

# STARLAND COUNTY

## COUNCIL MEETING, October 27<sup>th</sup>, 2021

A regular meeting of the Council of Starland County was held at the Starland County Administration Building in Morrin, Alberta on Wednesday, October 27<sup>th</sup>, 2021, commencing at 11:52 a.m.

### Attendance

Present:           Reeve:                   Steve Wannstrom  
                  Deputy Reeve:       Bob Sargent  
                  Councillors:         Mark Landry, John Rew and Jackie Watts  
                  Staff:                 CAO Shirley Bremer  
                                  Finance Manager Judy Fazekas  
                                  Legislative Services Director Jason  
                                  Carlson

### C21-274 Agenda Approval

#### [C21-274] MOVED BY COUNCILLOR LANDRY

that the agenda for the October 27<sup>th</sup>, 2021 meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

### C21-275 Approval of Minutes

#### [C21-275] MOVED BY COUNCILLOR WATTS

that the minutes of the October 13<sup>th</sup>, 2021 regular meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

### Accounts

Councillor Rew and Deputy Reeve Sargent checked accounts with Administrative Assistant Laya Montgomery on October 27<sup>th</sup>, 2021.

### C21-277 Accounts

#### [C21-277] MOVED BY DEPUTY REEVE SARGENT

that accounts (cheque numbers 52928 to 52990) totalling \$176,189.07 be approved for payment.

CARRIED UNANIMOUSLY.

### C21-278 Financial Statements

#### [C21-278] MOVED BY DEPUTY REEVE SARGENT

that the financial statement for the period ending September 30<sup>th</sup>, 2021 be approved as submitted.

CARRIED UNANIMOUSLY.

### CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- CAO Bremer congratulated all returning and newly elected officials.
- It was a very long day for the Returning Officer and election workers on October 18<sup>th</sup>. With the addition of the Senate and Referendum votes, counting took much longer than normal and it was 11:00 p.m. before all the workers had returned the ballot boxes and supplies to the office. A big thank you to Sharon Coles, our Returning Officer, and all the election workers for a job well done!
- CAO Bremer reported that she completed several safety inspections out in the field with Safety Officer Peoples on October 20<sup>th</sup>, 2021. Sites that were visited included Duane Olsen's ditch, gravel operations at the Mixcor Pit and on the Springwater Road, and Rumsey where water repairs and maintenance as well as building maintenance and repairs were being conducted. All crews were

abiding by the safety rules and wearing their PPE.

- Janet Reidel, FCSS Outcome Measures Trainer, spent some time with Ellen Vanderkolk from Prairie Land School Division, and CAO Bremer, to review the required reporting processes for the FCSS grant funding. Ellen Vanderkolk noted that there are new Family Resource Workers in both the Morrin and Delia Schools and would like to arrange for them to meet with Council to discuss their roles in the schools and some of the challenges they are currently facing.
- Jason Carlson stepped into his new position as Legislative Services Director on October 18<sup>th</sup>, 2021. He will still be covering his old position as IT/GIS Coordinator until a replacement can be hired. Congratulations on your promotion Jason!
- Remie Defoor, who was the camp attendant at the Tolman Bridge Campground this summer, has been retained on staff for a couple more months to complete some handyman work for the Municipal Services department. He has started to repair the front of the Rumsey Post Office/Library and will complete some additional repairs to that building as well.
- CAO Bremer reported that she had a “wrap-up” meeting with Harold Johnsrude, Official Administrator for the Village of Morrin, prior to the election. Although this was not his mandate, he suggested that the County consider opportunities to provide administrative expertise to the Villages that are struggling to recruit or retain trained personnel. CAO Bremer advised that this has been tried in the past with little success but could be considered in the future if required.
- CAO Bremer advised Council that she has submitted an expression of interest to Nate Horner, Associate Minister of Rural Economic Development, for Council to participate in the Rural Economic Development meetings/forums to take place virtually.

Personnel  
Committee  
Meeting

The Personnel Committee is scheduled to meet November 16<sup>th</sup>, 2021 at 9:00 a.m. at the Administration Office.

