



EMPLOYMENT OPPORTUNITY COMMUNITY SERVICES DIRECTOR

Starland County is seeking an enthusiastic, ambitious professional to join our team and fill the position of Community Services Director. As the Community Services Director, you will report to the CAO. You will direct, plan, and oversee service departments including recreation, waste management, cemeteries, compliance, and coordinate activities with outside departments. Excellent leadership, supervisory and management skills are necessary. This position will challenge you to provide out-of-box thinking while maintaining a high degree of efficiency and accuracy.

The successful candidate must have effective communication, attention to detail and respect all confidentiality requirements. The preferred qualifications for this position include:

- ✓ Completed post-secondary schooling with major course work in Public Administration, Business Administration or a related field
- ✓ Proficient in municipal legislation
- ✓ A willingness to complete the NACLAA stream, and/or supplemental related education opportunities are possible for the right candidate
- ✓ Six years of increasingly responsible community services experience, including three years of management and administrative responsibility
- ✓ Knowledge and experience working with the public

Starland County has a population of approximately 2,000 people. Working with the CAO, Council, and members of the senior management team, opportunities to tackle strategic projects and demonstrate leadership will create a progressive and accomplished municipality. The right candidate will be willing to go the extra mile for a polished presentation, dive deep into the data to help deliver comprehensive and factually supported project proposals and contribute on ideas and concepts drawing from their own professional background and education.

This opportunity is a full-time permanent position. The successful candidate will be required to provide a criminal record check and must be bondable. A competitive salary and excellent benefits package are available.

If this opportunity is of interest to you, please forward your cover letter and resume to the address below no later than March 3, 2023. For additional information about the job description or our municipality, please see our website at www.starlandcounty.com.

Starland County
Box 249
Morris, AB T0J 2B0
Attention: Human Resources

Fax: 403.772.3807
Email: hr-office@starlandcounty.com

We thank all applicants for their interest, however, only those selected for an interview will be contacted.