

STARLAND COUNTY COUNCIL MEETING, NOVEMBER 12TH, 2015

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, November 12th, 2015, commencing at 9:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Murray Marshall, Bob Sargent and
Steven Wannstrom
Staff: CAO R. Rawlusk
Special Projects Manager M. Kreke
Recording Secretary S. Bremer

C15-176 Approval of Minutes

[C15-176] MOVED BY COUNCILLOR MARSHALL

that the minutes of the October 28th, 2015 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

C15-177 Approval of Minutes

[C15-177] MOVED BY COUNCILLOR SARGENT

that the minutes of the October 28th, 2015 Statutory Meeting of the Council of Starland County be approved as circulated.

CARRIED UNANIMOUSLY.

Accounts Checked

Deputy Reeve Avramenko and Councillor Wannstrom checked accounts with Administrative Assistant Laya Montgomery.

C15-178 Approval of Accounts

[C15-178] MOVED BY COUNCILLOR WANNSTROM

that accounts (cheque no. 41644 to 41738 inclusive) totalling \$439,592.88, be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Ross Rawlusk reviewed his CAO Report with Council. Highlights of his report included the following:

- The Phase One Report for the Records Management review has now been completed. Norma Dalton, a Records and Information Management Specialist and her staff spent countless hours in the County Administration Offices analysing our records systems and developing a plan for going forward. Her recommendations include the development of a new classification system to include all employees and all files. As well, we need to develop a more detailed retention and disposition schedule.
- The Government of Alberta reinstated the Summer Temporary Employment Program (S.T.E.P.), which will start in the summer of 2016 and will provide wage subsidies for more than 3000 student positions. This program will be open to municipalities, not-for-profit groups, school boards and all publicly funded post-secondary institutions.
- The County Christmas Party is scheduled for Saturday, December 12th at the Bowling Alley in Drumheller.
- A recent Court of Queen's Bench ruling ruled that the Town of Fort Macleod's Council operated within its statutory authority to sanction their mayor (Rene Gendre) for inappropriate conduct and that Council did not act in bad faith in imposing such sanction.
- In the 2015 Provincial Budget, the Province allocated funding to local bridges, resource roads and community airports in the

amount of \$100 million funding over two years (2017-2019). For bridges, there will be \$35 million available in 2017/18 and \$65 million in 2018/19.

- Ross noted that he is raising funds to promote a general awareness of Prostrate Cancer issues. He is collecting donations and will match the first \$500 he receives, so a \$20.00 donation will be receipted at \$40.00.
- Wildrose Assessment Services is busy picking up assessment additions for the 2016 assessment role.
- There are 26 confirmed resolutions for the Fall Convention of the AAMDC Annual Convention.
- Starland County is very concerned about an AUMA suggestion that the Province redistribute linear assessment. 54.82% of Starland County's total equalized assessment comes from linear properties. Ross recommended that we speak to the Minister of Municipal Affairs in this regard.
- A Forensic Fire Investigator from Sintra Engineering did a detailed evaluation analysis of cause for the fire we had in Unit 53, the 2009 International Tractor/Truck on Saturday, November 7th, 2015. They wouldn't officially state the cause determined, however, noted that the worst damage was to the starter.

Attendance of
Manager Riep &
Municipal Services
Report

At 10:20 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- Crews have been working on clearing of trees and shrubs at the Rowley Cemetery and landscaping areas where the brush was becoming over-grown.
- Modifications were made to the Rowley truckfill site to allow for improved vehicle access and a larger turn-around area.
- Crews have been doing repair work to the Craigmyle/Stettler transmission line.
- Glen has been working at getting the Munson Supply Line Project and the Reding service line project coordinated for installation. Nu Edge Construction will be installing the lines and making the fusion connections for these operations.
- The Pumper "A" course and the "Emergency Vehicle Training" courses were completed last weekend. Glen is working on setting up one or two more courses for early in the new year to complete our training initiative obligations.
- Last week Glen received a barrage of complaints concerning a controlled burning operation within the County. The incident involved the burning of tree piles immediately north of the Town of Drumheller on the MacDermid properties. Due to the magnitude and scale of the event, corrective actions were taken to resolve the problem immediately, including the spreading of the piles with our hoe and dumping of water onto the smouldering piles.
- Crews have also been busy with numerous other tasks including cemetery works and internments; installation of weeping tile at a residence; repairs to a Munson fire hydrant; repaired a damaged meter vault service; daily water system monitoring and testing; bacteriological sampling; and campground year-end cleanup.

