

# STARLAND COUNTY

## COUNCIL MEETING, JUNE 10<sup>th</sup>, 2020

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A regular meeting of the Council of Starland County was held via ZOOM video conference on Wednesday, June 10<sup>th</sup>, 2020, commencing at 9:00 a.m.

Attendance Present: Reeve: Steve Wannstrom  
Deputy Reeve: Bob Sargent  
Councillors: Murray Marshall, John Rew and Jackie Watts  
Staff: CAO Shirley Bremer  
Assistant CAO Matthew Kreke  
IT/GIS Coordinator Jason Carlson

**C20-136**  
**Approval of Minutes**

**[C20-136] MOVED BY COUNCILLOR WATTS**

that the minutes of the May 27<sup>th</sup>, 2020 regular meeting of the Council of Starland County be approved.

**CARRIED UNANIMOUSLY.**

Financial Statements

Council was presented with the monthly financial statement for the month of May, 2020.

**C20-137**  
**Financial Statements**

**[C20-137] MOVED BY COUNCILLOR MARSHALL**

that the month end financial statement for the month of May, 2020 be approved as presented.

**CARRIED UNANIMOUSLY.**

Accounts

Accounts will be deferred to the next meeting.

CAO Report

Chief Administrative Officer Shirley Bremer reviewed the CAO Report with Council. Highlights of the report included the following:

- Eagle Builders noted at the last meeting that everything was going well and site work has recently been started. They plan to begin with the south side area which includes the parking lot. Once site work is done on the east side we will be able to proceed with moving the adjacent roadway to make extra room for the yard.
- Shirley met with April Harrison of the Drumheller FCSS and discussed some preliminary numbers that Drumheller would consider for assistance in the areas of providing FCSS services to our Seniors and also some youth programming.
- The Village of Morrin has now signed the Interim Water Plant Operations Agreement which Starland County agreed to for up to 45 days from June 1<sup>st</sup>.
- Judy has been working on an information sheet to accompany our tax/assessment notices. She has modernized and updated it substantially and we are hoping that this is the format Council is looking for.

Attendance and PW Report

At 9:35 a.m. PW Supervisor Ken Menage attended the meeting and reviewed the PW Report with Council. Highlights of his report included the following:

- The PW Crew have been hauling and placing pit run, doing culvert repairs, re-gravelling and helping out with septic tank removal.
- The Shop Crew have been working on approximately 34 pieces

of equipment.

- Gradersmen have been repairing roads from spring runoff and blading roads.
- Ken has been working on the gravel pit application, planning the road move, doing bridge inspections and attending meetings.
- The bridge inspection for File 8323 has revealed problems that need to be addressed on the bridge girders. The extent of the required fix will not be known until the curbs are power washed the cost for which Ken has received from Bridgemen Services.

**C20-138**  
**Bridge**  
**Maintenance**

**[C20-138] MOVED BY COUNCILLOR MARSHALL**

**that Starland County contract with Bridgemen Services of Didsbury, Alberta to power wash bridge file 8323 in order to ascertain the extent of the fix required.**

**CARRIED UNANIMOUSLY.**

Road Bans

Alberta Transportation is looking to ban Highway 849 south of Highway 9 to the Highway 576. They are looking for Council's input into the decision because it will affect some of the residents of that area. As this is Alberta Transportation's Highway Council felt the decision should be left to them.

Farmer Gravel  
Days

With the limited internal forces dedicated to the gravel haul this year Starland County would need to bring on our previously employed gravel contractors to help with the annual Farmer Gravel Days Program advised PW Supervisor Ken Menage. The costs of these contractors would be passed on through the gravel billing and would free up county forces for the regular re-gravel program.

**C20-139**  
**Gravel Days**

**[C20-139] MOVED BY DEPUTY REEVE SARGENT**

**that Starland County Gravel Days be set for July 14<sup>th</sup> and 15<sup>th</sup> in the Mixcor Pit and July 16<sup>th</sup> in the Scollard Pit. Gravel sales are to be done in accordance with Policy 320-5.**

**CARRIED UNANIMOUSLY.**

Departure

At 10:13 a.m. Ken departed from the meeting.

