

# STARLAND COUNTY

## COUNCIL MEETING, JULY 27<sup>TH</sup>, 2016



A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, July 27<sup>th</sup>, 2016, commencing at 9:00 a.m.

### Attendance

Present: Reeve: Barrie Hoover  
Deputy Reeve: Allen Avramenko  
Councillors: Murray Marshall, Bob Sargent and Steven Wannstrom  
Staff: CAO R. Rawlusk  
Special Projects Manager M. Kreke  
Recording Secretary S. Bremer

### C16-129 Approval of Minutes

**[C16-129] MOVED BY COUNCILLOR MARSHALL**

**that the minutes of the July 13<sup>th</sup>, 2016 regular meeting of the Council of Starland County be approved.**



**CARRIED UNANIMOUSLY.**

### Financial Statement

Council reviewed the Starland County monthly financial statement for the month ending June 30<sup>th</sup>, 2016.

### C16-130 Approval of Financial Statement

**[C16-130] MOVED BY DEPUTY REEVE AVRAMENKO**

**that the Monthly Financial Statement for the month ending June 30<sup>th</sup>, 2016 be approved as reviewed.**



**CARRIED UNANIMOUSLY.**

### Accounts Checked

Deputy Reeve Avramenko and Councillor Wannstrom checked accounts with Administrative Assistant Laya Montgomery.

### C16-131 Approval of Accounts

**[C16-131] MOVED BY COUNCILLOR WANNSTROM**

**that accounts (cheque no. 43097 to 43184 inclusive) totalling \$585,369.10, be approved for payment.**



**CARRIED UNANIMOUSLY.**

### CAO Report

Chief Administrative Officer Ross Rawlusk reviewed his CAO Report with Council. Highlights of his report included the following:

- The Province recently formed a new panel to advise the Minister responsible for the Climate Change Office. The Energy Efficiency Advisory Panel is to make recommendations on the types of energy savings programs that Alberta can start to deliver in the short and medium term, as well as set out a long-term vision.
- Our current benefits program for employees is up for renewal as of August 1<sup>st</sup>. Overall, the net increase amounted to 4.0%, with some of the benefits increasing and other decreasing.
- The Federal Government has formed an all-party committee to review the Federal Electoral System. Information sessions will be held and citizens can submit comments to the committee.
- The Province of Alberta has just recently appointed a Senior's Advocate. This Advocate will work with seniors to resolve a wide variety of issues with regards to seniors and their families.
- The Farmer's Advocate Office of Alberta Agriculture and Forestry have created a new email distribution list that will be used to send out news and landowner resources to anyone that's interested.
- Ross was in Edmonton on July 14<sup>th</sup>, representing ARMAA for the Minister's Awards for Municipal Excellence Review Committee.



The winners will be announced at the AAMDC Fall Convention.  
• The purchase of CN property is nearing completion. Ross expects that we should have final titles by the end of August.

Attendance of  
PWS Pratt &  
PW Report

At 10:15 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Regular work on-going including installing culverts, building and widening approaches, mowing, weed whipping around bridges and guard rails, installing signs, etc.
- 94 miles of the gravel program have been completed, as well as 16 miles of add-ons.
- AI is working on a quote for the chip seal on Range Road 16-5 to try and preserve this road for a few more years.

Attendance of  
Safety Reps re:  
eCompliance

At 10:40 a.m., Sharon White and Chris Peoples attended the meeting to review the new eCompliance Safety Tool which is presently being implemented in the County. This tool will be utilized by all supervisors to streamline safety reporting and recording and provide easier access to forms, etc., especially while working in the field.

2015 Safety Audit  
Action Plan

In addition, Chris and Sharon briefly reviewed the 2015 Safety Audit Action Plan Summary Report, which outlines all the actions for improvement required as well as the resources required and the person accountable for implementing this improvement.

Departure of  
PWS Pratt, Safety  
Coordinator White  
& Safety Officer  
Peoples

At 11:45 a.m., Chris, Sharon and AI departed from the meeting.