Departure of
Manager Riep

At 10:55 a.m., Manager Riep departed from the meeting.

AAMDC Fall
Convention

CAO Rawlusk provided Council with information in regards to the upcoming AAMDC Fall Convention. Council was provided with their accommodation information, the conference agenda and a Starland County meeting agenda. CAO Rawlusk reviewed each of the proposed resolutions and provided his comments and recommendations on same.

Attendance of
Drumheller RCMP
& CPO Gallagher

At 11:35 a.m., S/Sgt. Grant A. MacDonald, from the Drumheller RCMP Detachment, and Brenda Gallagher, CPO for Starland County attended the meeting. S/Sgt. MacDonald reviewed his background prior to accepting a position in Drumheller and his plan for the future. Various items of concern were discussed and S/Sgt. MacDonald noted that he would like to provide Council with a quarterly report on the RCMP activities and this would also allow an opportunity to discuss various items of mutual concern. S/Sgt. MacDonald and CPO Gallagher departed from the meeting at 12:30 p.m.

Road Construction
Program

CAO Rawlusyk provided Council with a copy of the updated 10-Year Road Construction Tentative Program.

C15-179
**Adoption of 10-
Year Road
Construction
Tentative Program**

[C15-179] MOVED BY COUNCILLOR MARSHALL

that Council adopt the Starland County - 10 Year Road Construction Tentative Program as reviewed, to be used as a guide for future road construction considerations.

CARRIED UNANIMOUSLY.

Stantec Consulting
re: Bridge
Replacement
Priorities

In addition, Ken Manage from Stantec Consulting forwarded a list of four bridges that should be replaced and scheduled in the next two years. The bridge requiring the most immediate attention is Bridge File No. 9015, as it is starting to collapse. Further information will be gathered before a final plan is made to commence on these bridge projects.

Records
Management
Review

Special Projects Manager Kreke reviewed the Summary Report from the Records Management Review conducted by Norma Dalton Consulting. She also outlined a “go forward plan” for Starland County to improve and implement a new system, with a detailed retention plan and inventory of files stored, properly classifying all records and creating an access database.

C15-180
**Approval for
Records
Management
Proposal**

[C15-180] MOVED BY COUNCILLOR SARGENT

that Starland County contract Norma Dalton Consulting to implement a new Records Management Program within Starland County.

CARRIED UNANIMOUSLY.

AAMDC re:
Provincial Budget

A Member Bulletin was received from the AAMDC with regards to their perspectives on the Provincial Fall Budget for 2015-2016.

Brownlee LLP re:
Investment into
Alberta Renewable
Energy Investment
Co-operative

Correspondence was received from Brownlee LLP with regards to their legal opinion regarding the request received by Starland County to assist in the development of the Alberta Renewable Energy Investment Co-operative (AREIC). They outlined a number of issues that Council should consider before committing to the County’s involvement in the project.

2016 Equalized
Assessment Report

The Alberta Government provided the 2016 Equalized Assessment Report for all municipalities within Alberta. CAO Rawlusyk reviewed these numbers with Council, stressing the impact that Starland County would realize if we were to lose the taxation powers of the linear assessment within the County.

