

STARLAND COUNTY
COUNCIL MEETING, December 8th, 2021

A regular meeting of the Council of Starland County was held at the Starland County Administration Building in Morrin, Alberta on Wednesday, December 8th, 2021, commencing at 9:05 a.m.

Attendance	Present: Reeve: Steve Wannstrom Councillors: Mark Landry, John Rew, and Jackie Watts Staff: Chief Administrative Officer (CAO) Shirley Bremer Corporate Services Director (CSD) Judy Fazekas Legislative Services Director (LSD) Jason Carlson Media: East Central Review Terri Huxley
	Absent: Deputy Reeve: Bob Sargent
<u>C21-297</u> Agenda Approval	<u>[C21-297] MOVED BY COUNCILLOR REW</u> that the agenda for the December 8 th , 2021 meeting of the Council of Starland County be approved as presented. CARRIED UNANIMOUSLY.
<u>C21-298</u> Approval of Amended Minutes	<u>[C21-298] MOVED BY COUNCILLOR WATTS</u> that the minutes of the November 10 th , 2021 regular meeting of the Council of Starland County be approved with the following changes: <ul style="list-style-type: none">• Motion C21-286, make note that agenda addition of the columbarium discussion was requested by Councillor Watts• Motion C21-287, Councillor Watts requested we add word "Amended" to marginal heading, so it reads "Approval of Amended Minutes"• Under Central Alberta Assessment Review Board, modify it to read Councillor Watts believes Lillian Morrison is also trained and suggested someone check to see if she is interested. CARRIED UNANIMOUSLY.
Accounts	Councillor Landry and Councillor Rew checked accounts with Administrative Assistant Laya Montgomery on December 8 th , 2021.
<u>C21-299</u> Accounts	<u>[C21-299] MOVED BY COUNCILLOR REW</u> that accounts (cheque numbers 53074 to 53222) totalling \$1,140,843.02 be approved for payment. CARRIED UNANIMOUSLY.
<u>C21-300</u> Amended Financial Statements	<u>[C21-300] MOVED BY COUNCILLOR WATTS</u> that the amended financial statements for September and October be approved as submitted. CARRIED UNANIMOUSLY.
<u>C21-301</u> Financial Statements	<u>[C21-301] MOVED BY COUNCILLOR LANDRY</u> that the financial statement for the period ending November 30 th , 2021 be approved as submitted.

CARRIED UNANIMOUSLY.

CAO Report

CAO Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Over the past few weeks, administration has been working towards getting all our grants either applied for or accounted for by submitting the Statement of Financial Expenditures (SFE). CAO Bremer completed the final reporting on the Alberta Community Partnership (ACP) grant that was received to assist with completing our MDP and IDPs with the Villages. The County also received our 2021 MSI capital allocation of \$1,607,355.
- CAO Bremer, CSD Fazekas, and LSD Carlson attended a virtual training session with Municipal Affairs to ask questions on applying and reporting on grant funding.
- CAO Bremer, CSD Fazekas, and LSD Carlson met with Tim Duhamel regarding the Tax Strategy Program that he is currently working on. He has requested a separate meeting with council to review this document.
- CSD Fazekas has been working on a preliminary 2022 budget which will be presented later in this council meeting.
- Our Fall newsletter has been completed and is presently being printed and will be mailed out shortly. Legislative Service Director (LSD), Jason Carlson was able to do an excellent job on producing it and finished it entirely in house.
- CAO Bremer spoke with Larry Anderson regarding our historical school sign project. He is interested and has graciously accepted to discuss this project further and to start working on it next year.
- With the slight easing of Covid rules, Community Peace Officer Thomas has been able to do some presentations in schools again. He recently attended the Delia School and was well received as students engaged discussions on his role in the County, safety, vehicle equipment rules, and rural crime.
- The 2021 Rural Municipality of Alberta (RMA) Fall Convention was well attended, and the two key-note speakers were very good. Starland's meeting with Hon. Ric McIver went well as did the meeting with Alberta Transportation representatives. The County's resolution to introduce an awareness campaign on SMRs was well received and was passed by the membership. There was some contention at the conference as the Alberta Urban Municipalities Association (AUMA) changed their name to Alberta Municipalities (AM) which is creating confusion as there is no longer a clear separation between Urban and Rural associations with their new name.

