

STARLAND COUNTY
COUNCIL MEETING, December 22nd, 2021

A regular meeting of the Council of Starland County was held at the Starland County Administration Building in Morrin, Alberta on Wednesday, December 22nd, 2021, commencing at 9:03 a.m.

Attendance

Present: Reeve: Steve Wannstrom
 Deputy Reeve: Bob Sargent
 Councillors: Mark Landry, John Rew, and Jackie Watts
 Staff: Chief Administrative Officer (CAO)
 Shirley Bremer
 Legislative Services Director (LSD)
 Jason Carlson
Media: East Central Review Terri Huxley

C21-308
Agenda Approval

[C21-308] MOVED BY DEPUTY REEVE SARGENT
that the agenda for the December 22nd, 2021 meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

C21-309
Approval of Minutes

[C21-309] MOVED BY COUNCILLOR LANDRY
that the minutes of the December 8th, 2021 regular meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

Accounts

Councillor Landry and Deputy Reeve Sargent checked accounts with Administrative Assistant Laya Montgomery on December 22nd, 2021.

C21-310
Accounts

[C21-310] MOVED BY DEPUTY REEVE SARGENT
that accounts (cheque numbers 53223 to 53304) totalling \$280,585.47 be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

CAO Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Dec 13th and 14th Auditors completed our interim audit.
- Dec 17th supervisor's provided lunch for staff.
- Bremer contacted the Rural Municipalities of Alberta RMA office regarding Bill 77 to see if they might be prepared to work with their lawyers to get a bylaw template in place for their membership to use. The RMA had one other request for this and noted they would investigate this possibility.
- Employee evaluations are underway and supervisors are keeping the County's Vision Action Plan in mind as they set next year's goals.
- Bremer suggested we revisit what time of year we send out tax recovery notifications so that people are not getting notices at Christmas. Notices are only sent to those that have unpaid taxes for at least two years and so this should not be unexpected, however, Christmas can be a stressful time of year. Hopefully the upcoming Tax Instalment Payment Plan (TIPP) can reduce the number of accounts that are behind on their tax payments.
- County operations will be closed on Friday, December 24th thru to December 28th, 2021. We will be open for business on December 29th, 30th and 31st and then will be closed again on January 3rd, 2022.

Alberta Provincial

Registrations for the Alberta Provincial Police Service (APPS) engagement

Police Service	sessions have been made for 8 people on February 10 th , 2022 with 4 spots in Olds and 4 in Airdrie. However, this date is now conflicting with other meetings and training sessions that may require a higher priority. Will revisit other date/venue options.
Reserves Listing	As requested by Councillor Watts, Corporate Services Director, Judy Fazekas has put together a report outlining the County's current financial reserves. The reserves that were borrowed against after the shortages caused by the Trident bankruptcy were restored in full last year. Upon seeing the fire truck reserve amount, it was noted with covid delays the County may want to look into how that would affect ordering a fire truck and adjust our timeline accordingly.
<u>C21-311</u> 2022 Interim Operating Budget	<u>[C21-311] MOVED BY COUNCILLOR REW</u> that the 2022 Interim Operating Budget be approved as presented. CARRIED UNANIMOUSLY.
Gravel Crushing Tenders	Public Works Supervisor Ken Menage attended the meeting at 10:12 a.m. The County received 8 tenders in total for gravel crushing at the Morton pit. Menage made the recommendation to use the lowest bid which was from Zulu Aggregates. Zulu Aggregates is out of B.C. but has been operating in Rockyview and is aggressive on his pricing as they want to expand into this area. Most importantly, the reference checks were very good and some had long term contracts in place. Menage noted that although the crush does not need to be completed until June 15 th , 2022 that Zulu was planning on starting possibly as early as late February if awarded the contract.
<u>C21-312</u> Gravel Crushing Tenders	<u>[C21-312] MOVED BY COUNCILLOR REW</u> that the gravel crush tender contract be awarded to Zulu Aggregates in the amount of \$467,628.00 or \$5.86/m³ which includes the GST, for 57,000 m³ of ¾" gravel and 19,000 m³ of 1½" gravel, a total of 76,000 m³ CARRIED UNANIMOUSLY.
Departure	Ken Menage departed from the meeting at 10:23 a.m.
Strategic Transportation Infrastructure Program	A letter was received from the Alberta Transportation, Strategic Transportation Infrastructure Program (STIP) acknowledging their receipt of our 2021 applications for grant funding for our Bridge Files: BF 6918, BF 13105, & BF 13417.
Central Rural Municipalities of Alberta	Council to mark their calendar for the Central Rural Municipalities of Alberta Spring Zone 2 Meeting: i) CRMA Director's Meeting in Three Hills – January 7, 2022 ii) Resolutions Deadline – January 11, 2022 iii) CRMA Spring Zone 2 Meeting – Friday, February 4 th , 2022, hosted by Red Deer County
Municipal Affairs PERC/DIRC	The Provincial Education Requisition Credit (PERC) and Designated Industrial Requisition Credit (DIRC) programs have been extended through the 2023 tax year. The County is also no longer required to write off unpaid taxes before submitting PERC/DIRC applications. If those unpaid taxes are collected later on, those fees would then be due at that time. Administration is in the process of putting PERC/DIRC applications in now.
Brownlee LLP Emerging Trends in Municipal Law Seminar	Brownlee LLP is offering a seminar on "Emerging Trends in Municipal Law" in Calgary on Feb 10 th , 2022 and again in Edmonton on February 17 th , 2022. It will cover the topics: employment law in the time of Covid, privacy and freedom to information issues, how to manage legal matters, municipal tax powers, conflicting fiduciary obligations, case and legislative updates, and a Q&A bear pit session where their lawyers will answer our questions.
<u>C21-313</u>	<u>[C21-313] MOVED BY COUNCILLOR WATTS</u>

