

STARLAND COUNTY

COUNCIL MEETING, NOVEMBER 12TH, 2014

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, November 12th, 2014, commencing at 9:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Murray Marshall, Bob Sargent and Steven Wannstrom
Staff: CAO R. Rawlusyk
Special Projects Manager M. Kreke
Recording Secretary S. Bremer

C14-179 Approval of Minutes

[C14-179] MOVED BY COUNCILLOR MARSHALL

that the minutes of the October 29th, 2014 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

C14-180 Approval of Minutes

[C14-180] MOVED BY COUNCILLOR SARGENT

that the minutes of the October 29th, 2014 Organizational Meeting of the Council of Starland County be approved as circulated.

CARRIED UNANIMOUSLY.

Accounts Checked

Deputy Reeve Avramenko and Councillor Wannstrom checked accounts with Administrative Assistant Laya Montgomery.

C14-181 Approval of Accounts

[C14-181] MOVED BY COUNCILLOR WANNSTROM

that accounts (cheque no. 39619 to 39715 inclusive) totalling \$717,312.04, be approved for payment.

CARRIED UNANIMOUSLY.

Financial Statement

Council reviewed the monthly financial statement for the month ending October 31st, 2014.

C14-182 Approval of Financial Statement

[C14-182] MOVED BY DEPUTY REEVE AVRAMENKO

that the Monthly Financial Statement for the month ending October 31st, 2014 be approved as reviewed.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following:

- The Province of Alberta is starting a review of Alberta's Occupational Health and Safety (OHS) Code. The OHS Code documents the specific rules and requirements governing health and safety practices in the workplace. Albertans can share their views by completing an online survey.
- The Government has initiated a new Family Tax Cut in the form of a federal non-refundable tax credit worth up to \$2,000 for couples with children under the age of 18. This will allow a spouse to transfer up to \$50,000 of taxable income to a spouse in a lower income tax bracket, providing tax relief up to a maximum of \$2,000.
- Jubilee Insurance has now advised that there is no expected

increase in property rates, contrary to their previous notice that we should expect property premiums to increase approximately 34%. However, building values will be increased by 10% for an inflation guard. They also advised that Heavy Equipment rates will be going up by .04 cents/hundred. We have not yet received the renewal certificates for any of the insurance coverages the County carries, which all now run from November 1st to October 31st each term.

- The preliminary results from the regional salary survey should be available in early December. At that time, CAO Rawlusk will review the survey in detail with Council to ensure that our salary schedules and compensation rates are comparable and competitive with other municipalities our size. The County will also be completing a study of staffing and looking at comparable staffing levels with other municipalities our size to make sure we have an appropriate staff complement to complete the various tasks and duties we undertake.
- Job evaluations will be completed in the next few weeks with any salary adjustments approved to be paid retroactive to January 01, 2014.
- Canada won an important battle in the ongoing trade dispute with the United States over meat labelling laws. COOL, or Country of Origin Labelling, has been the subject of ongoing trade ruling from the World Trade Organization (WTO). The WTO has again just recently confirmed that U.S. COOL labelling discriminates against exports from Canada and Mexico.
- Wildrose Assessment Services are busy picking up assessment additions for the 2015 assessment role.
- The County is preparing to provide notices required for the upcoming 2015 tax sale.
- There are 21 confirmed resolutions for the Fall AAMDC Convention, five of which are seeking more funding.
- There are currently four groups working on upgrading local history books in Starland County, including Craigmyle, Delia, Rumsey/Rowley and Morrin. There is some funding available from Alberta Historical Resources, however, they may be looking for additional funds to cover their expenses.

Attendance of
PWS Pratt &
PW Report

At 10:00 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Snow plow trucks have been set-up;
- Crews have started putting up snow fence;
- The Road Crew are working on Range Road 19-4, however, if it doesn't warm up, he will be shutting down soon;
- Graders have been plowing and winging snow;
- Thomas and Kevin have been doing regular maintenance as well as installing wings on the grader fleet;
- Tom has been performing CVIP's and minor repairs;
- Buck has been doing regular maintenance on the light duty fleet;
- Road permits were suspended last week, however, Brenda has been busy with permits this week;
- 157 miles of the gravel program has been completed as well as 67 miles of add-on's.
- Al and Ken Menage from Stantec met with Rod Moench from Handhills Aggregate. They tested the sand that Rod offered for sale and it met the gravel specs that the County had outlined.

Handhills
Aggregate Ltd. Re:
Sand Product

CAO Rawlusk reviewed the Parkland GEO report on the sand that was tested in the Handhills Aggregate Ltd. Pit, located on the S.E. 1/4 21-29-16-W4M. He noted that this product was tested and met the Des. 5, Class 8 designation required in the recent tender forms.

