

STARLAND COUNTY COUNCIL MEETING, FEBRUARY 25TH, 2015

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, February 25th, 2015, commencing at 9:00 a.m.

Attendance

Present:	Reeve:	Barrie Hoover
	Deputy Reeve:	Allen Avramenko
	Councillors:	Murray Marshall, Bob Sargent and Steven Wannstrom
	Staff:	CAO R. Rawlusyk Special Projects Manager M. Kreke Recording Secretary S. Bremer

C15-032 Approval of Minutes

[C15-032] MOVED BY COUNCILLOR MARSHALL

that the minutes of the February 11th, 2015 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts Checked

Deputy Reeve Avramenko and Councillor Wannstrom checked accounts with Administrative Assistant Laya Montgomery.

C15-033 Approval of Accounts

[C15-033] MOVED BY COUNCILLOR WANNSTROM

that accounts (cheque no. 40234 to 40294 inclusive) totalling \$195,937.99, be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following:

- The third quarter financial report was delivered on Tuesday of this week and they are still estimating a surplus for the year, at approximately \$465 million which is down from the original budget estimate of \$1.1 billion. Operational expenses were higher than budgeted, however, investments garnered more revenue than budgeted as well.
- Inline Contracting started the installation of the drilling rods yesterday and should be on schedule to begin the augering of the 36" pipe. The final auger is a 72" in diameter and should be quite interesting to watch. Disaster Services has confirmed that we have until 2016 to claim costs associated with the 2011 spring run-off event, so that is very good news, as this program should cover most costs involved in repairing BF70535.
- The audit of our 2014 Financial Statement is scheduled to take place commencing on March 30th, 2015.
- After another meeting with Stantec Consulting, we have learned that the Rural Road Study is not really nearing completion. After expressing our disappointment with the status of this project, they assured us that the report will be available, along with some long term bridge and construction recommendations, so we can work with Council to develop a new 10 year road program with budget numbers. A Road Program Meeting is tentatively set for April 17th, 2015.
- Ross reviewed a municipal tax rate comparison summary with Council. This comparison was done between the rural municipalities surrounding Starland County. Starland County appears to be very competitive within our region, with rates about in the middle.

- He is working on updating the water rate bylaw. This will reflect the increased imposed by Henry Kroeger Regional Water Services and the Town of Drumheller.
- Ross noted that there will be a new Building Canada Fund announced for Small Communities in the very near future. We are nearing completing of our design for a Delia area water expansion and Theo will have the report finalized soon. Once the program is announced, we will be ready to submit an application for same.
- Gravel crushing is ongoing at the Zipper Pit. They have approximately 45,800 tonnes crushed.
- In the office, we have been very busy filing year end reports for all the grant reporting systems. We hope to take advantage of an opportunity offered by Alberta Municipal Affairs to meet with them in Edmonton at the Spring Convention to discuss their grant programs and reporting systems.
- Ross suggested to cancel the March 25th scheduled Council Meeting to allow more time to finalize reports for the audit process.

C15-034
March 25/15
Meeting Cancelled

[C15-034] MOVED BY DEPUTY REEVE AVRAMENKO

that the regular Council Meeting scheduled for March 25th, 2015 be cancelled.

CARRIED UNANIMOUSLY.

Road Meeting
Scheduled

The Road Program Meeting was tentatively scheduled for Friday, April 17th, 2015 at 1:00 p.m.

Attendance of
PWS Pratt &
PW Report

At 10:15 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Crews have been brushing on Twp. Rd. 33-0;
- Crews helped with a water break in Craigmyle;
- The original old school in Michichi was demolished and demolition material was hauled to the Drumheller Landfill;
- They had a Doosan Loader to demo in the County Yard;
- Crews have been cutting trees for firewood;
- Crews have been completing snow removal in the hamlets;
- They have burnt several brush piles;
- Inline Contracting have commenced operations at the Russell Slide Project;
- Al shut down moving the sand out of the Moench Pit, as the sand pile is frozen. They will continue later this year when conditions are more favourable;
- He has now finished the bridge maintenance map book and they will get started on the minor bridge repairs in the near future;
- He hired Keith Worth to do the backslapping and some brushing on the county road allowance up near Two Valley View.
- He marked a first call crossing on the Rowley road project, but was having difficulties marking the fiber-optic line.

RoaData Meeting
Review

Special Projects Manager Kreke reviewed the information gathered at the recent RoaData Meeting that CPO Gallagher and he attended. He noted that we need to develop a policy on how to handle road use as well as implement a Road Use Agreement for industry. A draft policy and road use agreement will be developed for Council's consideration at a future meeting.