2015 MSI SFE

Correspondence was received from Alberta Municipal Affairs, confirming that the County's certified SFE Report has been submitted as required and it meets the reporting requirements of the MSI Memorandum of Agreement.

CN Rail Land  
Transfer

CAO Rawluyk noted that the CN Rail land transfer is nearing completion and provided an update on same, including a Rental Adjustment Statement and a Statement of Adjustments.

Public Participation  
Regulation

CAO Rawluyk reviewed the Discussion Guide provided by Alberta Municipal Affairs in regards to the Municipal Government Act Public Participation Regulation. He noted that once proclaimed, the amendments contained in Bill 20 will require municipalities to adopt public participation policies that outline their approaches for engaging with stakeholders.

Code of Conduct  
Regulation

In addition, Alberta Municipal Affairs provided a Discussion Guide on the Municipal Government Act Code of Conduct Regulation. Bill 20 will add a new section to the MGA which will require councils to establish a code of conduct for councillors. The Minister has the authority to make regulations respecting matters that a code must address and there will also be a requirement that councillors must adhere to the code of conduct.

Personnel Issues

CAO Rawluyk discussed some personnel issues with Council. There were concerns raised with regards to discrepancies on some of the time sheets, with the hours of work claimed and the hours of work actually worked. Changes were made, however, the employee(s) were not informed. Council discussed this issue and determined that the time sheets in question will continue to be monitored, however, when there is a discrepancy, this will be discussed with the employee prior to the time being corrected.



C16-132

Motion re:  
Personnel Time  
Owing

[C16-132] MOVED BY DEPUTY REEVE AVRAMENKO

that the time sheets be reviewed and the employees identified be reimbursed for any hours deleted from their time when they were not alerted to these changes; and that the time sheets continue to be monitored and any hours in discrepancy will first be addressed with the employee prior to being deducted from their pay.

**CARRIED UNANIMOUSLY.**

Tender Opening  
re: BF9015

At 1:57 p.m., the meeting was temporarily recessed to allow for the tender opening for Bridge File 9015, South of S.E. 1/4 10-31-17-W4M. Tendering representatives in addition to representatives from Stantec Consulting attended the meeting. Tenders were opened at 2:03 p.m. Five tenders were received, with the low tender being received from Unsurpassable Construction Ltd. in the amount of \$144,333.00. The delegation departed at 2:15 p.m. Stantec Consulting representatives temporarily departed to review and confirm the quotes received.

Stantec Consulting  
re: Award of  
Tender for BF9015

At 2:40 p.m., the Stantec Consulting representatives returned and noted that the quotes received were correct and recommended that the tender be awarded to Unsurpassable Construction Ltd. from Didsbury, Alberta.

C16-133

Award of Tender  
re: BF9015

[C16-133] MOVED BY REEVE HOOVER

that Starland County award the construction tender for Bridge File 9015 to Unsurpassable Construction Ltd., for a total tender price of \$144,333.00.

**CARRIED UNANIMOUSLY.**

August Council  
Meetings

Council discussed the upcoming Council Meetings for August and noted a controversy with the August 10<sup>th</sup> meeting.

C16-134

Cancellation of  
Council Meetings  
& New Meeting  
Scheduled

[C16-134] MOVED BY COUNCILLOR WANNSTROM

that the August 10<sup>th</sup> and August 24<sup>th</sup>, 2016 regular meetings of Council be cancelled; and that a Council Meeting be held on August 17<sup>th</sup>, 2016.

**CARRIED UNANIMOUSLY.**

RDRMUG re:  
Letter of Support

The Red Deer River Municipal Users Group (RDRMUG) is requesting support by its members to support the lobbying efforts of the Town of Drumheller and the Town of Sundre with regards to the Province funding their flood mitigation projects at 100%.

C16-135

Motion re: Letter  
of Support to  
RDRMUG

[C16-135] MOVED BY COUNCILLOR MARSHALL

that Starland County supports the Red Deer River Municipal Users Group motion to support the lobbying efforts of the Town of Drumheller and the Town of Sundre with regards to the Province funding their flood mitigation projects at 100%; and that a letter reflecting this support be forwarded to the Minister of Environment & Parks.

