

# STARLAND COUNTY COUNCIL MEETING, NOVEMBER 9<sup>TH</sup>, 2016

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Wednesday, November 9<sup>th</sup>, 2016, commencing at 9:00 a.m.

## Attendance

Present: Reeve: Barrie Hoover  
Deputy Reeve: Allen Avramenko  
Councillors: Murray Marshall, Bob Sargent and Steven Wannstrom  
Staff: CAO R. Rawlusk  
Special Projects Manager M. Kreke  
Recording Secretary S. Bremer

## C16-183 Approval of Organizational Minutes

**[C16-183] MOVED BY DEPUTY REEVE AVRAMENKO**  
that the minutes of the October 26<sup>th</sup>, 2016 Organizational Meeting of the Council of Starland County be approved as circulated.

## C16-184 Approval of Council Minutes

**[C16-184] MOVED BY DEPUTY REEVE AVRAMENKO**  
that the minutes of the October 26<sup>th</sup>, 2016 Regular Meeting of the Council of Starland County be approved as circulated.

## Accounts Checked

Councillors Marshall and Sargent checked accounts with Administrative Assistant Laya Montgomery.

## C16-185 Approval of Accounts

**[C16-185] MOVED BY COUNCILLOR SARGENT**  
that accounts (cheque no. 43724 to 43815 inclusive) totalling \$572,239.71, be approved for payment.

## Financial Statement

Council reviewed the financial statement for Starland County for the month ending October 31<sup>st</sup>, 2016.

## C16-186 Approval of Financial Statement

**[C16-186] MOVED BY DEPUTY REEVE AVRAMENKO**  
that the Starland County Financial Statement for the month ending October 31<sup>st</sup>, 2016 be approved as reviewed.

## CAO Report

Chief Administrative Officer Ross Rawlusk reviewed his CAO Report with Council. Highlights of his report included the following:

- He noted that the 2016 Fall AAMDC Convention will be held next week, November 14<sup>th</sup> to 17<sup>th</sup>.
- Ross discussed the impact of the proposed carbon tax, both provincially and federally.
- 2016 Christmas party is tentatively scheduled for November 26<sup>th</sup>, 2016.
- The Electoral Boundaries Commission Act assigns Elections Alberta the responsibility of providing advice and information to the Electoral Boundaries Commission. The Commission is charged with redrawing the provincial electoral boundaries prior to the next election.
- Work has begun on the new fire hall. BRZ Architecture is working

on the preliminary site design and functional plan. The initial plan of tendering in the late winter / early spring period is still on track with final completion tentatively set for later 2017 / early 2018.

- CAO Rawlusk noted that over the course of the next few weeks, he will be working with the Supervisors to complete job evaluations for all salaried and/or permanent employees. We also expect to receive the results from the provincial AUMA salary survey soon.
- The Province has tabled Bill 24, the Forest and Prairie Protection Amendment Act, which includes a number of new measures aimed at reducing the number of wildfires caused by humans while enhancing firefighting operations.
- The Morrin Community has commenced meetings in the preparation of a new history book for the Morrin area. This book will provide an update of the last 50 years since the publication of the last book.
- Ross met with the Village of Munson to try and finalize the drainage plan for the Community Hall parking lot area. There are some initial drainage swales the County will be able to work on before the removal of the hall which will be done after freeze up.

Christmas Party

Special Projects Manager Kreke discussed the proposed plans for Starland County's 2016 Christmas Party. He noted that the Committee's suggestion is to attend the Drumheller Minor Soccer event which is being hosted at the Badlands Community Facility on Saturday, November 26<sup>th</sup>, 2016. They are hosting a dinner, followed by comedians and then a dance for the price of \$50.00 per person. This also includes a drive-home service. The Committee also requested consideration of providing one drink ticket per person which Council did not agree on.

**C16-187**  
**Approval of**  
**2016 Christmas**  
**Party**

**[C16-187] MOVED BY REEVE HOOVER**

**that Starland County Council approve the proposal for the 2016 Starland County Christmas Party, agreeing to purchase a \$50.00 ticket for each employee and their spouse who are able to attend.**

Attendance of  
PWS Pratt &  
PW Report

**MOTION CARRIED.**

At 10:10 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Snow fencing operations have commenced but will not be completed until harvest is finished.
- Helped Village of Morrin Foreman with hydro-vaccing curb stop.
- Hauling sand to the yard from the Courtney/Handhills pit.
- Landscaping C.N. land around the old C.N. building.
- Helped utility crew with water breaks.
- Fixed fence in the main compound.
- The last 4.5 miles of gravel add-ons were completed.