Public Works Supervisors Report

Public Works Supervisor Ken Menage attended the meeting at 9:35 a.m. Menage presented an overview of completed and next year's capital construction projects. Council was able to get feedback on upcoming projects to set priorities and projects that were no longer of value. This year's road construction projects started with a crew of 7 employees which dwindled down to 4 by the season end.

Fire Alarm Test

Menage's report was interrupted as council was evacuated for fire alarm test from 9:57 a.m. until 10:03 a.m.

Public Works Supervisors Report
(continued)

Menage continued his report giving an overview of the 10 year road construction program and made recommendations and received feedback from council to help adjust the plan accordingly. Menage also provided a summary report of what public works has been working on recently. Some highlights include:

- installing two culverts and slope work at McDermid's Dam
- preparing equipment for winter
- helped with Town of Morrin Christmas lights
- working on 10 year road program and 10 year bridge program
- working on gravel tenders

Departure

Ken Menage departed from the meeting at 10:35 a.m.

Municipal Services
Director Report

Glen Riep, Municipal Services Director attended the meeting at 10:35 a.m. and reviewed his report with Council. Highlights of his report included:

- CLV Water project has experienced several delays which has required an extension for the Municipal Stimulus Program grant as invoices may not come in until next year.
- Received a passing grade on audit by Alberta Environment & Parks for Compliance and Inspection on the Craigmyle Water Distribution system.
- Two solar projects are experiencing delays. Starland has approved extensions. One of the common reasons for the delays is a worldwide hardware shortage causing delays in fabrication.
- The BluEarth Renewables Wind Farm project in the Hand Hills was given a green light to proceed with the noted conditions.
- The campgrounds had a very successful season with all sites showing higher revenues for the season than normal.
- Fire Restrictions for Starland County were rescinded as of last week. The decent amount of snow accumulated throughout most of the County allowed modifying the Fire Ban status back to normal. Riep noted that although no burn permits are required this time of year, Starland still requests landowners to notify the fire chiefs prior to burning.

Glen's report was briefly interrupted for the Apex Utilities Inc. delegation that was scheduled to attend via zoom at 11:30 a.m.

Apex Utilities
Delegation

Shane Milner of Apex Utilities Inc. joined the meeting via Zoom at 11:30 a.m. Milner introduced himself and presented a brief introduction of the history of Apex Utilities highlighting their recent name change from Alta Gas to Apex Utilities.

Departure

Shane Milner departed from the meeting at 11:37 a.m.

Municipal Services
Director Report
(continued)

At 11:37 a.m. Riep resumed his report letting us know the interruption to operations of the transfer sites during the Christmas season will be minimal with only a single day closure on January 1st at the Michichi site. Riep then wrapped up letting us know he was looking into the costs for asbestos removal from a county property and provided an update on the cemeteries.

Departure

Glen Riep departed from the meeting at 11:56 a.m.

Grant Application
Updates

CAO Bremer gave an overview of our current grant application status of which the highlights are:

- Municipal Stimulus Program (MSP) was requested to be extended until March 31, 2022
- Strategic Transportation Infrastructure Program (STIP) grants have been applied for BF06918, BF13417 and BF13105
- 2021 Canada Communities Building Fund (CCBF), formerly FGTF application for BF06918
- 2021-2022 Municipal Sustainability Initiative (MSI) application for: Regravelling Program, Morton Gravel Pit Development & Crushing, Walker Road Construction, BF74375, and BF06918
- The County is no longer required to contract construction jobs to 3rd party contractors to qualify for grants provided the County can show comparison costs in the grant application. This can save the county considerable costs..
- Engineers are in place to start on BF06918

Federation of
Canadian
Municipalities

The Federation of Canadian Municipalities (FCM) membership renewal is due for 2022-2023. FCM has done a lot of good for rural municipalities and has had a positive cost benefit in the past that easily compensates the membership fees. For example, FCM was instrumental in getting municipalities 100% of our GST expenses returned. The fees are based on a flat rate of \$210 plus \$0.2041 per capita. With a population of 2066 that brings the total invoice to \$663.25.

