

# STARLAND COUNTY

## COUNCIL MEETING, April 27<sup>th</sup>, 2022

A regular meeting of the Council of Starland County was held at the Starland County Administration Building in Morrin, Alberta on Wednesday, April 27<sup>th</sup>, 2022, commencing at 9:04 a.m.

### Attendance

Present: Reeve: Steve Wannstrom  
Deputy Reeve: Bob Sargent  
Councillors: John Rew, Mark Landry and Jackie Watts  
Staff: Chief Administrative Officer (CAO)  
Shirley Bremer  
Corporate Services Director (CSD)  
Judy Fazekas  
Legislative Services Director (LSD)  
Jason Carlson

### C22-101 Agenda Approval

#### [C22-101] MOVED BY DEPUTY REEVE SARGENT

that the agenda for the April 27<sup>th</sup>, 2022 meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

### C22-102 Approval of Minutes

#### [C22-102] MOVED BY COUNCILLOR WATTS

that the minutes of the April 13<sup>th</sup>, 2022 regular meeting of the Council of Starland County be approved as presented.

CARRIED UNANIMOUSLY.

### Accounts

Deputy Reeve Sargent and Councillor Rew checked accounts with Administrative Assistant Laya Montgomery on April 27<sup>th</sup>, 2022.

### C22-103 Accounts

#### [C22-103] MOVED BY DEPUTY REEVE SARGENT

that accounts (cheque numbers 53806 to 53860) totalling \$ 216,469.89 be verified for payment.

CARRIED UNANIMOUSLY.

### Financial Statements

Judy reviewed Starland County's financial statements for December 2021, January 2022, February 2022, and March 2022

### C22-104 Financial Statements

#### [C22-103] MOVED BY COUNCILLOR LANDRY

to accept the financial statements for December 2021, January 2022, February 2022, and March 2022 as presented.

CARRIED UNANIMOUSLY.

### CAO Report

CAO Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- We are currently in the process of hiring a new IT/Communications person, just waiting for final paperwork on hiring process and then once finalized will make a formal announcement.
- The Joint Intermunicipal Meeting in Byemoor was very good. Michael from Paintearth forwarded some additional information with regards to their broadband project, and once we have a chance to read through it, we will discuss this further
- CAO Bremer and Public Works Supervisor Ken Menage met virtually with Wheatland County's Transportation team to discuss their Winter Works Program. They have been installing their bridge file culverts in

the fall and winter for many years. It gives them a longer construction year and they keep more staff on through the year to do the work. All other requirements are the same, but they noted that water is much easier to work with when it is frozen, however it is harder on their equipment. If our County is to pursue some winter works, we would need to consider an approximate increase to our construction budget of 25-30%, due to the longer construction season, longer employment period and increase in project costs.

- Our Public Works crew have started on some of the clean-up of the Kish property in Rumsey. We are focusing on cleaning up the yard at this point but will not be doing any demolition until the title is fully transferred over to the County. There has been someone showing interest in the property, but we would need to wait until we acquire the full title before we can consider selling.
- A new pin pad is being installed at the McLaren Dam Truckfill as well as some repairs and upgrades to the building. Municipal Services Director (MSD), Glen Riep intends to decommission the Handhills Truckfill and move that building to McLaren to increase capacity for water storage in the future.
- MSD Riep is also moving to online reservations for the Michichi Campground this year. In addition, his crews are preparing 4 additional seasonal sites, which would make for a total of 16 sites. The demand is high for these types of sites.
- LSD, Jason Carlson, is moving forward on the grant funding application to install two level 3 Electric Vehicle Charging Stations on County property in the Village of Morrin. If approved, this will certainly be an innovative new project for the County.
- We have three County trucks lined up for Friday morning for our mini-Road Tour. We will have a Road Meeting after lunch here at the office.

Attendance Henry Stahl, Johnny Stahl, and Municipal Services Director Glen Riep entered the meeting at 9:38 a.m.

East River Colony Delegation Henry Stahl and Johnny Stahl representing East River Colony Delegation came to discuss with Council what their plans were for their future colony development. Council had concerns of whether there would be enough water as we do not want development to impact the water accessibility of the neighbours and nearby hamlet. Henry Stahl provided an engineer's report from a Calgary firm that did a water analysis. That report shows there is considerably more water available than they would use at an estimated highest peak draw beyond what they expect to ever use in the future. The Colony has some good plans and will be working with Glen to ensure developments are progressing according to the required legislation.

