

# STARLAND COUNTY COUNCIL MEETING, SEPTEMBER 28<sup>TH</sup>, 2016

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, September 28<sup>th</sup> 2016, commencing at 8:00 a.m.

## Attendance

Present: Reeve: Barrie Hoover  
Deputy Reeve: Allen Avramenko  
Councillors: Murray Marshall, Bob Sargent and  
Steven Wannstrom  
Staff: CAO R. Rawluyk  
Special Projects Manager M. Kireke  
Recording Secretary S. Bremer

## C16-158 Approval of Minutes

**[C16-158] MOVED BY COUNCILLOR MARSHALL**

**that the minutes of the September 14<sup>th</sup>, 2016 regular meeting of the Council of Starland County be approved.**

**CARRIED UNANIMOUSLY.**

## Attendance of PWS Pratt & PW Report

At 8:45 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Crews have been busy with regular labour items including installing culverts, patching with cold mix in the hamlets and oiled roads, installing and repairing signs and completing clean-up days in the hamlets.
- Construction fence was put up around the old Munson Hall.
- They completed the soccer pad in Drumheller.
- Unit 700 that burnt was stripped down, removing paper work, the radio, etc.
- Hodge Brothers were contracted to empty the end dump at the Courtney/Handhills Pit so they could unhook the trailer from Unit 700.
- Unit 700 is now ready to be towed away and the end dump was hauled back to the County compound.
- 89 miles of add-ons to the gravel program have now been completed.
- AI attended the final inspection on BF9015.
- Doug and AI inspected the Munson Hall site to review the work needed to remove the old hall and landscape this area.

## C16-159 Motion to go “in-camera”

**[C16-159] MOVED BY COUNCILLOR WANNSTROM**

**that Council go in-camera at 9:00 a.m. to discuss legal advice received.**

**CARRIED UNANIMOUSLY.**

## C16-160 Motion to resume Council

**[C16-160] MOVED BY COUNCILLOR SARGENT**

**that the regular meeting of Council be resumed at 9:15 a.m.**

**CARRIED UNANIMOUSLY.**

## Departure of PWS Pratt

At 9:20 a.m., Public Works Supervisor Pratt departed from the meeting.

Attendance of  
Manager Riep &  
Municipal Services  
Report

At 9:25 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- They completed the quarterly THM and Lead sampling of all the water systems. The sampling includes 15 locations throughout all sections of the water distribution and transmission lines up to and including Byemoor and Endiang water stations.
- Glen has been working with MPE on the upgrades to the Rumsey water station, however, the building size is an issue to try to coordinate the location of the analysers and other equipment into the building.
- Rodent infiltration into many of the buildings has become a serious issue and crews have been doing preventative and/or minor repairs to seal doors and perimeter walls to address this problem. Some buildings will need cleaning and disinfecting once the mice problem is under control.
- Crews have been busy working in the cemeteries repairing and/or removing many grave covers that have become unsightly and in disrepair. He noted that there are a growing number of sites where the markers are nearly or mostly non-legible and he is looking at restoring these markers before they are completely lost.
- Goose Creek was out this last week and began installing the solar panels and some wiring of the system. He hopes to have the solar on-line within the next week or so.
- Red Deer 911 is scheduling some equipment upgrades to the dispatch services the first week of November. Additional equipment will be incorporated into both the Morrin tower site and the Drumheller site and will provide enhanced protection of system failure with backup power as well as alert capabilities and will allow Red Deer to monitor the system better.
- The Town of Drumheller is hosting an Emergency Alert warning system training on October 19<sup>th</sup>. Shirley and Glen will be attending this training.

2016 AEMA  
Summit

CAO Rawlusk noted that the 2016 Alberta Emergency Management Agency Stakeholder Summit will be held on November 21<sup>st</sup> and 22<sup>nd</sup>, 2016 in Edmonton.

Departure of  
Manager Riep

At 9:50 a.m., Manager Riep departed from the meeting.

