

STARLAND COUNTY COUNCIL MEETING, JULY 13TH, 2016



A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, July 13th, 2016, commencing at 9:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Murray Marshall, Bob Sargent and Steven Wannstrom
Staff: CAO R. Rawlusyk
Special Projects Manager M. Kreke
Recording Secretary S. Bremer

C16-116 Approval of Minutes

IC16-116] MOVED BY COUNCILLOR MARSHALL

that the minutes of the June 22nd, 2016 regular meeting of the Council of Starland County be approved.



CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following:

- Ross noted that under the new MGA, municipalities are required to establish joint intermunicipal collaboration frameworks (ICF's). Starland County will be required to develop seven plans to include all communities that the County borders. He noted that our plan is to develop a framework of the kind of plan that would be acceptable to both communities and apply for ACP funding to help fund components of the plan.
- Ross met with MPE Engineering to start the planning for the eventual servicing of our new Public Works Shop. He noted that given the proximity of this property to the Village of Morrin and the mutual benefit we could develop for the eventual use / zoning of the property, he is recommending that we develop a joint planning process with the Village as soon as possible. Then as funding becomes available for the Partnership Program, we will try to access funding to support our partnership with the Village.
- Ross discussed the looming postal strike and provided a summary of how the County proposes to continue with business in the event of a strike.
- The Annual Staff Picnic will be held on August 12th, 2016 in Rowley.
- The Starland County ASB Tour will be held on Thursday, July 28th, with registration starting at noon in Rowley.
- The new province wide radio communication system was launched on July 1st, 2016. AFRRCS or the Alberta First Responder Radio Communications System will allow first responders to communicate with each other more effectively. The bad news for us is that we would have to purchase all new radios and probably alter our tower sites to deliver the new system in our area.
- Minimum wage in Alberta will increase to \$12.20/hour, effective October 1st. This includes the current liquor server rate which will be eliminated and these workers will be included in the general minimum wage rates. The minimum wage will rise a further \$1.40/hour to \$13.60 on October 1st, 2017 and then by another \$1.40/hour to \$15.00/hour on October 1st, 2018.
- The Central Zone CAAMDC Director's Meeting will be held in Three Hills on Friday, August 12th at 10:00 a.m. The CAAMDC Zone 2 General Meeting will be hosted by the M.D. of Acadia on October 14th, 2016.



- We have a tender request on the Alberta Purchasing Connection for the replacement of Bridge File Culvert 9015. Tenders must be submitted prior to 2:01 p.m. on Wednesday, July 27th, 2016.
- Starland County hosted the local 4-H kids and their exchange members from Ontario on July 11th at the Starland Recreation Area. A short canoe trip down the Red Deer River from Morrin Bridge to the Bleriot Ferry was organized as well.
- Council was provided with a copy of the Annual Directory of Cabinet Ministers, Deputy Ministers and Committees of Cabinet and the Legislature.
- Norma Dalton, Records Management Specialist has completed the integration of our electronic records and stored records late last week.
- We have now reached the 10 inch mark for rainfall at the Starland County weather station in Morrin.

Attendance of
PWS Pratt &
PW Report

At 10:15 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- County truckers have been hauling the stockpiled millings to ratepayers.
- They applied a couple of test spots for the new dust control product DL70 2010. The test spots consisted of the north side of Rowley Twp. Rd. 32-4 and west side of Rowley Rage Rd. 20-4, Les Olsen's and also on the Munson West Road in front of Linda Stanger's.
- A few spots were sanviked that previously had the SC250 oil dust control product.
- Dara trained a couple of the public works employees how to use the hydro seeder. They sprayed grass on the slide that was repaired on Rge. Rd. 21-0 by Kevin Burfield's. This project will have to be done again as some of it was washed away by all the rain.
- Crews have been patching with cold mix on the Craigmyle Resource Road, hamlets and some dust control spots.
- They have started roadside mowing.
- Crews assisted the Rumsey Ag Society with the hydro vac to dig post holes for the dugouts at the ball diamonds.
- 76 miles of the gravel program have been completed as well as 6.5 miles of add-ons.
- There are still a few ratepayers that need gravel hauled from Farmer's Day.
- The new water truck arrived July 11th, 2016.

