

STARLAND COUNTY COUNCIL MEETING, JUNE 8th, 2016



A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, June 8th, 2016, commencing at 9:00 a.m.

Attendance

Present: Deputy Reeve: Allen Avramenko
Councillors: Murray Marshall, Bob Sargent and Steven Wannstrom
Staff: CAO R. Rawlusk
Special Projects Manager M. Kreke
Recording Secretary S. Bremer

Absent: Reeve: Barrie Hoover

Chairman

In the absence of Reeve Hoover, Deputy Reeve Avramenko assumed the position of Chairman.

C16-100 Approval of Minutes

[C16-100] MOVED BY COUNCILLOR WANNSTROM

that the minutes of the May 25th, 2016 regular meeting of the Council of Starland County be approved.



Accounts Checked

Councillors Marshall and Sargent checked accounts with Administrative Assistant Kory Bremer.

C16-101 Approval of Accounts

[C16-101] MOVED BY COUNCILLOR MARSHALL

that accounts (cheque no. 42807 to 42893 inclusive) totalling \$408,817.10, be approved for payment.

CAO Report

Chief Administrative Officer Ross Rawlusk reviewed his CAO Report with Council. Highlights of his report included the following:

- Ross, Barrie, Steve and Matthew attended the 2016 Federation of Canadian Municipalities Annual Conference in Winnipeg from June 3rd to 6th. There were a number of interesting sessions and study tours which they attended, as well as a very good Municipal Expo.
- Summer Fun staff have been hired, including Michelle Hoover and Amy Adams. The program will begin on July 4th and wrap up August 18th. It will operate in Delia on Monday and Tuesday's and in Morrin on Wednesday's and Thursday's.
- Our Records Management contract project is nearly complete. We now have a search tool, documentation on destroyed records, a new draft policy framework for FOIP and records management and a new draft information retention bylaw. Norma Dalton will be returning for a few days to classify additional records that employees have in their office or on their computers.
- Ross has been asked by the Alberta Rural Municipal Administrator's Association to sit as their representative on the Alberta Municipal Affairs Municipal Excellence Awards judging panel. He has 49 applications to review and score and then there is a final meeting in Edmonton on July 14th to finalize the final selection.
- Alberta Municipal Affairs unveiled the new proposed Municipal Government Act. The plan is to approve the Act in the fall sitting of the legislature and work to have all regulations and the Act acclaimed in time for the 2017 municipal election.



- We have tentatively set Farmer's Gravel Days for 2016, on Monday, July 4th, from the Scollard Pit; and Tuesday, July 5th and Wednesday, July 6th, from the Moench Pit.
- Shirley and Ross have been busy interviewing candidates for the Health and Safety Officer position and we have a tentative acceptance of a verbal offer made. All of the candidates interviewed were fully qualified, some with extensive experience.
- CH2MHill has been hired by Alberta Transportation as the Environmental Consultant for the Morrin Bridge Replacement project. They are currently working on preparing an environmental report for application to the appropriate environmental agencies for the boat launch construction. Starland County will be listed as an owner for the purpose of this application.

C16-102
Farmer's Gravel Days

[C16-102] MOVED BY COUNCILLOR MARSHALL

that Starland County Farmer's Gravel Days be held on Monday, July 4th, 2016 from the Scollard Stockpile (SW 1/4 31-34-20-W4M) and Tuesday, July 5th and Wednesday, July 6th, 2016 from the Moench Stockpile (SE 1/4 21-29-16-W4M); and that the rates for 3/4" or 1 1/2" crushed gravel from Scollard Stockpile be \$17.25 per cubic yard for Starland ratepayers or \$18.25 per cubic yard for non-ratepayers; and that the rates for 3/4" or 1 1/2" crushed gravel from Moench Stockpile be \$13.00 per cubic yard for Starland ratepayers or \$14.00 per cubic yard for non-ratepayers, plus trucking and GST.

CARRIED UNANIMOUSLY.

Attendance of
PWS Pratt and
PW Report

At 10:00 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Crews have been doing some brushing in road allowances and in front of signs in the hamlets, as well as clearing trees that blew over from the wind storms.
- The approach on the west side of the Duck Unlimited land was widened and gates were installed.
- The Morrin and Michichi campgrounds were gravelled, bladed and packed.
- The Division 5 graderman is on medical leave and a spare graderman will be running the grader in this division.
- The Craigmyle Resource road was patched with cold mix.
- The gravel program commenced June 6th from the Mixcor Pit.

Stantec Consulting
Meeting

Stantec Consulting will be meeting with CAO Rawlusyk and Public Works Supervisor Pratt on Thursday, June 9th, 2016 at 1:00 p.m.