**Brownlee LLP
Emerging Trends
in Municipal Law
Seminar**

that the Brownlee LLP Emerging Trends in Municipal Law Seminar be approved for attendance by Council and senior staff.

CARRIED UNANIMOUSLY.

**Letter of Request,
Lot Buy-Back**

A letter of request was received from Thomas Welch to buy back Lots 6-9; Block 1; Plan 4110AJ in Morrin for \$30,000 with the intent of Welch repurchasing them all back within one year for \$40,000. The 4 lots were purchased from the County originally in the amount of \$40,000.

**C21-314
Brownlee LLP
Emerging Trends
in Municipal Law
Seminar**

[C21-314] MOVED BY DEPUTY REEVE SARGENT

that the County purchase these four lots back from Thomas Welch of Morrin, Alberta with the lot land legals being: LOTS 6-9; Block 1; PLAN 4110AJ; for \$30,000 in total, along with the conditions:

- that if the County is approached to resell, that Welch gets the first rights of refusal but only if within one year from the date the purchase payment is made;
- that Welch will pay \$40,000 to repurchase the lots.

CARRIED UNANIMOUSLY.

**2021 Internal
Safety Audit**

Health and Safety Officer, Chris Peoples completed the County's 2021 Internal Safety Audit. The County received an overall score of 95% but there were a few areas of concern. To address those concerns, an action plan to resolve those issues and improve our processes before our external audit next year was prepared.

**Educational
Scholarship**

Being identified in the County's Vision Action Plan, Councillor Landry researched some scholarships being offered in other regions and offered a draft documentation for the new "Leaders of Tomorrow Scholarship". The idea is for the County to provide two \$1,000 scholarships for any resident who has had no previous degrees/diplomas other than high school, and who is currently registered at a recognized post-secondary institution. Council will discuss this further at a later date.

**Drumheller &
District Seniors
Foundation**

The County received a draft report for the redevelopment and expansion of the Sunshine Lodge and Hillview Lodge in Drumheller. The Sunshine Lodge will look to demolish an existing wing and replace it with 8 self-contained suites. The current commercial kitchen is not adequate. The Hillview Lodge will have a 2 story additional of 26 new DSL4 units. A new singular commercial kitchen will be developed, and the old kitchens will be repurposed into laundry, housekeeping, and office space. These draft plans are very preliminary and further information will be forthcoming.

**Agricultural
Service Board
Convention**

The upcoming Agricultural Service Board Convention will be held January 25th – 27th, 2022 at the Westin Hotel in Edmonton, AB. Keeping with our policy, attendance at conferences must be approved by a Council motion.

**C21-315
Agricultural
Service Board
Convention**

[C21-315] MOVED BY COUNCILLOR LANDRY

that Council authorize the attendance of all ASB Board members and Staff Hallett and Kudras to attend the Agricultural Service Board Convention on January 25th- 27th, 2022; and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

**C21-316
Cancellation of
Jan. 26, 2022
Regular Meeting
of Council**

[C21-316] MOVED BY COUNCILLOR REW

that the January 26th, 2022 regular meeting of Starland County Council be cancelled.

CARRIED UNANIMOUSLY.