Minutes from
Stantec Meeting

Copies of the Starland County 2015 Project Planning Meeting held with Stantec Consulting Ltd. on February 5th, 2015 were distributed to Council for their review. The Road Program items were reviewed, as well as future road work. The Rural Road Study was discussed. Stantec noted that a copy of the Draft 5 Year Plan was sent for comments by Starland, however, Starland

has never received it. Various bridge files were discussed and Stantec noted that there are approximately 13 sites that require bridge assessments.

Attendance of
Manager Riep
& Municipal
Services Report

At 11:10 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- He has been trying to set up some ICS training for our staff and key members of the Emergency Services in preparation of the upcoming disaster exercise for the County. Bruce Mackenzie will be forwarding some dates for this training.
- They have experienced a few water problems recently in Craigmyle and the CLV water system. The Craigmyle incident raised some concerns with the status of some components within the system and operational procedures and Glen plans to undertake an audit of the water system and infrastructure this spring to ensure all facilities are operational and properly located.
- The CLV incident involved a water leak on the steel line feeding up and out of Drumheller behind the old transportation site. This is the fourth leak at this location and Glen is proposing to look at replacing a section of this line where the problems have occurred by installing poly pipe which is more resistant to these types of problems and existing ground conditions in the area.
- He met with the Morrin Fire Department to discuss tendering of their new fire pumper. The recommendation is to proceed with the Fort Gary tender as provided.
- A S-300 Fire Fighter Training course was held in the Morrin Fire Hall.
- A working committee meeting was held in regards to the Fire Protection Master Plan.
- Westcan has been doing some work on the communications system upgrade. The NXU paging upgrade system has been completed at the Little Church Hill tower site.
- The Annual Disaster Forum Conference is to be held May 12th to 14th, 2015 at Banff, Alberta.

C15-035
Authorization to
attend Alberta
Disaster Forum
Conference

[C15-035] MOVED BY COUNCILLOR SARGENT

that Manager Riep and Councillor Wannstrom be authorized to attend the 2015 Annual Disaster Forum Conference in Banff, Alberta, from May 12th to 14th, 2015; and that registration and expenses be paid.

Morrin Fire Truck
Tenders

CARRIED UNANIMOUSLY.

CAO Rawluyk reviewed the fire truck tendered for the Morrin Fire Department. He noted that the low tender was received from Fort Garry Industries and that the Morrin Fire Department and the Village of Morrin have both accepted this tender.

C15-036
Approval of
Morrin Fire Truck
Tender

[C15-036] MOVED BY REEVE HOOVER

that Starland County approve the tender received from Fort Garry Industries for the supply of a 2016 Freightliner Chassis and Pumper Fire Truck in the amount of \$390,089.70 including GST; and that Starland County will purchase the Village of Morrin's 30% share of the 2004 Superior Fire Truck that the Morrin Fire Department is presently using for a purchase price of \$58,658.70; and that Starland County's 70% share of the new truck will be \$260,059.80.

Departure of
PWS Pratt &
Manager Riep

CARRIED UNANIMOUSLY.

At 11:35 a.m., Public Works Supervisor Pratt and Manager Riep departed from the meeting.

Attendance of
Drumheller RCMP
Detachment

At 11:40 a.m., Cpl. Kevin Charles, Acting Detachment Commander and Sgt. Art Hopkins, from the Drumheller RCMP attended the meeting. Cpl. Kevin Charles advised that a new Detachment Commander has been appointed for the Drumheller detachment and will be arriving in the near future. Staffing levels are satisfactory at this time. He discussed the local Rural Crime Watch efforts and noted that their detachment is fully supportive of these efforts. The other question noted by the County was in regards to Crime Stoppers. CAO Rawlusk noted that there have been instances where crime sprees in the area have led the County and local oil/gas companies to consider providing a reward for information leading to the arrest of the perpetrators. Cpl. Charles noted that Crime Stoppers is independent from the RCMP and we would need to contact them for further information in this regard. In addition, he supplied the statistics for the Drumheller area for the month of January 2015 for Council's review.

Departure of
RCMP

At 12:20 p.m., the RCMP delegation departed from the meeting.

2015 AAMDC
Spring Convention
Draft Program

Copies of the Draft Program for the upcoming 2015 AAMDC Spring Convention were distributed to Council for their review.

Bylaw No. 1121 re:
Borrowing Bylaw

CAO Rawlusk reviewed proposed Bylaw No. 1121, a bylaw to authorize the County to borrow funds on a short term basis in 2015 for the purpose specified in Section 256 of the Municipal Government Act. This bylaw authorizes the County to borrow up to \$5,000,000.00 on a short term basis, if necessary.