Bridge
Assessments

CAO Rawlusyk reviewed Stantec Consulting's proposal to prepare assessments of 20 bridge sites, including the estimated costs involved. They also provided assessments for BF 71779 (culvert replacement), BF 8593 (bridge replacement) and BF73004 (culvert replacement).

Departure of
PWS Pratt

At 11:00 a.m., Public Works Supervisor Pratt departed from the meeting.

Attendance of
Manager Riep &
Municipal Services
Report

At 11:00 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- Repairs were done to the access roads and parking stalls at Michichi Recreation Area.
- Landscaping and drainage control work is ongoing at the Starland Recreation Area.
- The summer crew is in full swing and trying to keep up to the

mowing operations. Cemeteries are the first priority, with recreation sites next and then everything else.

- Glen attended the Alberta Fire Chief's Conference and Trade Show in Calgary.
- Glen met with two Safety Code Inspectors regarding the M. Kish property in Rumsey. They inspected the fire scene and noted that much of the wiring was done to code, however he did not have any permits for the work done. Glen will be working with the SCO inspectors on making the property compliant and safe to surrounding properties.
- Recent electrical storms caused power issues at a number of the water and sewer lift stations. Power surges cause the controls to trip out or fail altogether.
- A request was received from Dan Moe to cost-share in the construction of a new fence adjacent to the Starland Recreation Area. A portion of fence and the gate access to his crown property was washed out and he is requesting a partial cost recovery for the replacement fencing. The estimated area is approximately a half acre in size and will require about 500 feet of fence, with an estimated cost for fencing of \$6,000.00. This is for page wire fencing, similar to what he had there before.

Chinook Pipeline
re: Receivership

Correspondence was received from KPMG Inc., advising that Chinook Pipeline Inc. are now in receivership as of May 27, 2016. The records of the company indicate that Starland County is indebted to the company in the amount of \$89,648.70. CAO Rawlusk noted that we do not owe this much to Chinook, and that we have a much smaller hold-back amount, which will largely be owed to Starland County for completing work that Chinook abandoned on their most recent project for the County, the CLV Water Upgrade Project. This will be reviewed in further depth prior to responding to KPMG Inc.

Departure of
Manager Riep

At 11:45 a.m., Manager Riep departed from the meeting.

CNRL re:
Taxation

Correspondence was received from Canadian Natural Resources Limited to thank Council for taking the time to meet with their representatives to discuss their request to lower taxes. They noted that they were pleased that Starland County decided to at least maintain the same non-residential mill rate from 2015, despite a significant reduction in the assessment base and thanked Council for working together with them.

Munson
Subdivision

Correspondence was received from Palliser Regional Municipal Services advising that on April 4, 2016, PRMS approved the proposed subdivision of a Ptn. of SE 1/4 15-30-20-W4M (Village of Munson) a total area of 8.33 acres. Ross noted that one of the conditions is an additional 5 meter wide dedication to the standard 40 meter width across the highway frontage. He felt this additional dedication was unnecessary and that he would follow up with Alberta Transportation on this prior to registration.

2016 MSI Grants

Correspondence was received from Alberta Municipal Affairs confirming our total 2016 MSI grant allocations. Our total 2016 MSI allocation is \$1,571,882, which includes \$1,453,946 in capital funding and \$117,936 in operating funding.

Records
Management

CAO Rawlusk reviewed the Phase 2 work completed for Starland County by Norma G. Dalton, Records and Information Management Specialist. In addition, Ms. Dalton has proposed a Phase 3 project to review and incorporate the remaining records for Starland County now housed in the individual offices of the CAO, Assistant CAO, Project Manager and Manager of Municipal Services. She is proposing to work for four days (July 7 - 10) inclusive, for a total cost of \$12,000.00 plus GST.

C16-103
Approval of
Contract for
Records
Management

[C16-103] MOVED BY COUNCILLOR SARGENT

that Starland County contract Norma G. Dalton to complete Phase 3 of Starland County's Records and Information Management Program; to review and incorporate the remaining records for Starland County now housed in the individual offices of the CAO, Assistant CAO, Project Manager and Manager of Municipal Services; and that the total quote for these services would be \$12,000.00 plus GST.

CARRIED UNANIMOUSLY.

MGA Amendments

CAO Rawlusk reviewed the amendments to the Municipal Government Act that will affect Starland County directly or indirectly. These amendments address issues such as how municipalities are to work together and plan for growth, how municipalities will be funded, how they are empowered to govern and they address competitiveness and fairness. In addition, Bill 20 is approved amendments to be implemented that enhance municipal accountability and transparency, enabling efficient municipal operations, strengthening municipal and intermunicipal planning and enhancing municipal viability.

CARRIED UNANIMOUSLY.

Summer Fun
Brochures

Copies of the 2016 Starland County Summer Fun Program brochure were distributed to Council for their review.