BF09015 Tender

An invitation to tenders is posted on Alberta Purchasing Connection for a culvert replacement on BF09015. Tenders must be received at the Starland County Office prior to 2:01 p.m. on July 27th, 2016.

Prairie Fuel
Advisors re:
Fuel Tenders

Correspondence was received from Prairie Fuel Advisors, noting that they have completed their RFP process and have now selected a group of vendors that have the greatest capability in supporting the needs of their membership. The new supply contracts will take effect August 1, 2016. They noted that currently Starland County is receiving our bulk fuel purchases through UFA at a rate of 9.22 cents per litre over rack. Through the RFP process this supplier is offering 6.12 cents per litre over rack. However, Esso has placed a bid on our account at a rate of 4.33 cents per litre over rack and PFA Canada recommends that we switch our bulk fuel purchasing to this vendor to receive additional cost savings.

Departure of
PWS Pratt

At 11:00 a.m., Public Works Supervisor Pratt departed from the meeting.

Attendance of
Manager Riep &
Municipal Services
Report

At 11:00 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- Crews have been busy mowing in all recreation areas, hamlets and cemeteries; landscaping and plot repairs in the cemeteries; pumping out meter pits; planting trees; daily water system monitoring and testing.
- There was a major waterline failure on the HKRWS line east of Youngstown that occurred last week with a significant water loss within the entire system. This called for an emergency conservation and restrictions throughout the entire regional system. The Craigmyle and McLaren Dam truckfills were closed until water resources were returned to normal.
- The fabrication of the solar racking for the CLV solar panels is underway and expected to be onsite this week. The panel installation is scheduled to be completed over the next week or two depending on the weather and other influences.
- They are still experiencing ongoing issues with Iguana in solving the inverter issues on the solar/genset trailer. MPE and Goose Creek are recommending to remove the existing inverter from Iguana and replace with the "Outback" system in order to get the unit working as designed. The proposed unit is the same as in the CLV station and would be compatible with all the internal software of the system. The price of this unit is \$14,507.00 in total.
- Glen obtained quotes for the fencing proposal on the Dan Moe land adjacent to the Starland Recreation Area.
- Glen noted that the Delia Communities in Bloom group approached him to complete some work, which is an extension to some work that they did before homecoming. The work is the hauling and building of an earth platform with a retaining wall. The estimated work would include 18 hours of hauling and building an earth platform plus 8 hours of labour to install bridge timbers for the retaining wall.
- The Annual Fire Appreciation BBQ is to be held on Thursday, July 14th, 2016 at the Starland Recreation Area. This year Glen is planning on distributing the long service awards to all the members in attendance from 5 years and up.

C16-117
Motion to
purchase Inverter
for CLV Truckfill

[C16-117] MOVED BY COUNCILLOR WANNSTROM

that Starland County purchase an "Outback" inverter system to replace the existing inverter at the CLV Truckfill; and that payment for same be made upon completion of the installation of this unit.

CARRIED UNANIMOUSLY.

C16-118
Motion to share
expenses for
fence repairs at
Starland Rec Area

[C16-118] MOVED BY COUNCILLOR SARGENT

that Starland County agrees to pay \$1,000.00 towards the page wire fencing materials for the fence adjacent to a portion of the Starland Recreation Area on the North East side and that lease holder, Dan Moe, pay for the labour costs of installation; and that the fence is to be replaced on the existing property boundary.

MOTION CARRIED.

NRCB re:
Expansion of
Hog Barn at
Verdant Valley
Colony

Correspondence was received from the Natural Resources Conservation Board (NRCB) with regards to Application RA16026. This application was received from the Hutterian Brethren Church of Verdant Valley (NE 9-29-18-W4M) and reviewed by the NRCB. It is to expand the existing swine operation to a 575 sow farrow to finish operation, by expanding the existing swine NRCB are requesting our written comments or concerns to be submitted by July 21, 2016. Council suggested meeting with the Verdant Valley Colony to discuss this expansion, prior to making our submission.

Departure of
Manager Riep

At 12:00 p.m., Manager Riep departed from the meeting.

