

# STARLAND COUNTY

## COUNCIL MEETING, FEBRUARY 26<sup>TH</sup>, 2013

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Tuesday, February 26<sup>th</sup>, 2013, commencing at 9:00 a.m.

### Attendance

Present: Reeve: Barrie Hoover  
Deputy Reeve: Allen Avramenko  
Councillors: Murray Marshall, Norman Stanger and  
Bob Sargent  
Staff: CAO R. Rawlusyk  
Special Projects Manager M. Kreke  
Recording Secretary S. Bremer

### C13-023 Approval of Minutes

#### [C13-023] MOVED BY COUNCILLOR STANGER

that the minutes of the February 12<sup>th</sup>, 2013 regular meeting of the Council of Starland County be approved.

**CARRIED UNANIMOUSLY.**

### Accounts Checked

Deputy Reeve Avramenko and Councillor Sargent checked accounts with Administrative Assistant Laya Montgomery.

### C13-024 Approval of Accounts

#### [C13-024] MOVED BY COUNCILLOR SARGENT

that accounts (cheque no. 36182 to 36241 inclusive) totalling \$144,187.50, be approved for payment.

**CARRIED UNANIMOUSLY.**

### CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following:

- Sharon and Ross attended a Gap Bridge Funding Seminar in Red Deer, AB on February 20<sup>th</sup>, 2013. This session largely focussed on municipal finance staff that are involved in the preparation of invoices and general administration of the bridge files. There was also some discussion on the AAMDC Bridge File proposal. It was pretty clear from the presentation that Alberta Transportation staff are not overly impressed with block this block funding proposal.
- The ASB has finalized the *Equipment Sanitation Guidelines*. Enforcement is not considered feasible so the guidelines will be promoted through education, inspection and complaint investigation. The Service Board will be encouraging all landowners to include the sanitation issue in their negotiation process before companies are moving equipment into the County. The Service Board is strongly suggesting that if equipment is coming into Starland County from another County where Club Root exists, that the landowner insist on washing and disinfection.
- Starland County's 2012 Audit by Endeavor Accounting is scheduled for the first week in April.
- The Government of Canada announced a \$10 million dollar initiative over a four year period to put Automated External Defibrillators (AED's) and related training in hockey arenas across the country. The program will be delivered in two phases, firstly assessing the 3000 community hockey rinks in Canada and developing an implementation plan that addresses the greatest needs, and secondly for implementation and funding for training.
- Brenda organized a Farm Safety Meeting on February 15<sup>th</sup>, 2013

to discuss options for developing a program to promote the safe transport of farm equipment. Following the meeting, we agreed that Starland County would do some work to try and identify some funding sources to help purchase promotional materials like the safety flag/equipment bag. The overall intent is to develop a reward program for those who are moving equipment in a safe fashion and to promote an awareness of the issue.

- The Morrin & District Agricultural Society and Starland County are partnering to host a session on Surface Rights on March 21<sup>st</sup>, 2013 at the Morrin Community Hall. The session is being put on by the Farmer's Advocate office and it will focus on surface lease contracts and other energy related contracts which can be general in nature. The session is free, but pre-registration will be required.
- Ross has completed a draft of the tender document for the Rumsey Fire Truck with the assistance of Steve Wannstrom. In the next week or two he hopes to arrange a meeting between Fire Chief Lance Kiemele and Glen to finalize the tender specifications and get the tender posted on the Purchasing Connection. He noted that we might want to revisit the general requirement to have the 1000 gallons of water on the unit, as this limits the kind of truck that can be delivered.
- Diana Rowe advised that our Family Day Unplugged event logged 418 hours and participation by close to 300 families.