Review of  
Workplace  
Violence  
Policy

CAO Rawlusk discussed Starland County's *Workplace Violence Policy* with Council. He noted that he has received three complaints recently and as per the Policy, it notes that Starland County Council will appoint an investigation team.

**C16-188**  
**Appointment of**  
**Investigation**  
**Team re:**  
**Workplace**  
**Violence Policy**

**[C16-188] MOVED BY DEPUTY REEVE AVRAMENKO**

**that an investigation team of Reeve Hoover, CAO Rawlusk, Public Works Supervisor Pratt and Special Projects Manager Kreke be appointed to review the three recent workplace violence complaints received.**

**CARRIED UNANIMOUSLY.**



Departure of  
PWS Pratt

At 10:50 a.m., Public Works Supervisor Pratt departed from the meeting.

Attendance of  
Manager Riep &  
Municipal Services  
Report

At 10:53 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- Red Deer 911 have completed their system upgrade which included the installation of equipment in the County Office Server Room. The equipment is intended to provide enhanced monitoring capabilities within the system to identify and alert any communications lost or connection failures.
- Aerial Internet Solutions is an internet service provided in the municipality and we have an opportunity to use their communications tower in the Hand Hills for a repeater on our existing radio system.
- Fire Training has been scheduled for November and December, which will conclude the training sessions as approved under the Alberta Fire Services and Emergency Preparedness Program.
- Glen noted that there have been some interesting proposals being discussed involving the wind farm projects and also mega solar farm operations within the County.

Kronos Solar  
Project  
Presentation

CAO Rawlusk noted that Kronos Solar Projects would like to make a presentation to Council for their proposed Solar Photovoltaic (PV) Park in the Rowley area. Their presentation will be at the Starland County Administration Office, Morrin, Alberta on Thursday, November 24<sup>th</sup>, 2016 at 1:30 p.m. They will then be continuing on to Rowley to do a public presentation.

Departure of  
Manager Riep

At 11:20 a.m., Manager Riep departed from the meeting.

AAMDC  
Convention

CAO Rawlusk reviewed information with Council in regards to the upcoming Alberta Association of Municipal Districts and Counties Fall Convention. He provided Council with their accommodation schedule, the Starland County Meeting Agenda, the AAMDC Final Agenda, reviewed the resolutions as well as staff recommendations and provided the agenda for the Mayors and Reeves Liaison Committee Meeting.

Committee List

A copy of the 2016/2017 Council Committee Members List was provided to Council for their perusal.

Brownlee LLP re:  
Donation of Land

Correspondence was received from Brownlee LLP, providing some background information and a proposed framework in respect of the proposed land donation to be made by Mr. Hank Abbie to the County. They noted that the County would have obligations that arise by virtue of the provisions of the Municipal Government Act, the Occupiers' Liability Act and the Environmental Protection and Enhancement Act with respect to the pre-existing and ongoing condition of the Lands. The County must consider this aspect of liability which they would need to assume. It was suggested to consider a transfer agreement, wherein Mr. Abbie's continued use and enjoyment of the Lands throughout the remainder of his lifetime would be established, and a tax receipt in the amount equal to the appraised value of the Lands could be provided to Mr. Abbie.

Carbon Tax  
Analysis

CAO Rawlusk reviewed an analysis of the carbon tax on Starland County. Based on 2015 data, a summary of what to expect from the County's financial point of view was discussed. In 2017, it was noted that the County can expect to see additional costs in the approximate amount of \$50,000.00. In 2018, \$75,000.00 and by 2022, a \$126,000.00 increase.

Environmental Site Assessment on CN Property

Chief Administrative Officer Rawlusk noted that WSP Canada Inc. have been contracted to complete a Phase II Environmental Site Assessment on the abandoned rail line which the County recently purchased from CN from Morrin to Highway 9 South.

**C16-189**  
**Motion to Contract Environmental Site Assessment**

**[C16-189] MOVED BY DEPUTY REEVE AVRAMENKO**

that Starland County contract WSP Canada Inc. to complete a Phase II Environmental Site Assessment on the abandoned rail line from Morrin to Highway 9 South.