Rumsey Post  
Office/Library  
Door  
Replacement

Councillor Watts reported that Patty Steen would like to have the exterior door of the Rumsey Post Office/Library building replaced. She has found a gently-used exterior door worth \$800.00 for \$150.00 and would like the County to purchase and install this door. CAO Bremer will pass this information on to Municipal Services Director Riep for his action.

Gravel Crush at  
Morton Pit

Starland County is planning a gravel crush at the newly opened Morton Pit this spring. Council advised that they want the gravel crush tendered out now rather than waiting until the new year.

RMA Fall  
Convention

Council and staff have been registered for the Rural Municipalities of Alberta Fall Convention to take place at the EXPO Centre in Edmonton. The Elected Official Education Program Munis 101 courses are scheduled for November 22-23, 2021 and councillors will have to travel to Edmonton on November 21<sup>st</sup> in order to attend. New hotel accommodations have been arranged at the Westin Hotel downtown as the Union Hotel is currently closed. Hotel reservation information will be provided to councillors at the next council meeting.

Directive 067 –  
Guidance on  
Providing Notice  
to the AER

CAO Bremer advised Council that she had further discussions with Paul McLauchlin, RMA President, regarding providing notice to the AER on delinquent oil and gas companies. He advised that outside of sending a statement of concern to the AER pertaining to a company’s licence application, they are not aware of any other mechanism to report issues of unpaid taxes to the AER. He also advised that these companies do not have to disclose their tax liabilities, and the AER accepts what they report for taxes paid without asking for proof. Ponoka County is presently working on blanket statements of concern to the AER and has asked Starland County to join forces with them. RMA President McLauchlin advised that he has a meeting scheduled with the Auditor General regarding outstanding oil and gas taxes for rural municipalities.

RMA Bulletin re  
AGLC Report on  
Charitable  
Gaming  
Consultations

Council reviewed the RMA Bulletin regarding the Alberta Gaming, Liquor and Cannabis Report on Charitable Gaming Consultations. RMA advocacy priority related to this consultation process was for a review of the current casino boundaries and revenue distribution model. The current model is unequitable and unfair to rural communities. RMA formed a member committee in 2018 and released a report providing several recommendations as to how casino revenues could be more equitably distributed. Unfortunately, the resulting report from the AGLC did not focus on this area. The RMA will continue to develop recommendations and advocate on this issue with the AGLC.

Hanna Medical  
Corporation

The Hanna Medical Corporation provided information pertaining to their 2022 budget. There has been an increase to their budget compared to 2021 due to recruitment expenses incurred to replace a physician. This has resulted in an increase to Starland County's requisition of approximately \$2,000 for 2022.

C21-279  
Hanna Medical  
Corporation

[C21-279] MOVED BY COUNCILLOR REW

that Starland County pay the Hanna Medical Corporation requisition of \$10,636.20 for the 2022 fiscal year.

**CARRIED UNANIMOUSLY.**

Policy 320-13-1  
Private Land  
Snow Removal

Council reviewed Policy 320-13-1 and the current rates for snow removal services on private land. Landowners and renters complete a snowplowing agreement and file same with the County. Renters pay a \$100.00 deposit for snow removal which is applied to future services. Once the deposit is used for invoices applied, an additional deposit of \$100.00 is required for snowplowing services to continue. A fee of \$50.00 is charged to the landowner or renter each time snow removal is provided for a private laneway. Any time required for snow removal services, other than a laneway, is charged at the hourly rate of \$120.00 per hour, with a minimum of one hour charged. Council discussed the costs associated with operating a grader and providing this service to our residents. It was deemed that due to increased costs of operation, these rates need to be increased.

C21-280  
Policy 320-13-1  
Rates for  
Private Land  
Snow Removal

[C21-280] MOVED BY COUNCILLOR LANDRY

that Policy 320-13-1 be amended as follows:

**2. A fee of \$75.00 for plowing will be charged to the landowner each time the private laneway snow removal operation is provided. Any time required for any other snow removal operation, other than laneways, will be charged at the hourly rate of \$140.00 per hour, with a minimum of one hour charged. Additional work requested by the landowner will only be provided if in the grader operator's opinion, the additional work requested will not interfere with the normal snow removal operations on municipal roads.**

**CARRIED UNANIMOUSLY.**

Palliser Regional  
Municipal  
Services AGM

Palliser Regional Municipal Services will be holding their Annual General Meeting on November 9, 2021 at 4:00 p.m. (virtual format). CAO Bremer will advise Palliser who the new representatives are from Starland County.