Attendance of
Safety Personnel
re: Safety Audit
Results

At 1:00 p.m., Sharon White, Safety Coordinator and Chris Peoples, Safety Officer, attended the meeting to review the results of Starland County's 2015 Internal Audit. There are eight elements within the audit process and Sharon outlined the strengths of each and provided suggestions for improvements as well. An overall passing mark of 80% was obtained in this audit.

Departure of
Safety Personnel

At 1:50 p.m., Sharon and Chris departed from the meeting.

Fuel Sale Policy

CAO Rawlusk also discussed the Fuel Sale Policy with Council. He noted that this draws strangers into our Public Works compound where there is a possibility of vehicle damage or scoping-out for theft; and sometimes there is inclement weather such as lightning and/or thunder.

C16-119
**Amendment to
Fuel Sale Policy**

[C16-119] MOVED BY COUNCILLOR MARSHALL

that in regards to Starland County's Fuel Sale Policy, the County will continue to sell fuel to Prairie Land Regional Division, Big Country Gas company vehicles, Village of Morrin vehicles and equipment and the local fire departments; however, effective immediately we will no longer sell fuel to anyone else including the public or Starland County employees.

Accounts
Checked

MOTION CARRIED.

Councillors Sargent and Marshall checked accounts with Administrative Assistant Laya Montgomery.

C16-120
**Approval of
Accounts**

[C16-120] MOVED BY COUNCILLOR MARSHALL

that accounts (cheque no. 42987 to 43096 inclusive) totalling \$713,025.45, be approved for payment.

CARRIED UNANIMOUSLY.

Joint Meeting with
Town of Drumheller

CAO Rawlusk and Reeve Hoover met with the C.A.O. and Mayor of Drumheller on June 23rd, 2016 to discuss regional sharing projects. Drumheller presented a number of potential projects that we could work on jointly. These included regional tourism (washroom facility installations), regional water projects (golf course extension), Community Airport development (runway paving and management), regional fire protection (fire truck purchase) and regional recreation sharing. CAO Rawlusk noted that they also updated Drumheller on some of the larger priority projects that Starland is working towards.

2015 Statistical
Information Report

A copy of the 2015 Statistical Information Return for Starland County was provided to Council for their review.

Amateur Team
Grant Request

CAO Rawlusk discussed the information he gathered in regards to the request received from the Nova Club V-Ball group for Amateur Team Grant funding.

C16-121
**Approval of
Amateur Team
Grant Funding**

[C16-121] MOVED BY COUNCILLOR MARSHALL

that the Nova Vball Club be allotted Amateur Team Grant funding in the amount of \$750.00 (15 participants at \$50.00 each) for the 2016 season.

MOTION CARRIED.

Rev/Exp Report
to Council

A copy of the 2016 Revenues and Expenditures for Starland County up to and including June 30, 2016 was distributed to Council for their review.

Brownlee LLP re:
Wind Farm Option
& Lease

Correspondence was received from Brownlee LLP, Barristers and Solicitors. They reviewed the Wind Farm Option and Lease to Enterprise Renewables Inc. on the SE and NE 32-29-17-W4M and provided their legal opinion and comments on same. Generally it was agreed that this document was too restrictive and uncertain for Council to commit to this project.

Starland Solar
Co-op Proposal

Special Projects Manager Kreke reviewed an analysis with regards to the power purchase agreement for the Starland Solar Co-op proposal over 25 years. He outlined the pros and cons with regards to the Power Purchase Agreement (PPA) and provided several scenarios based on possible energy prices over the next 25 years.

Solar West 2016
Conference

Solar West 2016 Conference will be held in Edmonton from October 5th to 7th, 2016.

C16-122
**Authorization to
attend Solar West
2016 Conference**

[C16-122] MOVED BY COUNCILLOR SARGENT

that Jordan Webber, Ross Rawlusk and Matthew Kreke be authorized to attend the Solar West 2016 Conference in Edmonton, Alberta from October 5th to 7th, 2016; and that registration and expenses be paid.