Attendance of  
PWS Pratt and  
PW Report

At 10:20 a.m., Public Works Supervisor Al Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Crews have been busy with plowing and sanding, snow removal, cutting trees and firewood and regular equipment maintenance;
- The Munson Transfer Site Road has been re-opened, as Atco put in a new pole and the lines are no longer too close to the road;
- Brenda has been working on the C2000 Farm Safety Program and preparing a power point on the load securement course which will be presented in the spring to all the crews;
- The gradermen have been working on their 2013 gravel programs;
- Al met with Len Olson with regards to the Blore Pit site to do a survey and diagram; and
- Al met with Dan from Ritchie Brothers Auction about the 2013 surplus units.

PWS Pratt  
Departed

At 10:40 a.m., Public Works Supervisor Pratt departed from the meeting.

2013 AAMDC  
Spring Convention

Various information with regards to the 2013 AAMDC Spring Convention was provided to Council for their review. The Convention Program as well as the resolutions that will be brought forward were distributed to Council. In addition, he noted that the Jubilee / Genesis Reciprocal Insurance Agencies Annual General Meeting will be held on Monday, March 18<sup>th</sup>, 2013 at 4:30 p.m.

**C13-025**  
**JRIE AGM**

**[C13-025] MOVED BY COUNCILLOR MARSHALL**

that Reeve Hoover and CAO Rawlusyk attend the Jubilee Reciprocal Insurance Exchange ("JRIE") Annual General Meeting and that Reeve Hoover or CAO Rawlusyk be authorized to act as proxy for Starland County at the Annual General meeting of JRIE to be held on Monday, March 18<sup>th</sup>, 2013 for voting purposes.

**CARRIED UNANIMOUSLY.**



AB Transportation  
re: Response to  
Fall Meeting

Correspondence was received from Alberta Transportation, responding to the meeting held with Starland County at the 2012 Fall AAMDC Convention. They also noted that they will be available for further discussions at the upcoming 2013 AAMDC Spring Convention on Tuesday, March 19<sup>th</sup>, 2013.

Attendance of  
Manager Riep and  
Municipal Services  
Report

At 11:00 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- They have experienced some electrical issues at the Midland Booster Station as a result of flooding problems. It appears there may be an underground spring located near the site that causes continuous water infiltration into the site and into the lower vault or valve chamber which requires daily periodical pumping to keep the station from flooding. This flooding has resulted in much of the electrical and alarm equipment being damaged and they are presently in the process of replacing most of the wiring and controls as well as the remote alarms and call out equipment. Some of the monitoring equipment was relocated to a better suited location.
- The 2012 inventory sorting and counting was completed by Jason;
- Plowing of roads and access to the cemeteries is being done in preparation of some internments later this week;
- Gino has been doing the daily water system monitoring and testing of the various water systems;
- The annual quarterly water sampling analysis was completed on all systems including the Rumsey Water wells;
- Gino assisted the Village of Delia with their daily water monitoring requirements last week. The Village was under a Boil Water Advisory due to running the cistern dry and causing a loss in water pressure throughout the town;
- He held a Disaster Committee Meeting as part of our annual requirements. The committee discussed further enhancement of the Disaster and Emergency Services and he will be bringing the recommendations of this committee forward to Council for their endorsement;
- A Regional Emergency Management Committee Meeting was also held;
- The annual fire extinguisher inspections and testing has now been completed.

Duane Olson re:  
Morning Glory  
Water Co-op

CAO Rawlusyk, <sup>had</sup> a recent meeting between Duane Olson, Alan Hampton and himself on February 22, 2013 with regards to ongoing water issues associated with the Morning Glory Water Co-op. Mr. Olson advised that he has applied to Alberta Environment on several occasions for a water license, but has had no response. Ross provided him with information with regards to the transition process that the County went through with the CLV Water Co-op and provided advice on how to move the operations of Morning Glory forward.

Departure of  
Manager Riep

At 11:45 a.m., Manager Riep departed from the meeting.