**CARRIED UNANIMOUSLY.**

Committee  
Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council  
Communications

Council Communications:

- i) Brownlee LLP re: "Municipal Law - July 2016" (Bill 21 - Modernized Municipal Government Act)
- ii) Water Act Notice of Decision - Atco Electric (NW 1/4 & SW 1/4 20-31-17-W4M)
- iii) Natural Resources Conservation Board re: "Update - Summer 2016"
- iv) Alberta Association of Municipal Districts and Counties
  - Contact Newsletter (1 issue)

Accounts

Accounts - see prior motion.

AAMDC	CK# 43097	\$	177.41
AVRAMENKO, ALLEN	CK# 43098		6,415.01
BARRON, FRANCIS	CK# 43099		1,231.00
DEVALERIOLA, CHERYL	CK# 43100		1,823.00
DRUMHELLER CO-OP LTD.	CK# 43101		2,888.55
EAST CENTRAL GAS CO-OP LTD.	CK# 43102		36.67
I.D. APPAREL	CK# 43103		3,054.45
LAHRMANN CONSTRUCTION INC.	CK# 43104		24,985.80
MARSHALL, MURRAY	CK# 43105		4,670.27
TELUS COMMUNICATIONS INC.	CK# 43106		185.98

**Sub-Total: \$ 45,468.14**

SCHUMACHER, GOUGH & COMPANY CK# 43107 \$ 291,350.75

**Sub-Total: \$ 291,350.75**

AAMDC CK# 43108 \$ 18,579.55

**Sub-Total: \$ 18,579.55**

A & D HARPER TIRE LTD.	CK# 43109	\$	1,064.87
ACCU-FLO METER SERVICE LTD.	CK# 43110		1,861.23
ACKLANDS-GRAINGER INC.	CK# 43111		455.96
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 43112		181.46
AAMDC	CK# 43113		42,318.52
ALBERTA FIRE CHIEF ASSOCIATION	CK# 43114		2,100.00
ALLIED DISTRIBUTORS DRUM LTD.	CK# 43115		1,558.82
ALTAGAS UTILITIES INC.	CK# 43116		189.94
ATCO ELECTRIC LTD.	CK# 43117		38.56
AVRAMENKO, ALLEN	CK# 43118		267.79
BORDER PAVING LTD.	CK# 43119		2,356.22
BROOKS INDUSTRIAL METALS LTD.	CK# 43120		127.04
BROWNLEE LLP	CK# 43121		2,325.44
BURT, EDWIN	CK# 43122		150.00
CERVUS AG EQUIPMENT LTD.	CK# 43123		365.00
CHAMBERS, ROBERT	CK# 43124		2,000.00
CITY OF RED DEER	CK# 43125		100.00
COLLICUTT ENERGY	CK# 43126		3,015.60
CUMMINS WESTERN CANADA	CK# 43127		163.77
DALTON, NORMA G.	CK# 43128		13,664.78
DRUM WIRELESS LTD.	CK# 43129		1,465.70
DRUMHELLER CHRYSLER LTD.	CK# 43130		452.80
DRUMHELLER CO-OP LTD.	CK# 43131		6,824.93
DRUMHELLER EQUIPMENT SALES	CK# 43132		449.24
EAGLE LAKE NURSERIES	CK# 43133		434.70
EAST CENTRAL GAS CO-OP LTD.	CK# 43134		148.43
ECOMPLIANCE MANAGEMENT	CK# 43135		10,500.00