C21-302
Renew FCM
Membership**[C21-302] MOVED BY COUNCILLOR LANDRY**

that the Federation of Canadian Municipalities (FCM) 2022-2023

membership be renewed in the amount of \$663.25.

CARRIED UNANIMOUSLY.

Town of
Drumheller Water
Rate Increase

On November 22, 2021, the Town of Drumheller sent a letter as formal notice of their potable water rate increase. The rate will go up to \$1.8894, effective January 1, 2022. The increase is approximately 9 cents. The County will adjust their rates accordingly.

Red Deer River
Watershed
Alliance Funding
Request

The Red Deer River Watershed Alliance (RDRWA) has asked for Starland's continued financial support for 2022-2023. Along with their funding request they included their 2020-2021 annual report. The RDRWA relies on the 50 cents per capita funding that comes from municipalities which makes up 20% of their annual funding.

C21-303
Issue RDRWA
Funding Support

[C21-303] MOVED BY COUNCILLOR WATTS

that the County issue financial support to the Red Deer River Watershed Alliance (RDRWA) at the requested 50 cents per capita rate which would be a total of \$1033.00

CARRIED UNANIMOUSLY.

Alberta School
Boards
Association Award

The Alberta School Boards Association (ASBA) has awarded Starland County their ASBA Zone 5 2021 Friends of Education Award. The County has partnered with the Prairie Land School Division on several occasions, and it is good to be recognized for the County's contributions. The award will be a brass bell which should be arriving soon.

Alberta Provincial
Police Service
Engagements

The Government of Alberta has completed a study as they consider replacing the RCMP with Alberta's own Provincial police force. This has invoked several concerns and discussions in rural areas. The Rural Municipalities of Alberta (RMA) is hosting a virtual townhall on January 6th to help members understand the study that was completed and allow them to ask questions and prepare to engage on the issue.

Then between January 2022 and March 2022, the Department of Justice and Solicitor General will be hosting virtual and in-person municipal engagement sessions that will be opened to elected representatives and municipal employees.

Council and a few staff are planning to attend both the RMA and one of the province's sessions.

Draft 2022 Interim
Operating Budget

Corporate Services Director (CSD), Judy Fazekas presented to Council a draft 2022 interim operating budget starting with a 5-year capital plan. Highlights of the interim operating budget are:

- Budget is very close in scope to 2021 final budget. With delays from adding assessment and corresponding taxation revenue from the green energy developments, Starland County programs have remained mostly static. With reduction in 2022 MSI funding, our capital programs will be spartan this year, with very limited capital equipment purchasing.
- Projected operating revenue is for \$14,793,791 and an operating expense of \$14,699,758 which would leave an operating surplus of approximately \$94,000.
- Projected capital finances acquired of \$1,373,717 and capital finances applied of \$1,359,500 leaving a net capital surplus of approximately \$14,000.

Council will need to approve an interim budget before January 1st so operations can continue however, the final budget will not be approved until later in 2022 after the County receives more details on things like assessment values and grant approvals. Council will look over the budget and plan to approve an interim budget at their next meeting.

C21-304
Motion to
Proceed in
Closed Session

[C21-304] MOVED BY COUNCILLOR REW

that under the exemptions granted by Sections 16 and 17, Division 4 of the Freedom of Information and Protection of Personal Privacy Act, Reeve Wannstrom, Councillors Rew, Watts and Landry, and staff Bremer, Carlson and Fazekas, proceed with the meeting in Closed Session at 2:40 p.m.

CARRIED UNANIMOUSLY.

Departed

Staff Bremer, Carlson and Fazekas departed from the meeting at 3:04 p.m.

Attendance

Staff Bremer, Carlson and Fazekas were invited back into the meeting at 4:00 p.m.

C21-305
Motion to
Proceed Out of
Closed Session

[C21-305] MOVED BY COUNCILLOR REW

that the meeting proceed out of Closed Session at 4:00 p.m.

CARRIED UNANIMOUSLY.

C21-306
Motion to
Provide Staff
Christmas Hams

[C21-306] MOVED BY COUNCILLOR REW

that the County authorize a \$1,000 budget to be used to purchase Christmas hams for staff in lieu of a staff Christmas Party.