PRMS re:  
Withdrawal of  
Offer to Purchase  
from CN

CAO Rawlusyk reviewed the letter written by Palliser Regional Municipal Services and directed to Mr. John Brayley, Manager for Network Strategies, Canadian National Railway Company (CN) with regards to Palliser's Intent to Purchase of the Drumheller Subdivision being withdrawn. It was also noted within the contents of this letter that the municipal government partners find the rail closure process to be flawed with little ability for governments to have meaningful negotiations for a valuable regional, Provincial and National transportation network.



Offer to Purchase  
re: CN Dinosaur  
Spur

In addition, CAO Rawlusyk reviewed a draft letter which he prepared, offering to purchase the Dinosaur Spur. He noted that Starland County's interest in this portion of rail is for a number of reasons. Starland County is a member of the East Central Alberta Heritage Society that works with Alberta Prairie Steam Tours in Stettler and the County would like to continue working with the Society to explore the possibility of expanding the rail tourism potential within our region. Also, the County has a few local farmers that have grain storage and/or grain drying facilities on this portion of rail line, and the County would like to work with these farmers to provide continued access to the land required for carrying out these functions. Finally, the County would like to expand the Public Works Yard and the lands adjacent to the rail by Morrin would certainly be a welcomed addition to the County's property base. The County would welcome discussions for purchasing the Dinosaur Spur with or without the rail line itself.

Delegation from  
Drumheller  
Chamber of  
Commerce

At 1:00 p.m., Heather Bitz and Roxanne Clark from the Drumheller & District Chamber of Commerce attended the meeting. Heather outlined the various aspects that the Chamber is connected with and advised that Drumheller will be hosting the Alberta Chambers of Commerce 75<sup>th</sup> Annual Provincial Conference and Policy Session from May 30<sup>th</sup> to June 1<sup>st</sup>, 2013. The Alberta Chambers of Commerce is a federation of 125 Chambers throughout Alberta. They are requesting Starland County's participation by joining in their sponsorship efforts. Heather outlined the Platinum, Gold, Evening Event, Silver and Bronze Sponsorship levels available. At 1:20 p.m., Heather and Roxanne departed from the meeting.

Discussion of  
Sponsorship re:  
Chamber  
Conference

Council discussed the material presented and the possibility of providing sponsorship in this regard.

**C13-026**  
**Motion to sponsor**  
**Drumheller**  
**Chamber of**  
**Commerce**

**[C13-026] MOVED BY COUNCILLOR STANGER**

**that Starland County support the Drumheller & District Chamber of Commerce as they host the Alberta Chambers of Commerce 75<sup>th</sup> Annual Provincial Conference and Policy Session from May 30<sup>th</sup> to June 1<sup>st</sup>, 2013; that the Platinum Sponsorship level be provided in the amount of \$5,000.00; and that we also provide 'swag' for the delegate bags in the form of County pins and pens.**

**CARRIED UNANIMOUSLY.**

FCM Conference

CAO Rawlusyk reviewed information with regards to the upcoming FCM's 2013 Annual Conference and Trade Show. A draft agenda and list of study tours as well as the accommodation confirmations and flight details were provided.

News Release on  
Consultations on  
Grow-op Free  
Alberta

The Province of Alberta provided a News Release with regards to *Stakeholder Consultations First Step to Grow-Op Free Alberta*. Consultations will begin in February and are expected to run until May 2013.

Growing Forward 2  
Information  
Sessions

Correspondence was received from the AAMDC with regards to the upcoming Growing Forward 2 Information Sessions. Growing Forward 2 (GF2) is a renewed commitment to Canada's agriculture sector by the federal, provincial and territorial governments, to work together to build the productivity, profitability and competitiveness of the agriculture industry. Programs scheduled to launch in April 2013 include business risk management and strategic initiatives that focus on enhancing research and innovation, competitiveness and market development.

Banking Proposals

Special Projects Manager Kreke advised that as part of Starland County's ongoing effort to review our ongoing contracts with our private sector service providers, we solicited bids for banking services from the two in-town banks present in Morrin. ATB and Mountain View Credit Union both submitted bids for three year contracts with the County. He reviewed the key points of these bids and his comments on same.

