

STARLAND COUNTY

COUNCIL MEETING, OCTOBER 8TH, 2013

A regular meeting of the Council of Starland County was held in the Administration Office, Morrin, Alberta, on Tuesday, October 8th, 2013, commencing at 9:00 a.m.

Attendance

Present: Reeve: Barrie Hoover
Deputy Reeve: Allen Avramenko
Councillors: Murray Marshall, Norman Stanger and Bob Sargent
Staff: CAO R. Rawlusyk
Special Projects Manager M. Kreke
Recording Secretary S. Bremer

C13-160 Approval of Minutes

[C13-160] MOVED BY DEPUTY REEVE AVRAMENKO

that the minutes of the September 24th, 2013 regular meeting of the Council of Starland County be approved.

CARRIED UNANIMOUSLY.

Accounts Checked

Deputy Reeve Avramenko and Councillor Sargent checked accounts with Administrative Assistant Laya Montgomery.

C13-161 Approval of Accounts

[C13-161] MOVED BY COUNCILLOR SARGENT

that accounts (cheque no. 37412 to 37482 inclusive) totalling \$478,172.08, be approved for payment.

CARRIED UNANIMOUSLY.

CAO Report

Chief Administrative Officer Ross Rawlusyk reviewed his CAO Report with Council. Highlights of his report included the following:

- Ross and Matthew attended the Solar West Conference in Calgary on October 4th. The sessions were very good, including a presentation from Susan Carlisle, who is the Director for Alternative and Renewable Energy for the Province of Alberta. She has been charged with drafting an Alternative Energy Policy for the Province. The other session that was particularly interesting was a session on the true value of solar power. Taking into account all factors, they estimated the true value of solar to be 22.9¢/Kwh.
- The Province of Alberta has again started a public consultation process to help them with the drafting of the 2014 Provincial Budget. The closest public consultation to us will be held in Red Deer on October 17th, 2013 from 2:00 p.m. until 4:00 p.m.
- The Annual Christmas Party is tentatively scheduled for December 6th at 5:00 p.m. in the Morrin Hall.
- The vast majority of revenue from taxation was collected at the end of September. Calculations indicated that 96.40% of taxes were collected, which is an excellent payment rate.
- A meeting was held with Brad from Palliser Regional Municipal Services to coordinate our participation in the Regional Collaboration Grant for regional aerial photography. They will begin flying the region in the spring of 2014 and this will include much higher resolutions, especially for the hamlets, recreation areas and other key planning regions.
- A new Infrastructure Program is to be introduced in the next Federal budget. With that program in mind, Ross noted that the County will be running an advertisement requesting anyone interested in obtaining regional water to contact the County Office, so that regional water expansion planning can be

commenced with the inclusion of these interested parties.

- The CLV Water project installations have commenced.
- Preparations are being made for the upcoming elections, and the Advance Poll will be held on Thursday, October 10th, 2013 from 10:00 a.m. to 12:00 (noon) and from 1:00 p.m. to 3:00 p.m. Everyone was reminded that all electors are aware of the need to bring some identification for voting. We have our election workers in place and there will be a training session next week in this regard.
- The CAAMDC Zone meeting will be held on Friday, October 11th, 2013 in Cochrane, commencing at 10:00 a.m.
- Matthew, Shirley and Ross sat in on an online meeting software demonstration for a product called eScribe. This software creates a paperless environment for meetings and also generates meeting minutes and agendas. He noted that it was found to be overly complicated and is not recommending that approach to paperless meetings, however, some form of this might be worth considering.

Attendance of
PWS Pratt &
PW Report

At 10:15 a.m., Public Works Supervisor Pratt attended the meeting and reviewed his Public Works Report with Council. Highlights of his report included the following:

- Crews have completed building an approach and road into the Mixcor Pit;
- Work was needed on the salt shed, and crews completed re-roofing and replacing cables as needed.
- Crews have been working on the playground at Craigmyle.
- The roadside mowing program is now completed.
- The road crew has completed another ½ mile of road construction on the Rowley Hill Road.
- 138 miles of the 2013 gravel program is completed as well as 99 miles of add-ons. There is approximately 38 miles left on the program.

Bridge File
9564

Stantec Consulting Ltd. forwarded a culvert extension engineering proposal for Bridge File 9564 as requested.