FRANK FLAMAN SALES	CK# 43136	408.57
FREIGHTLINER OF RED DEER INC.	CK# 43137	405.31
GARRY'S WELDING AND SUPPLIES	CK# 43138	446.46
GIEZENDANNER, IRENE	CK# 43139	520.00
GOLDEC HAMM'S MANUFACTURING	CK# 43140	658.23
GREYHOUND COURIER EXPRESS	CK# 43141	62.76
H & H HUXTED ENT. LTD.	CK# 43142	184.38
HAMPTON, ALAN	CK# 43143	119.60
HAMPTON, THOMAS & CAROL	CK# 43144	2,000.00
HEALTH & SAFETY CONFERENCE	CK# 43145	1,312.50
HKRWS	CK# 43146	177.91
HI-WAY 9 EXPRESS LTD.	CK# 43147	266.11
HODGE BROTHERS TRUCKING LTD.	CK# 43148	6,192.47
HOOVER, BARRIE	CK# 43149	294.88
HOOVER, MICHELLE	CK# 43150	80.45
IMAGE CRAFTER SIGNS INC.	CK# 43151	29.40
KORTECH CALCIUM SERVICES LTD.	CK# 43152	7,203.03
LAPP	CK# 43153	23,869.13
MARSHALL, MURRAY	CK# 43154	465.68
MORROW, KENNETH J.	CK# 43155	200.00
NAPA AUTO PARTS DRUMHELLER	CK# 43156	170.52
NEU MUEHL HUTTERIAN OF DELIA	CK# 43157	475.00
NEW WEST GEOMATICS	CK# 43158	1,055.25
NOVA VBALL	CK# 43159	750.00
OASIS CARWASH	CK# 43160	179.53
PIONEER RESEARCH CORPORATION	CK# 43161	4,253.36
PRO SOURCE CANADA INC.	CK# 43162	2,676.14
QUADROCK TRUCKING	CK# 43163	18.90
RECEIVER GENERAL	CK# 43164	62,722.72
ROUGH MEADOW MANAGEMENT INC.	CK# 43165	6,589.20
ROWE, DIANA	CK# 43166	207.32
SARGENT, ROBERT	CK# 43167	430.00
SCHUMACHER, GOUGH & COMPANY	CK# 43168	791.10
SRWA	CK# 43169	573.46
STRONGCO LIMITED PARTNERSHIP	CK# 43170	1,363.91
SUREWAY INTERNATIONAL INC.	CK# 43171	1,088.75
TELUS COMMUNICATIONS INC.	CK# 43172	215.55
TELUS MOBILITY INC.	CK# 42173	239.48
WANNSTROM, STEVE	CK# 42174	255.75
WATER PURE & SIMPLE	CK# 42175	55.00
WEARPRO EQUIPMENT & SUPPLY	CK# 42176	103.32
WESTERN CHEVROLET	CK# 42177	657.62
WIL-CAN SAFETY LTD.	CK# 42178	409.50
WOLF, TRACY	CK# 42179	1,230.00
WSH LABS LTD.	CK# 42180	2,352.00
WURTH CANADA LTD.	CK# 42181	994.56
CINTAS CANADA LIMITED	CK# 42182	420.85
ZIPPER, ALOIS A.	CK# 42183	170.10
1325856 ALBERTA LTD.	CK# 42184	44.10

**Sub-Total: \$ 229,970.66**

**TOTAL: \$ 585,369.10**

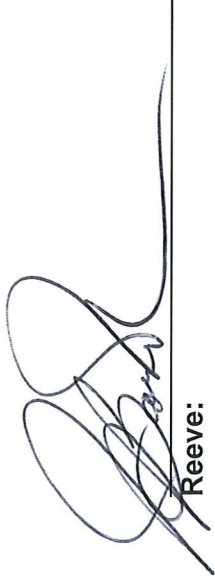
**C16-136**  
**Adjournment**

**[C16-136] MOVED BY COUNCILLOR WANNSTROM**

that the meeting be adjourned at 3:10 p.m.

**CARRIED UNANIMOUSLY.**

*The next regular meeting of the Council of Starland County is to be held in the Starland County Administration Office, Morrin, Alberta, on Wednesday, August 17<sup>th</sup>, 2016, commencing at 9:00 a.m.*



Reeve:  
J. Barrie Hoover



Chief Administrative Officer:  
Ross D. Rawlusk