**C13-027**  
**Motion to authorize provision of banking services**

**[C13-027] MOVED BY COUNCILLOR SARGENT**

that upon review of the two banking proposals submitted, Starland County accept the offer submitted by Drumheller ATB for the provision of Starland County's banking services; that the Chief Administrative Officer be authorized to conduct the banking business of the municipality at the Drumheller ATB; and that the County enter into a three year contract with Drumheller ATB; and that the Reeve and/or Deputy Reeve and Chief Administrative Officer and/or Assistant Chief Administrative Officer be authorized to sign the cheques and other banking documents.

**MOTION CARRIED.**

Alberta Economic Summit

The Alberta Government hosted the first annual Alberta Economic Summit in Calgary on February 9<sup>th</sup>, 2013. The summit provided an opportunity to discuss the economic challenges facing the province while also offering potential solutions for Albertans.

Single Energy Regulator Consultations

Council reviewed a Member Bulletin from the AAMDC with regards to the province-wide consultations on the Single Energy Regulator.

2013 Disaster Forum

The 2013 Disaster Forum is to be held from May 13<sup>th</sup> to May 16<sup>th</sup>, 2013 in Banff, Alberta.

**C13-028**  
**Authorization to attend 2013 Disaster Forum**

**[C13-028] MOVED BY REEVE HOOVER**

that Manager Riep be authorized to attend the 2013 Disaster Forum in Banff from May 13<sup>th</sup> to May 16<sup>th</sup>, 2013; and that registration and expenses be paid.

**MOTION CARRIED.**

Bonnie Roncin re: Cemetery Plots Buy-back

A request was received from Bonnie Roncin, on behalf of the Keay family, requesting the County's consideration of buying back cemetery plots in the Craigmyle Cemetery that her family no longer needs.

**C13-029**  
**Motion to buy-back cemetery plots**

**[C13-029] MOVED BY REEVE HOOVER**

that Starland County buy-back cemetery plots 12, 16 and 17, Block 31, Section A, from Bonnie Roncin, for a purchase price of 85% of the present market value of \$100.00 per burial site.

**CARRIED UNANIMOUSLY.**

Committee Reports

Each of the Councillors reported briefly on the committees to which they are appointed.

Council Communications

Council Communications:

- i) Alberta Transportation re: 511 Alberta - Alberta's Official Road Reports
- ii) A.F.S.C. re: "Alberta Farmers Reminded of Deadline to Insure Hay and Pasture"



iii) Alberta Association of Municipal Districts and Counties re:

- Member Bulletin: 2013 Community, Recreation and Parks Initiatives
- District 4 Meeting - Triangle Hall, M.D. of Big Lakes
- District 2 Meeting - Kurt Browning Arena, Clearwater County
- Contact Newsletter (2 issues)

Accounts

Accounts - see prior motion.

ROCKY MOUNTAIN PHOENIX	CK# 36182	\$	162.75
TELUS COMMUNICATIONS INC.	CK# 36183		142.38
TELUS MOBILITY INC.	CK# 36184		446.63
THE DRUMHELLER MAIL	CK# 36185		833.49