C13-162
**Approval of
Engineering
Proposal re:
BF 9564**

[C13-162] MOVED BY COUNCILLOR SARGENT

that Council approve Stantec Consulting Ltd.'s preliminary engineering proposal for Bridge File 9564, in the amount of \$72,896.00.

CARRIED UNANIMOUSLY.

Private Snowplow
Agreement

Council reviewed the Private Snowplow Agreement and the rates noted therein.

C13-163
**Amendment to
Private Land
Snow Removal
Policy**

[C13-163] MOVED BY REEVE HOOVER

that Starland County's Policy Number 320-13-1, the Private Land Snow Removal Policy, be amended by changing the rate charged for snow removal from private laneways from a flat fee of \$35.00 to \$40.00 per each time that snow removal is completed.

MOTION CARRIED.

Departure of
PWS Pratt

At 11:00 a.m., Public Works Supervisor Pratt departed from the meeting.

Attendance of
Manager Riep &
Municipal Services
Report

At 11:05 a.m., Manager Riep attended the meeting and reviewed his Municipal Services Report with Council. Highlights of his report included the following:

- They had a busy week last week in the cemeteries with three burials and a cremation. They had to do some aggressive tree removal in Craigmyle to accommodate a burial there as the caraganas have taken over and crept well within the cemetery boundaries. The area cleared was a dramatic improvement and they hope to do further work this fall to clear more brush along the entire boundary of the cemetery.
- He amended the fire status to moderately high from extremely high, noting that conditions are still not very conducive to burning and many conditions are in place for any fire permits issued.
- Chinook Pipelines started moving some materials onto site and are scheduled to start plowing later this week.
- They located the water leak on the Craigmyle Rural Line, south and east of Bannisters place and repaired same.
- Alberta Environment did an annual audit of the Craigmyle Rural Water System, giving it a passing grade.
- The Rumsey Water System was also reviewed, with concerns to the water quality within the Hamlet. Glen is working with AENV to determine if plant upgrades need to be considered.
- The final designs are now complete for the Craigmyle Lift Station Project. Zylem is contracted to put the sewage lift station package together for assembly and install onsite.
- Glen has put together an offer to purchase proposal for the Irwin property. He noted that the interior of the house is in very poor condition and would require substantial renovations. He recommended that the house and garage be removed and the area subdivided into larger "estate" size lots. He noted that they are asking \$99,000 for this property and with consideration to the demolition costs, he would suggest offering \$94,000.00.
- He noted that Atco Electric is planning to perform some decommissioning of power lines within Starland County this fall and winter.
- Glen toured the Red Deer 911 Centre to visit their new emergency services dispatch facility and to discuss current operating issues and equipment upgrades being considered.

Departure of
Manager Riep

At 11:40 a.m., Manager Riep departed from the meeting.

CAAMDC Fall
Zone Meeting

Copies of the Agenda for the upcoming Fall CAAMDC Zone Meeting were distributed to Council. In addition, a copy of the resolutions which will be presented at this meeting were also provided for Council's review.

Agreement with
RCMP re:
Peace Officer
Regulation

CAO Rawlusk reviewed the proposed Memorandum of Understanding between the Royal Canadian Mounted Police and Starland County in regards to the Peace Officer Regulation (Section 17(1)).

C13-164
**Motion to enter
into Memorandum
of Understanding
re: Peace Officer
Regulation**

[C13-164] MOVED BY COUNCILLOR SARGENT

that Starland County enter into a Memorandum of Understanding with the Royal Canadian Mounted Police with regards to the Peace Officer Regulation; and that Reeve Hoover be authorized to endorse this Agreement on behalf of the County.

CARRIED UNANIMOUSLY.

AAMDC Advocacy
Report Card

The AAMDC forwarded the Fall 2013 Advocacy Report Card for Council's review. This report card outlines each of the resolutions put forth for the governments review and the status of same.

Election Info re:
Voter ID
Requirement

Matthew reviewed the voter identification requirements, wherein voters will now be required to provide proof of their name and home address. These new requirements will be widely advertised for voter's information.

New Renewable
Project Grant
Agreement with
Bullfrog Power Inc.