C14-183
Motion to purchase sand from Handhills Aggregate Ltd.

[C14-183] MOVED BY COUNCILLOR WANNSTROM
that Starland County purchase the entire stockpile of sand that Handhills Aggregate Ltd. has available which meets the Des. 5, Class 8 designation, for the tendered price of \$4.00 per cubic metre.

CARRIED UNANIMOUSLY.

Equipment Tenders

CAO Rawlusyk reviewed the tenders received for the various items of equipment that the County recently advertised. There were no tenders received for Unit 27 - 1995 Ford F250 XL 4x4.

C14-184
Approval of Equipment Tenders

[C14-184] MOVED BY DEPUTY REEVE AVRAMENKO
that the following tenders be accepted for the purchase of the equipment items noted:

- 1) Unit 310 - 2008 14' Ezee-On Disc: \$5,250.00 - Jim & Rod Nelson
- 2) Unit 23 - 1998 Chevrolet 1500: \$315.00 - Jason Cosens
- 3) Unit 26 - 1998 Ford F150 4x4: \$216.30 - Mike Burfield
- 4) Unit 41 - 2000 Ford F750: \$14,280.00 - Thomas A. Marshall
- 5) Unit 210 - 1986 Ford F350: \$534.45 - Mike Burfield

CARRIED UNANIMOUSLY.

Departure of PWS Pratt

At 10:30 a.m., Public Works Supervisor Pratt departed from the meeting.

2014 AAMDC Convention Info

Chief Administrative Officer Rawlusyk reviewed information regarding the upcoming 2014 Fall AAMDC Convention. An agenda was provided, as well as a Starland County Meeting Agenda. He reviewed the resolutions which will be presented as well as the staff recommendations.

Attendance of Manager Riep & Municipal Services Report

At 11:20 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- They are still waiting to hear when the Craigmyle Sewage Lift Station is to be commissioned over from the existing one to the new one. All the technical equipment needs to be tested and confirmed by the supplier to be working properly before it is turned over to the County. The old underground vault must be removed, which may be done by County forces, as the quote for same was quite high. He is also dealing with Atco Electric to coordinate the deactivation of the service in order to accommodate the reclamation phase of the project.
- The Annual Stakeholder Summit Conference of the Alberta Emergency Management and the Fire Commissioners Office is scheduled for November 24th and 25th in Edmonton.
- Glen attended the public hearing in Drumheller on the 80-MW Wind Power Project scheduled for the Hand Hills area. There was some opposition from area landowners as well as the objection to the construction of the wind power system and the effect on the existing power suppliers in the area. Earliest construction would be 2015 or maybe even 2016.
- Repairs were made to a manual air release valve by Kerry Sharpe's corner that was leaking. This is the second replacement valve at this location, which was poorly situated in the design, allowing surface waters to collect in the area around the valve. Clay was placed around the valve to shed most of the surface water as well as a dewatering and collection pipe was installed, allowing them to pump water away to keep it from collecting at the buried base of the valve.
- Glen noted that he is still receiving complaints regarding unfinished work done by Chinook and MPE on the CLV system upgrade.
- Repairs were necessary to the variable speed drive on the CLV Booster Station, as a result of water damage.
- Crews have been working to clean out the perimeter tree shelter

within the Craigmyle Cemetery due to the extensive overgrowth of the trees into the cemetery. Unfortunately, the chipper unit they rented to perform the job broke down and they are unable to find another unit at this time. The work will be completed when a unit is available and weather permits.

Emerging Trends Seminar

An invitation was received from Brownlee LLP with regards to their Emerging Trends Seminar which will be held in Calgary on Thursday, February 12th, 2015.

C14-185
Authorization to attend Emerging Trends Seminar

[C14-185] MOVED BY COUNCILLOR WANNSTROM

that authorization be granted to all Council Members, Senior Administrative Staff and Manager Riep to attend the 2015 Brownlee LLP Emerging Trends Seminar in Calgary, on Thursday, February 12th, 2015; and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

Rural Economic Development Action Plan

Copies of the Alberta Government *Rural Economic Development Action Plan* were distributed to Council for their review.

2015 FCM Conference & Trade Show

The 2015 FCM Annual Conference and Trade Show will be held from June 5th to 8th, 2015 at the Shaw Conference Centre, Edmonton, Alberta.

C14-186
Authorization to attend 2015 FCM Conference

[C14-186] MOVED BY DEPUTY REEVE AVRAMENKO

that authorization be granted to all Council Members, CAO Rawlusyk, Assistant CAO Bremer and Special Projects Manager Kreke to attend the Annual 2015 FCM Conference in Edmonton, Alberta, from June 5th to 8th, 2015; and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

AB Municipal Affairs re: Approval of MSI SFE

Correspondence was received from Alberta Municipal Affairs confirming that Starland County's certified SFE report has been submitted as required. They are satisfied that it meets the reporting requirements of the MSI Memorandum of Agreement and that all expenditures have been accepted by the Minister.

