LTD.	CK# 51524	11,760.00
ACKLANDS-GRAINGER INC.	CK# 51525	907.80
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 51526	921.47
AGRI-CENTRE	CK# 51527	940.01
ALTAGAS UTILITIES INC.	CK# 51528	5,296.10
AUTO VALUE PARTS – DRUMHELLER	CK# 51529	577.20
BENOIT, PELAGIOUS P.	CK# 51530	150.00
BULECHOWSKY, SKYLER	CK# 51531	205.40
BURT, EDWIN L.	CK# 51532	150.00
COUNTY OF STETTLER	CK# 51533	135.60

DIGITEX CANADA INC.	CK# 51534	46.43
DIRECTDIAL.COM	CK# 51535	541.80
DRUMHELLER EQUIPMENT SALES	CK# 51536	1,428.00
DRUMHELLER WINDOW CLEANING	CK# 51537	745.00
EAGLE BUILDERS LP	CK# 51538	601,570.64
EAST CENTRAL GAS CO-OP LTD.	CK# 51539	389.31
ENMAX	CK# 51540	10,483.27
FRESON BROS DRUMHELLER	CK# 51541	190.73
HENRY KROEGER REGIONAL WATER	CK# 51542	196.61
HI-WAY 9 EXPRESS LTD.	CK# 51543	518.87
IMAGE CRAFTER SIGNS INC.	CK# 51544	500.12
KUHL TUF WEAR LTD.	CK# 51545	485.09
LAPP	CK# 51546	20,361.10
LOOKER OFFICE EQUIPMENT	CK# 51547	456.44
LOOMIS EXPRESS	CK# 51548	60.88
MARSHALL, MURRAY	CK# 51549	298.36
MPE ENGINEERING LTD.	CK# 51550	6,789.62
NORTHEAST AAF PROVINCIAL ASB	CK# 51551	278.75
NETAGO	CK# 51552	320.00
PETERSON AUTO BODY LTD.	CK# 51553	890.79
PROCESS COLORING PRINT LTD.	CK# 51554	358.16
PUROLATOR INC.	CK# 51555	75.64
RECEIVER GENERAL OF CANADA	CK# 51556	28,050.68
RMA FUEL	CK# 51557	7,556.23
SHRED-IT INTERNATIONAL ULC	CK# 51558	257.33
TAQA NORTH	CK# 51559	21.00
TELUS	CK# 51560	423.97
TELUS MOBILITY INC.	CK# 51561	187.16
THE CANADIAN PAYROLL ASSOCIATION	CK# 51562	294.00
TOWN OF DRUMHELLER	CK# 51563	1,601.47
TREMBLAY, DANIELLE	CK# 51564	687.24
TROCHU MOTORS LTD.	CK# 51565	6,961.09
UFA CO-OPERATIVE LIMITED	CK# 51566	6,984.86
VILLAGE OF DELIA	CK# 51567	147.00
VILLAGE OF MUNSON	CK# 51568	2,678.03
WANNSTROM, STEVE	CK# 51569	268.75
WATER PURE & SIMPLE	CK# 51570	27.00
WATTS, JACKIE	CK# 51571	468.22
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 51572	1,361.48
WOLF, TRACY	CK# 51573	1,305.00
WOLSELEY WATERWORKS	CK# 51574	129.75
1121113 ALBERTA LTD	CK# 51575	126.00
20/20 SEED LABS INC	CK# 51576	630.00

Sub-Total: \$ 728,195.45

EMBER RESOURCES INC.	CK# 51577	1,250.12
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Sub-Total: \$ 1,250.12

CRAIGMYLE CIVIC CENTRE SOCIETY	CK# 51578	2,015.42
CRAIGMYLE HISTORIC SOCIETY	CK# 51579	2,046.02
DELIA & DISTRICT COMMUNITY	CK# 51580	6,426.75
DELIA & DISTRICT AGRICULTURAL	CK# 51581	35,561.61
DELIA & DISTRICT SENIOR CITIZENS	CK# 51582	3,047.53
DELIA CURLING CLUB	CK# 51583	5,041.77
DELIA HISTORICAL SOCIETY	CK# 51584	3,205.98
DELIA MUNICIPAL LIBRARY BOARD	CK# 51585	615.00
MORRIN AND DISTRICT AGRICULTURAL	CK# 51586	30,537.75
MORRIN COMMUNITY HALL	CK# 51587	3,844.88
MORRIN HISTORICAL PARK & SOD	CK# 51588	2,313.73
MORRIN MUNICIPAL LIBRARY	CK# 51589	987.87
MUNSON AND AREA COMMUNITY	CK# 51590	3,293.12
ROWLEY COMMUNITY HALL	CK# 51591	7,636.26
RUMSEY AND DISTRICT AG	CK# 51592	20,214.93