**CARRIED UNANIMOUSLY.**

FCM Conference

The Federation of Canadian Municipalities Annual Conference and Trade Show will be held from June 1<sup>st</sup> to June 4<sup>th</sup>, 2017 at the Shaw Conference Centre in Ottawa, Ontario.

**C16-190**  
**2017 Tax Sale**

**[C16-190] MOVED BY COUNCILLOR WANNSTROM**

that the Starland County 2017 Tax Sale be scheduled for Wednesday, February 8<sup>th</sup>, 2017, commencing at 2:00 p.m. in the Starland County Council Chambers.

**CARRIED UNANIMOUSLY.**

RCMP Report

The Drumheller RCMP provided a detachment report for January to August 2012 - 2016 for Council's review.

Council Retreat

CAO Rawlusk noted that the Council Retreat planned for December 1<sup>st</sup> and 2<sup>nd</sup>, 2016 has been post-poned. However, he would like to schedule an informal discussion meeting of Council on Thursday, December 1<sup>st</sup>, 2016 in the Starland County Council Chambers.

Committee Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- i) Red Deer River Municipal Users Group (RDRMUG) re: 2017 per capita funding request
- ii) Red Deer River Watershed Alliance re: Municipal support for the Red Deer River Watershed Alliance (RDRWA)
- iii) Town of Drumheller re: 2016 Water Rates
- iv) Town of Sundre re: Thank you
- v) Alberta Association of Municipal Districts and Counties re:
  - Member Bulletin - Alberta Health Services Looking to Support Medical First Response
  - Contact Newsletter (1 issue)

Accounts

Accounts - see prior motion.

AAMDC

CK# 43724 \$ 42,955.78

**Sub-Total:**

**\$ 42,955.78**

AAMDC

CK# 43725 \$ 11,331.96

**Sub-Total:**

**\$ 11,331.96**

A & D HARPER TIRE LTD.

CK# 43726 \$ 4,426.25



ACKLANDS-GRAINER INC.	CK# 43727	69.18
AB COUNCIL OF WOMEN'S SHELTERS	CK# 43728	1,342.29
ADAMS INDUSTRIAL SUPPLIES INC.	CK# 43729	50.15
AIR LIQUIDE CANADA	CK# 43730	327.81
AAMDC	CK# 43731	33,155.18
ALBERTA GOVERNMENT SERVICES	CK# 43732	36.00
ALBERTA MUNICIPAL HEALTH/SAFETY	CK# 43733	918.75
ALBERTA ONE-CALL CORPORATION	CK# 43734	50.40
ALLIED DISTRIBUTORS DRUM LTD.	CK# 43735	1,316.29
ATB FINANCIAL MASTERCARD	CK# 43736	6,453.00
AVRAMENKO, ALLEN	CK# 43737	436.12
BROWNLEE LLP	CK# 43738	12,403.14
CARRIERE, BRIAN	CK# 43739	130.50
M.W.C. TRUCKING LTD.	CK# 43740	4,776.94
DRUM WIRELESS LTD.	CK# 43741	349.13
DRUMHELLER SOLID WASTE	CK# 43742	662.74
DRUMHELLER CHRYSLER LTD.	CK# 43743	87.57
DRUMHELLER CO-OP LTD.	CK# 43744	5,442.11
ECS SAFETY SERVICES LTD.	CK# 43745	143.85
EVOLVE SURFACE STRATEGIES INC.	CK# 43746	2,838.15
FLAMAN, HEATHER	CK# 43747	568.18
FRANK FLAMAN SALES	CK# 43748	98.69
FREIGHTLINER OF RED DEER	CK# 43749	66.86
GRIFFITH, CAYLE	CK# 43750	130.50
GRIFFITH, SHERRY	CK# 43751	1,290.84
H & H HUXTED ENT. LTD.	CK# 43752	332.81
HAMPTON, ALAN W.	CK# 43753	243.60
HECK, BRIAN	CK# 43754	159.80
HKRWS	CK# 43755	6,821.62
HI-WAY 9 EXPRESS LTD.	CK# 43756	284.31
HODGE BROTHERS TRUCKING LTD.	CK# 43757	22,535.30
HODGE, ROGER	CK# 43758	9,743.20
HOOVER, BARRIE	CK# 43759	1,503.23
FRESON BROS. DRUMHELLER	CK# 43760	368.01
INTERWEIGH SYSTEMS INC.	CK# 43761	2,021.25
JERRY'S LOCK & KEY SERVICE	CK# 43762	143.85
JUBILEE INSURANCE AGENCIES	CK# 43763	165,608.03
KELTECH COMMUNICATIONS INC.	CK# 43764	1,365.00
KLONDIKE CRANE INSPECTION LTD.	CK# 43765	1,829.27
KUDRAS, DARA	CK# 43766	572.85
KUHL TUF WEAR LTD.	CK# 43767	1,448.92
LAPP	CK# 43768	24,755.85
LONE STAR RANCH SALES	CK# 43769	192.66
LOOMIS EXPRESS	CK# 43770	112.34
MARKES EXPEDITING	CK# 43771	552.30
MARSHALL, MURRAY	CK# 43772	1,206.56
MORRIN FOODS	CK# 43773	218.24
MPE ENGINEERING LTD.	CK# 43774	443.73
NAPA AUTO PARTS DRUMHELLER	CK# 43775	314.24
NEU MUEHL HUTTERIAN BRETHERN	CK# 43776	50.00
OUT OF THE COLD	CK# 43777	1,500.00
PETERSON AUTO BODY LTD.	CK# 43778	837.62
PRAIRIE HYDRAULIC EQUIPMENT LTD.	CK# 43779	923.25
PRIMROSE, BRAD	CK# 43780	9,173.91
RECEIVER GENERAL	CK# 43781	52,165.86
RICOH CANADA INC.	CK# 43782	787.54
RIEP, GLEN	CK# 43783	414.09
ROADATA SERVICES LTD.	CK# 43784	220.50
ROBMAC ENTERPRISES LTD.	CK# 43785	15,620.26
ROWE, DIANA	CK# 43786	87.34
SAMUEL PLUMBING & HEATING LTD.	CK# 43787	203.07
SARGENT, ROBERT	CK# 43788	430.46
SHARPE, KERRY	CK# 43789	138.92
SHRED-IT CALGARY	CK# 43790	196.31
SNAP-ON TOOLS	CK# 43791	483.00