Retirement of
Sandy Wolf

CAO Rawlusk noted that our present Caretaker for the Starland County Administration Office, Sandy Wolf, is retiring as of June 30th, 2016. He noted that Tracy Wolf has been helping Sandy for the past few months and would like to continue on as the County's Caretaker. He reviewed the Independent Contractor Agreement prepared for this position with Council.

C16-123
**Independent
Contractor
Agreement for
Janitor/Caretaker**

[C16-123] MOVED BY REEVE HOOVER

that Starland County enter into an Independent Contractor Agreement with Tracy Wolf to provide the services of Janitor/Caretaker for the Starland County Administration Office; and that the terms and conditions of this Agreement be as outlined therein.

CARRIED UNANIMOUSLY.

FCM Info

Correspondence was received from the Federation of Canadian Municipalities (FCM) with regards to the clarification of the constitutional powers of local government in regards to the siting of radio-communications and telecommunications infrastructure.

ARMAA
Conference

The Annual Alberta Rural Municipal Administrators' Association Conference is being held in Grande Prairie, Alberta from September 7th to 9th, 2016.

C16-124
**Authorization to
attend ARMAA**

[C16-124] MOVED BY COUNCILLOR WANNSTROM

that CAO Rawlusk, Assistant CAO Bremer and Special Project Manager Kreke be authorized to attend the Annual Alberta Rural Municipal Administrators' Association Conference (ARMAA) in Grande Prairie, Alberta, from September 7th to 9th, 2016; and that registration and expenses be paid.

CARRIED UNANIMOUSLY.

FCSS Regulation
Review

CAO Rawlusk discussed the FCSS Regulation Review 2016 Conversation Guide and noted that these items were discussed at the recent FCSS Meeting.

Animal Control
Proposal

CAO Rawlusk noted that he had received a proposal for animal control within Starland County from "Out of the Cold" animal control and rescue services.

C16-125
Motion to
Contract OCCAR
for Animal Control

[C16-125] MOVED BY COUNCILLOR WANNSTROM

that Starland County enter into a one year contract with *Out of the Cold Companion Animal Rescue (OCCAR)*; and that the terms and conditions be as outlined within the agreement.

CARRIED UNANIMOUSLY.

Wellness Account
Policy

CAO Rawlusk reviewed a draft copy of the Wellness Account Policy No. 120-7. This policy is for the provision of funds for staff purchase of goods, services, memberships, etc. which encourage personal fitness and wellness which are not covered in their benefits package while also providing additional funds to cover medical expenses not fully covered within the existing plan.

C16-126
Adoption of
Wellness Account
Policy No. 120-7

[C16-126] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County Council adopt Policy No. 120-7, the Wellness Account Policy, as reviewed.

CARRIED UNANIMOUSLY.

Barbeque Rental
Policy

Council also reviewed the Barbeque Rental Policy, Policy No. 310-2-4 (1). It was noted that the present policy was unclear as to who was allowed to use the BBQ and if rental of this unit would be permitted.

C16-127
Amendments to
Barbeque Rental
Policy

[C16-127] MOVED BY COUNCILLOR SARGENT

that Policy No. 310-2-4-(1), Contracting Out of Municipal Equipment - County Barbeque Trailer, be amended as follows:

- The Starland County Barbeque shall only be loaned or rented out to Starland County residents and/or community groups or to residents or community groups within the Villages of Delia, Morrin and Munson;
- Non-profit organizations including the Morrin and Delia Schools may use the barbeque for free, but must provide a \$250.00 damage deposit;
- All other individuals renting the barbeque must provide a \$250.00 damage deposit as well as pay \$250.00 for rental of this unit;
- And that these changes are to be effective as of September 1st, 2016.

MOTION CARRIED.

Committee
Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council
Communications

Council Communications:

- i) Expert Creekside Cabins re: Plug and Play Cabins
- ii) Evolve Surface Strategies Inc. Re: Acquisition of Sun Agro Land Services Ltd.
- iii) Junior Achievement Southern Alberta re: Small Sponsor Report
- iv) Alberta Association of Municipal Districts and Counties
 - Member Bulletin - Save the Date: AAMDC Webinar on the Modernized Municipal Government Act
 - Contact Newsletter (2 issues)

Accounts

Accounts - see prior motion.