Nova Vball
Funding Request

Correspondence was received from Saralyn Stel, Nova Vball Club Director & Coach, Extreme Camps Director & Coach, Action Beach Club Director & Coach. They are presently organizing a beach volleyball club for their athletes and are facing extremely high start up costs to build courts. They are looking for donations for building supplies towards this project. Council discussed this matter and requested CAO Rawlusk to obtain further information with regards to present members and their organizational structure.

Morrin Minor
Baseball Funding
Request

Correspondence was received from the Morrin Fireballs Minor Baseball Team, requesting Council's consideration of Amateur Team Grant funding. This is their first year and there are 16 youth registered between the ages of 4 and 10.

C16-104
Amateur Team
Grant Funding
Approval - Morrin
Minor Baseball

[C16-104] MOVED BY COUNCILLOR SARGENT

that the Morrin Fireballs Minor Baseball Team be granted an Amateur Team Grant in the amount of \$800.00 for the 2016 year.

CARRIED UNANIMOUSLY.

Wind Farm
Development
Proposal

Special Projects Manager Kreke discussed the possibility of a wind farm development on the County's land located on the E 1/2 32-29-17-W4M. He noted that Enterprise Renewables Corporation have been in contact with him and have made a proposal to lease a portion of these lands, still allowing the County access to mine the gravel reserves there when they so desire. Council discussed this proposal and suggested that we have Brownlee LLP review the option agreement and lease to insure that this lease wouldn't infringe on the County's right to develop our gravel reserves.

C16-105

Motion to proceed with negotiations for Wind Farm Development

[C16-105] MOVED BY COUNCILLOR SARGENT

that the County have Brownlee LLP review the option agreement submitted together with the lease agreement from Enterprise Renewables Corporation for the development of a wind farm on the E 1/2 32-29-17-W4M; and if the provisions to the County are such that these agreements will not infringe on the County's right to develop our gravel reserves when so desired, that the County proceed with negotiations for a wind development by Enterprise Renewables Corporation on these lands.

MOTION CARRIED.

Committee Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- i) Alberta Municipal Affairs - Safety Codes Council re: Safety Codes Act Recognition
- ii) Alberta Seniors and Housing - 30th Anniversary of Seniors' Week
- iii) Alberta Municipal Affairs - Well Drilling Activity Reports
- iv) Marigold Library - Marigold Report
- v) Alberta Association of Municipal Districts and Counties
 - Member Bulletin - Government of Alberta Introduces Bill 20: The Climate Leadership Implementation Act
 - Contact Newsletter (1 issue)

Accounts

Accounts - see prior motion.

ENMAX	CK# 42807	\$	7,767.53
LAWSON LUNDELL LLP	CK# 42808		32,450.00
PRONGHORN CONTROLS	CK# 42809		1,485.05
	Sub-Total:	\$	41,702.58
A.P.I. ALARM INC.	CK# 42810	\$	220.50
A & D HARPER TIRE LTD.	CK# 42811		1,269.71
ACKLANDS-GRAINGER INC.	CK# 42812		2,119.42
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 42813		1,948.07
AAMDC	CK# 42814		29,127.98
ALBERTA GOVERNMENT SERVICES	CK# 42815		71.00
AMHSA	CK# 42816		1,333.45
ALBERTA ONE-CALL CORPORATION	CK# 42817		163.80
ALCO ENERGY INDUSTRIES	CK# 42818		4,060.35
ALLIED DISTRIBUTORS DRUM LTD.	CK# 42819		3,704.49
ATB FINANCIAL MASTERCARD	CK# 42820		3,824.10
AVRAMENKO, ALLEN	CK# 42821		434.52
AWARE 360 LTD.	CK# 42822		1,264.20
CALON, DARA	CK# 42823		214.28
CAPITAL "I" INDUSTRIES	CK# 42824		4,235.35
CERVUS AG EQUIPMENT LP	CK# 42825		890.65
CHARLTON, MICHAEL E.	CK# 42826		75.00
COLLINS, GARY	CK# 42827		20.00
CRAIGMYLE VOLUNTEER FIRE DEPT.	CK# 42828		1,000.00
DALTON, NORMA	CK# 42829		781.92
DRUM WIRELESS LTD.	CK# 42830		1,516.05
DRUMHELLER SOLID WASTE	CK# 42831		1,159.08
DRUMHELLER CHRYSLER LTD.	CK# 42832		785.70
DRUMHELLER EQUIPMENT SALES	CK# 42833		6,957.27
EAST CENTRAL ALBERTA REVIEW	CK# 42834		622.65