2015 Operational
& Skating Rink
Grant
Applications

Council reviewed the summary of grant applications for the 2015 Starland County Recreation Operational and Skating Rink Grants. The budget for the operational grants totals \$93,000.00 with 16 applications for same. The skating rink grant budget totals \$36,000.00, with grant requests totalling \$59,000.00. Council discussed the distribution of funding and determined that they would follow the same general guidelines used in previous years, wherein the grants were based on a percentage of actual utility costs from their prior year’s operations.

C15-181
Approval of 2015
Recreation
Operational
Grants

[C15-181] MOVED BY REEVE HOOVER

that the 2015 Annual Recreation Operational Assistance Grants for Starland County, totalling \$93,000.00, be distributed as follows:

Craigmyle Historic Society	\$ 1,714.00
Craigmyle Civic Centre	1,813.00
Delia & District Agricultural Society	20,354.00
Delia & District Community Association	4,716.00
Delia & District Senior Citizens	3,038.00
Delia Curling Club	5,693.00
Delia Historical Society	5,011.00
Delia Municipal Library Board	592.00
Morrin & District Agricultural Society	18,766.00
Morrin Community Hall	3,589.00
Morrin Municipal Library	726.00
Munson & Area Community Association	539.00
Rowley Community Hall Association	6,970.00
Rumsey & District Agricultural Society	14,530.00
Rumsey Drop-In Centre	1,428.00
Verdant Valley Agricultural Society	3,521.00
Total:	\$93,000.00

CARRIED UNANIMOUSLY.

C15-182
Approval of 2015
Skating Rink
Grants

[C15-182] MOVED BY REEVE HOOVER

that the 2015 Annual Skating Rink Grant budget totalling \$36,000.00 be distributed as follows:

Delia & District Agricultural Society	\$17,500.00
Morrin & District Agricultural Society	17,500.00
Rumsey & District Agricultural Society (Outdoor Skating Rink)	1,000.00
Total:	\$36,000.00

CARRIED UNANIMOUSLY.

State of Rural
Canada 2015

A Member Bulletin was received from the AAMDC, announcing the release of a report entitled *State of Rural Canada 2015*. This report provides a brief overview of rural development in each of Canada's provinces and territories. Overall, the report is very supportive of rural communities across Canada, arguing that rural areas have historically been overlooked by other levels of government.

Provincial Water
Reuse &
Stormwater Policy

A Member Bulletin was received from the AAMDC, noting that the Government of Alberta is in the initial stages of developing a Provincial Water Reuse and Stormwater Policy in response to strategies identified in the province's water *Plan for Action*. A session in this regard will be held on November 26th, 2015 in Airdire, Alberta.

FCM Conference

The Federation of Canadian Municipalities Annual Conference and Trade Show will be held at the RBC Convention Centre in Winnipeg, Manitoba from June 3rd to 5th, 2016.

C15-183
Authorization to
attend FCM
Conference

[C15-183] MOVED BY DEPUTY REEVE AVRAMENKO

that all Council members, and Senior Administrative Staff be authorized to attend the 2016 FCM Annual Conference and Trade Show in Winnipeg, Manitoba from June 3rd to 5th, 2016; and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

2016 Tax Sale

CAO Rawlusk discussed the properties remaining on the 2016 Tax Sale list.

C15-184
Motion to set
2016 Tax Sale
Date

[C15-184] MOVED BY COUNCILLOR WANNSTROM

that the Starland County 2016 Tax Sale be set for Wednesday, February 10th, 2016 at 2:00 p.m. in the Starland County Administration Office, Morrin, Alberta.

CARRIED UNANIMOUSLY.

Amateur Team
Grant Request

Correspondence was received from the Delia Fun Hockey group, requesting consideration of amateur team grant funding. They presently have 18 kids registered.

C15-185
Motion to award
Amateur Team
Grant Funding

[C15-185] MOVED BY COUNCILLOR MARSHALL

that Starland County award an Amateur Team Grant to the Delia Fun Hockey group in the amount of \$900.00 (18 x \$50.00 each).