**Sub-Total: \$ 1,585.25**

AAMDC	CK# 36186	\$	8,862.66
-------	-----------	----	----------

**Sub-Total: \$ 8,862.66**

ACKLANDS-GRAINGER	CK# 36187	\$	449.69
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 36188		1,151.71
AIR LIQUIDE CANADA INC.	CK# 36189		201.16
AAMDC	CK# 36190		31,735.28
ALBERTA CARE	CK# 36191		315.00
ALBERTA INVASIVE PLANTS COUNCIL	CK# 36192		147.00
ALBERTA ROADBUILDERS	CK# 36193		141.75
ANDERSON, ERROL	CK# 36194		850.00
AVRAMENKO, ALLEN	CK# 36195		271.13
BIG COUNTRY GAS CO-OP	CK# 36196		210.00
BIG SKY CALL CENTERS INC.	CK# 36197		258.30
BROWNLEE LLP	CK# 36198		240.78
CALON, DARA	CK# 36199		104.04
COMMUNITY PLANNING ASSOC.	CK# 36200		250.00
CREDIT UNION MASTERCARD	CK# 36201		9,222.60
DEMOTT FLOORS LTD.	CK# 36202		409.26
DRUMHELLER CO-OP LTD.	CK# 36203		1,145.33
DRUMHELLER EQUIPMENT	CK# 36204		470.40
FINKBINER, DOUGLAS A.	CK# 36205		150.00
GALLAGHER, BRENDA	CK# 36206		106.95
GEMINI POSITIONING SYSTEMS	CK# 36207		1,811.25
GREYHOUND COURIER EXPRESS	CK# 36208		203.51
GRIFFITH, SHERRY	CK# 36209		214.20
HI-WAY 9 EXPRESS LTD.	CK# 36210		646.17
HOOVER, BARRIE	CK# 36211		304.16
INSIGN	CK# 36212		25.10
JERRY'S LOCK & KEY SERVICE	CK# 36213		10.50
KELTECH COMMUNICATIONS INC.	CK# 36214		1,365.00
KREKE, MATTHEW	CK# 36215		291.77
LAPP	CK# 36216		20,617.46
MARSHALL, MURRAY	CK# 36217		289.88
MORRIN MINOR HOCKEY	CK# 36218		1,200.00
NEWCASTLE TOWING	CK# 36219		340.46
PITNEY BOWES	CK# 36220		269.58
PITNEYWORKS	CK# 36221		2,000.00
PRAIRIE HYDRAULIC EQUIPMENT LTD.	CK# 36222		2,415.00
RAWLUSYK, ROSS D.	CK# 36223		3,776.48
RECEIVER GENERAL	CK# 36224		2,264.00
RECEIVER GENERAL	CK# 36225		34,724.17
RED DEER OVERDOOR	CK# 36226		4,956.00
ROCKY MOUNTAIN PHOENIX	CK# 36227		85.75
RUMSEY JUNIOR CURLING PROGRAM	CK# 36228		1,750.00
SARGENT, ROBERT	CK# 36229		268.67
SEED CHECK TECHNOLOGIES INC.	CK# 36230		271.95

SHIFT ELEVATORS & LIFTS INC.	CK# 36231	288.75
SHRED-IT CALGARY	CK# 36232	224.95
STANGER, NORMAN	CK# 36233	263.36
TELUS MOBILITY INC.	CK# 36234	330.75
TOWN OF DRUMHELLER	CK# 36235	1,133.28
VILLAGE OF MORRIN	CK# 36236	220.00
WARWICK PRINTING CO. LTD.	CK# 36237	57.75
WOLF, SANDY	CK# 36238	720.00

**Sub-Total: \$ 131,170.28**

BIG COUNTRY GAS CO-OP	CK# 36239	\$ 609.84
TELUS COMMUNICATIONS INC.	CK# 36240	237.68
TELUS MOBILITY INC.	CK# 36241	1,721.79

**Sub-Total: \$ 2,569.31**

**TOTAL: \$ 144,187.50**

**C13-030  
Adjournment**

**[C13-030] MOVED BY DEPUTY REEVE AVRAMENKO**

that the meeting be adjourned at 3:25 p.m.

**CARRIED UNANIMOUSLY.**

*The next regular meeting of the Council of Starland County is to be held in the Starland County Administration Office, Morrin, Alberta, on Tuesday, March 12<sup>th</sup>, 2013, commencing at 9:00 a.m.*

  
\_\_\_\_\_  
Reeve:  
J. Barrie Hoover

  
\_\_\_\_\_  
Chief Administrative Officer:  
Ross D. Rawlusyk