RUMSEY COMMUNITY LIBRARY	CK# 51593	733.20
RUMSEY DROP-IN CENTRE	CK# 51594	1,988.05
VERDANT VALLEY AGRICULTURAL	CK# 51595	3,490.13
Sub-Total:	\$	133,000.00
A.H. GRADER SERVICE LTD.	CK# 51596	7,497.00
A&D HARPER TIRE (1979) LTD.	CK# 51597	1,419.41
AAGAARD'S UPHOLSTERY	CK# 51598	288.75
ACKLANDS-GRAINER INC.	CK# 51599	793.09
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 51600	1,923.86
AIR LIQUIDE CANADA INC.	CK# 51601	417.38
ALBERTA GOVERNMENT SERVICES	CK# 51602	10.00
ALBERTA MUNICIPAL HEALTH&SAFETY	CK# 51603	63.00
ARIES AIRFLO	CK# 51604	2,257.50
ATB FINANCIAL MASTERCARD	CK# 51605	81.75
AUTO VALUE PARTS – DRUMHELLER	CK# 51606	1,703.65
AUTO-QUIP	CK# 51607	265.21
BIG COUNTRY GAS CO-OP	CK# 51608	666.24
BREMER, SHIRLEY J.	CK# 51609	60.84
BURT, EDWIN L.	CK# 51610	150.00
RECEIVER GENERAL	CK# 51611	3,090.00
CHAMPION COMMERCIAL PRODUCTS	CK# 51612	3,277.89
CHRIST THE REDEEMER C.S.R.D #3	CK# 51613	4,003.75
CINTAS CANADA LIMITED	CK# 51614	5,755.54
DIGITEX CANADA INC.	CK# 51615	324.83
DRUMHELLER & DISTRICT SOLID	CK# 51616	59.07
DRUMHELLER EQUIPMENT SALES	CK# 51617	1,590.24
EAST CENTRAL GAS CO-OP LTD.	CK# 51618	92.91
FLAMAN, HEATHER	CK# 51619	273.22
FORT GARRY INDUSTRIES LTD.	CK# 51620	665.70
FOURLANE FORD SALES LTD.	CK# 51621	140.76
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 51622	6,765.70
GOODINSON, NANNETTE	CK# 51623	138.47
GOVERNMENT OF ALBERTA	CK# 51624	171.10
HENRY KROEGER REGIONAL WATER	CK# 51625	6,896.48
HI-WAY 9 EXPRESS LTD.	CK# 51626	840.58
HYDRODIG CANADA INC.	CK# 51627	1,449.00
IMAGE CRAFTER SIGNS INC.	CK# 51628	119.70
INLAND PLASTICS LTD.	CK# 51629	323.15
KLEINSCHROTH, TERENA R.	CK# 51630	57.00
KUHL TUF WEAR LTD.	CK# 51631	580.29
LACOMBE SIGNMASTERS LTD.	CK# 51632	30,864.30
LEDUC COUNTY	CK# 51633	525.00
LAPP	CK# 51634	21,147.10
MARSHALL, MURRAY	CK# 51635	257.00
MORRISON, LILLIAN	CK# 51636	2,721.34
MPE ENGINEERING LTD.	CK# 51637	286.65
NATURE'S ESSENTIAL GARDEN	CK# 51638	452.84
OLD MACDONALD KENNELS	CK# 51639	620.55
OYEN CONCRETE	CK# 51640	624.75
PETTY CASH	CK# 51641	42.00
PHASE 3 ELECTRIC PONOKA	CK# 51642	5,649.44
PHASE 3 SECURITY INC.	CK# 51643	13,169.10
PUROLATOR INC.	CK# 51644	39.27
RAPTOR OVERHEAD DOORS LTD.	CK# 51645	168.00
RECEIVER GENERAL OF CANADA	CK# 51646	40,993.59
REW, JOHN	CK# 51647	5,231.91
RIEP, GLEN	CK# 51648	150.00
RMA FUEL	CK# 51649	21,419.89
RMA INSURANCE	CK# 51650	231,731.46
ROADATA SERVICES LTD.	CK# 51651	141.76
SANITEC	CK# 51652	56.64
SARGENT, ROBERT	CK# 51653	2,692.46
SMYTH, BEN	CK# 51654	3,171.00