CARRIED UNANIMOUSLY.

Other Business:
 Request for Land
 Lease in Michichi

The County had a request to see if the County would consider leasing a larger lot in Michichi to be used for holding two horses. There was no clear answer if there were any bylaws to allow this within the hamlet boundaries. Without policies in place and a lack of information it was not an appropriate time to make a decision.

Council
 Committees

All councillors present reported briefly on the committees to which they are appointed.

Council
 Communications

Council Communications:

- i. Premier of Alberta re: Congratulations
- ii. Alberta Municipal Affairs, Hon. Ric McIver re: Congratulations
- iii. MP Damien Kurek re: Congratulations
- iv. Lynda Lyster, Chair of Marigold Library System re: Congratulations & Future Visit (Established for January 26, 2022)
- v. Prairie Land Public School Division re: Board Highlights
- vi. Friends of the Morrin School re: New School Blueprints
- vii. Drumheller Area Health Foundation re: Thank you
- viii. Central Alberta Regional Assessment Review Board Newsletter
- ix. Rural Municipalities of Alberta (RMA) re:
 Contact Newsletter – 3 Issues

Accounts

Accounts - see prior motion.

A.H. GRADER SERVICE LTD.	CK# 53074	9,702.00
ALBERTA ONE-CALL CORPORATION	CK# 53075	82.69
ATB FINANCIAL MASTERCARD	CK# 53076	4,512.85
CAMPUS ENERGY PARTNERS LP	CK# 53077	10,761.16
DIRECT ENERGY REGULATED SERVICES	CK# 53078	120.89
KRYWCUN, DEREK J.	CK# 53079	282.50
LARSEN, MARTIN	CK# 53080	309.02
LAPP	CK# 53081	25,852.14
PETTY CASH	CK# 53082	159.35
PUROLATOR INC.	CK# 53083	40.30
RECEIVER GENERAL OF CANADA	CK# 53084	51,361.44
SUN LIFE ASSURANCE COMPANY OF CANADA	CK# 53085	17,655.33
TELUS	CK# 53086	183.72
VILLAGE OF DELIA	CK# 53087	225.00