Other Business:
CPO Senior
Manager Training

The Alberta Association of Community Peace Officers (AACPO) is holding a training session for senior managers of a community peace officer. Legislative Services Director, Jason Carlson, now manages our Community Peace Officer and is requesting to attend the training to be able to better understand the program and whether the County is operating our program within acceptable guidelines. The training sessions are offered at no cost but there is hotel, food, and travel costs.

C21-317
**Agricultural
Service Board
Convention**

[C21-317] MOVED BY DEPUTY REEVE SARGENT

that the Legislative Services Director be authorized to attend the Alberta Association of Community Peace Officers, Senior Manager Community Peace Officer Training on February 10th, 2022; and that associated expenses be covered.

CARRIED UNANIMOUSLY.

Other Business:
Rumsey

Councillor Watts noted that the water flow in Rumsey seemed lower than normal and that a streetlight was burnt out.

Councillor Watts also noted that Patty Steen came to look at the old PW trailer and Steen believed the trailer could possibly be large enough to work as a building to house the Rumsey Library. Of course, this is only preliminary, and now the County would need to investigate the cost benefits of repurposing the trailer for this purpose.

Council
Committees

All councillors present reported briefly on the committees to which they are appointed.

Council
Communications

Council Communications:
i. Marigold Library re: Marigold Report
ii. Royal Canadian Mounted Police re: Congratulations
iii. Rural Municipalities of Alberta (RMA) Contact Newsletter – 3 Issues

C21-318
**Motion to
Proceed in
Closed Session**

[C21-318] MOVED BY DEPUTY REEVE SARGENT

that under the exemptions granted by Sections 16 and 17, Division 4 of the Freedom of Information and Protection of Personal Privacy Act, Reeve Wannstrom, Deputy Reeve Sargent, Councillors Rew, Watts, and Landry, and staff Bremer and Carlson, proceed with the meeting in Closed Session at 12:06 p.m.

CARRIED UNANIMOUSLY.

C21-319
**Motion to
Proceed Out of
Closed Session**

[C21-319] MOVED BY COUNCILLOR LANDRY

that the meeting proceed out of Closed Session at 12:19 p.m.

CARRIED UNANIMOUSLY.

C21-320
**Memorandum of
Agreement**

[C21-320] MOVED BY COUNCILLOR REW

that the County accept the Memorandum of Agreement for staff wage and salary negotiations as reviewed.

CARRIED UNANIMOUSLY.

Accounts

Accounts - see prior motion.

A.H. GRADER SERVICE LTD.	CK# 53223	8,599.50
BROWNLEE LLP BARRISTERS & SOLICITORS	CK# 53224	3,289.13
CHRIST THE REDEEMER CATHOLIC EDUCATION C	CK# 53225	5,155.08
DIGITEX CANADA INC.	CK# 53226	389.78
DRUMHELLER & DISTRICT CHAMBER OF COMM	CK# 53227	249.99