Councillor Expense Disclosure Toolkit

Information was received from the AUMA with regards to an *Expense Disclosure Toolkit* and *Expense Summary Form*. Council reviewed this information and determined that the forms we are presently using disclose more information than the suggested expense summary form and that they prefer to continue using our present expense summary form.

2015 Tax Sale

CAO Rawlusyk noted that we have a few properties presently on the tax sale list and may require a Tax Sale date to be set.

C14-187
Motion to set 2015 Tax Sale date

[C14-187] MOVED BY REEVE HOOVER

that the Starland County 2015 Tax Sale be set for Wednesday, February 11th, 2015, commencing at 2:00 p.m.

CARRIED UNANIMOUSLY.

ATCO Electric re: Fire Invoices

CAO Rawlusyk advised that he received a call from Aaron Finkbinder of ATCO Electric Ltd. Mr. Finkbinder advised that ATCO has agreed to pay for their outstanding fire invoices with Starland County, without prejudice. However, they will be seeking their own legal opinion to establish a future policy in regards to these type of invoices.

Committee Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- i) Alberta Health Services re: Ebola Response Planning and Update
- ii) Red Deer River Watershed Alliance re: Watershed Ambassador Breakfast, November 21, 2014, Red Deer
- iii) Industry Canada re: Changes to Canada’s Antenna Tower Siting Policy
- iv) Alberta Emergency Management Agency re: Canada’s Threat Level
- v) Alberta Association of Municipal Districts and Counties
 - Member Bulletin - Stakeholder Consultation Announces Regarding the Alberta Wildlife Regulation
 - Contact Newsletter (2 issues)

C14-188
Motion to go “in-camera”

[C14-188] MOVED BY COUNCILLOR SARGENT

that Council go “in-camera” to prepare and discuss the CAO Evaluation as per Section 205 (1) of the Municipal Government Act.

CARRIED UNANIMOUSLY.

C14-189
Motion to resume regular meeting

[C14-189] MOVED BY COUNCILLOR MARSHALL

that Council go out of camera and resume the regular meeting.

CARRIED UNANIMOUSLY.

Accounts

Accounts - see prior motion.

MARSHALL, MURRAY	CK# 39619	\$	3,884.15
SHRED-IT CALGARY	CK# 39620		169.75
SRWA	CK# 39621		496.54
TELUS COMMUNICATIONS INC.	CK# 39622		824.22
Sub-Total:		\$	5,374.66
ACKLANDS-GRAINGER INC.	CK# 39623	\$	669.09
ALBERTA ANIMAL SERVICES	CK# 39624		1,155.00
AAMDC	CK# 39625		19,411.90
ALBERTA GOVERNMENT SERVICES	CK# 39626		160.00
ATB FINANCIAL MASTERCARD	CK# 39627		16,201.41
AVRAMENKO, ALLEN	CK# 39628		269.12
BRIDGEMEN SERVICES LTD.	CK# 39629		283,613.40
BURT, EDWIN L.	CK# 39630		150.00
DRUM WIRELESS LTD.	CK# 39631		882.42
DRUMHELLER SOLID WASTE	CK# 39632		136.50
FRONTIER CONSTRUCTION PRODUCT	CK# 39633		3,299.94
HKRWS	CK# 39634		6,032.16
HI-WAY 9 EXPRESS LTD.	CK# 39635		226.91
HOOVER, BARRIE	CK# 39636		297.78
INDUSTRY CANADA	CK# 39637		52.80
JERRY’S LOCK & KEY SERVICE	CK# 39638		36.75
MARSHALL, MURRAY	CK# 39639		285.04
NEU MUEHL HUTTERIAN BRETHERN	CK# 39640		550.00
OASIS CARWASH	CK# 39641		191.27
PITNEYWORKS	CK# 39642		4,900.21
RED DEER OVERDOOR	CK# 39643		5,470.87
RED DEER RIVER WATERSHED	CK# 39644		75.00
SARGENT, ROBERT	CK# 39645		266.14