CARRIED UNANIMOUSLY.

Assessment
Review Board
Training

CAO Rawlusk noted that there are various training opportunities available for Assessment Review Board Training in 2016. Council chose the dates and places that would suit them best.

Committee
Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council
Communications

Council Communications:

- i) Alberta Environment and Parks re: AAMDC Fall 2015 Convention Participation
- ii) FCM re: FCM and the New Federal Cabinet
- iii) Town of Drumheller re: 2016 Water Rates
- iv) Rowley Community Hall Association (1976) Ltd. re: Thank-you for Rowley Summer Student Program
- v) Alberta Emergency Management Agency re: Provincial Emergency Society Services Framework
- vi) Alberta Association of Municipal Districts and Counties re:
 - Contact Newsletter (1 issue)

Accounts

Accounts - see prior motion.

ACKLANDS-GRAINGER INC.	CK# 41644	\$	1,377.20
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 41645		747.86
ADVANCED COOLANT TECHNOLOGIES	CK# 41646		1,480.08
AIR LIQUIDE CANADA	CK# 41647		583.97
AAMDC	CK# 41648		28,376.43
ALBERTA FIRE CHIEF ASSOCIATION	CK# 41649		854.44
ALBERTA GOVERNMENT SERVICES	CK# 41650		566.00

ALBERTA ONE-CALL CORPORATION	CK# 41651	97.65
ALLIED DISTRIBUTORS DRUM LTD.	CK# 41652	1,931.77
ALTAGAS UTILITIES INC.	CK# 41653	803.04
ANCHOR GLASS	CK# 41654	64.05
ARN'S EQUIPMENT LTD.	CK# 41655	1,463.06
ATB FINANCIAL MASTERCARD	CK# 41656	3,358.58
AVRAMENKO, ALLEN	CK# 41657	437.16
BAR W PETROLEUM & ELECTRIC LTD.	CK# 41658	760.66
BIG SKY CALL CENTERS INC.	CK# 41659	344.40
BORDER PAVING LTD.	CK# 41660	2,675.23
BRAND ALLIANCE INC.	CK# 41661	940.07
CALON, DARÁ	CK# 41662	124.60
CENTRAL REGION AAAF	CK# 41663	100.00
M.W.C. TRUCKING LTD.	CK# 41664	16,300.44
CLEARTECH INDUSTRIES INC.	CK# 41665	171.55
DALTON, NORMA G.	CK# 41666	607.14
DR HYDROVAC	CK# 41667	1,270.50
DRUM WIRELESS LTD.	CK# 41668	94.50
DRUMHELLER SOLID WASTE	CK# 41669	1,846.81
DRUMHELLER CHRYSLER LTD.	CK# 41670	149.63
DRUMHELLER CO-OP LTD.	CK# 41671	7,994.54
DRUMHELLER EQUIPMENT SALES	CK# 41672	7,386.72
FLAMAN, HEATHER	CK# 41673	566.45
FRANK FLAMAN SALES	CK# 41674	679.86
GARRY'S WELDING & SUPPLIES	CK# 41675	666.26
GLOVER INTERNATIONAL TRUCKS	CK# 41676	8,876.87
GRIFFITH, SHERRY	CK# 41677	652.28
GWYNN, DOROTHY	CK# 41678	768.78
H & H HUXTED ENT. LTD.	CK# 41679	445.16
HAMPTON, ALAN	CK# 41680	110.24
HANNA BUILDING SUPPLIES	CK# 41681	490.21
HECK, BRIAN	CK# 41682	160.60
HKRWS	CK# 41683	9,638.33
HI-WAY 9 EXPRESS LTD.	CK# 41684	185.93
HODGE BROTHERS TRUCKING LTD.	CK# 41685	44,959.40
HOOVER, BARRIE	CK# 41686	493.24
HYDRO-VAC'S UNLIMITED SALES	CK# 41687	6,300.00
FRESON BROS. DRUMHELLER	CK# 41688	335.07
JERRY'S LOCK & KEY SERVICE	CK# 41689	149.63
KELTECH COMMUNICATIONS INC.	CK# 41690	1,590.75
KLEINSCHROTH, TERENA	CK# 41691	106.80
LAPP	CK# 41692	23,048.82
LOOMIS EXPRESS	CK# 41693	93.81
MACDERMID, DANIEL H.	CK# 41694	100.00
MARSHALL, MURRAY	CK# 41695	468.32
MORRIN FOODS	CK# 41696	200.23
NAPA AUTO PARTS DRUMHELLER	CK# 41697	751.12
NC EQUIPMENT LTD.	CK# 41698	31,372.25
NEU MEUHL HUTTERIAN BRETHERN	CK# 41699	775.00
NEW WEST GEOMATICS	CK# 41700	3,755.54
NEWCAP RADIO	CK# 41701	661.50
NEWCASTLE TOWING	CK# 41702	254.63
PRIMROSE, BRAD	CK# 41703	16,454.72
PUROLATOR COURIER LTD.	CK# 41704	68.23
RAYDON RENTALS LTD.	CK# 41705	3,040.84
RECEIVER GENERAL	CK# 41706	52,751.67
RICOH CANADA INC.	CK# 41707	692.04
ROADATA SERVICES LTD.	CK# 41708	532.35
ROBMAC ENTERPRISES LTD.	CK# 41709	27,536.75
ROGER HODGE TRUCKING	CK# 41710	19,190.43
ROWE, DIANA	CK# 41711	320.00
ROWLEY COMMUNITY HALL ASSOC.	CK# 41712	500.00
SARGENT, ROBERT	CK# 41713	265.69
SHARPE, GEORGE W.	CK# 41714	2,000.00
SHRED-IT CALGARY	CK# 41715	173.68