C15-037
Motion to
establish
Borrowing Bylaw
No. 1121

[C15-037] MOVED BY DEPUTY REEVE AVRAMENKO

that Bylaw No. 1121 be established, a bylaw to authorize the County to borrow funds on a short term basis in 2015 for the purpose specified in Section 256 of the Municipal Government Act.

CARRIED UNANIMOUSLY.

C15-038
Bylaw No. 1121 -
1st Reading

[C15-038] MOVED BY REEVE HOOVER

that Bylaw No. 1121 be given First Reading.

CARRIED UNANIMOUSLY.

C15-039
Bylaw No. 1121 -
2nd Reading

[C15-039] MOVED BY COUNCILLOR WANNSTROM

that Bylaw No. 1121 be given Second Reading.

CARRIED UNANIMOUSLY.

C15-040
Motion to have
3rd Reading on
Bylaw No. 1121

[C15-040] MOVED BY COUNCILLOR MARSHALL

that Bylaw No. 1121 be presented at this meeting for Third Reading.

CARRIED UNANIMOUSLY.

C15-041
Bylaw No. 1121 -
3rd Reading

[C15-041] MOVED BY COUNCILLOR SARGENT

that Bylaw No. 1121, a Bylaw of Starland County, to authorize the County to borrow funds on a short term basis in 2015 for the purpose specified in Section 256 of the Municipal Government Act be given Third and Final Reading.

CARRIED UNANIMOUSLY.

<p>Economic Development Consultation Meeting</p>	<p>Chief Administrative Officer Rawlusyk noted that the Economic Development Consultation Meeting will be held on Thursday, February 26th, 2015 at the Morrin Community Hall, commencing at 6:00 p.m. All Council Members and their wives are invited to attend this dinner meeting.</p>
<p>AMHSA re: Safety Audit</p>	<p>Correspondence was received from Alberta Municipal Health and Safety Association (AMHSA). They noted that our health and safety management system was successfully evaluated through an external audit in 2014 which resulted in attainment of a Certificate of Recognition (COR). They provided information about the PIR program requirements and how to maintain this COR. An internal audit must be conducted on our municipality in 2015 and be completed and submitted to AMHSA no later than November 15th, 2015.</p>
<p>Red Deer River Watershed Alliance Spring Forum & General Meeting</p>	<p>The Red Deer River Watershed Alliance Spring Forum and General Meeting is being sponsored by Kneehill County and is to be held Thursday, March 26, 2015 from 9:45 a.m. until 2:45 p.m. in the Trochu Community Hall. Councillor Marshall noted that he will be attending this event.</p>
<p>MCCAC re: Practical Adaptation Measures for Alberta Municipalities</p>	<p>The Municipal Climate Change Action Centre (MCCAC) is holding an information session on <i>Practical Adaptation Measures for Alberta Municipalities</i>. This session will take place at the Executive Hotel/Alexandra in Leduc, Alberta, on Thursday, March 5th, 2015.</p>
<p>Starland County FCSS Expenditure Summary</p>	<p>CAO Rawlusyk provided Council with a copy of the Starland County FCSS Expenditure Summary from 2011 to 2014 for their review.</p>
<p>Jubilee Insurance re: Building Appraisals</p>	<p>Chief Administrative Officer Rawlusyk advised Council that Jubilee Insurance Agencies Ltd. have contracted Loss Control Consultants Limited (LCCL) to appraise all buildings owned by our municipality insured for \$100,000.00 or more, at no cost to us. They noted that because replacement costs have fluctuated severely in the past 3 to 4 years, this initiative has been undertaken to ensure that properties insured on the Reciprocal Insurance Program are neither over-insured nor under-insured. They also noted that although this arrangement does not extend to ANI's, LCCL has been authorized to offer appraisals to ANI's for a nominal cost. Council discussed this matter and felt that the County would like to have these buildings done as well and would cover the costs for same.</p>
<p><u>C15-042</u> <u>Motion to appraise ANI buildings at County's expense</u></p>	<p><u>[C15-042] MOVED BY COUNCILLOR WANNSTROM</u> that Starland County authorize Loss Control Consultants Limited (LCCL) to appraise all the Additional Named Insureds (ANI's) buildings valued at over \$100,000.00, with approval of each community group; and that Starland County will cover the costs for these appraisals, at approximately \$300.00 per building.</p>
<p>Committee Reports</p>	<p>CARRIED UNANIMOUSLY. Each of the Councillors present reported briefly on the Committees to which they are appointed.</p>
<p>MPC Meeting</p>	<p>The Municipal Planning Commission (MPC) Meeting on February 26th, 2015 was changed to Wednesday, March 4th, 2015, commencing at 2:30 p.m.</p>
<p>Council Communications</p>	<p>Council Communications: i) Community Planning Association of Alberta - 2015 CPAA Conference, Red Deer, April 13 - 15, 2015 ii) Alberta Association of Municipal Districts and Counties re: • Member Bulletin: Register Now for a Webinar on Lake Management in Alberta • Contact Newsletter (1 issue)</p>

Accounts

Accounts - see prior motion.