A&D HARPER TIRE (1979) LTD.	CK# 42987	\$	2,567.92
BUBBLEUP MARKETING CORP.	CK# 42988		70.00
FREIGHTLINER OF RED DEER INC.	CK# 42989		330.77
GLOVER INTERNATIONAL	CK# 42990		758.37
HKRWS	CK# 42991		13,441.29
ROADATA SERVICES LTD.	CK# 42992		327.60
STRONGCO LIMITED PARTNERSHIP	CK# 42993		976.68

Sub-Total: \$ 18,472.63

A & D HARPER TIRE (1979) LTD.	CK# 42994	\$	4,829.95
ACKLANDS-GRAINGER INC.	CK# 42995		2,441.34
ACTIVE GLASS	CK# 42996		1,515.95
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 42997		2,425.73
ADAMS, AMY C.	CK# 42998		151.46
AIR LIQUIDE CANADA HEAD OFFICE	CK# 42999		317.22
AAMDC	CK# 43000		51,763.53
ALBERTA GOVERNMENT SERVICES	CK# 43001		19.00
ALBERTA ONE-CALL CORPORATION	CK# 43002		100.80
ALLIED DISTRIBUTORS DRUM LTD.	CK# 43003		3,792.15
ARMAA	CK# 43004		500.00
ARN'S EQUIPMENT LTD.	CK# 43005		353.07
ATB FINANCIAL MASTERCARD	CK# 43006		5,196.59
AVRAMENKO, ALLEN	CK# 43007		267.26
AWARE 360 LTD.	CK# 43008		1,268.40
BIG COUNTRY GAS CO-OP	CK# 43009		137.82
BIG SKY CALL CENTERS INC.	CK# 43010		331.80
BUBBLEUP MARKETING CORP.	CK# 43011		209.98
CERVUS AG EQUIPMENT LP	CK# 43012		1,047.25
M.W.C. TRUCKING LTD.	CK# 43013		17,871.12
CLEARTECH INDUSTRIES INC.	CK# 43014		464.52
CUMMINS WESTERN CANADA	CK# 43015		598.64
DRUM WIRELESS LTD.	CK# 43016		2,927.35
DRUMHELLER SOLID WASTE	CK# 43017		350.43
DRUMHELLER CHRYSLER LTD.	CK# 43018		4,575.86
DRUMHELLER EQUIPMENT SALES	CK# 43019		23.27
ECS SAFETY SERVICES LTD.	CK# 43020		863.11
ENMAX	CK# 43021		7,375.22
FRANK FLAMAN SALES	CK# 43022		3,227.20
FREIGHTLINER OF RED DEER INC.	CK# 43023		201,077.95
GLOVER INTERNATIONAL TRUCKS LTD.	CK# 43024		4,644.05
GREATWEST KENWORTH LTD.	CK# 43025		679.46
GREYHOUND COURIER EXPRESS	CK# 43026		165.35
H & H HUXTED ENT. LTD.	CK# 43027		193.37
HKRWS	CK# 43028		12,518.97
HERD, IAN	CK# 43029		37.76
HI-WAY 9 EXPRESS LTD.	CK# 43030		1,319.27
HODGE BROTHERS TRUCKING LTD.	CK# 43031		55,085.30
HOOVER, BARRIE	CK# 43032		12,252.11
HOOVER, MICHELLE	CK# 43033		38.31
I.D. APPAREL	CK# 43034		673.68
FRESON BROS. DRUMHELLER	CK# 43035		444.00
IMAGE CRAFTER SIGNS INC.	CK# 43036		88.20
KAL TIRE THREE HILLS	CK# 43037		56.70
KELTECH COMMUNICATIONS INC.	CK# 43038		1,365.00
KLEINSCHROTH, TERENA	CK# 43039		50.80
LAPP	CK# 43040		23,869.13
LONE STAR RANCH SALES	CK# 43041		178.37
LOOMIS EXPRESS	CK# 43042		141.31
MACDERMID, DANIEL H.	CK# 43043		500.00
MARSHALL, MURRAY	CK# 43044		281.96
MAXIM CHEMICAL INTERNATIONAL	CK# 43045		7,140.00
MORRIN FOODS	CK# 43046		327.92