Projects Manager Kreke reviewed a New Renewable Project Grant Agreement between Starland County and Bullfrog Power Inc. Bullfrog have offered funding assistance in the amount of \$20,000.00, in the implementation of the "Starting An Alternative Energy Movement Project". We can utilize these funds for running training and education seminars for Project Participants and Bullfrog's customers and /or when it is reasonable, provide grants to assist in the purchase, installation, monitoring and tracking of 10 kilowatt solar installations; and all funds must be expended within a twelve month period.

C13-165
**Authorization to
enter into
Agreement with
Bullfrog Power
Inc.**

[C13-165] MOVED BY REEVE HOOVER

that Starland County enter into the *New Renewable Project Grant Agreement* with Bullfrog Power Inc. for the provision of funds to assist in the implementation of the "*Starting An Alternative Energy movement Project*".

CARRIED UNANIMOUSLY.

Advertising of
Starland's Solar
Incentive Project

CAO Rawlusyk noted that Starland County's Solar Incentive Program will be advertised soon.

Assessment
Review Board
Training

Council reviewed the Assessment Review Board Training Schedule. CAO Rawlusyk recommended that anyone interested be registered soon.

C13-166
**Authorization to
attend ARB
Training**

[C13-166] MOVED BY COUNCILLOR STANGER

that all interested Council members and Administrative Staff be authorized to enroll in the Assessment Review Board Training Sessions as applicable.

MOTION CARRIED.

2014 Equalized
Assessment

A Municipal Summary of the 2014 Equalized Assessment for Starland County was presented to Council for their review.

Atco Energy
Management Plan

Correspondence was received from Atco Energy Sense, outlining their Energy Management Plan.

2013 Operational
& Skating Rink
Grants

CAO Rawlusyk discussed the 2013 Operational and Skating Rink Grants that Starland County annually distributes.

C13-167
**Motion to
advertise for
Operational &
Skating Rink
Grants**

[C13-167] MOVED BY DEPUTY REEVE AVRAMENKO

that Starland County advertise the Starland County Operational and Skating Rink Grants Request for Proposals in the October 23rd, 30th and November 6th, 2013 editions of the Drumheller Mail; setting the submission for applications deadline for November 18th, 2013.

CARRIED UNANIMOUSLY.

FOIP Requests

CAO Rawlusyk advised Council that we recently received three FOIP requests, one from the Wildrose Party and two from CBC Edmonton. All of these requests are in regards to connections with political parties ie. Communications and resources expended.

Committee Reports

Each of the Councillors present briefly reported on the various committees to which they are appointed.

Council Communications

Council Communications:

- i) Federation of Canadian Municipalities re: Input on Speech to the Throne
- ii) Alberta Association of Municipal Districts and Counties:
 - District Highlights - District 1 Meeting, Lethbridge
 - Member Bulletin - Want an Update on Active Resolutions? Check out the Fall 2013 Fall Advocacy Report Card
 - Contact Newsletter (1 issue)

Accounts

Accounts - see prior motion.

ALLIED DISTRIBUTORS DRUM LTD.	CK# 37412	\$	188.83
LAPP	CK# 37413		20,967.66
RECEIVER GENERAL OF CANADA	CK# 37414		62,927.55
ROYAL MUTUAL FUNDS INC.	CK# 37415		21,000.00

Sub-Total: \$ 105,084.04

TRI-NOVA TRACTOR SERVICES	CK# 37416	\$	8,925.00
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Sub-Total: \$ 8,925.00

AAMDC	CK# 37417	\$	158,951.51
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Sub-Total: \$ 158,951.51