Attendance Henry Stahl and Johnny Stahl left the meeting at 10:07 a.m.

Waterline Extensions Municipal Services Director, Glen Riep provided an overview of two rural residents requests for municipal water to be installed into their property. Connecting both Diane Bannister's and Walter Reding water services at the same time will allow them to share some expenses making it more affordable. Riep has quotes on both excavation and horizontal drilling options.

**C22-105** **[C22-105] MOVED BY COUNCILLOR REW**

**Waterline Project**  
that the County proceed with the Waterline Project at the most economical cost, to install water services to Diane Bannister's and Walter Reding's properties, provided they each pay the required \$17,500 water line hookup deposit.

**Carried Unanimously.**

Attendance Tom Bird, Director, Project Execution for BluEarth Renewables entered the meeting at 10:42 a.m.

BluEarth  
Renewables Road  
Construction

Tom Bird, Director, Project Execution of BluEarth Renewables came to request some relaxations on road standards for three roads they will be required to do some construction on as they prepare to start installation of their wind turbines. Some roads they will be using to get into their installation sites are currently dirt roads that are narrow and do not have the space for the required road allowance to meet the current standards of an 8.6 meter top surface width and a 4:1 side slope. They are asking for 3:1 side slope on all three roads. As for top widths, two of the roads would only be 7 meters wide and the other road could only be 6 meters wide.

Attendance

Tom Bird left the meeting at 10:58 p.m.

Municipal Services  
Report

Municipal Services Director, Glen Riep provided Council his report. Highlights of his report are:

1. Michichi solar project, driven by Capstone, is looking to start construction on May 2<sup>nd</sup>, 2022.
2. Electronic Fire permit system is online and fully working. LSD, Carlson is tweaking the system to better fit our needs as we see how people are using it.
3. Delia Fire Department is going to need some upgrades. Council had some concerns over having long term agreements in place with Villages when they have a history of unstable leadership as it can leave the County on the hook to pay the entire costs of various purchases when the Village is unable to provide approvals for essential time sensitive purchases.
4. In our Recreation department, Michichi Dam Campground's seasonal sites are all spoken for and the campground's regular sites will be moving to online reservation like what has been used at the McLaren Dam Campground.
5. CLV Booster station project upgrades are nearing completion.
6. Upgrading McLaren Dam from Coin Operation to keypad.

Attendance

MSD, Riep left the meeting at 11:51 a.m.

Tax Strategy Plan

Tim Duhamel will be here on May 2<sup>nd</sup>, 2022 at 1:30 p.m. to review with Council the Long term Tax Strategy that he has prepared. These tax strategy options will help make the County more viable as we deal with decreasing Provincial funds.

Leaders of  
Tomorrow  
Scholarship Policy

Council was presented with the latest draft of the Leaders of Tomorrow Scholarship Policy to establish funding, application details and judging criteria so the scholarship program can be formally established. In the discussion it was decided to keep the previous judging criteria split into 4 equal categories, each worth 25%, with the categories being:

- contribution to society letter
- transcripts/marks
- community involvement
- professionalism in application

**C22-106**  
Leaders of  
Tomorrow  
Scholarship  
Policy

**[C22-106] MOVED BY COUNCILLOR LANDRY**

**that the County accept the Leaders of Tomorrow Scholarship policy as presented with the following changes:**

- **Judging criteria is split into 4 categories each worth 25% for the following categories:**
  - contribution to society letter
  - transcripts/marks
  - community involvement
  - professionalism in application;

**and that the scholarship be established for the 2022 year.**

**Carried Unanimously.**

Community

CSD, Judy Fazekas, presented a draft overview of the Community Appreciation

Appreciation Initiative Policy

Initiative Policy. Council is recommending funding the program at \$2,500 per year which would allow for \$500 per division. Each division Councillor would then determine how to award the funds to be used in their division. The idea behind the program would be to provide funding to groups hosting fundraising events as a way to show the County's support of our community groups. The county will also purchase some pull up banners that will be used at these events

C22-107  
Community Appreciation Initiative Policy

[C22-107] MOVED BY COUNCILLOR WATTS

that the County accept the Community Appreciation Initiative Policy as presented with the following changes:

- \$2,500 in total be allocated in the budget each year for the initiative
- Each division can receive up to \$500 a year
- How the funds are applied for and awarded in each division will be at the discretion of each division's councillor.

and that the program be established for the 2022 year.