Attendance and  
MS Report

At 10:15 a.m. Municipal Services Manager Glen Riep attended the meeting and reviewed his MS report with Council. Highlights of the report included:

- Glen has had several requests for water services into properties. Our current fee structure is for a minimum of \$17,500.00 to be borne by the property owner in order to cover the installation cost with any overages to be borne by the property owner as well.
- The relaunch program by the province was announced this week as the next phase has been moved up to June 12<sup>th</sup>. The changes affect a number of social activities including the campground use. With the latest changes it would appear that we could start to reopen some for our facilities as early as this weekend depending on staff and some signage that needs to be in place.
- Glen has started work on setting up the seasonal sites at Michichi Dam. The electrical will be completed this week and he plans to have the water and sewer installed prior to the end of the month. We may have to postpone Michichi Dam opening to allow most of the construction work on the seasonal sites to be completed.

**C20-140**  
**Greenslade**  
**Water Hook-up**

**[C20-140] MOVED BY COUNCILLOR WATTS**

**that Starland County install a water service to the property located at on the SW-8-33-16-W4 owned by Wilhelmina and Dustin Greenslade and that a connection fee of \$17,500.00 be charged to cover the cost**

of installation.

**CARRIED UNANIMOUSLY.**

Departure

At 10:59 a.m. Glen departed from the meeting.

Friends of the  
Morrin School  
Delegation

At 11:00 a.m. Julie Robison, Corinna Borsheim, Robyn Harvey and Terra Adams of the Friends of the Morrin School Council attended the meeting and gave a presentation on the activities of the Friends of the Morrin School Council. The Council's goal is to raise funds for the Morrin School and has operated since 2006. Currently there is a renewed drive for fundraising now that the Morrin School has been slated for replacement. The group is looking for a donation of \$200,000.00 to help fund enhancements to the new school.

C20-141  
Morrin School  
Donation

[C20-141] MOVED BY COUNCILLOR WATTS

**that Starland County donate \$200,000.00, to be payed over three years, to the Friends of the Morrin School Council for the purpose of funding upgrades to the library and gymnasium when the Morrin School is replaced and with the condition that Starland County have the naming rights to the new library.**

**CARRIED UNANIMOUSLY.**

Departure

At 11:40 a.m. the Friends of the Morrin School Delegation departed from the meeting.

PERC Program

We have received confirmation from Municipal Affairs that we will be paid \$432,394.00 under the Provincial Education Requisition Credit Program. These funds are used to cover the un-funded outlays Starland County paid to the province to cover requisitions on unpaid property taxes.

Drumheller Health  
Foundation

Starland County Council has been invited to attend the Drumheller Area Health Foundation AGM on Wednesday, June 17<sup>th</sup>, at 5:30 p.m. via Zoom. Trisha Sewell has forwarded a draft agenda and councillors wishing to attend are advised to confirm by Monday, June 15<sup>th</sup>.

Bylaw 1155

MS Manager Riep has drafted Bylaw 1155 which covers the formation of a Regional Emergency Management Agency. Under the Emergency Management Act municipalities are required to appoint an Emergency Advisory Committee and to establish and maintain a Municipal Emergency Management Agency. This Bylaw allows Starland County, along with its partner municipalities of Delia, Morrin and Munson, to coordinate regional emergency preparedness activities. The Bylaw establishes a Regional Emergency Management Agency, Executive Council and Advisory Committee with membership from all four municipalities who coordinate responses to emergencies within the Starland County region.