CAO Report

Chief Administrative Officer Ross Rawlusk reviewed his CAO Report with Council. Highlights of his report included the following:

- The Province has appointed a panel of experts to meet with the community, labour and industry leaders in regions affected by the transition away from coal-fired electricity generation. The panel's goal is to gather information about challenges and opportunities, to share information and resources about current programs and supports and to generate ideas for training and new opportunities.
- We now have the preliminary Internal Safety Audit for Starland County and our initial overall score is a passing mark of 86%. Although we received a passing grade, the audit identifies areas that require improvements.
- The consultant team for the design of the new Munson Fire Hall have selected three candidate firms for interview and submission of cost estimates. Once the team has made a recommendation to Council on which firm to contract, a firmer estimate of costs can be identified and tenders will be put out for construction.
- The Province has set up a new online recruitment process, inviting Albertan's to apply for opportunities with agencies, boards and commissions.
- Plans are in place to enhance the Canada Pension Plan (CPP) for future generations of Canadians. The annual earnings will be increased from one-quarter to one-third as well as there will be an



increase in the maximum amount.

- Ross has been working on getting the preliminary engineering assessment completed on the Burfield slide on Range Road 21-0. The assessment is needed to size the replacement culverts as well as support our application for a relaxation of the wetland policy requirements.
- We have received some complaints about the operation of a drainage ditch in the N ½ 21-32-17-W4M. Some adjacent farmland was flooded by a recent release of water from this ditch. Alberta Environment is investigating the operation of the release valve.
- Ross has received some complaints about the County of Stettler doing a gravel haul on the newly paved Secondary Highway 851. Ross will discuss the possibility of a winter haul with the County of Stettler.
- Bridge File 9015 is now complete with Unsurpassable Construction Ltd. doing an excellent job on this culvert installation.
- Ross noted that staff has completed a second half day of meetings to review the new draft Land Use Bylaw for Starland County. We have completed the review of the definitions section and nearly reviewed all the land use districts. One more session should get us through the balance of the bylaw. Some issues will require clarification from Council before the bylaw is finalized for first reading.

Safety Audit  
Close-Out Meeting

CAO Rawluyk noted that we held our close-out meeting for Starland County's Internal Safety Audit on September 21<sup>st</sup>, 2016. Overall results were satisfactory, with the County receiving a passing mark of 86%.

Alberta Wetland  
Regulatory Guide

Correspondence was received from the Government of Alberta with regards to Alberta Wetland Regulatory Requirements Guide. This guide is to improve public knowledge of the regulatory instruments and processes applicable to the Alberta Wetland Policy Implementation.

Bellamy Hosted  
Financial System  
Proposal

CAO Rawluyk reviewed a proposal received from Bellamy outlining pricing and a summary proposal for a Hosted Financial System. Rather than updating our server and maintaining the system and back-ups in-house, they are proposing to provide server functions for us as well as storing data securely off-site and maintaining daily back-ups, implementing up-grades as necessary, etc.

**C16-161**  
**Motion to contract**  
**Bellamy Hosted**  
**Financial System**

**[C16-161] MOVED BY DEPUTY REEVE AVRAMENKO**

**that Starland County enter into a three-year contract with Bellamy to utilize their Bellamy Hosted Financial System as described.**

**CARRIED UNANIMOUSLY.**

Linear Property  
Annual Report

Alberta Municipal Affairs forwarded the Linear Property Assessment 2016 Annual Report for Council's review.

Munson Hall  
Grand Opening

The Munson and Area Community Association forwarded an invitation to attend their Official Grand Opening on October 1<sup>st</sup>, 2016, commencing at 5:00 p.m. The official opening will have speeches and a ribbon cutting followed by a steak supper and dance.

Correspondence  
re: Lease Road  
Access

Correspondence was received from Craig MacDougall, Park Ranger for Alberta Environment and Parks. He is inquiring about concerns raised with regards to lease holders and their rights to deny vehicle traffic along the roadways throughout Rumsey Natural Area. Deputy Reeve Avramenko noted that there are Texas gates and chains across the road right-of-ways while the cattle are in the grazing lease, which is until the end of October. After that, the gates are unchained.

Committee Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- i) ERMIC re: ERMIC Newsletter (Emergency Management Training)
- ii) Alberta Association of Municipal Districts and Counties
  - Contact Newsletter (1 issue)

**C16-162**  
Adjournment

**[C16-162] MOVED BY COUNCILLOR SARGENT**

that the meeting be adjourned at 11:30 a.m.

**CARRIED UNANIMOUSLY.**

*The next regular meeting of the Council of Starland County is to be held on Wednesday, October 12<sup>th</sup>, 2016 at the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m.*



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Reeve:  
J. Barrie Hoover



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Chief Administrative Officer:  
Ross D. Rawlusk