Carried Unanimously.

Starland Seed Cleaning Plant

Starland Seed Cleaning Plant made a request for Starland County to provide a quote to supply their aggregate requirements. They have also asked if the County would consider donation of the aggregate. Bremer presented our usual rates compared to the actual costs for comparison. Our cost for 1,282 cubic yards of gravel would be \$14,153.28

C22-108  
Starland Seed Cleaning Plant Donation of Aggregate

[C22-108] MOVED BY COUNCILLOR WATTS

that the County will donate the 1,300 cubic yards of 1½" aggregate with 50% fracture, to the Starland Seed Cleaning Plant.

Carried Unanimously.

Tallahassee Tax Repayment Proposal

Tallahassee would like to enter a tax agreement starting September 29<sup>th</sup>, 2022 for 24 months. They did not address their intentions for 2022 and 2023 taxes.

C22-109  
Tallahassee Tax Repayment

[C22-109] MOVED BY COUNCILLOR WATTS

that the County counter-offer to enter into a tax payment agreement with Tallahassee, with the following conditions:

- arrears must be paid in full over a 12 month term
- payments are to start June 1<sup>st</sup>, 2022
- 2022 taxes must be paid in full on September 29<sup>th</sup>, 2022
- 2023 taxes must be paid in full on September 29<sup>th</sup>, 2023
- all taxes must be paid in full immediately if they sell their business
- no penalty waiver

Carried Unanimously.

C22-110  
BluEarth Renewables Road Construction

[C22-110] MOVED BY COUNCILLOR LANDRY

that the County relax the road construction requirement standards for BluEarth Renewables as per their request:

- Range Road 17-1 South of Township Road 30-4: 7 metre road surface width and a 3:1 side slope
- Township Road 30-4 West of Range Road 17-3: 7 metre road width surface and a 3:1 side slope
- Township Road 30-4 East of Range Road 16-4: 6 metre road width surface and a 3:1 side slope

Carried Unanimously.

Historical / Tourism Podcast

Council reviewed the modified historical podcast that was created for the project approved by a previous council motion [C22-014]. Council approved the podcast

Episode to proceed.

2022 Fencing Tender Starland County only received one bid for the fencing tender this year. It was noted the person does not have the WCB coverage tender requirements but has their own insurance. Administration will look into whether this will work.

**C22-111**  
2022 Fencing Tender  
**[C22-111] MOVED BY DEPUTY REEVE SARGENT**  
that the County accept the Fencing Tender from Grant Musgrove providing insurance requirements are satisfactory.

**Carried Unanimously.**

Central Alberta Economic Partnership Kimberly Worthington of the Central Alberta Economic Partnership (CAEP) reached out and requires a motion made from council before she can come to our zone to make a presentation about membership as we are not in her region. We can become a member of any or multiple regions if we desire.

**C22-112**  
2022 Fencing Tender  
**[C22-112] MOVED BY REEVE WANNSTROM**  
that the County invite Kimberly Worthington of the Central Alberta Economic Partnership (CAEP) to attend a Council meeting to discuss the possibility of the County becoming a member of CAEP.

**Carried Unanimously.**

Drumheller Tourism Town Hall Meeting Council received an invitation to the Drumheller Tourism Town Hall Meeting, Friday, May 13<sup>th</sup>, 2022, at the Badlands Community Facility from 10 a.m. to 12 p.m. followed by lunch and networking. An RSVP is needed by May 6<sup>th</sup>, 2022. Both Reeve Wannstrom and Councillor Landry are planning to attend.

2022 Finalize Budget Update CSD, Fazekas let council know that now that the audit is completed the final 2022 budget will soon be presented and she is looking for any modifications that Council may want in that budget. A budget meeting is proposed for 2:00 p.m. on May 17<sup>th</sup>, 2022.

Drumheller and Starland Council Meetup Council discussed getting together with Drumheller Council so they can get to know each other and look for ways we could perhaps strengthen each other's communities. Reeve Wannstrom will connect with the Drumheller Council to see what date works for both Council's.

Council Communications: Council Communications:  
i. Rural Municipalities of Alberta (RMA) re:  
• Contact Newsletter – 2 Issues

Council Committees All councillors present reported briefly on the committees to which they are appointed.