3D PATCH WORK LTD.	CK# 53088	9,712.50
A&D HARPER TIRE (1979) LTD.	CK# 53089	2,487.81
ACKLANDS-GRAINER INC.	CK# 53090	1,858.21
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 53091	1,740.59
ALBERTA ONE-CALL CORPORATION	CK# 53092	43.00
AUTO VALUE PARTS - DRUMHELLER	CK# 53093	442.42
BIG COUNTRY GAS CO-OP	CK# 53094	423.53
BIG COUNTRY GRAPHICS & PRINTING	CK# 53095	1,290.51
BURT, EDWIN L.	CK# 53096	150.00
CANADIAN TIRE #439	CK# 53097	45.96
CINTAS CANADA LIMITED	CK# 53098	282.19
CRAIGMYLE VOLUNTEER FIRE BRIGADE	CK# 53099	1,000.00
DIGITEX CANADA INC.	CK# 53100	83.70
DRUMHELLER CHRYSLER	CK# 53101	32.45
DRUMHELLER EQUIPMENT		
SALES AND RENTALS	CK# 53102	5,184.23
EAST CENTRAL GAS CO-OP LTD.	CK# 53103	311.62
ECS SAFETY SERVICES LTD.	CK# 53104	75.08
FOUNTAIN TIRE LTD.	CK# 53105	208.95
FRESON BROS DRUMHELLER	CK# 53106	33.33
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 53107	5,524.45
GOVERNMENT OF ALBERTA	CK# 53108	120.75
HENRY KROEGER REGIONAL WATER		
SERVICES CO	CK# 53109	217.49
HI-WAY 9 EXPRESS LTD.	CK# 53110	685.52
KIEMELE, LANCE	CK# 53111	3,827.50
KIEMELE, LOIS & LANCE	CK# 53112	1,315.00
KUHL TUF WEAR LTD.	CK# 53113	242.54
LACOMBE SIGNMASTERS LTD.	CK# 53114	126.00
LAPP	CK# 53115	20,102.70
MCDUGALD, KOREN	CK# 53116	183.62
MICHICI VOLUNTEER FIRE DEPARTMENT	CK# 53117	1,000.00
NETAGO	CK# 53118	320.00
NEW WEST FREIGHTLINER INC.	CK# 53119	635.77
PRONGHORN CONTROLS	CK# 53120	420.96
RECEIVER GENERAL OF CANADA	CK# 53121	30,663.39
RICHMOND, JAMES E. & STEPHANIE A.	CK# 53122	1,920.00
RMA INSURANCE	CK# 53123	276,319.13
RUMSEY VOLUNTEER FIRE BRIGADE	CK# 53124	1,000.00
SEED CHECK TECHNOLOGIES INC.	CK# 53125	132.30
STANTEC CONSULTING LTD.	CK# 53126	594.83
STARLAND REGIONAL WATER AUTHORITY	CK# 53127	20,296.49
TELUS	CK# 53128	171.28
TELUS MOBILITY INC.	CK# 53129	193.01
TRENTHAM, RICHARD	CK# 53130	200.00
WALKER, DENNIS N. & SALLY A.	CK# 53131	730.00
WATER PURE & SIMPLE MINILAKE DIST LTD.	CK# 53132	72.00
WATTS, BROOKS & WATTS, JACKIE	CK# 53133	9,732.38
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 53134	888.17
WOLF, TRACY	CK# 53135	2,163.00
1325856 ALBERTA LTD.	CK# 53136	18.00
CANOE PROCUREMENT		
GROUP OF CANADA	CK# 53137	136,354.30
A.H. GRADER SERVICE LTD.	CK# 53138	10,584.00
A&D HARPER TIRE (1979) LTD.	CK# 53139	3,163.86
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 53140	129.94
APEX UTILITIES INC.	CK# 53141	5,124.51
AUTO VALUE PARTS - DRUMHELLER	CK# 53142	230.96
BIG COUNTRY GRAPHICS & PRINTING	CK# 53143	888.68
BRANDT TRACTOR LTD.	CK# 53144	3,035.86
DRUMHELLER EQUIPMENT SALES		
AND RENTALS	CK# 53145	160.80
ECS SAFETY SERVICES LTD.	CK# 53146	75.08
GANGSTER ENTERPRISES	CK# 53147	2,826.60
HI-WAY 9 EXPRESS LTD.	CK# 53148	51.96
NEW WEST FREIGHTLINER INC.	CK# 53149	1,411.58
NEXTGEN AUTOMATION	CK# 53150	136.59
REACT FIRST AID & SAFETY SERVICES	CK# 53151	1,522.50
REID, DAVID	CK# 53152	75.00
STANTEC CONSULTING LTD.	CK# 53153	6,491.02
TAQA NORTH	CK# 53154	21.00