DELIA UNITED CHURCH	CK# 40234	\$	400.00
HKRWS	CK# 40235		186.49
MORRIN UNITED CHURCH	CK# 40236		400.00
PARAGON SOIL	CK# 40237		895.13

Sub-Total:

\$ 1,881.62

ACKLANDS-GRAINGER	CK# 40238	\$	1,148.29
ACTIVE GLASS	CK# 40239		436.42
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 40240		738.03
ADVANCED COOLANT TECHNOLOGIES	CK# 40241		1,427.61
AIR LIQUIDE CANADA INC.	CK# 40242		241.52
AAMDC	CK# 40243		17,987.23
ALBERTA ROADBUILDERS	CK# 40244		147.00
ALLIED DISTRIBUTORS DRUM LTD.	CK# 40245		2,905.11
ARCTEC ALLOYS LIMITED	CK# 40246		213.38
ATCO ELECTRIC LTD.	CK# 40247		34.89
AVRAMENKO, ALLEN	CK# 40248		268.85
BURT, EDWIN L.	CK# 40249		150.00
CALON, DARA	CK# 40250		500.00
CANADA REVENUE AGENCY	CK# 40251		400.00
DELIA C-2000 CLUB	CK# 40252		100.00
DEVALERIOLA, CHERYL	CK# 40253		1,522.50
DRUM WIRELESS LTD.	CK# 40254		123.90
DRUMHELLER CO-OP LTD.	CK# 40255		4,126.72
EAST CENTRAL GAS CO-OP LTD.	CK# 40256		343.23
GALLAGHER, BRENDA	CK# 40257		99.75
GASCHNITZ, JOSEPH G.	CK# 40258		5,925.00
GRAINEWS	CK# 40259		109.00
GRIFFITH, SHERRY	CK# 40260		189.00
HANNA MEDICAL PROPERTIES	CK# 40261		6,108.50
HKRWS	CK# 40262		8,165.16
HI-WAY 9 EXPRESS LTD.	CK# 40263		651.80
HOOVER, BARRIE	CK# 40264		297.20
KLEINSCHROTH, TERENA R.	CK# 40265		54.00
LAPP	CK# 40266		23,963.23
MARSHALL, MURRAY	CK# 40267		284.60
MPE ENGINEERING LTD.	CK# 40268		4,324.47
NAPA AUTO PARTS DRUMHELLER	CK# 40269		423.35
PETERSON AUTO BODY LTD.	CK# 40270		262.90
PETTY CASH	CK# 40271		75.05
PITNEYWORKS	CK# 40272		4,000.00
RECEIVER GENERAL	CK# 40273		2,476.00
RECEIVER GENERAL	CK# 40274		44,122.40
RED DEER RIVER MUG	CK# 40275		517.75
ROUGH MEADOW MANAGEMENT INC.	CK# 40276		6,807.43
ROWE, DIANA	CK# 40277		1,215.00
RUMSEY JUNIOR CURLING PROGRAM	CK# 40278		1,400.00
SARGENT, ROBERT	CK# 40279		4,253.65
SHAW GMC	CK# 40280		307.26
STEL, JEFF	CK# 40281		85.00
TELUS COMMUNICATIONS INC.	CK# 40282		247.83
TELUS MOBILITY INC.	CK# 40283		857.04
THE DRUMHELLER MAIL	CK# 40284		7,281.34
TOWN OF DRUMHELLER	CK# 40285		1,378.98
VILLAGE OF DELIA	CK# 40286		700.00
VOLUNTEER ALBERTA	CK# 40287		80.00
WANNSTROM, STEVE	CK# 40288		256.25
WATER PURE & SIMPLE	CK# 40289		364.00
WEARPRO EQUIPMENT AND SUPPLY	CK# 40290		499.68
WOLF, SANDY	CK# 40291		1,230.00
WURTH CANADA LIMITED	CK# 40292		2,506.69
1325856 ALBERTA LTD.	CK# 40293		28.35

Sub-Total:	\$	164,362.45
AAMDC		
CK# 40294	\$	29,693.92
Sub-Total:	\$	29,693.92
TOTAL:	\$	195,937.99

[C15-043] MOVED BY COUNCILLOR SARGENT

C15-043
Adjournment

that the meeting be adjourned at 3:20 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held in the Starland County Administration Office, Morrin, Alberta, on Wednesday, March 11th, 2015, commencing at 9:00 a.m.

Reeve:
J. Barrie Hoover

Chief Administrative Officer:
Ross D. Rawlusk