STANTEC CONSULTING LTD.	CK# 43792	36,817.39
STARTEC REFRIGERATION SERVICES	CK# 43793	714.38
AAAF 2016 IST	CK# 43794	1,502.50
SUN LIFE ASSURANCE COMPANY	CK# 43795	18,388.73
TAAQ NORTH	CK# 43796	21.00
TELUS COMMUNICATIONS INC.	CK# 43797	1,420.66
TELUS MOBILITY INC.	CK# 43798	1,093.30
THE DRUMHELLER MAIL	CK# 43799	1,274.19
TREMBLAY, DANIELLE	CK# 43800	882.14
TRINUS TECHNOLOGIES INC.	CK# 43801	1,089.38
TROCHU MOTORS LTD.	CK# 43802	654.50
TURRIS COMMUNICATIONS LTD.	CK# 43803	270.22
UNSRPASSABLE CONSTRUCTION	CK# 43804	17,439.82
VILLAGE OF DELIA	CK# 43805	230.20
VILLAGE OF MORRIN	CK# 43806	240.10
WANNSTROM, STEVE	CK# 43807	3,915.60
WATER PURE & SIMPLE	CK# 43808	56.00
WESTERN CHEVROLET	CK# 43809	413.13
WHITE, SHARON	CK# 43810	765.35
WILD ROSE ASSESSMENT SERVICE	CK# 43811	9,029.13
ZIPPER, ALOIS A.	CK# 43812	277.20
1073581 ALBERTA LTD.	CK# 43813	9,743.22
1325856 ALBERTA LTD.	CK# 43814	29.40
1435338 ALBERTA LTD.	CK# 43815	8,104.71

**Sub-Total: \$ 517,951.97**

**TOTAL: \$ 572,239.71**

**C16-191**  
**Adjournment**

**[C16-191] MOVED BY COUNCILLOR SARGENT**

that the meeting be adjourned at 12:25 p.m.

**CARRIED UNANIMOUSLY.**

*The next regular meeting of the Council of Starland County is to be held in the Starland County Administration Office, Morrin, Alberta, on Wednesday, December 14<sup>th</sup>, 2016, commencing at 9:00 a.m.*

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Reeve:  
J. Barrie Hoover

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Chief Administrative Officer:  
Ross D. Rawlusk