TELUS	CK# 53155	221.82
VILLAGE OF MORRIN	CK# 53156	3,025.00
VILLAGE OF MUNSON	CK# 53157	3,390.00
WASTE MANAGEMENT OF CANADA CORP	CK# 53158	212.96
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 53159	194.86
3D PATCH WORK LTD.	CK# 53160	9,187.50
CRAIGMYLE CIVIC CENTRE SOCIETY	CK# 53161	2,023.85
CRAIGMYLE HISTORIC SOCIETY	CK# 53162	2,134.60
DELIA & DISTRICT COMMUNITY ASSOCIATION	CK# 53163	1,703.81
DELIA & DISTRICT AGRICULTURAL SOCIETY	CK# 53164	37,136.93
DELIA & DISTRICT SENIOR CITIZENS CENTRE	CK# 53165	3,185.15
DELIA CURLING CLUB	CK# 53166	7,323.23
DELIA HISTORICAL SOCIETY	CK# 53167	2,064.31
MORRIN AND DISTRICT AGRICULTURAL SOCIETY	CK# 53168	32,798.33
MORRIN COMMUNITY HALL ASSOCIATION	CK# 53169	3,925.76
MORRIN HISTORICAL PARK & SOD HOUSE SOCIETY	CK# 53170	1,921.29
MORRIN MUNICIPAL LIBRARY	CK# 53171	789.67
MUNSON AND AREA COMMUNITY ASSOCIATION	CK# 53172	2,655.60
ROWLEY COMMUNITY HALL ASSOCIATION (1976)	CK# 53173	8,303.46
RUMSEY AND DISTRICT AGRICULTURAL SOCIETY	CK# 53174	20,827.46
RUMSEY COMMUNITY LIBRARY	CK# 53175	801.15
RUMSEY DROP-IN CENTRE	CK# 53176	1,984.18
VERDANT VALLEY AGRICULTURAL SOCIETY	CK# 53177	3,421.22
CHAMPION COMMERCIAL PRODUCTS INC.	CK# 53178	2,650.83
WESTERN CHEVROLET BUICK GMC LTD.	CK# 53179	55,294.10
CANOE PROCUREMENT GROUP OF CANADA	CK# 53180	47,651.75
AAAF CENTRAL REGION	CK# 53181	50.00
ACCU-FLO METER SERVICE LTD.	CK# 53182	39.90
ACKLANDS-GRAINGER INC.	CK# 53183	684.47
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 53184	415.86
ADAMS, BRETT	CK# 53185	669.20
AIR LIQUIDE CANADA INC.	CK# 53186	431.87
ALBERTA GOVERNMENT SERVICES	CK# 53187	26.00
ARIES AIRFLO	CK# 53188	3,295.95
AUTO VALUE PARTS - DRUMHELLER	CK# 53189	1,258.07
BREMER, SHIRLEY J.	CK# 53190	1,548.79
COMMERCIAL TRUCK EQUIPMENT CO.	CK# 53191	2,318.99
DIRECTDIAL.COM	CK# 53192	10,163.19
DRUMHELLER EQUIPMENT SALES AND RENTALS	CK# 53193	1,331.39
ENMAX	CK# 53194	105.28
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 53195	294.72
HI-WAY 9 EXPRESS LTD.	CK# 53196	177.27
HYDRODIG CANADA INC.	CK# 53197	1,653.75
KUDRAS, DARA	CK# 53198	75.00
KUHL TUF WEAR LTD.	CK# 53199	831.59
LANDRY, MARK	CK# 53200	6,778.57
LOOMIS EXPRESS	CK# 53201	61.64
MORRIN FOODS	CK# 53202	47.78
MPE ENGINEERING LTD.	CK# 53203	27,238.89
NEW WEST FREIGHTLINER INC.	CK# 53204	1,322.99
OUTLOOK WINDOW & EXTERIOR CLEANING SERVI	CK# 53205	1,260.00
PETTY CASH	CK# 53206	74.15
PIONEER RESEARCH CORPORATION	CK# 53207	4,277.86
ROADATA SERVICES LTD.	CK# 53208	837.90
SMYTH, BEN	CK# 53209	15,117.54
STETTTLER TELEPHONE ANSWERING SERVICE	CK# 53210	367.50
SUN LIFE ASSURANCE COMPANY OF CANADA	CK# 53211	13,028.88
SUN LIFE ASSURANCE COMPANY OF CANADA	CK# 53212	151.20

TELUS	CK# 53213	910.55
TELUS MOBILITY INC.	CK# 53214	1,048.94
VILLAGE OF MORRIN	CK# 53215	275.15
WANNSTROM, STEVE	CK# 53216	6,733.64
WARWICK PRINTING CO. LTD	CK# 53217	155.40
WESTERGARD MOTORS DRUMHELLER	CK# 53218	182.19
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 53219	1,997.70
WILD ROSE ASSESSMENT SERVICE	CK# 53220	7,875.00
WSH LABS (1992) LTD.	CK# 53221	882.00
1998372 ALBERTA LTD.	CK# 53222	71,262.45

TOTAL: \$ 1,140,843.02

C21-307
Adjournment

[C21-307] MOVED BY COUNCILLOR WATTS

that the meeting be adjourned at 5:05 p.m.

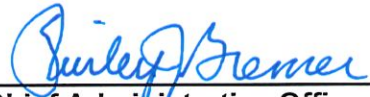
CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, December 22nd, 2021, at the Starland County Administration Building, commencing at 9:00 a.m.



Reeve:

Steve Wannstrom



Chief Administrative Officer:

Shirley Bremer