DRUMHELLER & DISTRICT SOLID WASTE MANAGE	CK# 53228	176.90
HANNA & DISTRICT AGRICULTURAL SOCIETY	CK# 53229	5,000.00
HENRY KROEGER REGIONAL WATER SERVICES	CK# 53230	8,114.84
OLD MACDONALD KENNELS, ANIMAL SERVICES	CK# 53231	620.55
PUROLATOR INC.	CK# 53232	45.68
SERENIC SOFTWARE	CK# 53233	401.63
STERICYCLE ULC	CK# 53234	842.74
TOWN OF DRUMHELLER	CK# 53235	2,364.41
UFA CO-OPERATIVE LIMITED	CK# 53236	3,200.00
VILLAGE OF DELIA	CK# 53237	169.00
WASTE MANAGEMENT OF CANADA CORPORATION	CK# 53238	5.00
WATER PURE & SIMPLE MINILAKE DIST LTD.	CK# 53239	63.00
WATTS, JACKIE	CK# 53240	7,087.40
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 53241	80.26
3D PATCH WORK LTD.	CK# 53242	8,400.00
LAPP	CK# 53243	22,040.57
RECEIVER GENERAL OF CANADA	CK# 53244	38,308.88
THOMPSON CHAMBERS, SANDRA	CK# 53245	1,506.25
CANOE PROCUREMENT GROUP OF CANADA	CK# 53246	39,430.82
A.H. GRADER SERVICE LTD.	CK# 53247	3,822.00
ACKLANDS-GRAINGER INC.	CK# 53248	1,607.21
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 53249	1,110.16
ALBERTA ONE-CALL CORPORATION	CK# 53250	46.31
ATB FINANCIAL MASTERCARD	CK# 53251	16,462.25
AUTO VALUE PARTS - DRUMHELLER	CK# 53252	789.64
BIG COUNTRY GAS CO-OP	CK# 53253	677.88
BROWNLEE LLP BARRISTERS & SOLICITORS	CK# 53254	3,395.08
BURT, EDWIN L.	CK# 53255	150.00
CAMPUS ENERGY PARTNERS LP	CK# 53256	10,502.80
CANADIAN NATURAL RESOURCES LIMITED	CK# 53257	6,788.99
CHINOOK PUMPS LTD.	CK# 53258	1,481.95
CIVIC MECHANICAL LTD.	CK# 53259	2,298.45
CLEARTECH INDUSTRIES INC.	CK# 53260	1,092.00
COMMERCIAL TRUCK EQUIPMENT CO.	CK# 53261	1,229.76
DIRECT ENERGY REGULATED SERVICES	CK# 53262	123.33
DRUMHELLER CHRYSLER	CK# 53263	23.26
DRUMHELLER SALVATION ARMY FOOD BANK	CK# 53264	1,683.00
EAST CENTRAL GAS CO-OP LTD.	CK# 53265	508.92
FRESON BROS DRUMHELLER	CK# 53266	44.65
GARRY'S WELDING AND SUPPLIES	CK# 53267	462.00
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 53268	4,237.66
GOVERNMENT OF ALBERTA	CK# 53269	21.00
HACH SALES & SERVICE CANADA LP	CK# 53270	509.52
HENRY KROEGER REGIONAL WATER SERVICES	CK# 53271	323.25
HI-WAY 9 EXPRESS LTD.	CK# 53272	851.61
HYDRODIG CANADA INC.	CK# 53273	11,996.25
IMAGE CRAFTER SIGNS INC.	CK# 53274	2,248.16
KASHUBA HEATING AND AIR CONDITIONING	CK# 53275	5,139.75
KNEEHILL COUNTY	CK# 53276	303.05
KUDRAS, DARA	CK# 53277	1,153.00
KUHL TUF WEAR LTD.	CK# 53278	170.09
LOOMIS EXPRESS	CK# 53279	86.08
MARSHALL, GINO	CK# 53280	68.50
MCDOUGALD, KOREN	CK# 53281	183.62
MORRIN FOODS	CK# 53282	32.40
NEW WEST FREIGHTLINER INC.	CK# 53283	1,381.83
NEXTGEN AUTOMATION	CK# 53284	598.27
PEEVEY ELECTRIC LTD.	CK# 53285	228.90
PRONGHORN CONTROLS	CK# 53286	1,260.00
PUROLATOR INC.	CK# 53287	51.12
QUADROCK TRUCKING & EXCAVATING	CK# 53288	94.50
REACT FIRST AID & SAFETY SERVICES	CK# 53289	152.25
ROYAL CARETAKING SUPPLIES INC.	CK# 53290	474.50
SAMUEL PLUMBING & HEATING LTD.	CK# 53291	105.00
SUMMIT VALVE & CONTROLS INC.	CK# 53292	3,277.05
TAQA NORTH	CK# 53293	21.00
TELUS	CK# 53294	643.47
TELUS MOBILITY INC.	CK# 53295	257.46
THE BETTER BUTCHER LTD.	CK# 53296	1,052.06
TOWN OF DRUMHELLER	CK# 53297	19,379.57
WATER PURE & SIMPLE MINILAKE DIST LTD.	CK# 53298	45.00

WCI WHYTE COMMUNICATIONS INC.	CK# 53299	114.45
WESTERN CHEVROLET BUICK GMC LTD.	CK# 53300	1,328.43
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 53301	1,492.32
WOLF, TRACY	CK# 53302	2,163.00
WOLSELEY WATERWORKS	CK# 53303	1,950.30
3D PATCH WORK LTD.	CK# 53304	7,350.00

TOTAL: \$ 280,585.47

C21-321
Adjournment

[C21-321] MOVED BY DEPUTY REEVE SARGENT

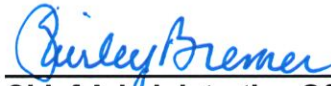
that the meeting be adjourned at 12:30 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is to be held on Wednesday, January 12th, 2022, at the Starland County Administration Building, commencing at 9:00 a.m.



Reeve:
Steve Wannstrom



Chief Administrative Officer:
Shirley Bremer