COUNCIL MEETING, JUNE 8TH, 2016

ECS SAFETY SERVICES LTD.	CK# 42835	215.78
FINKBINER, WILLIAM A.	CK# 42836	120.00
FOAM FEEDERS INC.	CK# 42837	38,127.60
FOX SAFETY	CK# 42838	86.05
FREIGHTLINER OF RED DEER INC.	CK# 42839	4,538.93
GLOVER INTERNATIONAL TRUCKS	CK# 42840	6,072.49
HANNA BUILDING SUPPLIES	CK# 42841	812.70
HI-WAY 9 EXPRESS LTD.	CK# 42842	729.04
HODGE, LLOYD	CK# 42843	120.00
HOOVER, BARRIE	CK# 42844	293.72
HOOVER, MICHELLE	CK# 42845	144.80
JACKSON, LORNE	CK# 42846	470.71
KORTECH CALCIUM SERVICES LTD.	CK# 42847	13,726.05
KREKE, MATTHEW	CK# 42848	601.95
LAPP	CK# 42849	23,101.18
LOOMIS EXPRESS	CK# 42850	513.90
LYNCO PRODUCTS INC.	CK# 42851	181.39
MARSHALL, MURRAY	CK# 42852	463.92
METROPOLITAN COMPOUNDS INC.	CK# 42853	571.91
MORRIN FOODS	CK# 42854	319.14
NAPA AUTO PARTS DRUMHELLER	CK# 42855	528.84
PITNEYWORKS	CK# 42856	2,100.00
PRATT, AL	CK# 42857	86.98
PRINTER WORLD INTERNATIONAL	CK# 42858	980.70
RECEIVER GENERAL	CK# 42859	62,832.73
REGEHR, CHRIS	CK# 42860	640.00
RICOH CANADA INC.	CK# 42861	1,762.67
RIEP, GLEN	CK# 42862	1,079.40
ROBMAC ENTERPRISES LTD.	CK# 42863	11,568.85
ROWLEY COMMUNITY HALL ASSOC.	CK# 42864	4,500.00
RUMSEY AG SOCIETY	CK# 42865	600.00
RUMSEY VOLUNTEER FIRE DEPT.	CK# 42866	1,000.00
1858097 ALBERTA LTD.	CK# 42867	53.03
SANDS DUST CONTROL	CK# 42868	9,615.38
SARGENT, ROBERT	CK# 42869	429.06
SCHATZ, CODY	CK# 42870	75.00
SHARPE, KERRY	CK# 42871	138.44
SHRED-IT CALGARY	CK# 42872	866.25
SITEONE LANDSCAPING SUPPLY, LLC	CK# 42873	1,361.68
SRWA	CK# 42874	6,682.49
STETTLER MOTORS LTD.	CK# 42875	25,201.74
SUN LIFE ASSURANCE COMPANY	CK# 42876	16,387.19
SUREWAY INTERNATIONAL INC.	CK# 42877	1,665.32
TAB PRODUCTS OF CANADA	CK# 42878	1,083.60
TELUS COMMUNICATIONS INC.	CK# 42879	1,698.15
TELUS MOBILITY INC.	CK# 42880	933.17
THE DRUMHELLER MAIL	CK# 42881	1,170.96
TRINUS TECHNOLOGIES INC.	CK# 42882	90.56
UNIVAR CANADA LTD.	CK# 42883	5,310.12
VILLAGE OF DELIA	CK# 42884	9,800.00
VILLAGE OF MORRIN	CK# 42885	10,040.10
VILLAGE OF MUNSON	CK# 42886	9,800.00
W BAR PETROLEUM & ELECTRIC	CK# 42887	177.03
WANNSTROM, STEVE	CK# 42888	155.50
WARWICK PRINTING CO. LTD.	CK# 42889	383.25
WATER PURE & SIMPLE	CK# 42890	406.49
WESTOCK FRAME AND WHEEL	CK# 42891	7,822.11
WILD ROSE ASSESSMENT SERVICE	CK# 42892	9,029.13
1325856 ALBERTA LTD.	CK# 42893	58.80

Sub-Total:

\$ 367,114.52

TOTAL:

\$ 408,817.10

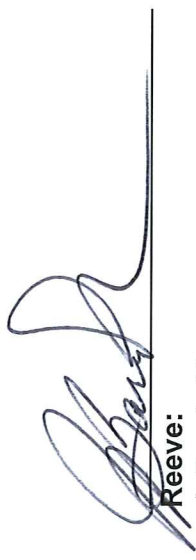
C16-106
Adjournment

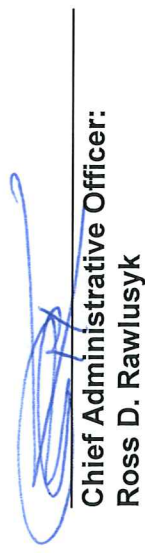
[C16-106] MOVED BY COUNCILLOR SARGENT

that the meeting be adjourned at 4:15 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held on Wednesday, June 22nd, 2016 at the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.


Reeve:
J. Barrie Hoover


Chief Administrative Officer:
Ross D. Rawlusk