Request for Tax  
Penalty  
Exemption

A request for a tax penalty exemption was submitted to Council by a ratepayer who missed the September 30, 2021 deadline for tax payment. Council confirmed that there is no penalty exemption for late payment of taxes.

Council  
Committees

All councillors present reported briefly on the committees to which they are appointed.

Starland Seed  
Cleaning Plant  
Loan Agreement

Finance Manager Fazekas reviewed with Council the latest revisions to the Starland Seed Cleaning Plant Loan and Security Agreements as prepared by Brownlee LLP. The noted revisions pertain to the Loan Progress Payment Documentation and Draws, as well as the Class C Investment Shares to be

issued to the County. Alan Hampton joined the meeting via teleconference at 2:15 p.m. and provided Council with an expanded explanation of the project timelines and projected draw dates on the loan. Alan departed the meeting at 2:30 p.m.

**C21-281**  
**Starland Seed**  
**Cleaning Plant**  
**Loan**  
**Agreement**

**[C21-281] MOVED BY COUNCILLOR REW**

that Starland County enter into the loan agreement with the Starland Seed Cleaning Plant Ltd. and execute the current versions of the Starland Seed Cleaning Plant Loan Agreement, Security Agreement, and Collateral Mortgage Agreement as prepared by Brownlee LLP.

**CARRIED UNANIMOUSLY.**

**C21-282**  
**Motion to**  
**Proceed in**  
**Closed Session**

**[C21-282] MOVED BY COUNCILLOR REW**

that under the exemptions granted by Sections 16 and 17, Division 4 of the Freedom of Information and Protection of Personal Privacy Act, Reeve Wannstrom, Deputy Reeve Sargent, Councillors Rew, Watts and Landry, and staff Bremer, Carlson and Fazekas, proceed with the meeting in Closed Session at 2:27 p.m.

**CARRIED UNANIMOUSLY.**

**C21-283**  
**Motion to**  
**Proceed Out of**  
**Closed Session**

**[C21-283] MOVED BY DEPUTY REEVE SARGENT**

that the meeting proceed out of Closed Session at 3:25 p.m.

**CARRIED UNANIMOUSLY.**

**C21-284**  
**Apogee**  
**Petroleum Ltd.**  
**Tax Payment**  
**Agreement**

**[C21-284] MOVED BY COUNCILLOR WATTS**

that Starland County add a clause to the Apogee Tax Payment Agreement stating that in the event of the sale of the company (Apogee Petroleum Ltd.), all outstanding taxes are immediately due and payable in full.

**CARRIED UNANIMOUSLY.**

**Council**  
**Communications**

Council Communications:

- i. RCMP: Crime Statistics
- ii. Rural Municipalities of Alberta (RMA) re:
  - RMA District Update October 2021
  - President's Update – October 13<sup>th</sup>, 2021
  - Letter from RMA President
  - Contact Newsletter – 2 Issues.

**Accounts**

Accounts - see prior motion.

LAPP	CK# 52928	21,905.84
RECEIVER GENERAL OF CANADA	CK# 52929	47,985.49
TELUS MOBILITY INC.	CK# 52930	188.61

**Sub-Total: \$ 70,079.94**

ADAMS INDUSTRIAL SUPPLIES INC.	CK# 52931	4,363.81
ALBERTA MUNICIPAL AFFAIRS	CK# 52932	14,562.96
AUTO VALUE PARTS – DRUMHELLER	CK# 52933	75.27
BARRON, FRANCIS	CK# 52934	590.50
BIG COUNTRY GAS CO-OP	CK# 52935	239.31
BURT, EDWIN L.	CK# 52936	150.00
CALGARY PETERBILT LTD.	CK# 52937	154.72
CAPITAL "I" INDUSTRIES	CK# 52938	257.39
COLES, SHARON J	CK# 52939	27.54
CRAIGMYLE CIVIC CENTRE SOCIETY	CK# 52940	100.00