MPE ENGINEERING LTD.	CK# 43047	6,702.38
NAPA AUTO PARTS DRUMHELLER	CK# 43048	378.45
NEU MUEHL HUTTERIAN OF DELIA	CK# 43049	1,025.00
PACIFIC CHEMICALS INC.	CK# 43050	12,516.00
PEOPLES, CHRIS	CK# 43051	150.00
PETROLEUM TANK MANAGEMENT	CK# 43052	195.00
PETTY CASH	CK# 43053	138.75
PRIMROSE, BRAD	CK# 43054	17,745.47
PRINTER WORLD INTERNATIONAL	CK# 43055	336.00
RAWLUSYK, ROSS D.	CK# 43056	2,331.25
RECEIVER GENERAL	CK# 43057	62,268.73
RED DEER RIVER ADVENTURES	CK# 43058	1,071.00
RICOH CANADA INC.	CK# 43059	696.28
ROADATA SERVICES LTD.	CK# 43060	245.70
ROBMAC ENTERPRISES LTD.	CK# 43061	27,453.39
HODGE, ROGER	CK# 43062	20,842.90
ROWE, DIANA	CK# 43063	373.66
ROWE, LYLE	CK# 43064	37.73
SAMUEL PLUMBING & HEATING	CK# 43065	72.98
SARGENT, ROBERT	CK# 43066	3,422.80
SHAW GMC	CK# 43067	570.47
SHRED-IT CALGARY	CK# 43068	194.57
STARTEC REFRIGERATION SERVICES	CK# 43069	519.23
STONE BLUE ENTERPRISES INC.	CK# 43070	123.34
STRONGCO LIMITED PARTNERSHIP	CK# 43071	87.36
SUN LIFE ASSURANCE	CK# 43072	16,985.05
TAB PRODUCTS OF CANADA	CK# 43073	1,341.10
TAQA NORTH	CK# 43074	63.00
TELUS COMMUNICATIONS INC.	CK# 43075	1,684.08
TELUS MOBILITY INC.	CK# 43076	1,000.44
THE DRUMHELLER MAIL	CK# 43077	495.52
TOWN OF DRUMHELLER	CK# 43078	3,008.38
TRINUS TECHNOLOGIES INC.	CK# 43079	588.01
TROCHU MOTORS LTD.	CK# 43080	1,880.85
TURRIS COMMUNICATIONS LTD.	CK# 43081	270.22
UNIVAR CANADA LTD.	CK# 43082	11,419.38
VILLAGE OF DELIA	CK# 43083	998.92
VILLAGE OF MORRIN	CK# 43084	1,128.06
VITA WATER TECHNOLOGIES LTD.	CK# 43085	2,086.35
WANNSTROM, STEVE	CK# 43086	3,316.87
WATER PURE & SIMPLE	CK# 43087	160.00
WESTERGARD MOTORS DRUMHELLER	CK# 43088	342.56
WESTERN CHEVROLET	CK# 43089	176.72
WILD ROSE ASSESSMENT SERVICE	CK# 43090	9,029.13
WRIGHT, JUSTIN	CK# 43091	287.75
WURTH CANADA LIMITED	CK# 43092	824.68
ZIPPER, ALOIS A.	CK# 43093	1,296.75
1073581 ALBERTA LTD.	CK# 43094	20,412.20
1325856 ALBERTA LTD.	CK# 43095	540.45
1435338 ALBERTA LTD.	CK# 43096	17,642.92

Sub-Total:

\$ 694,552.82

TOTAL:

\$ 713,025.45

[C16-128] MOVED BY DEPUTY REEVE AVRAMENKO

that the meeting be adjourned at 4:35 p.m.

CARRIED UNANIMOUSLY.

The next regular meeting of the Council of Starland County is to be held in the Starland County Administration Office, Morrin, Alberta, on Wednesday, July 27th, 2016, commencing at 9:00 a.m.



Reeve:
J. Barrie Hoover



Chief Administrative Officer:
Ross D. Rawlusk