STANTEC CONSULTING LTD.	CK# 51655	24,780.40
STARLAND REGIONAL WATER	CK# 51656	30,391.18
STETTNER TELEPHONE ANSWERING	CK# 51657	367.50
SUN LIFE ASSURANCE COMPANY	CK# 51658	17,769.31
SUN LIFE ASSURANCE COMPANY	CK# 51659	146.48
TELUS	CK# 51660	1,261.02
TELUS MOBILITY INC.	CK# 51661	1,373.12
THE DRUMHELLER MAIL	CK# 51662	5,309.49
TOWN OF DRUMHELLER	CK# 51663	3,353.38
UNIVERSAL HANDLING EQUIPMENT CO.	CK# 51664	1,802.22
VIKING CIVICS LTD.	CK# 51665	5,152.53
VILLAGE OF MORRIN	CK# 51666	250.10
WANNSTROM, STEVE	CK# 51667	2,070.86
WASTE MANAGEMENT OF CANADA	CK# 51668	189.77
WATER PURE & SIMPLE	CK# 51669	81.00
WATTS, JACKIE	CK# 51670	2,150.89
WEARPRO EQUIPMENT AND SUPPLY	CK# 51671	4,842.60
WELDCO-BEALES MFG. INC.	CK# 51672	4,549.98
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 51673	2,873.81
WILD ROSE ASSESSMENT SERVICE	CK# 51674	9,537.50
WOLF, TRACY	CK# 51675	7,130.00
XYLEM CANADA COMPANY	CK# 51676	4,269.71
1325856 ALBERTA LTD.	CK# 51677	112.00
Sub-Total:	\$	566,133.96
RMA TRADE	CK# 51678	11,970.75
Sub-Total:	\$	11,970.75
WORKER'S COMPENSATION BOARD	CK# 51679	47,030.58
Sub-Total:	\$	47,030.58
A.H. GRADER SERVICE LTD.	CK# 51680	6,909.00
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 51681	1,769.59
AUTO VALUE PARTS – DRUMHELLER	CK# 51682	703.96
BRIDGEMEN SERVICES LTD.	CK# 51683	57,034.82
RECEIVER GENERAL	CK# 51684	150.00
CERVUS AG EQUIPMENT LP	CK# 51685	275.35
DIGITAL CONNECTION INC.	CK# 51686	283.66
DRUMHELLER CHRYSLER	CK# 51687	1,012.99
ENMAX	CK# 51688	14,980.21
FOURLANE FORD SALES LTD.	CK# 51689	406.69
FRESON BROS DRUMHELLER	CK# 51690	58.24
GANGSTER ENTERPRISES	CK# 51691	436.28
GOVERNMENT OF ALBERTA	CK# 51692	21.00
HI-WAY 9 EXPRESS LTD.	CK# 51693	288.24
JERRY'S LOCK & KEY SERVICE	CK# 51694	399.86
KELLY, LESLEY	CK# 51695	1,000.00
KNEEHILL COUNTY	CK# 51696	301.65
LAPP	CK# 51697	20,922.13
MARSHALL, MURRAY	CK# 51698	257.00
PEOPLES, CHRISTOPHER G	CK# 51699	57.00
PETERSON AUTO BODY LTD.	CK# 51700	457.26
PETTY CASH	CK# 51701	39.61
PUMPS & PRESSURE INC.	CK# 51702	515.29
RECEIVER GENERAL OF CANADA	CK# 51703	43,861.96
REW, JOHN	CK# 51704	257.00
RIEP, GLEN	CK# 51705	1,052.48
RMA FUEL	CK# 51706	11,998.66
ROWE, DIANA	CK# 51707	29.28
SARGENT, ROBERT	CK# 51708	107.00
SHRED-IT INTERNATIONAL ULC	CK# 51709	257.33
STANTEC CONSULTING LTD.	CK# 51710	4,720.00

TELUS	CK# 51711	247.80
THE DRUMHELLER MAIL	CK# 51712	135.45
TOWN OF DRUMHELLER	CK# 51713	17,879.57
TROCHU MOTORS LTD.	CK# 51714	1,627.09
TUMBLEWEEDS PRINT & SIGN SHOP	CK# 51715	1,102.50
VILLAGE OF DELIA	CK# 51716	171.00
WANNSTROM, STEVE	CK# 51717	257.00
WATER PURE & SIMPLE	CK# 51718	18.00
WATTS, JACKIE	CK# 51719	257.00
WEARPRO EQUIPMENT AND SUPPLY	CK# 51720	3,013.50
WESTERGARD MOTORS DRUMHELLER	CK# 51721	683.48
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 51722	21.47

Sub-Total: \$ 195,977.40

TOTAL: \$ 1,788,982.79

**C21-011
Adjournment**

[C21-011] MOVED BY COUNCILLOR REW

that the meeting be adjourned at 7:09 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, January 27th, 2021, at the Starland County Administration Building, commencing at 9:00 a.m.

Reeve:
Steve Wannstrom

Chief Administrative Officer:
Shirley Bremer