SPECIAL AREAS BOARD	CK# 41716	80.01
STANTEC CONSULTING LTD.	CK# 41717	11,716.49
SUN LIFE ASSURANCE COMPANY	CK# 41718	16,383.49
SWANSON, KEVIN	CK# 41719	300.00
TELUS COMMUNICATIONS INC.	CK# 41720	1,432.27
THE JACK FENCING OUTFIT	CK# 41721	10,258.50
TNC PUBLICATIONS	CK# 41722	1,102.50
TRINUS TECHNOLOGIES INC.	CK# 41723	510.56
TROCHU MOTORS LTD.	CK# 41724	1,363.95
VILLAGE OF DELIA	CK# 41725	123.20
VILLAGE OF MORRIN	CK# 41726	240.10
WANNSTROM, STEVE	CK# 41727	4,016.76
WATER PURE & SIMPLE	CK# 41728	64.00
WEARPRO EQUIPMENT & SUPPLY	CK# 41729	519.79
WESTERGARD MOTORS DRUMHELLER	CK# 41730	959.72
WESTERN CHEVROLET	CK# 41731	89.46
WILD ROSE ASSESSMENT SERVICE	CK# 41732	8,688.75
WJF INSTRUMENTATION LTD.	CK# 41733	593.25
WOLSELEY WATERWORKS	CK# 41734	5,891.70
WSH LABS LTD.	CK# 41735	94.50
1073581 ALBERTA LTD.	CK# 41736	13,920.78
1325856 ALBERTA LTD.	CK# 41737	67.35
1435338 ALBERTA LTD.	CK# 41738	16,084.19

Sub-Total:

\$ 439,592.88

TOTAL:

\$ 439,592.88

C15-186
Adjournment

[C15-186] MOVED BY COUNCILLOR WANNSTROM

that the meeting be adjourned at 5:30 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held on Wednesday, December 9th, 2015 in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.

Reeve:

J. Barrie Hoover

Chief Administrative Officer:

Ross D. Rawlუსyk