R. SHERLEY & L. SENGAUS	CK# 39646	1,500.00
STANDEN'S LIMITED	CK# 39647	8.06
TELUS COMMUNICATIONS LTD.	CK# 39648	253.91
TRI-AG IMPLEMENTS LTD.	CK# 39649	1,865.03
TRINUS TECHNOLOGIES INC.	CK# 39650	1,261.58
VILLAGE OF MORRIN	CK# 39651	230.10
VILLAGE OF MUNSON	CK# 39652	200.00
WANNSTROM, STEVE	CK# 39653	256.38
WESTERN CHEVROLET	CK# 39654	264.39
WHITE, SHARON	CK# 39655	590.00
WILD ROSE ASSESSMENT SERVICE	CK# 39656	8,354.51
WOLF, SANDY	CK# 39657	480.00
WURTH CANADA LIMITED	CK# 39658	237.96
ZEE MEDICAL CANADA CORP.	CK# 39659	655.44
ZIEGLER, JOHN JC	CK# 39660	14.65
ZIPPER, ALOIS A.	CK# 39661	210.00

Sub-Total: \$ 360,715.72

AAMDC	CK# 39662	\$ 11,127.21
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Sub-Total: \$ 11,127.21

A&D HARPER TIRE (1979) LTD.	CK# 39663	\$ 4,133.94
ACKLANDS-GRAINGER INC.	CK# 39664	935.35
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 39665	527.63
AAMDC	CK# 39666	30,663.35
ALLIED DISTRIBUTORS DRUM LTD.	CK# 39667	1,568.99
ALTAGAS UTILITIES INC.	CK# 39668	914.46
AVRAMENKO, ALLEN	CK# 39669	5,351.24
BIG COUNTRY GAS CO-OP	CK# 39670	324.55
BIG SKY CALL CENTERS INC.	CK# 39671	331.80
CHRISTENSEN, (J.R.) RICHARD	CK# 39672	8,288.71
COSENS, JASON	CK# 39673	107.86
DRUMHELLER SOLID WASTE	CK# 39674	107.25
DRUMHELLER CHRYSLER LTD.	CK# 39675	342.73
GLENTEL INC.	CK# 39676	270.22
GLOVER INTERNATIONAL TRUCKS	CK# 39677	6,024.65
GREYHOUND COURIER EXPRESS	CK# 39678	49.55
H & H HUXTED	CK# 39679	440.68
HODGE BROTHERS TRUCKING	CK# 39680	63,834.02
HOOVER, BARRIE	CK# 39681	197.78
I.G.A. DRUMHELLER	CK# 39682	256.00
JERRY'S LOCK & KEY SERVICE	CK# 39683	505.79
KELTECH COMMUNICATIONS INC.	CK# 39684	1,711.50
LAPP	CK# 39685	21,767.14
LOOMIS EXPRESS	CK# 39686	44.58
MACDERMID, DANIEL HOWARD	CK# 39687	500.00
MARSHALL, GINO	CK# 39688	107.86
MARSHALL, MURRAY	CK# 39689	185.04
MINCHAU, NORMA JEAN	CK# 39690	956.97
NAPA AUTO PARTS DRUMHELLER	CK# 39691	1,494.97
PRIMROSE, BRAD	CK# 39692	24,643.43
PRINTER WORLD INTERNATIONAL	CK# 39693	701.09
PUROLATOR COURIER LTD.	CK# 39694	43.41
RECEIVER GENERAL	CK# 39695	52,634.42
ROADATA SERVICES LTD.	CK# 39696	682.50
ROBMAC ENTERPRISES LTD.	CK# 39697	16,801.03
ROGER HODGE TRUCKING	CK# 39698	27,231.49
SAM'S TRUCK & CAR WASH	CK# 39699	29.14
SARGENT, ROBERT	CK# 39700	166.14
SHARPE, KERRY	CK# 39701	139.56
SHAWNE EXCAVATING & TRUCKING	CK# 39702	29,592.98
SPECIAL AREAS BOARD	CK# 39703	240.03
STARTEC REFRIGERATION SERVICES	CK# 39704	188.39

SUN LIFE ASSURANCE COMPANY	CK# 39705	15,251.04
SUNAGRO LAND SERVICES LTD.	CK# 39706	4,586.09
TELUS COMMUNICATIONS INC.	CK# 39707	107.16
TREMBLAY, DANIELLA	CK# 39708	107.86
WANNSTROM, STEVE	CK# 39709	2,263.44
WATER PURE & SIMPLE	CK# 39710	40.00
WESTERGARD MOTORS	CK# 39711	466.48
WESTOCK FRAME & WHEEL	CK# 39712	4,154.96
WHITE, SHARON	CK# 39713	291.20
WOLF, SANDY	CK# 39714	720.00
WORKER'S COMPENSATION BOARD	CK# 39715	7,068.00

Sub-Total: \$ 340,094.45

TOTAL: \$ 717,312.04

**C14-190
Adjournment**

[C14-190] MOVED BY COUNCILLOR SARGENT

that the meeting be adjourned at 4:00 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held on Wednesday, November 26th, 2014, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.



**Reeve:
J. Barrie Hoover**



**Chief Administrative Officer:
Ross D. Rawlusyk**