C20-142  
Bylaw 1155 –  
Motion to  
Establish

[C20-142] MOVED BY COUNCILLOR WATTS

**that Bylaw No. 1155, to establish a Regional Emergency Advisory Executive Council, a Regional Emergency Advisory Committee and Regional Municipal Emergency Management Agency, be established.**

**CARRIED UNANIMOUSLY.**

C20-143  
Bylaw 1155 –  
1<sup>st</sup> Reading

[C20-143] MOVED BY COUNCILLOR MARSHALL

**that Bylaw No. 1155 be given First Reading.**

**CARRIED UNANIMOUSLY.**

C20-144  
Bylaw 1155 –

[C20-144] MOVED BY DEPUTY REEVE SARGENT

- 2<sup>st</sup> Reading that Bylaw No. 1155 be given Second Reading.  
**CARRIED UNANIMOUSLY.**
- C20-145  
Bylaw 1155 –  
Motion to Have 3<sup>rd</sup>  
Reading [C20-145] MOVED BY COUNCILLOR REW  
that Bylaw No. 1155 be presented for Third Reading at this meeting.  
**CARRIED UNANIMOUSLY.**
- C20-146  
Bylaw 1155 –  
3<sup>rd</sup> Reading [C20-146] MOVED BY REEVE WANNSTROM  
that Bylaw No. 1155, to establish a Regional Emergency Advisory Executive Council, a Regional Emergency Advisory Committee and Regional Municipal Emergency Management Agency, be given third and final reading and finally passed.  
**CARRIED UNANIMOUSLY.**
- RMA Updates Two update bulletins were received from the Rural Municipalities of Alberta. The first was notification that the Elected Officials Education Program will be offering an online course on Council's role in the public engagement process and has several dates being offered. The second was in regards to a webinar being offered for all senior municipal officials which gives more details on the provincial reopening plan phase two and runs on June 12<sup>th</sup> from 11:00 a.m. to 12:00 p.m.
- C20-147  
EOEP  
Training [C20-147] MOVED BY COUNCILLOR REW  
that all Councillors wishing to take the Elected Officials Education Program course, Council's Role in Public Engagement, be authorized to do so and that registration be paid.  
**CARRIED UNANIMOUSLY.**
- C20-148  
Meeting Date  
Changes [C20-148] MOVED BY COUNCILLOR MARSHALL  
that the regular meetings of the Council of Starland County scheduled for July 8<sup>th</sup> and 22<sup>nd</sup> and for August 12<sup>th</sup> and 26<sup>th</sup> be cancelled and that new meetings be scheduled for July 15<sup>th</sup> and August 19<sup>th</sup>.  
**CARRIED UNANIMOUSLY.**
- County Message to Ratepayers Council was given an updated copy of the spring update letter to be included in the tax notice mailout package. The message along with a new tax insert showing the breakdown of Starland County expenditures and individual tax notices will be mailed in the coming weeks.
- Furniture Tender Assistant CAO Kreke reviewed with Council a copy of the recently received furniture tenders for the new office/shop. Due to the delays created by Covid-19 the tender process was sped up to accommodate the early August move in date. Despite this, five tenders were received with fairly similar pricing. Administration has recommended Looker Office Furniture for the award.
- C20-149  
Furniture Tender [C20-149] MOVED BY COUNCILLOR WATTS  
that Starland County contract with Looker Office Furniture of Red Deer, Alberta for the supply and installation of furniture for the new office/shop for a contract price of \$174,664.38 as per the terms of the tender submitted.  
**CARRIED UNANIMOUSLY.**
- Council All councillors present reported briefly on the committees to which they are

Committees appointed.

Council  
Communications

Council Communications:

- i) Prairie Land Public School Division re: Board Highlights
- ii) Rural Municipalities of Alberta
  - Contact Newsletter (2 Issues)

**C20-150**  
Adjournment

**[C20-150] MOVED BY COUNCILLOR REW**

that the meeting be adjourned at 3:00 p.m.

**CARRIED UNANIMOUSLY.**

*The next meeting of the Council of Starland County is to be held on Wednesday, June 24<sup>th</sup>, 2020, via ZOOM video conference, commencing at 9:00 a.m.*

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Reeve:  
Steve Wannstrom

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Chief Administrative Officer:  
Shirley Bremer