DRUM WIRELESS LTD.	CK# 52941	1,826.95
DRUMHELLER CHRYSLER	CK# 52942	7,778.56
EAGLE LAKE NURSERIES	CK# 52943	1,124.03
EAST CENTRAL GAS CO-OP LTD.	CK# 52944	154.97
FISH CREEK EXCAVATING LTD.	CK# 52945	15,955.40
FOUNTAIN TIRE LTD.	CK# 52946	1,908.90
FRANK FLAMAN SALES	CK# 52947	311.97
FRESON BROS DRUMHELLER	CK# 52948	210.40
GALLAWAY, MIRA	CK# 52949	472.54
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 52950	1,891.42
GOGOL, KARLI	CK# 52951	483.76
GOODINE, MARGARET	CK# 52952	513.34
GREENE, ALICIA	CK# 52953	240.00
HI-WAY 9 EXPRESS LTD.	CK# 52954	575.70
JACKSON, JANET	CK# 52955	445.00
KLEINSCHROTH, TERENA R.	CK# 52956	111.69
KNEEHILL COUNTY	CK# 52957	4,932.15
KOPJAR, PEGGY	CK# 52958	503.14
KUHL TUF WEAR LTD.	CK# 52959	573.04
LN LAND DEVELOPMENT TECHNOLOGIES Inc.	CK# 52960	1,761.38
LOGAN, JILL	CK# 52961	530.68
LOOMIS EXPRESS	CK# 52962	56.82
MARSHALL, MURRAY	CK# 52963	8,906.11
MARTIN, VICKI	CK# 52964	445.00
MPE ENGINEERING LTD.	CK# 52965	9,001.00
NELSON, MELANIE	CK# 52966	544.67
NETAGO	CK# 52967	320.00
NEW WEST FREIGHTLINER INC.	CK# 52968	405.27
NEXTGEN AUTOMATION	CK# 52969	130.65
P.S.I. FLUID POWER LTD.	CK# 52970	710.14
PITNEYWORKS	CK# 52971	4,000.00
ROWLEY COMMUNITY HALL ASSOCIATION	CK# 52972	200.00
SATO, YUMI	CK# 52973	445.00
SCHOFER, KORY R	CK# 52974	77.52
SCHOW, JOANNE	CK# 52975	529.66
SCOTT, ANTHONY	CK# 52976	508.24
SEED CHECK TECHNOLOGIES INC.	CK# 52977	295.05
SHARPE, MARGARET	CK# 52978	504.16
SHAW GMC CHEVROLET BUICK LTD.	CK# 52979	258.97
STANTEC CONSULTING LTD.	CK# 52980	7,493.47
STARLAND REGIONAL WATER AUTHORITY	CK# 52981	534.22
TAQA NORTH	CK# 52982	21.00
TELUS	CK# 52983	245.43
VILLAGE OF DELIA	CK# 52984	171.00
WASTE MANAGEMENT OF CANADA CORPORATION	CK# 52985	51.88
WATER PURE & SIMPLE	CK# 52986	63.00
WATTS, JACKIE	CK# 52987	2,388.85
WOLF, TRACY	CK# 52988	2,163.00
WOLF, TRACY & MONTGOMERY, CINDY	CK# 52989	1,678.50
WSH LABS (1992) LTD.	CK# 52990	1,134.00

**Sub-Total: \$ 106,109.13**

**TOTAL: \$ 176,189.07**

C21-285  
Adjournment

[C21-285] MOVED BY DEPUTY REEVE SARGENT

that the meeting be adjourned at 3:30 p.m.

CARRIED UNANIMOUSLY.

*The next meeting of the Council of Starland County is to be held on Wednesday, November 10<sup>th</sup>, 2021, at the Starland County Administration Building, commencing at 9:00 a.m.*



Reeve:  
Steve Wannstrom



Chief Administrative Officer:  
Shirley Bremer