Accounts Accounts - see prior motion.

CANOE PROCUREMENT GROUP OF CANADA	CK# 53806	68,310.01
A.H. GRADER SERVICE LTD.	CK# 53807	7,203.00
ACKLANDS-GRAINGER INC.	CK# 53808	838.78
ADAMS INDUSTRIAL	CK# 53809	1,647.97
ASCEND	CK# 53810	26,346.81
AUTO VALUE PARTS - DRUMHELLER	CK# 53811	2,140.69
BRANDT TRACTOR LTD.	CK# 53812	27.38
BRIGHT VALLEY ELECTRIC INC.	CK# 53813	603.15
BURT, EDWIN L.	CK# 53814	150.00
CALGARY PETERBILT LTD.	CK# 53815	234.96
CANADIAN TIRE #439	CK# 53816	169.01
CAWIEZEL, LAURA	CK# 53817	1,365.21
CAWIEZEL, TRAVIS	CK# 53818	75.00
COSENS, JASON	CK# 53819	64.00
COUTURIER, TERRY	CK# 53820	75.00
DIRECTDIAL.COM	CK# 53821	1,938.78
DRUMHELLER & DISTRICT SOLID WASTE MANAGE	CK# 53822	97.50
EAST CENTRAL GAS CO-OP LTD.	CK# 53823	555.98

ECS SAFETY SERVICES LTD.	CK# 53824	588.54
EVOLUTION INSPECTIONS & MANUFACTURING LT	CK# 53825	1,276.28
FRESON BROS DRUMHELLER	CK# 53826	18.72
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 53827	340.45
GOVERNMENT OF ALBERTA	CK# 53828	87.15
HI-WAY 9 EXPRESS LTD.	CK# 53829	975.59
I.D. APPAREL	CK# 53830	1,074.15
JERRY'S LOCK & KEY SERVICE	CK# 53831	17.01
KEATLEY, JONATHAN	CK# 53832	96.00
LAPP	CK# 53833	22,574.01
MENAGE, KEN E	CK# 53834	32.00
NELSON, CODY	CK# 53835	75.00
NETAGO	CK# 53836	320.00
NEXTGEN AUTOMATION	CK# 53837	141.63
PEOPLES, CHRISTOPHER G	CK# 53838	53.63
PERFECT PEN & STATIONERY	CK# 53839	696.80
PETERSON AUTO BODY LTD.	CK# 53840	924.86
PRIMROSE, BRAD	CK# 53841	75.00
PUROLATOR INC.	CK# 53842	447.71
RECEIVER GENERAL OF CANADA	CK# 53843	52,933.51
RIEP, GLEN	CK# 53844	2,450.45
SEED CHECK TECHNOLOGIES INC.	CK# 53845	126.00
SPATIAL TECHNOLOGIES (2017) INC.	CK# 53846	4,886.42
STARLAND REGIONAL WATER AUTHORITY	CK# 53847	385.83
TAQA NORTH	CK# 53848	21.00
TELUS	CK# 53849	246.44
TELUS MOBILITY INC.	CK# 53850	2,026.76
TREMBLAY, DANIELLE	CK# 53851	1,338.53
WATER PURE & SIMPLE MINILAKE DIST LTD.	CK# 53852	45.00
WESTERGARD MOTORS DRUMHELLER	CK# 53853	88.87
WESTVIEW CO-OPERATIVE ASSN LTD.	CK# 53854	129.97
WOLF, TRACY	CK# 53855	2,163.00
WONG, MILTON	CK# 53856	32.00
ZIEGLER, JOHN JC	CK# 53857	75.00
1325856 ALBERTA LTD.	CK# 53858	63.00
3D PATCH WORK LTD.	CK# 53859	6,825.00
4IMPRINT INC.	CK# 53860	975.35

TOTAL: \$ 216,469.89

**C22-113  
Adjournment**

**[C22-113] MOVED BY COUNCILLOR WATTS**

that the meeting be adjourned at 3:13 p.m.

**CARRIED UNANIMOUSLY.**

*The next meeting of the Council of Starland County is to be held on Wednesday, May 25<sup>th</sup>, 2022, at the Starland County Administration Building, commencing at 9:00 a.m.*



Reeve:  
Steve Wannstrom



Chief Administrative Officer:  
Shirley Bremer