A & D HARPER TIRE (1979) LTD.	CK# 37418	\$	919.04
ACKLANDS-GRAINGER INC.	CK# 37419		1,087.03
ALBERTA ANIMAL SERVICES	CK# 37420		1,155.00
AAMDC	CK# 37421		76,062.14
ALBERTA ASSOC. FAMILY SCHOOL	CK# 37422		35.00
ALBERTA GOVERNMENT SERVICES	CK# 37423		98.00
ALTAGAS UTILITIES INC.	CK# 37424		207.96
AMISH COUNTRY GAZEBO'S	CK# 37425		4,945.50
ATA GUIDANCE CONFERENCE	CK# 37426		550.00
ATB FINANCIAL MASTERCARD	CK# 37427		10,111.88
AVRAMENKO, ALLEN	CK# 37428		442.53
BARRON, FRANCIS	CK# 37429		257.50
BURT, EDWIN L.	CK# 37430		150.00
COUNTY OF STETTNER	CK# 37431		1,030.19
CUMMINS WESTERN CANADA	CK# 37432		1,746.79
DRTOS, LESLIE & CAROL	CK# 37433		250.00
DRUM WIRELESS LTD.	CK# 37434		1,146.44
DRUMHELLER SOLID WASTE	CK# 37435		215.60
DRUMHELLER CO-OP LTD.	CK# 37436		391.84
DRUMHELLER EQUIPMENT RENTALS	CK# 37437		722.35
ENMAX	CK# 37438		10,825.10
FREIGHTLINER OF RED DEER INC.	CK# 37439		601.28
GENESIS RECIPROCAL INSURANCE	CK# 37440		1,000.00
GWYNN, DOROTHY	CK# 37441		64.89
HAMELIN, EDITH	CK# 37442		476.00
HAND HILLS HOLDINGS INC.	CK# 37443		793.60
HENRY KROEGER REGIONAL WATER	CK# 37444		17,815.86
HI-WAY 9 EXPRESS LTD.	CK# 37445		454.09
HOOVER, BARRIE	CK# 37446		508.90
IBM CANADA LTD.	CK# 37447		64.00
KORTECH CALCIUM SERVICES LTD.	CK# 37448		3,654.00
KUBINEC, EDWARD & JOAN	CK# 37449		28.90
MARSHALL, DANIEL & AMBER	CK# 37450		604.00

MARSHALL, MURRAY	CK# 37451	480.20
MINCHAU, NORMA JEAN	CK# 37452	50.79
MORLOCK, DARRYL & COLETTE	CK# 37453	246.87
MORRIN FOODS	CK# 37454	392.99
NAPA AUTO PARTS DRUMHELLER	CK# 37455	1,197.40
NELSON, TRACY	CK# 37456	140.45
OASIS CARWASH	CK# 37457	133.18
RAWLUSYK, ROSS D.	CK# 37458	665.06
REG GALLAGHER TRUCKING	CK# 37459	378.00
ROWE, DIANA	CK# 37460	218.27
ROWLEY COMMUNITY HALL	CK# 37461	26,600.00
SAM'S TRUCK & CAR WASH	CK# 37462	7.61
SAMUEL PLUMBING & HEATING LTD.	CK# 37463	320.25
SARGENT, ROBERT	CK# 37464	437.59
SHRED-IT CALGARY	CK# 37465	139.17
STANGER, NORMAN	CK# 37466	426.90
SUN LIFE ASSURANCE COMPANY	CK# 37467	15,633.94
TELUS COMMUNICATIONS INC.	CK# 37468	1,660.56
TELUS MOBILITY INC.	CK# 37469	676.87
TREMBLAY, DANIELLA	CK# 37470	73.49
TRINUS TECHNOLOGIES INC.	CK# 37470	4,293.45
TROUT, RAY	CK# 37471	176.50
VILLAGE OF DELIA	CK# 37472	200.00
VILLAGE OF MORRIN	CK# 37473	230.10
WARWICK PRINTING CO. LTD.	CK# 37474	421.00
WATER PURE & SIMPLE	CK# 37475	48.00
WESTERGARD MOTORS	CK# 37476	384.53
WESTERN CHEVROLET	CK# 37477	52.12
WILD ROSE ASSESSMENT SERVICE	CK# 37478	8,026.38
WOLF, SANDY	CK# 37479	480.00
WSH LABS (1992) LTD.	CK# 37480	2,520.00
1325856 ALBERTA LTD.	CK# 37481	84.45

Sub-Total: \$ 205,211.53

TOTAL: \$ 478,172.08

**C13-168
Adjournment**

[C13-168] MOVED BY COUNCILLOR STANGER

that the meeting be adjourned at 1:10 p.m.

CARRIED UNANIMOUSLY.

The next meeting of the Council of Starland County is the Organizational Meeting which is to be held on Tuesday, October 29th, 2013, in the Starland County Administration Office, Morrin, Alberta, commencing at 9:00 a.m. The regular meeting of Council will follow directly after the conclusion of the Organizational Meeting.


 Reeve:
J. Barrie Hoover


 Chief Administrative Officer:
Ross D. Rawlusk